

# Hamilton County Electric Cooperative Association

## Emergency Operation Plan

### CONFIDENTIAL

Pizza Pro's Delivery	234 Town Sq Copperas Cove, TX 76522	(254) 542-4341
Szechuan Chinese Restaurant	374 Town Sq #B Copperas Cove, TX 76522	(254) 547-1555
Cove Thai Café	100 W HWY 190 #406 Copperas Cove, TX 76522	(254) 542-3172
Arby's	205 Liberty Bell Ln Copperas Cove, TX 76522	(254) 542-6333
Top's Pizza	211 Liberty Bell Ln Ste 121 Copperas Cove, TX 76522	(254) 542-2500
Dairy Queen	206 N 1 <sup>st</sup> St Copperas Cove, TX 76522	(254) 547-2925
Mel's Burger Joint	302 S 1 <sup>st</sup> St Copperas Cove, TX 76522	(254) 542-5173
Russ' Pizza & More Dial-A-Pizza	212 S 2 <sup>nd</sup> St Copperas Cove, TX 76522	(254) 542-4400
Pizza To Go	206 S 8 <sup>th</sup> St Copperas Cove, TX 76522	(254) 542-4242
J & J Café	105 E Avenue E Copperas Cove, TX 76522	(254) 542-4800
El Nopality Mexican Restaurant	308 E Avenue D Copperas Cove, TX 76522	(254) 539-2841
Aaron's Chopped Beef	414 E Avenue D Copperas Cove, TX 76522	(254) 542-4670
Schlotsky's Deli	80 Cove Terrace Shopping Ctr Copperas Cove, TX 76522	(254) 542-1107
Thai House Cuisine	120 Cove Terrace Shopping Ctr Copperas Cove, TX 76522	(254) 542-3310
Beijing Chinese Café	218 Cove Terrace Shopping Ctr Copperas Cove, TX 76522	(254) 542-8588
Taqueria Mexicano Grill	232 Cove Terrace Shopping Ctr Copperas Cove, TX 76522	(254) 542-7700
Little Caesars Pizza	300 Cove Terrace Shopping Ctr Copperas Cove, TX 76522	(254) 542-6711

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Giovanni's Italian Restaurant	310 Cove Terrace Shopping Ctr Copperas Cove, TX 76522	(254) 518-2227
Dairy Queen	1406 Georgetown Rd Copperas Cove, TX 76522	(254) 547-7226
Family Food Mart	2011 Urbantke Ln. Copperas Cove, TX 76522	(254) 547-5121
Pizza Hut	106 E HWY 190 Copperas Cove, TX 76522	(254) 547-9696
El Corral Restaurant	301 E HWY 190 Copperas Cove, TX 76522	(254) 542-5561
China Chess	411 E. HWY 190 Copperas Cove, TX 76522	(254) 547-8999
Church's Chicken	501 E HWY 190 Copperas Cove, TX 76522	(254) 547-7766
HEB	804 E HWY 190 Copperas Cove, TX 76522	(254) 547-6333
Sonic Drive-In	830 E HWY 190 Copperas Cove, TX 76522	(254) 547-7047
Jack in the Box	901 E HWY 190 Copperas Cove, TX 76522	(254) 547-9898
Burger King	1001 HWY 190 Copperas Cove, TX 76522	(254) 547-1825
Taco Bell	1110 E HWY 190 Copperas Cove, TX 76522	(254) 542-1004
El Taco Jalisco II	1217 E HWY 190 Copperas Cove, TX 76522	(254) 547-8177
Mc Donald's	1418 E HWY 190 Copperas Cove, TX 76522	(254) 547-8212
Kettle Restaurant	1504 E HWY 190 Copperas Cove, TX 76522	(254) 547-3101
Cove Rice	1807 E HWY 190 Copperas Cove, TX 76522	(254) 542-5898
Subway	2726 E HWY 190 Copperas Cove, TX 76522	(254) 542-7299

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Domino's Pizza	2127 E HWY 190 Copperas Cove, TX 76522	(254) 547-7566
Long John Silver's	2301 E HWY 190 Copperas Cove, TX 76522	(254) 542-4000
KFC	2303 E HWY 190 Copperas Cove, TX 76522	(254) 547-4066
Applebee's	2525 E. HWY 190 Copperas Cove, TX 76522	(254) 518-3001
Bush's Chicken	2625 E HWY 190 Copperas Cove, TX 76522	(254) 542-6796
Wal-Mart Supercenter	2706 E HWY 190 Copperas Cove, TX 76522	(254) 518-3729
Mc Donald's	2706 E HWY 190 Copperas Cove, TX 76522	(254) 547-3666
Casa Ole	2730 E HWY 190 Copperas Cove, TX 76522	(254) 518-2224
Wendy's	2740 E HWY 190 Copperas Cove, TX 76522	(254) 547-9558
Subway	214 W HWY 190 Copperas Cove, TX 76522	(254) 542-7827
Lunch Box	181 West HWY 190 Ste 4 Copperas Cove, TX 76522	(254) 542-5862
Seoul Garden	185 W HWY 190 Ste 3 Copperas Cove, TX 76522	(254) 542-5544

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## Lodging Contact List

Lodging Supplier	Street Address	Telephone Number
<b>Comanche County</b>		
Comanche Inn	508 W Central Ave Comanche, TX 76442-5267	(325) 356-5267
Country Comfort Motor Inn	900 W Central Ave Comanche, TX 76442	(325) 356-2543
Regency Inn	1301 E Central Ave Comanche, TX 76442	(325) 356-2508
Best Western Comanche Inn	1505 E Central Ave Comanche, TX 76442-2850	(325) 356-2300
<b>Hamilton County</b>		
Hico Hills Inn	401 N Railroad Ave Hico, TX 76457	(254) 796-4217
Value Lodge In Motel	704 N Rice (HWY 281 N) Hamilton, TX 76531	(254) 386-8959
Western Motel	1208 S Rice St Hamilton, TX 76531	(254) 386-3141
Best Western-Inn / Circle T Arena	4021 W HWY 36 Hamilton, TX 76531	(254) 386-3209
<b>Mills County</b>		
Redbud Inn	1501 Fisher St Goldthwaite, TX 76844	(325) 648-3061
Relax Inn	1230 US Highway 84 Goldthwaite, TX 76844	(325) 648-2288
<b>San Saba County</b>		
Executive Inn L & L Motel & Resturant	1010 N High St San Saba, TX 76877	(325) 372-5193
Two Rivers Lodge	2301 W Wallace St San Saba, TX 76877	(325) 372-3452



