



## Filing Receipt

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**Control Number - 54440**

**ItemNumber - 152**



# CY 2023 Registration of Submetered OR Allocated Utility Service

Control Number: **54440**  
 Registration No.: \_\_\_\_\_  
 (this number to be assigned by the PUC after your form is filed)

**NOTE:** Please **DO NOT** include any person or protected information on this form (ex: tax identification #'s, social security #'s, etc.)

**PROPERTY OWNER:** Do **not** enter the name of the owner's contract manager, management company, or billing company.

Name	Promenade TX Partners, LLC						
Mailing Address:	3424 Peachtree Rd NE, Ste 300	City	Atlanta	State	GA	Zip	30326
Telephone# (AC)	470.548.6288						
E-mail	utility.support@cortland.com						

### NAME, ADDRESS, AND TYPE OF PROPERTY WHERE UTILITY SERVICE IS PROVIDED

Name	Cortland Las Colinas						
Mailing Address:	655 Promenade Pkwy	City	Irving	State	TX	Zip	75039
Telephone# (AC)	470.548.6288						
E-mail	lascolinas@cortland.com						

<input checked="" type="checkbox"/> Apartment Complex	<input type="checkbox"/> Condominium	<input type="checkbox"/> Manufactured Home Rental Community	<input type="checkbox"/> Multiple-Use Facility
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If applicable, describe the "multiple-use facility" here:

### INFORMATION ON UTILITY SERVICE

Tenants are billed for	<input checked="" type="checkbox"/> Water	<input checked="" type="checkbox"/> Wastewater	<input checked="" type="checkbox"/> Submetered <u>OR</u>	<input type="checkbox"/> Allocated ★★★
Name of utility providing water/wastewater	City of Irving			
Date submetered or allocated billing begins (or began)	11/29/2018	Required		

### METHOD USED TO OFFSET CHARGES FOR COMMON AREAS Check one line only.

<input checked="" type="checkbox"/> Not applicable, because	<input checked="" type="checkbox"/>	Bills are based on the tenant's actual submetered consumption
	<input type="checkbox"/>	There are <b>neither</b> common areas <b>nor</b> an installed irrigation system

All common areas and the irrigation system(s) are metered or submetered:

We deduct the actual utility charges for water and wastewater to these areas then allocate the remaining charges among our tenants.

This property has an installed irrigation system that is **not** separately metered or submetered:

We deduct  percent (we deduct at least 25 percent) of the utility's total charges for water and wastewater consumption, then allocate the remaining charges among our tenants.

This property has an installed irrigation system(s) that **is/are** separately metered or submetered:

We deduct the actual utility charges associated with the irrigation system(s), then deduct at least 5 percent of the utility's total charges for water and wastewater consumption, then allocate the remaining charges among our tenants.

This property does **not** have an installed irrigation system:

We deduct at least 5 percent of the retail public utility's total charges for water and wastewater consumption, and then allocate the remaining charges among our tenants.

### ★★★IF UTILITY SERVICES ARE ALLOCATED, YOU MUST ALSO COMPLETE PAGE TWO OF THIS FORM ★★★

You can e-file this form online through the PUC Interchange Filer (<https://interchange.puc.texas.gov/filer>).  
 - You can find instructions for E-Filing at <https://www.puc.texas.gov/industry/filings/E-FilingInstructions.pdf>.

Or you may mail **one** copy to:  
 For USPS:

For all other delivery or courier services:

Public Utility Commission of Texas Central Records  
 P.O. Box 13326  
 Austin, TX 78711-3326

Public Utility Commission of Texas Central Records  
 1701 N. Congress Ave., 8-100  
 Austin, TX 78701