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**INTERJURISDICTIONAL
MUTUAL AID AGREEMENT**

**STATE OF TEXAS
COUNTY OF LAVACA**

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§

This Mutual Aid Agreement ("Agreement") is entered into by, between and among Lavaca County Texas ("County") and the following incorporated cities: Hallettsville, Moulton, Shiner and Yoakum all municipalities located within or partially within the County (collectively, "the Parties").

RECITALS

The Parties recognize the vulnerability of the people and communities located within the County to damage, injury, and loss of life and property resulting from Disasters and/or civil emergencies and recognize that Disasters and/or civil emergencies may present equipment and manpower requirements beyond the capacity of each individual Party; and

The Parties must confront the threats to public health and safety posed by possible terrorist actions and weapons of mass destruction and other incidents of man-made origin, and the threats to public health and safety from natural Disasters, all capable of causing severe damage to property and danger to life; and

The Parties to this Agreement recognize that Mutual Aid has been provided in the past and have determined that it is in the best interests of themselves and their citizens to create a plan to foster communications and the sharing of resources, personnel and equipment in the event of such calamities; and

The governing officials of the Parties desire to secure for each Party the benefits of Mutual Aid for the protection of life and property in the event of a Disaster and/or Civil Emergency; and

The Parties wish to make suitable arrangements for furnishing Mutual Aid in coping with Disasters and/or civil emergencies and are so authorized and make this Agreement pursuant to Chapter 791, Texas Government Code (Interlocal Cooperation Act); Chapter 418, Texas Government Code (Texas Disaster Act of 1975); and Chapter 362, Local Government Code; and

The Parties recognize that a formal agreement for Mutual Aid would allow for better coordination of effort, would provide that adequate equipment and manpower is available, and would help ensure that Mutual Aid is accomplished in the minimum time possible in the event of a Disaster or Civil Emergency and thus desire to enter into an agreement to provide Mutual Aid.

It is expressly understood that any Mutual Aid extended under this Agreement and the operational plans adopted pursuant thereto, is furnished in accordance with the "Texas Disaster Act" and other applicable provisions of law, and except as otherwise provided by law that the responsible local official in whose jurisdiction an incident requiring Mutual Aid has occurred shall remain in charge at such incident including the direction of such personnel and equipment provided him/her through the operation of such Mutual Aid plans.

NOW, THEREFORE, the Parties agree as follows:

1. **RECITALS**. The recitals set forth above are true and correct.
2. **DEFINITIONS**. For purposes of this Agreement, the terms listed below will have the following meanings:
 - A. **AGREEMENT** - this Interjurisdictional Mutual Aid Agreement, duly executed.
 - B. **ASSISTING PARTY** - the Party furnishing equipment, supplies, facilities, services

and/or manpower to the Requesting Party.

C. CIVIL EMERGENCY - an unforeseen combination of circumstances or the resulting consequences thereof within the geographic limits of a given jurisdiction that calls for immediate action or for which there is an urgent need for assistance or relief to protect the general citizenry.

D. DISASTER - the occurrence or imminent threat of widespread or severe damage, injury, or loss of life or property resulting from any natural or man-made cause, including fire, flood, earthquake, wind, storm, wave action, oil spill or other water contamination, volcanic activity, epidemic, air contamination, blight, drought, infestation, explosion, riot, hostile military or paramilitary action, energy emergency (as that term is defined in Chapter 418 of the Texas Government Code), acts of terrorism, and other public calamity requiring Emergency action.

E. EMERGENCY - any occurrence, or threat thereof, whether natural or caused by man, in war or in peace, which results in substantial injury or harm to the population, or substantial damage to or loss of property.

F. MUTUAL AID - includes, but is not limited to, such resources as facilities, equipment, services, supplies, and personnel.

G. REQUESTING PARTY - the Party requesting aid in the event of a Disaster or a Civil Emergency.

3. PARTY'S EMERGENCY MANAGEMENT PLAN. Each Party shall prepare and keep current an emergency management plan for its jurisdiction to provide for emergency and/or disaster mitigation, preparedness, response and recovery, in accordance with Chapter 418 of the Texas Government Code. The emergency management plan shall incorporate the use of available resources, including personnel, equipment and supplies, necessary to provide and/or receive Mutual Aid. The emergency management plan shall be submitted to the Governor's Division of Emergency Management.

4. EMERGENCY MANAGEMENT DIRECTOR. The County Judge of the County and the Mayor of each participating municipality in this Agreement shall each serve as the Emergency Management Director for his/her respective jurisdiction.

5. ACTIVATION OF AGREEMENT. This Agreement may be activated by the Emergency Management Director of the affected Party or the designee of the Emergency Management Director making a request for aid after he or she has made:

- (a) A declaration of a local state of Disaster pursuant to Chapter 418 of the Texas Government Code;
- (b) A finding of a state of Civil Emergency; or
- (c) The occurrence or imminent threat of an emergency such that local capabilities are or are predicted to be exceeded.

The activation of the Agreement shall continue, whether or not the local Disaster declaration or state of Civil Emergency is still active, until the services of the Assisting Party are no longer required.

6. PROCEDURES FOR REQUESTS AND PROVISION OF MUTUAL AID. The Emergency Management Director or his or her designee may request Mutual Aid assistance by: (1) submitting a written Request for Assistance to an Assisting Party, or (2) orally communicating a request for Mutual Aid assistance to an Assisting Party, which shall be followed by a written request within 24 hours. Mutual Aid shall not be requested by a Party unless it is directly related to the Disaster or Emergency and resources available from the normal responding agencies to the stricken area are deemed to be inadequate or are predicted to be expended prior to resolution of the situation. All requests for Mutual Aid must be transmitted by the Emergency Management Director of the Requesting Party or by his or her designee.

A. REQUESTS DIRECTLY TO ASSISTING PARTY: The Requesting Party may directly contact the Emergency Management Director of the Assisting Party or his or her

designee and provide the necessary information as prescribed in Section 6.B. hereto.

B. REQUIRED INFORMATION BY REQUESTING PARTY. Each request for assistance shall be accompanied by the following information, to the extent known:

- 1) A general description of the damage or injury sustained or threatened;
- 2) Identification of the emergency service function or functions for which assistance is needed (e.g. fire, law enforcement, emergency medical, search and rescue, transportation, communications, public works and engineering, building, inspection, planning and information assistance, mass care, resource support, health and other medical services, etc.), and the particular type of assistance needed;
- 3) The amount and type of personnel, equipment, materials, supplies, and/or facilities needed and a reasonable estimate of the length of time that each will be needed; and
- 4) The location or locations to which the resources are to be dispatched and the specific time by which the resources are needed; and
- 5) The name and contact information of a representative of the Requesting Party to meet the personnel and equipment of any Assisting Party at each location to which resources are dispatched.

This information may be provided on a form designed for this purpose or by any other available means.

C. ASSESSMENT OF AVAILABILITY OF RESOURCES AND ABILITY TO RENDER ASSISTANCE. When contacted by a Requesting Party, the Emergency Management Director of the Party from which aid is requested or his or her designee agrees to assess local resources to determine availability of personnel, equipment and other assistance based on current or anticipated needs. Each Party shall render assistance to the extent personnel, equipment and resources are deemed available by the party from whom assistance is requested. No Party shall be required to provide Mutual Aid unless the providing party's Emergency Management Director determines that (1) the providing party has sufficient resources to do so based on current or anticipated events within its own jurisdiction and (2) the requesting party will be obligated and likely to provide reimbursement for the services provided.