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Hill County Inn	1805 E Wallace St San Saba, TX 76877	(325) 372-4113
Evening Star Cottages	702 W Wallace St San Saba, TX 76877	(325) 372-3184
Burnham's Lodging	507 East Wallace St San Saba, TX 76877	(325) 372-6067
<b>Lampasas County</b>		
Saratoga Motel	1408 S Key Ave Lampasas, TX 76550	(512) 556-6244
Holiday Inn Express Hotel & Suites	1200 Central Texas Expressway Lampasas, TX 76550	(512) 556-9292
Country Inn & Suites	1502 S Key Ave Lampasas, TX 76550	(512) 556-6201
<b>Coryell County</b>		
Best Western Chateau Ville Motor Inn	2501 E Main St Gatesville, TX 76528	(254) 865-2281
Ramada	111 N HWY 36 Bypass Gatesville, TX 76528	(254) 865-1207
Regency Inn	2307 E Main St Gatesville, TX 76528	(254) 865-8405
Gatesville Inn	2430 East Main Street Gatesville, TX 76528-1821	(254) 865-8772
Howard Johnson Super 8 Coppeeras Cove	302 West HWY 190 Copperas Cove, TX 76522	(254) 547-2345
Relax Inn	1714 U.S. 190 Copperas Cove, TX 76522	(254) 542-6615
Cactus Inn & Suites	1211 E HWY 190 Copperas Cove, TX 76522	(254) 547-4271
Luxury Inn & Suites	2125 E HWY 190 Copperas Cove, TX 76522	(254) 518-2601
Best Western Inn & Suites	321 Constitution Dr. Copperas Cove, TX 76522-2580	(254) 518-3363

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Days Inn	341 Constitution Dr Copperas Cove, TX 76522	(254) 547-1599
Comfort Suites	1816 Martin Luther King Jr. Copperas Cove, TX 76522	(254) 518-8840

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**Public Utility Commission of Texas**

Address:	1701 N. Congress Avenue PO Box 13326 Austin, TX 78711-3326	
Physical Location:	William B. Travis Building 1701 N. Congress Avenue 7 <sup>th</sup> Floor Austin, TX 78701	
Phone:	Agency Switchboard Assistance Hotlines Central Records	(512) 936 - 7000 (888) 782 - 8477 or (512) 936 - 7120 (512) 936 - 7180
Hours:	Agency Switchboard Assistance Hotlines Central Records:	8am – 5pm, M-F 9am – 4pm, M-F 9am – 5pm, M-F Closed Friday Noon – 1pm
Email:	customer@puc.texas.gov centralrecords@puc.texas.gov web@puc.texas.gov	

**PUCT Departmental Phone Directory**

Department	Phone Number
Customer Service Directory	
Consumer Hotline (Complaints & Inquiries)	(512) 936 - 7120
Customer Hotline Toll Free	(888) 782 - 8477
Fax	(512) 936 - 7003
Receptionist & General Information	(512) 936 - 7000

# **Hamilton County Electric Cooperative Association**

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Commissioners	
Chairman – McAdams, Will	(512) 936 - 7001
Commissioner – Cobos, Lori	(512) 936 - 7001
Commissioner – Glofelty, Jim	(512) 936 - 7001
Executive Director	
Executive Director – Gleeson, Thomas	(512) 936 - 7040
General Directory	
Agency Counsel	(512) 936 - 7144
Central Records	(512) 936 - 7180
Competitive Markets	(512) 936 - 7360
Customer Protection	(512) 936 - 7120
External Affairs	(512) 936 - 7400
Fiscal Services	(512) 936 - 7074
Human Resources	(512) 936 - 7060
Information Technology	(512) 936 - 7100
Infrastructure & Reliability	(512) 936 - 7197
Internal Auditor	(512) 936 - 7448
Legal	(512) 936 - 7260
Library	(512) 936 - 7075
Mailroom	(512) 936 - 7086
Media	(512) 936 - 7135
Office of Policy & Docket Management	(512) 936 - 7200
Oversight & Enforcement	(512) 936 - 7201
Rate Regulation	(512) 936 - 7105
Water Utility Regulation	(512) 936 - 7405

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**National Emergency Contact List**

➤ **Chemical Incident**

National Response Center

c/o United States Coast Guard (CG-5335) – Stop 7581

2100 2<sup>nd</sup> Street, SW

Washington, DC 20593-0001

HQS-DG-1<sup>st</sup>-NRCINFO@uscg.mil

Report an incident on-line.....<http://www.nrc.uscg.mil/>

.....(800) 424 - 8802

➤ **Biological Incident**

CDC Office of Public Health Preparedness and Response (OPHPR)

.....(800) 232 - 4636

CDC Division of Bioterrorism Preparedness and Response (DBPR)

.....(800) 232 - 4636

Texas Department of State Health Service (Region 7)

<http://www.dshs.texas.gov/region7/default.shtm>

Sharon K. Melville, M.D., M.P.H., Regional Medical Director

Carol M. Davis, Deputy Regional Director

2408 South 37<sup>th</sup> Street

Temple, Texas 76504

.....*Phone:* (254) 778 - 6744

.....*Fax:* (254) 778 - 3049

.....*TTY:* (254) 771 - 6785

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#### ➤ Radiation Incident

Armed Forces Radiobiology Research Institute (AFRRI)

<http://www.usuhs.edu/afri>

Uniformed Services University of the Health Sciences

4301 Jones Bridge Road

Bethesda, MD 20814

.....*Medical Radiobiology Advisory Team:* (301) 295 - 0989

.....*AFRRI Security Desk:* (301) 296 - 3038

Radiation Emergency Assistance Center/Training Site (REAC/TS)

