



## **Filing Receipt**

**Filing Date - 2023-05-04 07:39:29 AM**

**Control Number - 54435**

**Item Number - 163**

**Cover Memo**

**Grayson Collin Electric Cooperative**

**2023 Annual Report**

**Project No: 54435**

**To Whom It May Concern:**

Grayson Collin Electric filed its 2023 Employee Training Report mistakenly with the wrong control number. We apologize for any inconvenience this may cause.

Regards,

A handwritten signature in black ink, appearing to read "Bruce Stevens", written over a horizontal line.

Bruce Stevens





## **Filing Receipt**

**Filing Date - 2023-04-27 08:46:59 AM**

**Control Number - 50595**

**Item Number - 231**



## Public Utility Commission of Texas

### Employee Training Report Required by 16 Texas Admin. Code § 25.97(d)

**PROJECT NO.** 50595

**AFFECTED ENTITY:** Grayson Collin Electric Cooperative

#### General Information

Pursuant to 16 Texas Admin. Code § 25.97(d)(2), not later than the 30th day after the date an affected entity finalizes a material change to a document or training program, the affected entity must submit an updated report. The first report must be submitted not later than May 1, 2020.

#### Instructions

Answer all questions, fill-in all blanks, and have the report notarized in the Affidavit.

#### Affidavit

A representative of the affected entity must swear to and affirm the truthfulness, correctness, and completeness of the information provided by attaching a signed and notarized copy of the Affidavit provided with this form.

#### Filing Instructions

Submit four copies (an original and three copies) of the completed form and signed and notarized Affidavit to:

Central Records Filing Clerk  
Public Utility Commission of Texas  
1701 N. Congress Avenue  
P.O. Box 13326  
Austin, Texas 78711-3326  
Telephone: (512) 936-7180

1. Provide a summary description of hazard recognition training documents you provide your employees related to overhead transmission and distribution facilities.

Training Includes:

Power Points  
HB 4150 Overview  
Clearance Requirements  
Hazard recognition training  
APPA and OSHA Manuals  
NESC Code

Grayson Collin Electric Cooperative has hazard recognition training conducted every year. This training is a continuous part of our weekly meetings conducted for employees by in house safety personnel. Texas Electric Cooperatives (TEC) also assists in training with monthly meetings conducted here at Grayson Collin Electric Cooperative. The training uses various resources such as, but not limited to, the APPA Safety Manual, Power Points, video presentation and photographs. At the beginning of each meeting accidents and near-misses are discussed. Discussion includes how this could have been prevented, reference to the applicable portion of the APPA/OSHA manuals, and others' experiences in a similar situation. These topics discussed at each meeting are prepared by the safety coordinator and include various topics related to hazard recognition and other general safety practices and policies. In each meeting the pertinent information located in the APPA and OSHA manuals are read, displayed and discussed thoroughly.

2. Provide a summary description of training programs you provide your employees related to the National Electrical Safety Code for construction of electric transmission and distribution lines.

At least once a year, in house safety personnel conducts a safety meeting over hazard recognition and how it applies to the National Electric Safety Code (NESC). This training includes clearance requirements for lands, roadways, and waterways. A portion of the employee training provided includes a course on hazard recognition and the an explanation of clearance guideline requirements. It also helps to prepare employees to proactively recognize and report hazards and clearance related issues to their utilities' system. In addition to these meetings, Texas Electric Cooperatives (TEC) also conducts monthly safety meetings with Grayson Collin Electric Cooperative employees. A notable part of this includes specific training from the APPA safety manual over hazard recognition and how it relates to NESC clearances for distribution lines. Furthermore, this topic is discussed whenever deemed necessary or applicable to changing policies in our weekly safety meetings conducted throughout the year.

**AFFIDAVIT**

I swear or affirm that I have personal knowledge of the facts stated in this report or am relying on people with personal knowledge, that I am competent to testify to them, and that I have the authority to submit this report on behalf of the affected entity. I further swear or affirm that all statements made in this report are true, correct, and complete.

*Bruce Stevens*  
Signature

Bruce Stevens  
Printed Name

Chief Operating Officer  
Job Title

Grayson Collin Electric Cooperative  
Name of Affected Entity

Sworn and subscribed before me this 27 day of April, 2023.  
Month Year

*Will McGinnis*  
Notary Public in and For the State of Texas

My commission expires on 08/19/2025