D. INFORMATION REQUIRED OF THE ASSISTING PARTY. An Emergency Management Director or his or her designee who determines that the Assisting Party has available personnel, equipment, or other resources, shall so notify the Requesting Party and provide the following information, to the extent known:

- 1) A complete description of the personnel and their expertise and capabilities, equipment, and other resources to be furnished to the Requesting Party;
- 2) The estimated length of time that the personnel, equipment, and other resources will be available;
- 3) The name of the person or persons to be designated as supervisory personnel; and
- 4) The estimated time of arrival for the assistance to be provided to arrive at the designated location.

This information may be provided on a form designed for this purpose or by any other available means.

E. SUPERVISION AND CONTROL: When providing assistance under the terms of this agreement, the personnel, equipment, and resources of any Assisting Party will be under the operational control of the Requesting Party, the response effort to which SHALL be organized and functioning within an Incident Command System (ICS) or Unified Command System (UCS) format. Direct supervision and control of personnel, equipment and resources and personnel accountability shall remain with the designated supervisory personnel of the Assisting Party. The designated supervisory personnel of the Assisting Party shall: maintain daily personnel time records, material records, and a log of equipment hours; be responsible for the operation and maintenance of the equipment and other resources furnished by the

Assisting Party; and shall report work progress to the Requesting Party. The Assisting Party's personnel and other resources shall remain subject to recall by the Assisting Party at any time, subject to reasonable notice to the Requesting Party.

F. **MUTUAL AID PLAN.** Each Party will develop a continuity of government plan which specifies those positions authorized to activate this Agreement.

G. **FOOD, HOUSING, AND SELF-SUFFICIENCY:** Unless specifically instructed otherwise, the Requesting Party shall have the responsibility of providing food and housing for the personnel of the Assisting Party from the time of their arrival at the designated location to the time of their departure. However, Assisting Party personnel and equipment should be, to the greatest extent possible, self-sufficient while working in the Emergency or Disaster area. The Requesting Party may specify only self-sufficient personnel and resources in its request for assistance.

H. **COMMUNICATIONS:** Unless specifically instructed otherwise, the Requesting Party shall have the responsibility for coordinating communications between the personnel of the Assisting Party and the Requesting Party. Assisting Party personnel should be prepared to furnish their own communications equipment sufficient only to maintain communications among their respective operating units, if such is practicable.

I. **RIGHTS AND PRIVILEGES:** Personnel who are assigned, designated or ordered by their governing body to perform duties pursuant to this Agreement shall continue to receive the same wages, salary, pension, and other compensation and benefits for the performance of such duties, including injury or death benefits, disability payments, and workers' compensation benefits, as though the service had been rendered within the limits of the jurisdiction where the personnel are regularly employed.

J. **TERM OF DEPLOYMENT:** The initial duration of a request for assistance will be specified by the Requesting Party, to the extent possible by the situation.

K. **SUMMARY REPORT:** Within ten working days of the return of all personnel deployed under this Agreement, the Requesting Party will prepare a Summary Report of the event, and provide copies to each Assisting Party. The report shall, at a minimum, include a chronology of events and description of personnel, equipment and materials provided by one Party to the other.

7. **COSTS.** All costs associated with the provision of Mutual Aid, including but not limited to compensation for personnel; operation and maintenance of equipment; damage to equipment; medical expenses; and food, lodging and transportation expenses shall be paid for by the Assisting Party and reimbursed by the Requesting Party at actual cost. The Assisting Party may submit requests for reimbursement at any time prior to a date **30** working days after the return of all personnel deployed under this Agreement. Such requests shall identify with specificity each service, labor, or equipment provided and the unit and total costs associated with each. The Assisting Party shall be responsible for creating and maintaining for a period of three years a record of all costs incurred, both reimbursed and unreimbursed costs, in providing aid under this Agreement.

8. **WORKERS COMPENSATION COVERAGE:** Each Party shall only be responsible for providing workers compensation coverage for its own permanent employees to the extent required by the Texas Workers' Compensation Act. The Requesting party shall **not** be obligated or expected to provide insurance for officers, employees, or agents of the Assisting Party. This agreement shall not require any party to provide insurance coverage for any person.

9. **WAIVER OF CLAIMS AGAINST PARTIES; IMMUNITY RETAINED.** Each Party hereto waives all claims against the other Parties hereto for compensation for any loss, damage, personal injury, or death occurring as a consequence of the performance of this Agreement. No Party waives or relinquishes any immunity or defense with respect to any third party on behalf of itself, its officers, employees and agents as a result of the

foregoing sentence or its execution of this Agreement and the performance of the covenants contained herein.

10. EXPENDING FUNDS. Each Party that performs services or furnishes aid pursuant to this Agreement shall do so with funds available from current revenues of the Party. No Party shall have any liability for the failure to expend funds to provide aid hereunder.

11. TERM. This Agreement shall become effective as to each Party on the date of signing and shall continue in force and remain binding on each and every Party for 12 months from the effective date. This Agreement shall renew automatically for a period of one year upon the completion of the initial term and each subsequent term unless and until such time as the governing body of a Party terminates its participation in this Agreement. Termination of participation in this Agreement by a Party or Parties shall not affect the continued operation of this Agreement between and among the remaining Parties. Any Party may terminate this agreement on 10 days written notice to the other Party. Upon termination of this agreement, Requesting Party shall continue to be obligated to reimburse Assisting Party for services provided prior to termination. The record-keeping obligations of this agreement shall continue for three years after such termination.

12. ENTIRETY. This Agreement contains all commitments and agreements of the Parties with respect to the Mutual Aid to be rendered hereunder during or in connection with a Disaster and/or Civil Emergency. No other oral or written commitments of the Parties with respect to Mutual Aid under this Agreement shall have any force or effect if not contained herein, except as provided in Section 18 below.

13. RATIFICATION. Each Party hereby ratifies the actions of its personnel and the rendering and/or receiving of Mutual Aid taken prior to the date of this Agreement.

14. OTHER MUTUAL AID AGREEMENTS. It is understood that certain Parties may have heretofore contracted or may hereafter contract with each other for Mutual Aid in Civil Emergency and/or Disaster situations, and it is agreed that, to the extent there is a conflict between this Agreement and any other such Mutual Aid agreement, the provisions this Agreement shall be superior to any such individual contract. To assist each other in the process of Mutual Aid response planning, each Party agrees to attempt to inform the other Parties of all Mutual Aid Agreements that each Party has with other municipalities, entities, counties, and state or federal agencies.

Notwithstanding the foregoing, the Parties acknowledge that a County may be a party to Mutual Aid agreements similar to this Agreement with other counties, which counties have Mutual Aid agreements with municipalities within their respective jurisdictions. The Parties hereto agree to consider providing Mutual Aid to such other counties and municipalities upon request so long as there is a reciprocal agreement to provide Mutual Aid to the parties to this Agreement and only to the extent the requesting county or municipality agrees to reimbursement of the actual costs of providing Mutual Aid. Any Assisting Party may require additional indicia of intent to reimburse from any Requesting Party, with the nature and substance of such additional indicia to be at the discretion of the Assisting Party. In no event, may the resources of any entity be utilized by any other entity without the permission of the entity owning said resources, and nothing in this agreement will abrogate the right of any entity to deny the provision of any resources to any other entity.

15. INTERLOCAL COOPERATION ACT. The Parties agree that Mutual Aid in the context contemplated herein is a "governmental function and service" and that the Parties are "local governments" as that term is defined herein and in the Interlocal Cooperation Act, Texas Government Code Chapter 791.