<http://orise.orau.gov/reacts/>

ORISEinfo@orise.orau.gov (General Information)

reacts@orau.org (Report an incident)

8 am to 4:30 pm (CST) .....(865) 574 - 7607

After Hours (Ask for REAC/TS) .....(865) 576 - 1005

U.S. Nuclear Regulatory Commission (NRC)

U.S. Nuclear Regulatory Commission

Washington, DC 20555-0001

.....*24-Hour Ops Ctr for Emergencies:* (301) 816 - 5100

.....*General Contact:* (800) 368-5642 or (301) 415 - 7000

.....*Safety or Security Concern:* (800) 695 - 7403

.....*Public Affairs:* (301) 415 - 8200

.....*Public Affairs (Fax):* (301) 415 - 3716

Region IV

U.S. NRC Region IV

1600 East Lamar Boulevard

Arlington, TX 76001-4511

Hours: 7:30am to 4:15pm (CT) Monday through Friday

.....(817) 860 - 8100

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.....Toll Free: (800) 952 - 9677

.....TDD: (301) 415 - 5575

#### National Nuclear Security Administration (NNSA)

<http://nnsa.energy.gov/>

U.S. Department of Energy

Office of Nuclear Energy

1000 Independence Ave., S.W.

Washington, D.C. 20585

.....Main Switchboard: (202) 586 - 5000

.....Office of Nuclear Energy: (202) 586 - 2240

#### ➤ Health Incident

##### U.S. Department of Health and Human Services

<http://www.hhs.gov>

200 Independence Avenue, S.W.

Washington, D.C. 20201

.....(877) 696 - 6775

##### Center for Disease Control

<http://www.cdc.gov>

(24 hours).....(800) 232 - 4636

Texas Department of State Health Services (See “Biological Incident Section” for info)

#### ➤ Criminal or Terrorist Incident

##### Federal Bureau of Investigation

<http://www.fbi.gov/>

FBI Headquarters

935 Pennsylvania Avenue, NW

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Washington, D.C. 20535-0001

National Office..... (202) 324 - 3000

San Antonio Office

<http://sanantonio.fbi.gov>

[sanantonio@ic.fbi.gov](mailto:sanantonio@ic.fbi.gov) (E-Mail)

5740 University Heights Boulevard

San Antonio, TX 78249

..... (210) 225 - 6741

.....*Fax:* (210) 650 - 6153

Counties: Coryell, Hamilton

Waco Texas FBI Office

510 North Valley Mills Road

Waco, TX 76710

.....*Waco Field Office:* (254) 772 - 1627

Counties: Lampasas, Llano, San Saba

Austin

Suite 400, Building 7

12515-7 Research Blvd.

STE 400

Austin, TX 78759

.....*Austin Field Office:* (512) 345 - 1111

Dallas Office

<https://www.fbi.gov/contact-us/field-offices/dallas>

One Justice Way

Dallas, TX 75220

..... (972) 559 - 5000



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Counties: Mills

400 Pine Street

Suite 920

Abilene, TX 79601

.....Abilene Field Office: (325) 677 - 6191

#### National Infrastructure Coordinating Center (NICC) – DHS

<http://www.dhs.gov/national-infrastructure-coordinating-center>

[nicc@hq.dhs.gov](mailto:nicc@hq.dhs.gov) (E-Mail)

.....Security Incident that has occurred: (888) 282 - 0870

(You may also call 911 or your local FBI field office)

.....(202) 282 - 9201

#### North American Electric Reliability Corporation

<http://www.nerc.com>

1325 G Street, N.W.

Suite 600

Washington, D.C. 20005-3801

8am – 5pm, Eastern, Monday thru Friday .....(202) 400 - 3000

#### ➤ **FEMA Contact Information**

<http://www.fema.gov>

Federal Emergency Management Agency

U.S. Department of Homeland Security

500 C Street S.W.

Washington, DC

.....General Operator: (202) 646 - 2500

.....Disaster Assistance: (800) 621 - 3362

.....Disaster Assistance TTY: (800) 462 - 7585

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Regional NIMS Coordinators:

Region VI: Denton (Arkansas, Louisiana, New Mexico, Oklahoma, Texas)

FRC 800 North Loop 288

Denton, TX 76209-3698

.....*Main Number:* (940) 898 - 5399

**Texas Division of Emergency Management**

<https://tdem.texas.gov>

1033 La Posada Dr.

Suite 370

Austin, TX 78752-3832

..... *Main Number:* (512) 424 - 2208

..... *After Hours:* (512) 424 - 2208

.....*Fax:* (512) 424 - 7160

Region 5 Coordinator

Assistant Chief: Brandi Ashby

Brandi.Ashby@tdem.texas.gov (E-Mail)

.....(806) 740 - 8983

Region 6 Coordinator

Assistant Chief: Jay Hall

jay.hall@tdem.texas.gov

.....(210) 531 - 4336

# **Hamilton County Electric Cooperative Association**

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#### **Texas Division Emergency Management District Coordinator Areas/County Coordinators**

##### **District 23 (Hamilton, Mills, San Saba, Lampasas, Coryell)**

David Shaw.....(254) 831 - 6918  
Robert L. Harrell [Coryell] .....(254) 248 - 3154  
W. Mark Tynes [Hamilton] .....(254) 386 - 1290  
Angela Rainwater [Lampasas].....(512) 556 - 4177  
Clint Hammonds [Mills].....(325) 648 - 2245  
Marsha Hardy [San Saba].....(325) 372-5600 or (325) 372 - 8570

##### **District 7 (Comanche)**

Greg Goettsch [Amarillo] .....(325) 795 - 4029  
Tricia Grimshaw [Comanche].....(325) 356 - 5805

##### **District 12 (Llano)**

Robbie Barrera [Austin] .....(512) 997 - 4117  
Gilbert Bennett [Llano].....(325) 247 - 2039

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**RUS Contact Information List**