16. SEVERABILITY. If a provision contained in this Agreement is held invalid for any reason, the invalidity does not affect other provisions of the Agreement that can be given effect without the invalid provision, and to this end the provisions of this Agreement are severable.

17. VALIDITY AND ENFORCEABILITY. If any current or future legal limitations affect the validity or enforceability of a provision of this Agreement, then the legal

CITY OF HAYLETTSVILLE, TEXAS

NAME: Warren Grindeland DATE: 6-4-07

SIGNATURE: Warren Grindeland, Mayor

ATTEST:

Tom Donnelly
CITY SECRETARY

CITY OF MOULTON, TEXAS

NAME: Michael W. Arnold, City Administrator DATE: 7/13/07

SIGNATURE: MICHAEL W. ARNOLD

ATTEST:

Glenn J. Jank
CITY SECRETARY

CITY OF SHINER, TEXAS

NAME: Henry Kalich DATE: 8/6/07

SIGNATURE: Henry Kalich, Mayor

ATTEST:

Paul Otto Osburn
CITY SECRETARY

CITY OF YOAKUM, TEXAS

NAME: Anita R. Rodriguez DATE: June 12, 2007

SIGNATURE: Anita R. Rodriguez

ATTEST:

Theresa A. Bove
CITY SECRETARY
Theresa A. Bove
City Clerk



MESA Directory 2023-2024

MUNICIPAL ELECTRIC SERVICE ASSOCIATION MUTUAL ASSISTANCE PROGRAM

Updated October 1, 2023

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ACKNOWLEDGMENT

The Mutual Assistance Program was developed in coordination with the LCRA's Municipal Electric Service Association (MESA) members and the LCRA Transmission Customer Relations Department as a strategic guide to support the restoration of electric power after a natural disaster. This program directory includes a staff listing and an inventory of resources each utility may have available to assist a neighboring municipality.

MESA BOARD OF DIRECTORS

Tyler Hjorth

Director of Utilities
San Marcos Electric Utility
630 E. Hopkins St
San Marcos, TX 78666
512.393.8309 Office
thjorth@sanmarcostx.gov

Allan Kunze

Transmission Customer Relations
Lower Colorado River Authority
Austin, Texas 78767-0220
(512) 578-4502 Office
(512) 578-4412 Fax
(512) 914-2910 Cell
akunze@LCRA.org

Bill Jerram

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Lower Colorado River Authority
Austin, Texas 78767-0220
(512) 578-3250 Office
(512) 578-4412 Fax
(512) 940-6713 Cell
bill.jerram@lcra.org

Mike Mann

Utilities Director
City of Boerne
P.O. Box 1677
Boerne, Texas 78006
(830) 249-9511 Office
(830) 248-1326 Fax
(210) 884-0094 Cell
mmann@ci.boerne.tx.us

Eric Whiting

Director, Information Technology
City of Fredericksburg
(830) 997-7521
ewhiting@fbgtx.org

LCRA ASSISTANCE

The Lower Colorado River Authority has staff primarily located in Austin, Marble Falls, and La Grange. Should a municipal electric utility served by the Lower Colorado River Authority experience extensive damage to its electric system due to storms, tornadoes, floods, or other disaster, the mayor, utility manager, electric superintendent, or an authorized city official may request the support of LCRA by contacting LCRA as follows:

Belle Bybel, Transmission Resilience Program Manager

Cell: 512-663-5355, belle.bybel@lcra.org

Brian Kunz, Operations Improvement Coordinator

Cell: 512-913-8188, brian.kunz@lcra.org

Staff may be contacted at any time, day or night, seven days a week. These points of contact will reach out to the necessary LCRA staff to review and respond to an assistance request.

In the event extensive damages have occurred over a large area, where LCRA TSC's transmission lines and substations are affected, employees of the LCRA will primarily be engaged in restoring service to those lines and substations. If LCRA crews are not immediately available to render assistance, LCRA will support efforts to identify available crews. Every effort will be made to help coordinate and expedite the restoration of electric power.

DISASTER RELIEF PROCEDURES FOR POWER RESTORATION

When a municipal electric utility served by the Lower Colorado River Authority experiences damage to its system due to storm, tornadoes, floods, and other disasters, the following steps are encouraged:

1st APPRAISE DAMAGES

The city manager and/or electric superintendent or other qualified individuals should appraise the extent of the damages to the system.

2nd ESTIMATE MATERIAL NEEDED - CHECK SUPPLY ON HAND

An estimate of the materials needed to restore service should be made; this should be checked against the supply of materials on hand to determine what must be procured elsewhere. This may include poles and cross-arms, by size and class, as well as conductors, transformers, insulators and/or other hardware.

3rd CONTACT LCRA SYSTEM OPERATIONS CONTROL CENTER (SOCC)

If assistance is needed, the municipal utility should contact LCRA's SOCC. The system operators will contact appropriate personnel based on assistance and/or material requested. LCRA may, if requested, help contact other municipal utilities that could provide assistance.

4th ENSURE CITY REPRESENTATIVE(S) WILL BE AVAILABLE FOR COORDINATION

It is of extreme importance that the qualified individual (e.g., municipal electric utility manager and/or electrical superintendent) requesting assistance be available at all times for the planning and coordination of the work undertaken by outside crews. No switching or energizing of lines shall be performed except in compliance with all safety requirements and under the appropriate direction of the proper municipal official.

5th BE RESPONSIBLE FOR WELFARE OF INCOMING CREW(S)

The municipal electric utility manager and/or electrical superintendent will be primarily responsible for logistical needs related to the welfare of other utility system employees assisting their crews. This may include meals, lodging, parking, etc.

LCRA EQUIPMENT AVAILABLE

*(Listed alphabetically) **

- 1,500-gallon fuel truck
- ATV's both 4X4 and 6X6
- Air Compressors
- Backhoes
- Boom trucks with diggers
- Bucket trucks, from 41' reach to 190' reach
- Bucket truck on tracks that reach 125'
- Bull wheels, tension stringing equipment
- Cameras for IR, gas leak detection (SF6) and partial discharge
- Cranes from 12 ton to 90 ton
- Dozers
- Dump trucks
- Flail Mower type ROW Clearing machines
- Gas carts for SF6
- Hole diggers with digging depths from 10' up to 60', with auger from 12" up to 12' in diameter
- Insulator washers
- Loaders
- Maintainers
- Mobile substations
- Mobile cable trailers
- Oil Processors
- R/O trucks
- Skid loaders (bobcats)
- Tractor/Shredders
- Trenching machines, one with rock saw.
- Trucks with floats, pole trailers, and 3 and 4 axle lowboys
- Various tonnage trucks with gooseneck and pull-type trailers
- Water trucks
- Wire trailers and reel trailers

**LCRA equipment subject to availability and suitability for the intended use. LCRA staff may also be able to assist with coordination and support from contractors to access additional equipment.*

CITY OF HALLETTSVILLE UTILITIES

Area Code 361
 Fax (361) 798-5952
 101 North Main Street
 Hallettsville, Texas 77964

Key Contacts	Title	Email	Office Phone	Home Phone	Cell Phone
Alice Jo Summers	Mayor	ajsummers3196@att.net	(361) 798-3681	361-798-4179	361-772-4842
Otto Cervenka	Director Public Utility	ocervenka@cityofhallettsville.org	(361) 798-2201	(361) 733-1051	(361) 798-6783
Grace Ward	City Administrator	cityadmin@cityofhallettsville.org	(361) 798-3681		(361) 772-5083

Employees Available	Title		Office Phone	Home Phone	Cell Phone
Otto Cervenka	Dir. Public Utility	ocervenka@cityofhallettsville.org	(361) 798-2201	(361) 733-1051	(361) 798-6783
Eugene Mikush	Electric Superintendent	emikush@cityofhallettsville.org	(361) 798-2201	(361) 798-4971	(361) 798-0981
Kenneth Barton	Lineman		(361) 798-2201	(361) 772-5030	(361) 772-5030
John P. Koerth	Lineman		(361) 798-2201	(361) 258-1620	(361) 256-1620

ELECTRIC UTILITY EQUIPMENT AVAILABLE	QUANTITY
HI-RANGER AERIAL BUCKET - 40'	1
HI-RANGER AERIAL BUCKET - 65'	1
TEREX 45' DIGGER DERRICK	1
UTILITY PICKUPS	2

OTHER CITY EQUIPMENT AVAILABLE	QUANTITY
580 SUPER N 4-WHEEL DRIVE CASE LOADER/BACKHOE	1
BRUSH CHIPPER	1
CASE 521 WHEEL LOADER 12 CC. YARD BUCKET	1
KUBOTA RTV	1
SKID LOADER	1
TRACTOR W/SHREDDER	1
VACTOR TRUCK	1

City of Hallettsville

8/28/2024

Questions	Answers
Electric Utilities - Emergency Planning and Event Response	
Staff 1-1 Provide the following information concerning the last hurricane or major storm drill conducted in 2024:	
a. The date the drill was conducted;	None, EOP drill will be 09.18.2024
b. The category of hurricane drilled and any conditions (e.g., where the hurricane made landfall, date hurricane made landfall, status of infrastructure and vegetation management activities in affected area, aid received vs aid requested from mutual assistance programs, total number of customers in anticipated affected area) used in the drill;	Not Applicable
c. A description as to how the drill conducted in 2024 differed materially from the previous annual drill;	Not Applicable
d. The identity of all third-party vendors that assisted in either conducting or preparations for the 2024 hurricane drill;	Not Applicable
e. The identity of all other electric, water, sewer, or telecommunication utilities that were invited to participate in your 2024 hurricane drill and a description of their participation;	Not Applicable
f. The identity of all local government, trade associations, medical and eldercare facilities, community organizations, PGCs, and REPs that were invited to participate in your 2024 hurricane drill and a description of their participation;	Not Applicable, but City of Yoakum, Shine, and Moulton, and Lavaca County Emergency Management, and TDEM are invited on 09.18.2024
g. How performance during the 2024 hurricane drill was measured; and	Not Applicable
h. Any feed-back whether internally or externally from a third-party vendor or party invited to participate in the 2024 hurricane drill.	Not Applicable
Staff 1-2 Do you ever seek participation of your customers during a hurricane drill? If yes, please provide a description of their level of involvement.	No
Staff 1-3 Are actual events and conditions experienced during a previous hurricane or storm used in the next year's hurricane or major storm drill? If yes:	Yes
a. How long would an actual storm be used to set the conditions for future hurricane drills?	Until the next hurricane of the same category
b. What hurricanes and major storms were used to set the conditions for the 2024 hurricane drill?	Not Applicable
Staff 1-4 Please identify any electric, water, sewer, or telecommunication utilities that invited you to participate in their 2024 hurricane or major storm drill.	None
Staff 1-5 Please identify all resources, internal or external, used for weather or storm tracking purposes before July 8, 2024.	TV, Internet, LCRA Notifications, TDEM Notifications, Lavaca County Emergency Management Notifications
Staff 1-6 How many days before projected landfall do you start tracking storms that could affect or disrupt operations within your service area?	When they enter the Gulf
Staff 1-7 How many days before projected landfall did you start tracking the storm eventually named Hurricane Beryl?	2 days
Staff 1-8 Do you check the functionality or performance of your outage tracker as part of your regular storm preparation procedures?	We don't have one
Staff 1-9 How far in advance of landfall did you initiate requests for mutual assistance?	No request made

City of Hallettsville

8/28/2024

Questions

Answers

Staff 1-10	Provide information as to how restoration efforts are prioritized, and resources are allocated following a hurricane or major storm. For purposes of this question, please provide how these prioritizations and allocation guidelines were used in practice during your response to Hurricane Beryl.	Our critical infrastructure list is prioritized first, followed by the sections of outages that will restore the highest number of facilities first (with consideration to the special needs list).
Staff 1-11	Describe the procedures during an emergency for handling complaints and for communicating with the public; the media; customers; the commission; the Office of Public Utility Counsel (OPUC); local and state governmental entities, officials, and emergency operations centers, the reliability coordinator for your Company's power region; and critical load customers directly served by the entity.	Skelton crew worked as dispatch in City Hall for MOU. We had no outages.
Staff 1-12	Does your company use an operating condition system? If yes, define each level of the operating condition system and actions taken at each level. Please include citations to the relevant section(s) of your EOP filed with the PUCT when answering this question.	No
Staff 1-13	Explain the system and tools used to manage all emergency response assignments. Your response should include management of mutual assistance and contract personnel and consider needed food and lodging facilities.	SCADA, heavy equipment and personnel are utilized to troubleshoot and repair the emergency itself, Lavaca County Emergency Management coordinates the response and facilitation of assistance, including assistance with the repair itself and community mutual aide.
Staff 1-14	How far in advance of the May 2024 Derecho and Hurricane Beryl did you initiate emergency preparations? Describe the timeframes for the preparation work in anticipation of emergency operations plan activation. Please include citations to the relevant section(s) of your EOP filed with the PUCT when answering this question.	Derecho did not affect us. Beryl hit Sunday night, we started on Wednesday with ordering fuel, we had a County wide meeting on Sunday afternoon, and Sunday evening the storm shifted east of Hallettsville.
Staff 1-15	Please provide a timeline of your Company's response to the May 2024 Derecho and Hurricane Beryl.	See 1-14
Staff 1-16	Please detail the extent and duration of outages experienced by your customers during and in the aftermath of the May 2024 Derecho and Hurricane Beryl. Include the total number of customers affected; minimum, maximum, and average hours of service interruptions; and maximum and average time to service restoration in your response.	None
Staff 1-17	Provide the following information concerning your service territory:	
a.	Identify the geographic areas that experienced the highest number of outages and longest duration of outage due to the May 2024 Derecho. Your response should identify the neighborhood, city, zip code, and county if possible.	None
b.	Identify the geographic areas that experienced the highest number of outages and longest duration of outage due to the Hurricane Beryl. Your response should identify the neighborhood, city, zip code, and county if possible.	None
c.	Identify or describe the factors that contributed to the areas identified in response to subparts (a) and (b) as being particularly vulnerable.	None
Staff 1-18	Describe any challenges in restoring operations your Company encountered due to the May 2024 Derecho or Hurricane Beryl.	None
Staff 1-19	Please provide a copy of the after-action reports or provide a date by when the action reports will be completed for the May 2024 Derecho and Hurricane Beryl.	None
Staff 1-20	Please provide any additional information and describe any concerns that may be helpful to this investigation.	None