Administrators Office

Stop 1560 RM 5165

1400 Independence Avenue, SW

Washington, DC 20250 – 1560

(202) 720-9540

**Southern Region Field Contact (TEXAS):**

States Covered: OK TX

Conor O'Keefe

(737) 203 - 5921

(512) 429 - 0027 (CELL)

conor.okeefe@usda.gov

States Covered: AZ NM TX

Larry McGraw

larry.mcgraw@usda.gov

(505) 892 - 0353

(505) 235 - 6312 (CELL)

States Covered: AR IA MO OK TX

Dennis Anderson

dennis.anderson@usda.gov

(501) 539 - 0688 (CELL)

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#### Phone Numbers (Southern Region Division):

Main .....(202) 720 - 1900

Fax.....(202) 720 - 7491

Customer Service .....(202) 205 - 9692

Name	Title	E-Mail	Telephone
<b>Office of the Deputy Assistant Administrator</b>			
< VACANT >	Deputy Assistant Administrator		(202) 720 - 1900
Lorraine Simpkins	Administrative Assistant	lorraine.simpkins@usda.gov	(202) 720 - 1900
Sonya Brown	Administrative Assistant	sonya.brown@usda.gov	(202) 720 - 2341
<b>Operations Branch</b>			
< VACANT >	Branch Chief		
Susan Richardson	Management Analyst	susan.richards@usda.gov	(202) 720 - 1989
Dennis Wojnar	Management Analyst	denis.wojnar@usda.gov	(202) 692 - 0163
Steve Piccirillo	Management Analyst	steven.piccirillo@usda.gov	(202) 401 - 0037
Karen Hargrove	Management Analyst	karen.hargrove@usda.gov	(202) 720 - 1932
Ghangela Jones	Management Analyst	ghangela.jones@usda.gov	(202) 720 - 3816
Regina Coleman	Management Analyst	regina.coleman@usda.gov	(202) 692 - 0048
Alexis Solano	Management Analyst	alexis.solano@usda.gov	(202) 690 - 3407
Jane Wright	Loan Specialist	jane.wright@usda.gov	(202) 720 - 1912
Vieda White	Loan Specialist	vieda.white@usda.gov	(202) 720 - 7757
Tracie Reddix	Loan Specialist	tracie.reddix@usda.gov	(202) 260 - 0843
Sherrie Carter	Loan Specialist	shrric.carger@usda.gov	(202) 720 - 2294
<b>Engineering Branch</b>			
Donald Junta	Branch Chief	donald.junta@usda.gov	(202) 720 - 3720
Mike Eskandary	Electrical Engineer	mike.eskandary@usda.gov	(202) 720 - 9098
Trung Hiu	Electrical Engineer	trung.hiu@usda.gov	(202) 720 - 1877
Ken Rush	Electrical Engineer	kenneth.rush@usda.gov	(202) 260 - 8017

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Chendi Zhang	Mechanical Engineer	chendi.zhang@usda.gov	(202) 690 - 9032
Emily Flannigan	Mechanical Engineer	emily.flanigan@usda.gov	(202) 690 - 5287
<b>Technical Standards Committee A</b>			
Norris Nicholson	Electrical Engineer & Chair	norris.nicholson@usda.gov	(202) 720 - 1979

### **FEMA Eligibility Requirements**


HCEC is aware of the need to maintain awareness/eligibility for FEMA funds. In order to facilitate this for all employees that will be involved in the process HCEC has created a document entitled “Guide for FEMA Public Assistance for Disaster Re-Imbursement”.

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Below is the FEMA FACT Sheet DAP 9580.6:

	<b>FEMA</b>	<b>DISASTER ASSISTANCE</b>
<b>FACT SHEET</b>		<b>DAP9580.6</b>
<b>ELECTRIC UTILITY REPAIR</b> <b>(PUBLIC AND PRIVATE NONPROFIT)</b>		
<b>Overview</b>		
<p>The purpose of this fact sheet is to establish criteria to determine eligibility for repair or replacement of disaster-damaged electric distribution and transmission systems under the authority of rural electric cooperatives (RECs), municipal electric utilities, public power districts, and other public entities following a major disaster or emergency declaration by the President. This fact sheet addresses appropriate contracting procedures, categories of work (that is, Category B or F), criteria for replacing conductors, hazard mitigation, Rural Utility Service (RUS) Bulletins, and collateral damage. The Federal Emergency Management Agency (FEMA) must inspect and validate all projects for which the owners are requesting replacement of conductors. The utility owners are responsible for the safety and reliability of their distribution and transmission systems.</p>		
<b>Contracting</b>		
<p>To be eligible for Federal funding, applicants must comply with federal procurement standards as outlined in the Title 44 Code of Federal Regulations (CFR), Part 13.36, <b>Procurement</b>. Essential elements of the procurement process include: competition; a clear and definitive scope of work, if possible; qualified bidders (documented by licenses, financial records, proof of insurance, and bonding, as applicable); a price analysis to demonstrate price reasonableness; compliance with all relevant local, State, and Federal requirements, laws and policies; and, clear documentation of the process/rationale followed in making procurement decisions. There is no requirement to negotiate profit separately when applicants follow competitive procurement procedures. Profit is considered to be a component of the unit price.</p>		
<p><u>Unacceptable Contracts:</u> <b>Cost Plus Percentage of Cost</b></p>		
<p><u>Acceptable Contracts:</u></p> <ol style="list-style-type: none"><li>1. <b>Lump Sum</b></li><li>2. <b>Unit Price</b></li><li>3. <b>Cost Plus Fixed Fee</b></li></ol>		
Prepared By: Public Assistance Division		Page 1 of 7

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#### DISASTER ASSISTANCE FACT SHEET DAP9580.6

### ELECTRIC UTILITY REPAIR

4. **Sole Source for Materials** – in limited situations. RECs, municipal utilities, and public power districts may use noncompetitive procurements to procure materials, provided they meet the requirements of 44 CFR §13.36(d)(4), *Methods of procurement to be followed*, Procurement by *noncompetitive proposals*.
5. **Time and Material (T&M)** - applicants may use T&M contracts only when it has been determined that no other contract is suitable and the contract includes a ceiling price that the contractor exceeds at its own risk (44 CFR §13.36(b)(10), *Procurement standards*). Since RECs, municipal utilities, and public power districts generally provide the materials used in repairing their systems, these contracts are referred to as “time and equipment” (T&E) contracts. Due to the critical nature of restoring power to the electrical grid following a disaster and because exigent circumstances do not permit delays related to fully assessing the damages before repair work begins, RECs, municipal utilities, and public power districts commonly use T&E contracts for making disaster-related repairs.