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Electric, Utilities, Communication and Coordination	
Staff 1-21 Provide the following information concerning the communication strategy and policy in place before July 8, 2024:	
a. What consideration is given to local governments, community organizations, and other electric, water, sewer, and telecommunication utilities concerning your communication strategy after a hurricane or major storm in your service territory?	We prioritized in accordance with our EOP. We are the local government, electric, water and sewer for our City.
b. Describe any augmentation to staffing at call centers or help desks that would occur in advance of or after a hurricane or major storm entered your service territory.	We will close the Library and the Library Staff will assist City Hall in Outage Tracking through calls.
c. For transmission and distribution utilities, please describe how your company coordinates communication to end-use customers with retail electric providers.	Not Applicable
Staff 1-22 Describe your communication strategy with the public before, during, and after the May 2024 Derecho and Hurricane Beryl and by what means these communications were conducted.	Not Applicable
Staff 1-23 Please provide any available data regarding customer feedback you received in response to your service restoration efforts during and in the aftermath of Hurricane Beryl.	Not Applicable
Staff 1-24 What steps are being taken to improve coordination and communication with local governments, medical and eldercare facilities, community organizations, trade associations, and other similar organizations for future significant weather events?	Lavaca County and the 4 Cities within are taking steps to improve communication and work together during emergencies.
Staff 1-25 What steps are being taken to improve coordination and communication with other electric, water, sewer, and telecommunication utilities for future significant weather events?	We are the local government, electric, water and sewer for our City.
Staff 1-26 Provide the following information concerning call centers and help desks used by your company before July 8, 2024:	
a. How many people work in call centers or help desks?	There is a staff of 5 in City Hall.
b. Of these people, please provide the percentage of these employees that are full-time employees (FTE), contracted labor, or temporary/seasonal workers.	These are 100% full time, but these are not just call center employees.
c. What is the target wait time or response time for calls?	60 seconds
d. What is the target resolution time for calls?	60 seconds
e. Provide a detailed description of company-specific training provided to call center and help desk operators concerning major outages and major weather events including, but not limited to, hurricanes and high wind events.	We get the address and type of outage or other situation occurring at that address from the customer.
f. What is the maximum call volume for the call centers or help desks that were available and in operation during or in the aftermath of Hurricane Beryl?	4
Staff 1-27 Provide the daily average and peak call volume to your call centers or help desks during or in the aftermath of Hurricane Beryl. For purposes of this question, please provide responses for each day from July 8, 2024, through the date power was restored to at least 99% of the customers in the service territory in the Impacted Area.	None, we had no outages
Staff 1-28 Describe how you communicated and shared information on recovery resources and updates with local and state leaders as well as your customers during leading up to, during, and in the aftermath of Hurricane Beryl.	Not Applicable

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Staff 1-29 Please indicate whether calls incoming to your call centers, help desks, or priority call desks are recorded, and if so, provide your retention schedule for the captured calls.	No
Staff 1-30 If calls incoming to your priority call desks are not recorded, please indicate if incoming calls are logged or otherwise tracked. If tracked or logged, please provide a copy of all logged or otherwise tracked calls to the priority call desk during or in the aftermath of Hurricane Beryl.	Not recorded, if there is an outage or other situation that the MOU must address, a Service order is entered. None were received for Hurricane Beryl.
Staff 1-31 Please provide an audio copy and transcript of any pre-recorded messages related to either the May 2024 Derecho or Hurricane Beryl used by your call centers or help desks and the date these messages were utilized.	Not Applicable
Staff 1-32 Provide the following information concerning the outage tracker in use on July 8, 2024:	
a. The date the outage tracker was rolled out to customers.	Not Applicable
b. The last date the software underpinning the outage tracker was updated.	Not Applicable
c. whether the outage tracker was functioning during the May 2024 Derecho and Hurricane Beryl as intended or provide an explanation as to why not.	Not Applicable
d. Whether the outage tracker was mobile-friendly;	Not Applicable
e. the languages supported by the outage tracker;	Not Applicable
f. Whether the outage tracker captured circuit-specific or meter-specific information or both.	Not Applicable
g. Whether the outage tracker was cloud-based or operated through an on-premise server?	Not Applicable
h. The maximum number of simultaneous users the outage tracker was designed to accommodate.	Not Applicable
i. Whether you had internal facing redundancies/contingencies for outage tracking, and if so if these redundancies/contingencies were utilized during your response to Hurricane Beryl.	Not Applicable
j. The date of the last stress or load test of the outage tracker.	Not Applicable
Staff 1-33 Provide daily total and peak numbers of users accessing your outage tracker in the greater Houston area during each day of the May 2024 Derecho event.	Not Applicable
Staff 1-34 Provide the daily total and peak number of users accessing your outage tracker in the Impacted Area starting from July 8, 2024 through the date service was restored to 100% of your service territory.	Not Applicable
Staff 1-35 Describe any processes or policies adopted by your company as contingencies to inform customers about service outages and estimated restoration times in the event the outage tracker is offline.	None
Staff 1-36 Please indicate if the processes or policies described in your response to Staff 1-35 were utilized during either the May 2024 Derecho event or in the aftermath of Hurricane Beryl. If they were, please identify the dates the identified processes and policies were activated.	Not Applicable

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Staff 1-37 Please provide a breakdown of smart meters currently in service for each county in your service territory that was included within the Impacted Area. In providing a response to this question, please provide both raw numbers and answers as a percentage of total customers in each county.	Zero, we had no impacted area
Staff 1-38 Provide the date and method (e.g., email, phone call, text message) you initially contacted local governments in the Impacted Area.	Not Applicable
Staff 1-39 Describe what processes, if any, you had in place on or before July 8, 2024, to contact medical and eldercare facilities or critical infrastructure (e.g., police stations, firehouses, TV stations) in advance of a hurricane or major storm. Please include citations to the relevant section(s) of your EOP filed with the PUCT when answering this question.	Handled by Lavaca County Emergency Management
Staff 1-40 If your company has a process to contact critical care facilities, provide the date and method (e.g., email, phone call, text message) you initially contacted medical facilities, eldercare facilities, or critical infrastructure (e.g., police stations, firehouses, TV stations) in advance of Hurricane Beryl.	Not Applicable
Staff 1-41 Please describe how you communicate and with what frequency you communicate with critical care and at-risk customers about service outages and restoration efforts.	When we have an outage, we review the special needs list and then prioritize repairs.
Staff 1-42 For ERCOT-located utilities, please describe any communication with interconnected power generation companies regarding their operational status during Hurricane Beryl.	None
Electric Utilities - Customer Restoration Workflow	
Staff 1-43 Please state whether you have a service restoration plan regarding service outages caused by extreme or emergency weather events. If you do, please provide a copy of that plan(s). Please include citations to the relevant section(s) of your EOP filed with the PUCT when answering this question.	We do not have one specific only to storms, but we do have one in our EOP (Section B2 - PUC Filing Project 53385 Item 670) that we follow.
Staff 1-44 Please describe the procedures followed for customer restoration of service, including prioritization criteria and timelines for restoration or service. Please note if these policies may lead to quicker restoration of service for an area of your service territory relative to the others and why.	We do not have one specific only to storms, but we do have one in our EOP (Section B2 - PUC Filing Project 53385 Item 670) that we follow.
Staff 1-45 Please describe and explain any changes or modifications made to your service restoration plan(s) during and in the aftermath of the May 2024 Derecho or Hurricane Beryl.	None
Staff 1-46 Please provide a county-by-county summary of date on which and number of damage assessment, vegetation, and linemen crews that you deployed to assess and begin service restoration efforts after Hurricane Beryl made landfall in the Impacted Area.	None
Staff 1-47 Please provide a county-by-county summary of the percentage of your customers that did not have service due to outages caused by Hurricane Beryl for each day from the day Hurricane Beryl made landfall in the Impacted Area to when service was fully restored to your customers.	None
Staff 1-48 Please describe how calls received by your call centers during and after Hurricane Beryl were incorporated in your service restoration workflow and processes.	None

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Staff 1-49 Please describe your coordination efforts with local, state, and federal agencies, as well as any other stakeholders regarding service restoration before, during, and after Hurricane Beryl. Please provide details of any formal agreements or understandings with these parties.	We had a meeting on Sunday afternoon, between TDEM, Lavaca County, and local MOUs.
Staff 1-50 Excluding the need to clear significant volumes of vegetation, please identify and described any major challenges you experienced during the process of restoring service to your customers before, during, and after Hurricane Beryl and any solutions implemented to address those challenges.	None
Staff 1-51 Please describe any lessons learned about restoring service to customers during Hurricane Beryl and how what you learned will inform restoration efforts in the future.	Not Applicable
Staff 1-52 Does your utility employ the National Incident Management System? If yes, please provide the date on which your utility starting using NIMS as its framework for managing emergency event response.	Yes, 05.16.2022
Staff 1-53 Are your emergency response personnel trained in Incident Command System processes? If not, please describe any training your emergency event management personnel have received and how they interact with local and state officials and other utilities.	Yes
Distribution Infrastructure	
Staff 1-54 Please explain your process for evaluating and replacing distribution poles. Please include an explanation for the following in your response:	
a. How frequently this evaluation is conducted;	Once every 2 years
b. What criteria you utilize for this evaluation;	Sound made when hit with a hammer
c. When you decide to replace the distribution pole.	We prioritized by deterioration of pole, and then how many we can afford to change per year.
Staff 1-55 Please provide your minimum required right-of-way (ROW) width for both 3-phase and single-phase distribution lines.	Both - 20 foot, 10 on each side of the pole
Staff 1-56 Identify all feeders on your distribution system affected by Hurricane Beryl or the May 2024 Derecho and provide the following for each identified feeder in MS Excel format:	
a. The quantity and percentage of each installed pole type (e.g., wood, composite, steel, concrete, other) on the feeder before Hurricane Beryl;	Not Applicable
b. The quantity and percentage of pole failures, by pole type, due to Hurricane Beryl;	Not Applicable
c. Identify the primary cause of failure for each pole type on the feeder (e.g., trees, branches, wind, or other);	Not Applicable
d. Identify the primary point of failure of the poles (e.g., crossarm failure, pole leaning, pole break, or other);	Not Applicable
e. NESC construction strength and overload factors the feeder is currently built to;	Not Applicable
f. Identify which feeders are in your plans to rebuild to a higher wind loading standard; and	Not Applicable
g. Provide an estimate for when identified rebuilds will commence.	Not Applicable

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Staff 1-57 If your distribution system includes feeders with poles taller than 60-feet above ground level, please provide the following:	
a. Identify each feeder that has any number of poles meeting this criteria;	Not Applicable
b. Explain the damage experienced on these lines due to either the May 2024 Derecho or Hurricane Beryl; and	Not Applicable
c. Explain the design criteria for these types of lines.	Not Applicable
Staff 1-58 Please explain your standard for distribution pole embedment. In your response, please explain if this standard has changed in the last 10 years.	40 foot poles are 6 foot deep, 45 foot poles are 6.5 foot deep, 50 foot poles are 7 foot deep, 55 foot poles are 7.5 feet deep, that has been our standard for longer than 10 years
Staff 1-59 Please provide the standard distribution pole size and class for both single and three phase lines on your system within the Impacted Area.	SP - 40 foot class 3, 3P - 45 foot class 3, 3P - 50 foot class 2, 3P - 55 foot class 2
Staff 1-60 Please explain the NESC construction strength and overload factors your distribution lines were built to in the past.	The historical plans for our distribution lines are marked that they were engineer to the 1997 NESC.
Staff 1-61 Please explain any new NESC construction strength and overload factors you adopted for distribution lines in the last two years to improve system resiliency.	The City has not officially adopted the NESC standards in the past two years or prior. All engineering for our system is held to the NESC, as required by the Texas Utility Code.
Staff 1-62 Please provide the following information regarding distribution feeders in the Impacted Area that did not lose power during Hurricane Beryl and the May 2024 Derecho:	
a. Provide the designed criteria for these lines;	There was no Impacted Area
b. The type of poles installed;	There was no Impacted Area
c. The ROW widths;	There was no Impacted Area
d. Explain if these lines are designed to the latest NESC construction strength and overload factors; and	There was no Impacted Area
e. Explain if any distribution line experienced damage but remained standing.	There was no Impacted Area
Staff 1-63 Please provide the number of distribution poles that were in service before the May 2024 Derecho. In your response, please provide quantities by pole type and NESC wind loading criteria of the pole.	1142 wooden poles, Class 3 poles are rated at 3000lbs and Class 2 poles are rated at 3700lbs, and 100mph equals 2556.4lbs
Staff 1-64 Please provide the total number of distribution poles that failed due to the May 2024 Derecho. In your response, please provide separate quantities for each pole type and NESC wind loading criteria for the poles that failed, and separately identify the number of pole failures caused by either high wind or structural loading from vegetation or debris.	None
Staff 1-65 Please provide the total number of distribution poles that failed due to Hurricane Beryl. In your response, please provide separate quantities for each pole type and NESC wind loading criteria for the poles that failed, and separately identify the number of pole failures caused by either high wind or structural loading from vegetation or debris.	None
Staff 1-66 For each distribution pole that failed due to the May 2024 Derecho or Hurricane Beryl, please provide the date of the last inspection and explain the planned frequency of those inspections. Additionally, please provide the most recent inspection report for each pole that failed.	Not Applicable

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Staff 1-67 Should the PUCT require utilities to construct and maintain distribution feeder equipment located in a hurricane prone area to a certain NESC standard? If so, which ones? If no, why not?	The docket that this is in response to is for MOUs. As an MOU, we are already bound by Texas Utility Code 181.045 to construct, operate and maintain our lines to the NESC. In my opinion, there is no need for redundancy of this requirement.
Transmission Infrastructure	
Staff 1-68 Please explain your process for evaluating the hardening of transmission lines. If you file an annual storm hardening report under 16 TAC § 25.95, do not merely recite information provided in those filings. In your response, please include an explanation for the following:	
a. How frequently this evaluation is conducted?	Not Applicable, we do not have Transmission Lines
b. What criteria is utilized for this evaluation?	Not Applicable, we do not have Transmission Lines
c. When do you decide to harden transmission lines?	Not Applicable, we do not have Transmission Lines
Staff 1-69 Please provide the number of transmission structures that were in service before the May 2024 Derecho. In your response, please provide quantities by structure type and NESC wind loading criteria of the structure.	Not Applicable
Staff 1-70 Please provide the total number of transmission structures that failed due to the May 2024 Derecho. In your response, please provide separate quantities for each structure type and NESC wind loading criteria of the structure, and separately identify the number of structure failures caused by either high wind or structural loading from vegetation or debris.	Not Applicable
Staff 1-71 Please provide the total number of transmission structures that failed due to Hurricane Beryl. In your response, please provide separate quantities for each structure type and NESC wind loading criteria of the structure, and separately identify the number of structure failures caused by either high wind or structural loading from vegetation or debris.	Not Applicable
Staff 1-72 For each transmission structure that failed due to the May 2024 Derecho or Hurricane Beryl, please provide the date of the last inspection and explain the planned frequency of those inspections. Additionally, please provide the most recent inspection report for each structure that failed.	Not Applicable
Vegetation Management	
Staff 1-73 Provide the following information concerning your vegetation management staff:	
a. Provide the current size of your vegetation management staff. Your response should include a separate figure for full-time staff and independent contractors.	We only have 3 full time MOU electrical employees, they maintain the entire system, including vegetation control. We do hire a contractor to come in approximately 2 weeks per year if approved in the budget to trim out of the primaries.
b. Provide the average size of your vegetation management staff over the last 5 years. Your response should include a separate figure for full-time staff and independent contractors.	We only have 3 full time MOU electrical employees, they maintain the entire system, including vegetation control. Contractor comes in with 2 employees.
c. Please explain how you determined the appropriate level of full-time vegetation management staff for each of the last 5 years.	Not Applicable, our MOU will never be able to afford a full time vegetation control employee
d. Provide the cost difference per circuit-mile between using contractors versus in-house vegetation management crews.	Unknown