The use of T&E contracts to repair disaster-related damages to electrical transmission and distribution systems may be eligible for Public Assistance (PA) funding provided the utility owner:

- (a) Documents the exigent circumstances that exist and explains why other types of contracts were not suitable;
- (b) Documents why a detailed scope of work could not be developed for the repairs;
- (c) Ensures that all T&E contracts contain a “ceiling price” that the contractor exceeds at its own risk, a “not to exceed” clause, or are otherwise limited by an applicant-issued task order;
- (d) Performs and documents a price analysis to demonstrate that the hourly rates are reasonable and justifiable under the disaster conditions;
- (e) Documents the terms of the contract (including mutual aid contracts); and
- (f) Monitors contractors and keeps good records of work performed.

### Category of Work

FEMA characterizes work authorized under sections 403, **Essential Assistance**, and 407, **Debris Removal**, of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act) as emergency work (Categories B and A, respectively) and under section 406, **Repair, Restoration, and Replacement of Damaged Facilities**, as permanent work (Categories C-G). Category F refers to the permanent repair of utility systems. RECs, municipal utilities, and public power districts work to restore power to customers as soon as possible following disasters. Most repairs are permanent in nature. FEMA categorizes electric utility restoration work as follows:

1. FEMA will characterize all temporary work that RECs, municipal utilities, and public power districts perform to restore power to all facilities capable of receiving it, as Category B,



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### DISASTER ASSISTANCE FACT SHEET DAP9580.6

## ELECTRIC UTILITY REPAIR

emergency work. In these situations, the RECs, municipal utilities, and public power districts make permanent repairs later to bring the damaged components into compliance with appropriate codes and standards.

2. FEMA will characterize work that RECs, municipal utilities, and public power districts perform to restore the damaged facilities to pre-disaster condition in accordance with applicable codes and standards as Category F, permanent work. RECs, municipal utilities, and public power districts can complete permanent repairs immediately after the disaster occurs or after temporary repairs are completed (see item 1 above).

### Replacing Conductors

44 CFR §206.226, **Restoration of damaged facilities**, authorizes reimbursement for "... work to restore eligible facilities on the basis of the design of such facilities as they existed immediately prior to the disaster ..." in accordance with adopted codes and standards. FEMA recognizes local, state, and national codes (for example, the National Electrical Safety Code and RUS standards and specifications for materials, equipment, and construction, which are applicable regardless of funding source) as appropriate when determining eligible cost to repair or replace damaged electrical facilities.

#### Establishing Pre-Disaster Condition

Applicants should provide the following information to establish pre-disaster condition of their facilities:

1. Certification of the pre-disaster condition and capacity of the conductor from a licensed professional engineer who has direct experience with the damaged electrical transmission or distribution system. Records providing satisfactory evidence of the condition and capacity of the conductor as it existed prior to the disaster. The certification may be supplemented by a professional engineering evaluation.
2. If available, copies of construction work plans demonstrating the utility's past practices and current/future projects.
3. If required by RUS, a copy of any corrective action plans submitted to RUS in compliance with 7 CFR §1730.25, **Corrective action** (RUS borrowers only).

# Hamilton County Electric Cooperative Association

## Emergency Operation Plan

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### DISASTER ASSISTANCE FACT SHEET DAP9580.6

## ELECTRIC UTILITY REPAIR

#### Criteria for Conductor Replacement

Determining the disaster-related damages to some components (for example, poles, guys, and cross-arms) of an electrical transmission or distribution system can usually be accomplished by visual inspection. However, determining the full extent of disaster-related damages to conductors, and the appropriate method to repair the damages, is more challenging, particularly with older systems. FEMA considers a conductor eligible for replacement when it is stretched beyond the point where it can be effectively repaired and re-sagged through predictable modeling to meet appropriate clearances, sag and tension, and to meet pre-disaster reliability. A conductor is beyond the point where it can be effectively repaired when one or more of the following criteria exist within a line section:

1. 25% or more of the conductor spans are damaged. Damage is defined as broken conductors, broken strands, the existence of new (disaster-related) splices, and/or if the conductor is severely pitted, burned, kinked, or damaged in other ways.
2. 30% or more of the line spans are visibly out of sag or do not meet clearances (for example, the conductor does not meet clearance requirements for conductor-to-conductor or conductor-to-ground).
3. 40% or more of the poles were replaced or need to be replaced or plumbed (straightened) due to the disaster.
4. 40% or more of the supporting structures have a disaster-related damaged component (for example, x-arms, braces, pin, ties, insulators, guys/anchors, or poles).
5. The sum of the percentages of the above criteria is 65% or more.
6. Other additional compelling information provided by a licensed professional engineer.

#### Replacement Conductor

FEMA will fund eligible work in accordance with 44 CFR §206.226, **Restoration of damaged facilities**. The use of #2 Aluminum Conductor Steel Reinforced (ACSR), however, is considered the lower cost equivalent to replace conductor with equal or lesser amperage capacity, such as copper weld conductor (CWC), hard and soft drawn copper wire, smaller ACSR, and Amerdutor. When such conductor is replaced with #2 ACSR, FEMA will fund adjustments of span lengths and pole heights to meet appropriate design requirements.

If FEMA determines that the conductor is eligible for replacement, FEMA will fund the use of #2 ACSR as the lower cost equivalent replacement of conductor with equal or lesser amp capacity (for example, copper weld conductor (CWC), hard and soft drawn copper wire, and smaller ACSR, and Amerdutor). If the existing spacing of poles exceeds the spacing required for the new conductor, FEMA will fund the installation of additional poles and components as required to meet appropriate design requirements.