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e. Whether you retain an arborist as part of your permanent vegetation management staff or have an arborist consult with your vegetation management crews.	Contractor consults with our crew
Staff 1-74 Please describe the minimum clearance standard for vegetation along transmission and distribution power lines at various voltage levels and how these clearances were derived based on your service territory.	10 foot of the lines
Staff 1-75 Does your company incorporate any inspection of high customer count circuit segments to proactively identify problematic vegetation for circuits that may be outside their normal cycle period?	No
Staff 1-76 Please provide inspection logs and field reports from workers who performed vegetation management services in the Impacted Area for the past five years.	We do not maintain inspection logs for vegetation management
Staff 1-77 Does your company conduct proactive vegetation management on feeders located in hurricane prone areas? If so, how far in advance of hurricane season do you send out vegetation management crews?	We only have 3 feeders coming out of the Substation, there is 1 tree within that area that is maintain at all times.
Staff 1-78 Please provide a list of the circuits that experienced a vegetation-related outage during the May 2024 Derecho and Hurricane Beryl, and provide the following information pertaining to the circuits identified:	
a. The name of the circuit(s);	Not Applicable
b. The date, time, and duration of the outage;	Not Applicable
c. The voltage of the circuit(s);	Not Applicable
d. A description of the cause of the outage; and	Not Applicable
e. The NERC category (Grow-In, Fall-In, Blow-In) associated with the outage.	Not Applicable
Staff 1-79 Please provide aerial maps of circuits and their easements that experienced a vegetation related outage during the May 2024 Derecho and Hurricane Beryl. Overlay the map with the circuits that received vegetation management treatment for the past 5 years, using a distinct color code for each year. Provide any additional information or details to show clarity.	Not Applicable
Staff 1-80 For the May 2024 Derecho and Hurricane Beryl, please provide the percentage of forced interruptions that were related to vegetation issues.	Not Applicable
Staff 1-81 What steps are being taken to address vegetation management and infrastructure issues that contributed to outages or were identified during restoration after the May 2024 Derecho and Hurricane Beryl?	Not Applicable
Staff 1-82 When did you last substantively review, augment, or modify your vegetation management plan before July 8, 2024?	Not Applicable
Staff 1-83 What percentage of vegetation-related outages were caused by trees or branches outside of the easement or right of way? In responding to this question, please provide both an overall percentage and a breakdown for each county within your service territory that was affected by the May 2024 Derecho or within the Impacted Area for Hurricane Beryl.	Not Applicable
Staff 1-84 Describe your programs or initiatives that are designed to work with property owners to address potentially hazardous vegetation management issues that are outside of the utility easement or right of way.	We communicate with customers advising them of what our vegetation removal plans are.

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Staff 1-85 Identify the number of staff that participate in any program or initiative designed to address vegetation management hazards outside of the utility easement or right of way.	We have 2 Streets employees and 4 Parks employees that management vegetation control within their respective areas, which are not the Utility ROWs.
Staffing and Mutual Assistance	
Staff 1-86 Please state whether you participated in or were a member of any mutual assistance programs on or before July 8, 2024. If yes:	
a. Please identify all mutual assistance programs you participated in or were a member of on that date;	Municipal Electric Service Association Mutual Assistance Program
b. Please provide copies of any agreements entered as part of your membership or participation in those mutual assistance programs;	Attached
c. Please provide a list of members or participants for each mutual assistance program you are a member or participant in.	Attached
Staff 1-87 Please describe, prior to, during, or in the aftermath of Hurricane Beryl how you integrated mutual assistance crews into your existing emergency preparedness and response processes, any coordination challenges you faced in doing so, and how you addressed any such challenges prior to, during, or in the aftermath of Hurricane Beryl.	Not Applicable
Staff 1-88 Please describe the command structure and communication protocols used to manage and direct resources from mutual assistance program(s) you received assistance from prior to, during, and in the aftermath of Hurricane Beryl.	Not Applicable
Staff 1-89 Please describe the process and timeline for requesting or activating assistance as part of your membership or participation in any mutual assistance program(s) prior to, during, or in the aftermath of Hurricane Beryl.	Not Applicable
Staff 1-90 Once you learned of the Hurricane Beryl's potential to affect your ability to provide service to your customers, what specific actions were taken to begin coordinating with and staging mutual assistance resources to respond to service issues resulting from the hurricane?	Derecho did not affect us. Beryl hit Sunday night, we started on Wednesday with ordering fuel, we had a County wide meeting on Sunday afternoon, and Sunday evening the storm shifted east of Hallettsville.
Staff 1-91 Provide the following information concerning mutual assistance received in response to either the May 2024 Derecho or Hurricane Beryl:	
a. Identify all mutual assistance programs from which you requested assistance;	Not Applicable
b. Describe the specific assistance, including but not limited to the number of damage assessors, vegetation management crews, linesmen, generators, and materials, requested from the mutual assistance program(s); and	Not Applicable
c. Provide all documentation of requests made to mutual assistance programs and their responses to your requests.	Not Applicable
d. If it is not evident from the documentation provided in response to Staff 1-91(c), please provide the date the request was made, the date the specific assistance requested began arriving in the Impacted Area, and the date by when the specific assistance requested was fully received.	Not Applicable
Staff 1-92 When you receive responses to requests for assistance from other mutual assistance program participants that confirm their ability to provide the requested assistance, are you able to accept or decline resources being offered as needed, or must you accept all assistance provided in response to a request?	Not Applicable

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Staff 1-93 What considerations did you give to reimbursement of costs and expenses incurred by participants of mutual assistance programs when making requests for assistance during the events of Hurricane Beryl?	Not Applicable
Staff 1-94 Please provide a list of any hurricane response staging area you established in the lead up to and in the aftermath of Hurricane Beryl. Please include the date the center(s) was established, the location of the center(s), the day-to-day staffing levels at the center, and types of equipment and personnel staged at the center(s).	Not Applicable
Staff 1-95 How did the rollout and deployment of mutual assistance during the events of Hurricane Beryl compare to previous hurricane events during which you requested assistance from mutual assistance programs? In your response, please specifically compare the types and quantities of resources requested, the percentage of request aid provided, the efficacy of coordination between your company and the mutual assistance provider, and the efficiency of staging, deployment, and release of those assistance resources.	Not Applicable
Staff 1-96 Please describe what specific actions you took to begin staging internal staff and any responsive mutual assistance crews or resources.	Required all essential staff to be on duty
Staff 1-97 Did you have to train or on-board any personnel that was provided in response to your request(s) for mutual assistance during the events of Hurricane Beryl? If yes, please describe what kind of training or on-boarding you provided.	No
Mobile Generation	
Staff 1-98 Please provide details regarding the lease or procurement of each mobile generation facility in the Transmission and Distribution Utility's (TDU) control, including:	
a. Details regarding the competitive bidding process used or the justification for not using a competitive bidding process;	Not Application
b. The size of each mobile generation facility in megawatts (MW);	Not Application
c. The initial lease or procurement date of each facility;	Not Application
d. The lease term, in months, of each mobile generation facility;	Not Application
e. The expiration date of each facility's lease;	Not Application
f. The to-date costs associated with each mobile generation facility, including operating, leasing costs, or other capital expense;	Not Application
g. The expected costs associated with each lease, including operation and leasing costs; and	Not Application
h. The expected return on investment associated with each lease or procurement.	Not Application
Staff 1-99 Please provide details regarding mobile generation or temporary emergency electric energy facilities (TEEEF):	
a. The control number of the TDU's most recently approved mobile generation or TEEEF cost recovery;	Not Application
b. Details regarding whether the mobile generation or TEEEF cost recovery was processed as part of a larger Distribution Cost Recovery Factor proceeding or in a separate contested case;	Not Application
c. The revenue requirement associated with the TDU's mobile generation or TEEEF expenses, broken out by rate class; and	Not Application