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If disaster damaged conductor does not qualify for replacement, the damaged line section is eligible for repair only.

### Hazard Mitigation

FEMA provides hazard mitigation funding under Section 404, **Hazard Mitigation**, and Section 406, **Repair, Restoration, and Replacement of Damaged Facilities**, of the Stafford Act. The State manages the Section 404 Hazard Mitigation Grant Program and establishes the funding priorities for the program. FEMA will evaluate and fund Section 406 hazard mitigation projects to protect disaster-damaged components of facilities. FEMA supports funding cost-effective hazard mitigation measures for electrical transmission and distribution facilities. In order to be eligible, hazard mitigation measures under Section 406 of the Stafford Act:

1. Must be appropriate to the disaster damage and must prevent future damage similar to that caused by the declared event.
2. Must be applied only to the damaged element(s) of a facility. This criterion is particularly important when conducting repairs to a portion of a system.
3. Cannot increase risks or cause adverse effects to the facility or to other property.
4. Must consist of work that is above and beyond the eligible work required to return the damaged facility to its pre-disaster design. Upgrades required to meet current codes and standards, however, are not considered hazard mitigation measures for purposes of the PA Program and have different eligibility criteria.

FEMA staff must review and approve hazard mitigation measures prior to implementation to ensure eligibility, technical feasibility, environmental and historic preservation compliance, and cost effectiveness. FEMA may fund the use of "wind-motion resistant conductor" as effective hazard mitigation, when conductor segments qualify for replacement.

Code or standard upgrades that FEMA determines do not meet the five criteria listed in 44 CFR §206.226(d), **Restoration of damaged facilities, Standards**, but which will enhance a facility's ability to resist similar damage in a future disaster, may be eligible for funding under Section 406 hazard mitigation (see FEMA Disaster Assistance Policy DAP9526.1, *Hazard Mitigation Funding under Section 406 of the Stafford Act*). For example, increasing the size or changing the type of conductor for hazard mitigation purposes may be eligible for FEMA reimbursement provided it is both viable and cost-effective.

Cost effectiveness is defined as:

1. Up to 15% of the total eligible cost of eligible repairs; or
2. Up to 100% of eligible repair costs for measures listed in Appendix A of DAP9526.1; or
3. A benefit-cost ratio of 1 or greater.

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## ELECTRIC UTILITY REPAIR

A non-exhaustive list of typical hazard mitigation measures for electrical systems includes the following:

Sample Mitigation Measure	Justification
Installing additional poles to support transformers	100%, listed in Appendix A of DAP9526.1
Installing guy-wires	100%, listed in Appendix A of DAP9526.1
Providing looped distribution service or other redundancies to critical facilities	100%, listed in Appendix A of DAP9526.1
Elevating pad-mounted transformers above BFE (or ABFE where applicable)	100%, listed in Appendix A of DAP9526.1
Replacing damaged poles with higher-rated poles of the same or different material	100%, listed in Appendix A of DAP9526.1
Cross bracing on H Frame Poles	100%, listed in Appendix A of DAP9526.1
Removing large diameter communication lines	100%, listed in Appendix A of DAP9526.1
Upgrade conductor to Wind-Motion Resistant Conductor (e.g., T2 ACSR)	15% of the total eligible cost of eligible repairs
Mid span poles (not specified by code)	15% of the total eligible cost of eligible repairs

### Rural Utility Service (RUS) Bulletins

In order for the costs of Federal, State, and local repair or replacement standards which change the pre-disaster construction of a facility to be eligible, 44 CFR §206.226(d), **Restoration of damaged facilities, Standards**, requires that the standards must:

1. Apply to the type of repair or restoration required;
2. Be appropriate to the pre-disaster use of the facility;
3. Be found reasonable, in writing, and formally adopted and implemented by the State or local government on or before the disaster declaration date, or be a legal Federal requirement applicable to the type of restoration;
4. Apply uniformly to all similar types of facilities within the jurisdiction of the owner of the facility; and
5. For any standard in effect at the time of a disaster, it must have been enforced during the time it was in effect.

Under the authority of the Rural Electrification Act of 1936, the United States Department of Agriculture RUS, Electric Programs Division, makes direct loans and guarantees loans to electric utilities to serve customers in rural areas. Rural electric cooperatives use the loans and loan guarantees to finance construction of electric distribution, transmission, and generation facilities. Through these loans, the Federal government is the majority note-holder for approximately 700 electric systems in 46 states. In accordance



# Hamilton County Electric Cooperative Association

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## ELECTRIC UTILITY REPAIR


with 7 CFR 1724.1(b), **Electrical Engineering, Architectural Services and Design Policies and Procedures**, all borrowers, regardless of funding sources, are required to comply with RUS requirements for new construction design standards, and the use of RUS accepted material on electric systems.

On July 1, 2005, RUS published Bulletin 1742D-106, *Considerations for Replacing Storm-Damaged Conductors*. The bulletin provides guidelines to assist rural electric cooperatives in making expedient decisions on whether to repair or replace damaged conductors after disasters. FEMA has reviewed this bulletin and determined that it does not meet the definition of a code or standard as described in 44 CFR §206.226(d). Therefore, FEMA will not accept RUS Bulletin 1742D-106 as a basis for replacing damaged conductors.

To date, rural electric cooperatives have not cited other RUS Bulletins to support their requests for the replacement of conductors. FEMA will evaluate other RUS Bulletins on a case-by-case basis.

### Repair of Collateral Damage

The repair of damage to eligible facilities caused during the performance of eligible work is reimbursable under the Public Assistance Program. If rural electric cooperatives, municipal utilities, or public power districts damage their own or other public property while performing emergency repairs to their facilities, the cost to repair the damage may be eligible (see DAP9525.8, *Damage to Applicant-Owned Equipment*). Rural electric cooperatives often obtain easements from private landowners to access and maintain their transmission and distribution facilities. If private property easements are damaged while making repairs to the disaster-damaged facilities (for example, ruts on the property), the repair of the damage to the private property is eligible for FEMA Public Assistance reimbursement. Applicants shall demonstrate legal responsibility for the repair in the form of a written or statutory easement with an express legal responsibility to repair the damage.

  
Elizabeth A. Zimmerman  
Assistant Administrator  
Disaster Assistance Directorate

9.22.09  
Date

# Hamilton County Electric Cooperative Association

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## ELECTRIC UTILITY REPAIR - APPENDIX

#### Conductor Replacement Criteria Frequently Asked Questions

**1. What is a span?**

A span is the distance between two poles.

**2. What is a line section?**

A line section is a group of contiguous spans selected for evaluation. The applicant has flexibility in defining a line section. A line section could be a single span, all the spans between two deadend structures, all the spans on a feeder, all the spans on a tap or any other group of contiguous spans that are evaluated together.

**3. What is Criterion 1 and how is it applied?**

This criterion relates to visible damage to the conductor in a line section. A conductor span with damage such as broken strands, splices or sleeves (installed as a result of the disaster), birdcaging, severe pitting, burns, kinks or other visible conductor damage is counted in this criterion. The number of conductor spans is calculated by multiplying the number of conductors per span by the number of spans. For example a three phase line section with three spans has 12 conductor spans (4 conductors  $\times$  3 spans = 12). If a single conductor span has damage in more than one location it still only counts as one damaged conductor span. If 25% or more of the of the total conductor spans in a line section have visible damage as a direct result of the disaster, then the conductors of that line section are considered eligible for replacement.

**4. What is Criterion 2 and how is it applied?**

This criterion relates to conductor elongation or stretch in a line section. Any conductors in a span that are out of sag or do not meet clearance requirements as a direct result of the disaster are counted in this criterion. If more than one conductor in a span is out of sag or does not meet clearance requirements it still counts as just one span. This evaluation does not require precise measurement of the conductor temperature or actual sag or clearances. This determination is to be made using the good judgment of a qualified electrical inspector. If 30% or more of the total spans in a line section are visibly out of sag or do not meet clearance requirements as a direct result of the disaster, then the conductors of that line section are considered eligible for replacement.

**5. What is Criterion 3 and how is it applied?**

This criterion is related to damage to the poles supporting the conductor in a line section. If a pole was replaced, is in need of replacement or is in need of plumbing (straightening) as a direct result of the disaster, then it counts in this criterion. A pole is considered to be in need of straightening if it is leaning such that it is unsafe to climb. If 40% or more of the total poles in a

# Hamilton County Electric Cooperative Association

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### DISASTER ASSISTANCE FACT SHEET DAP9580.6

## ELECTRIC UTILITY REPAIR - APPENDIX

line section meet this criterion then the conductors in that line section are considered eligible for replacement.

**6. What is Criterion 4 and how is it applied?**

This criterion relates to damage to the supporting structure other than the poles. If the supporting structure has damage such as a broken crossarm, broken support brace, bent pin, broken tie, broken insulator, broken guy or pulled anchor as a direct result of the disaster then that support structure is counted in this criterion. If more than one element of the support structure is damaged it still only counts as one damaged support structure. If a pole is counted under criterion 3 then the supporting structure should not be counted under criterion 4. If 40% or more of the total number of support structures in a line section are damaged as a direct result of the storm then the conductors of that line section are considered eligible for replacement.

**7. What is Criterion 5 and how is it applied?**

This criterion relates to the total damage to a line section. If the sum of the percentages calculated for criteria 1 through 4 is 65% or more then the conductors of that line section are considered eligible for replacement. It is possible that the sum of the percentages for criteria 1 through 4 could be more than 100%.

**8. What is Criterion 6 and how is it applied?**

This criterion is included to account for other methods of demonstrating that the conductor in a line section is damaged beyond repair. If this criterion is applied then supporting evidence must be documented to clearly describe the basis for the conclusion that the conductor in this line section was damaged as a direct result of the disaster and is not suitable for continued service. FEMA will make the final determination on a case-by-case basis.

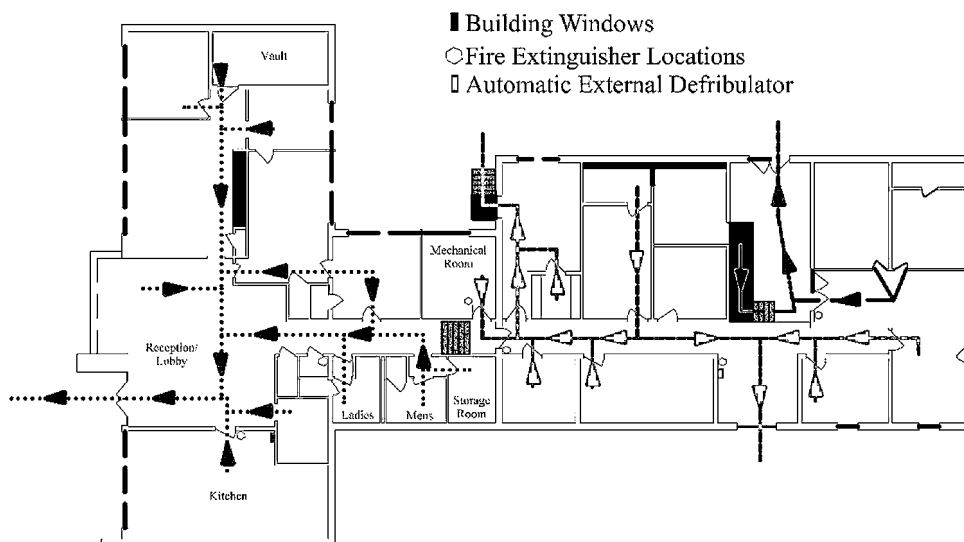
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**Office Fire Evacuation Routes & Fire Extinguisher Locations**

# **FIRE EXIT ROUTES**



*Everyone will meet at the rally point, the picnic table behind the Harris Building.*