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d. The in-force tariffs associated with the TDU's mobile generation or TEEEF rider, broken out by rate class.	Not Application
Staff 1-100 Provide the following information concerning your customer base:	Numbers in this section are based on the Month of July 2024
	Business - 325 Business No Tax - 4 Comm - 63 Hi Load - 22 Industrial - 2 Outside Business - 5 Outside Comm - 2 Outside Res - 30 Residential - 1202
a. Total number of customers served by rate class:	Business - 1365 Business No Tax - 3167 Comm - 13212 Hi Load - 47042 Industrial - 20700 Outside Business - 288 Outside Comm - 10080 Outside Res - 1409 Residential - 1384
b. Average demand by rate class;	
c. Peak demand by rate class; and	Our system does not decipher peak times.
d. Net peak demand by rate class.	Our system does not decipher peak times.
Staff 1-101 Please provide information on the average customer density by circuit mile for the feeders in the Impacted Area.	No Impact
Staff 1-102 Please provide an explanation of any alternatives to mobile generation facilities considered by the TDU before entering a lease for or procuring mobile generation facilities.	Not Applicable
Staff 1-103 Please describe the specific use cases contemplated by the TDU before executing a contract for the lease or procurement of mobile generation facilities.	Not Applicable
Staff 1-104 Please provide the following information concerning mobile generation facilities in your possession:	
a. The total capacity, in MWs, of mobile generation facilities leased or procured before July 8, 2024;	Not Applicable
b. The rationale for leasing or procuring that capacity; and	Not Applicable
c. And how mobility and capacity were prioritized when leasing or procuring mobile generation facilities.	Not Applicable
Staff 1-105 Provide the following information for mobile generation facilities already under lease or procured before July 8, 2024:	
a. The size, in MWs, of each deployed mobile generation facility;	Not Applicable
b. The length of time needed to move each deployed mobile generation facility from storage to its designated staging area;	Not Applicable

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c. the length of time needed to move each mobile generation facility from staging to its deployment location;	Not Applicable
d. An explanation for how and where the mobile generation facility was used; and	Not Applicable
e. If a mobile generation facility was not used, an explanation as to why.	Not Applicable
Staff 1-106 Please describe all situations in which the TDU's leased or procured mobile generation facilities were deployed before Hurricane Beryl. If applicable, please describe how those previous deployment situations differed from the use cases initially contemplated by the TDU.	Not Applicable
Staff 1-107 Please provide the following information on power restoration plans or procedures regarding critical infrastructure facilities.	
a. Did the TDU develop a list of critical infrastructure facilities within the TDU's service territory?	Yes, the MOU reported the Critical Infrastructure List to the PUC under Control Number 52299 on October 22, 2021
b. Did the TDU develop emergency preparedness plans in collaboration with critical infrastructure facilities in its service territory?	Yes, it is included in our EOP.
c. Did the TDU develop a list of routes for use in reaching critical infrastructure facilities during an emergency or significant power outage?	No
d. Did the TDU identify the specific steps it would take to energize critical infrastructure facilities in its service territory with mobile generation facilities?	No
e. Did the TDU pre-position mobile generation facilities at critical infrastructure facilities in its service territory to respond to significant power outages in a timely manner?	No
Staff 1-108 Please provide the following information regarding drills, procedures, and plans to use mobile generation facilities.	
a. Did the TDU develop operating plans or procedures for the deployment of mobile generation? If so, please describe the TDUs strategy for deploying its mobile generation.	Not Applicable
b. Did the TDU assign specific personnel to manage, either directly or indirectly, the operation and deployment of its mobile generation facilities?	Not Applicable
c. Did the TDU conduct personnel trainings or preparedness drills for the operation of its mobile generation facilities?	Not Applicable
d. Please describe any plans or procedures developed in coordination with other TDUs or mutual assistance groups for the operation or deployment of mobile generation.	Not Applicable
Staff 1-109 Please provide the following information regarding each mobile generation facility borrowed during Hurricane Beryl as part of a mutual assistance program or agreement.	
a. How the original request for mobile generation facilities through mutual assistance was made;	Not Applicable
b. The size, in MW, of each borrowed mobile generation facility;	Not Applicable
c. The date the mutual assistance program or agreement was entered;	Not Applicable
d. The date the borrowed mobile generation facility was deployed;	Not Applicable
e. The duration, in hours, of the borrowing agreement. Describe whether this duration was for a fixed number of hours or a specific number of operating hours;	Not Applicable
f. The identity of the original owner or lessor of the mobile generation facility subject to the mutual assistance program or agreement; and	Not Applicable

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Questions	Answers
g. Whether obtained mobile generation facilities were used during, or in power restoration efforts following, Hurricane Beryl.	Not Applicable
i. If the mobile generation facility was not deployed, provide an explanation as to why the mobile generation facility was not deployed; and	Not Applicable
ii. If the mobile generation facility was deployed, provide an explanation of how it was used.	Not Applicable
Staff 1-110 When mobile generation facilities are offered to other TDUs during significant power outages, what information does the loaning TDU require from the borrowing TDU related to the probable operation of the mobile generation?	Not Applicable
Staff 1-111 Please describe if any mobile generation facilities in the TDU's control were deployed in the service territories of municipally owned utilities or electric cooperatives during Hurricane Beryl.	Not Applicable
Staff 1-112 Please describe how the determination was made regarding when and where to deploy or redeploy each mobile generation facility during, or in response to, Hurricane Beryl.	Not Applicable
Staff 1-113 Please describe the number of distribution customers that had power restored by each mobile generation facility leased or procured by the TDU during, or in response to, Hurricane Beryl.	Not Applicable
Staff 1-114 Please describe the number of distribution customers that had power restored by each mobile generation facility obtained through mutual assistance during, or in response to, Hurricane Beryl.	Not Applicable
Staff 1-115 Please describe the number of transmission customers that had power restored by a mobile generation facility leased or procured by the TDU during, or in response to, Hurricane Beryl.	Not Applicable
Staff 1-116 Please describe the number of transmission customers that had power restored by a mobile generation facility obtained through mutual assistance during, or in response to, Hurricane Beryl.	Not Applicable
Staff 1-117 If applicable, please note if any fueling problems arose with deployed mobile generation facilities during, or in response to, Hurricane Beryl. If so, please describe the fueling problems in detail and any action that the TDU took in response.	Not Applicable
Staff 1-118 Please describe all costs incurred by the TDU that were associated with the deployment of mobile generation facilities during, or in response to, Hurricane Beryl.	Not Applicable
Staff 1-119 Please describe any obstacles that limited the deployment of mobile generation facilities during, or in response to, Hurricane Beryl.	Not Applicable
Staff 1-120 Please describe any procedural improvements that the TDU intends to make prior to the next deployment of mobile generation facilities. If available, please reference specific sections of any after action report or lessons learned document the TDU has created.	Not Applicable