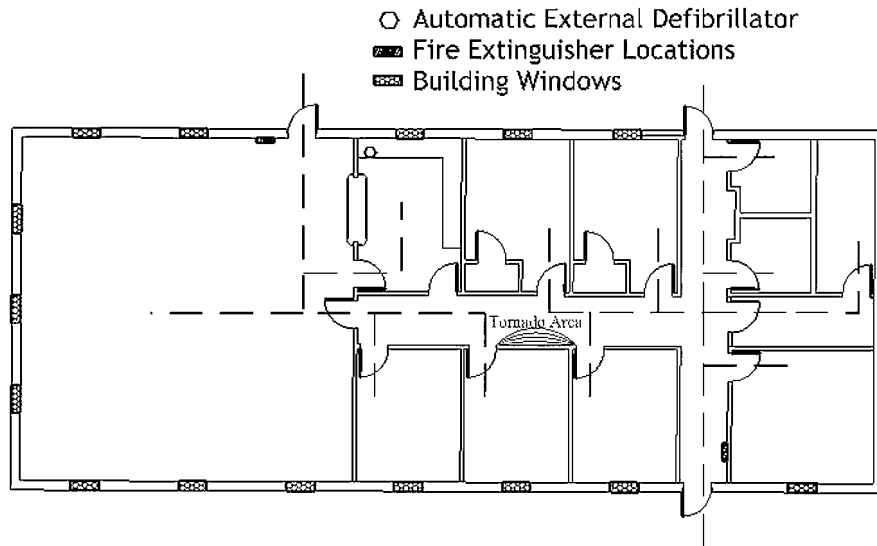


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# FIRE EXIT ROUTES



***Everyone will meet at the rally point, the picnic table behind the Harris Building***

## **Backup Facilities Location**

HCEC's Backup Facilities are located at HCEC's Pole Yard Located at:

332 CR 506

Hamilton, TX 76531

Phone: (254) 386 - 8123



## Hamilton County Electric Cooperative Association

*"Owned by Those We Serve"*

P.O. Box 753 - Hamilton, Texas 76531

Cody Lasater, General Manager

### BOARD OF DIRECTORS

Robert Straley, President, *Lampasas*  
Dusty Duncan, Vice President, *Lometa*  
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Jack Caldwell, *Evant*  
Sam Campbell, *Goldthwaite*  
Ervin Koerth, *Gatesville*  
John Priddy, *Mullin*

March 13, 2023

Central Records  
Public Utility Commission of Texas  
1701 N. Congress Avenue  
Austin, TX 78711-3326

RE: PUCT Project/Control No. 53385

Dear Sir or Madam:

Pursuant to P.U.C. Subst. R. 25.53(h)(5) updated March 2022, Hamilton Electric Cooperative Association, hereby referred to as HCEC, is hereby providing notice of compliance with updates to this rule.

HCEC has included all relevant information related to maintaining an effective response to adverse events that may occur.

HCEC has included guidelines for Load Shedding (Page 59), Communications (Page 28), Pandemic (Pages 60-61), Sever Weather and Wildfires (Pages 62-66), IT Systems (Page 70), as well as FEMA related communications (Pages 115-123).

HCEC's Emergency Operations Plan is available on our share drive for access as well as physical copies for all Management and Supervisors for the Cooperative.

With regards,

Michael Blakley  
Engineering Assistant  
Hamilton County Electric Cooperative



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March 13, 2023

Central Records  
Public Utility Commission of Texas  
1701 N. Congress Avenue  
Austin, TX 78711-3326

RE: PUCT Project/Control No. 53385

Dear Sir or Madam:

I hereby affirm the following information for Hamilton County Electric Cooperative (HCEC).

All appropriate supervisory personnel within the Cooperative have received training and are versed in execution of the EOP when it is required. The afore-mentioned personnel will follow the EOP as dictated by the situation and deviate only if required to fit the situation at the time of implementation.

The EOP is reviewed annually at our annual drill/review and changed made as discussed or required. The EOP is generally approved after this meeting takes place with any required revisions/updated added. HCEC conducts its review annually at the first of the year to review any incidents that were of significance, tabletop simulations of events, or live drills.

HCEC does not currently distribute its EOP to any entity in its area of operations.

HCEC maintains a Business Continuity Plan to return/maintain normal operations after an incident that requires the EOP activation.

HCEC will strive to make sure appropriate personnel are trained on the following for individuals that will interact with FEMA officials with the following NIMS training:

IS-100  
IS-200  
IS-700  
IS-800

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With regards,

Cody Lasater  
General Manager  
Hamilton County Electric Cooperative





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March 13, 2023

Central Records  
Public Utility Commission of Texas  
1701 N. Congress Avenue  
Austin, TX 78711-3326

RE: PUCT Project/Control No. 53385

Dear Sir or Madam:

Below is the list of personnel with access and training to the EOP as well as Emergency Contacts for the Cooperative as outlined in the relative mentioned sections of Subchapter C: Infrastructure and Reliability.

Pursuant to P.U.C. Subst. R. 25.53(h)(5) Subchapter C. Section 4 Subsection (A) is the following list of personnel with access and training to the Cooperative's EOP:

General Manager	Cody Lasater	Last Training/Review January 19, 2023
Human Resources Specialist	Keela Payne	Last Training/Review January 19, 2023
Engineering Services Supervisor	Jorge Mendoza	Last Training/Review January 19, 2023
Manager of Operations	Justin Wilson	Last Training/Review January 19, 2023
Accounting Supervisor	Michael Daniel	Last Training/Review January 19, 2023
New Accounts Supervisor	David Martin	Last Training/Review January 19, 2023
IT/PC Specialist	Lisa Lively	Last Training/Review January 19, 2023
Engineering Assistant	Michael Blakley	Last Training/Review January 19, 2023
Director of Office Services	Joe Raibourn	Last Training/Review January 19, 2023
Supervisor of Consumer Accounting	Tracy Cox	Last Training/Review January 19, 2023



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Pursuant to P.U.C. Subst. R. 23(h)(5) Subchapter C. Section 4 Subsection (B) is the following list of personnel for Emergency Contacts for the Cooperative:

Cody Lasater, General Manager  
Justin Wilson, Manager of Operations

With regards,

Michael Blakley  
Engineering Assistant  
Hamilton County Electric Cooperative