



## Filing Receipt

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Wood County Electric Cooperative, Inc.

# Emergency Operations Plan

Effective April 15, 2022

## Introduction

In accordance with 16 TAC §25.53, effective February 25, 2022, relating to Electric Service Emergency Operations Plans, which seeks to implement requirements in SB 3 and revised Tex. Util.Code § 186.007, Wood County Electric Cooperative, Inc. (WCEC) maintains an emergency operation plan (this EOP) in anticipation of natural disasters or situations involving curtailments or major interruptions in electrical service. In our industry, there exists a need for a plan to help organize and recover from several different types of man-made and natural disasters. This plan will help ensure a safe but speedy recovery from disasters. This emergency operation plan will allow quick access to needed information during times of crisis. The plan establishes organizational, and personnel assignments that describe emergency communication with all customer classes. A significant portion of the EOP concerns the coordination of emergency assistance with the Local Office of Emergency Management and other local emergency agencies, neighboring cooperatives, construction contractors, and other utilities.

Along with the Rural Utility Service (RUS) Bulletin 1730B-2, this plan helps WCEC fulfill its moral responsibility to protect employees, the community, and the environment, as well as facilitates compliance with regulatory requirements of federal, state, and local agencies. Developing, implementing, and updating the EOP strengthens WCEC's ability to recover from physical and financial losses, avoid regulatory fines, minimize loss of market share, minimize damage to equipment or business interruptions, and reduce exposures to civil or criminal liability in the event of an incident. Emergency management enhances WCEC's image and credibility with employees, members, suppliers, and the community.

WCEC does not maintain or operate any electrical generation facilities.

The description of contents in the EOP may be found in the following Table of Contents section, which includes specific sections and page numbers that correspond with rule requirements.

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## Executive Summary §25.53(c)(1)(A)(ii)

### Contents & Policies §25.53(c)(1)(A)(i)(a)

The objective of this Emergency Operations Plan (EOP) to provide Wood County Electric Cooperative (WCEC) with a process to improve the effectiveness and responsiveness of all aspects of cooperative business following a defined emergency event and to comply with the requirements of the Public Utility Commission under §25.53 of the Texas Administrative Code.

WCEC maintains an EOP in anticipation of natural disasters, a pandemic/epidemic, or situations involving curtailments or major interruptions in electrical service. The plan establishes organizational and personnel assignments, describes emergency communication procedures, and lists emergency contacts.

A critique of the plan and its effectiveness may be conducted following each emergency. The critique may generate necessary improvements to the plan and formulate solution strategies about noted weaknesses in the plan.

WCEC will file this EOP along with an executive summary by April 15, 2022.

### References & Page Numbers of Rule §25.53(c)(1)(A)(i)(b)

The table of contents includes specific sections and page numbers that correspond with the requirements of §25.53.

### Record of Distribution §25.53(c)(1)(A)(i)(c)

The official copy will be maintained at the WCEC Headquarters (501 S. Main, Quitman, Texas 75783).

Record of distribution will made in accordance with §25.53(c)(4)(A).

Emergency personnel have access to the EOP. Training is provided to employees to follow applicable portions of the plan to the extent deviations are appropriate as a result of specific circumstances during the course of an emergency.

### Filing of EOP §25.53(c)(1)(B-D)

WCEC will file an unredacted version of the EOP with ERCOT with the understanding that the EOP is protected under the ERCOT protocols.

An unredacted version of the EOP is available in its entirety to the PUC on request at a location designated by commission staff.

### **Filing Deadlines §25.53(c)(3)(A-B)**

The EOP will be continuously maintained. Initial filing will be April 15, 2022. Each year thereafter any changes to the EOP must be filed by March 15.

Material changes that affect how WCEC responds to emergencies will be filed with commission in an executive summary that will describe the changes with updated reference to specific sections and page numbers of the EOP. A revised redacted copy of the EOP will be filed with the PUC along with a complete copy to ERCOT.

If no material changes were made during the calendar year, WCEC will update any changes to the list of emergency contacts along with an attestation statement from the CEO/General Manager that there were no material changes to the EOP.

### **Primary Contacts §25.53(c)(4)(B)**

For information regarding this EOP and in the case of an emergency the primary contact will be Trey Teaff, CEO/General Manager. The emergency backup contact will be CH Campbell, Assistant Manager/COO.

### **CEO/General Manager Affidavit §25.53(c)(4)(C)**

The full affidavit is provided at the end of this EOP. It sets forth the requirements of the rule, including that this EOP has been made available to relevant personnel.

This plan has been distributed to WCEC employees, and the titles and names of key persons receiving access to and training on the EOP are as follows.

Trey Teaff, CEO/General Manager  
CH Campbell, Assistant Manager/COO  
Paige Eaton, Director of Communications  
Diana Hall, Director of Human Resources  
Summer Coleman, Director of Accounting  
Ramon Steward, Director of Operations  
Tommy Brown, Director of Member Relations

The dates of access or training are on or about April 15, 2022.

Training is provided to employees to follow applicable portions of the plan to the extent deviations are appropriate as a result of specific circumstances during the course of an emergency.

The plan has been reviewed by staff along with the CEO/General Manager.

Drills will be conducted annually, at least 30 days prior to the date of at least one drill each calendar year. Method and form of the drill will follow as prescribed by the PUC and the appropriate TDEM District Coordinators, by email or other written form, of the date, time, and location of the drill. In the event the EOP has been activated in response to an emergency no drill is required in the calendar year in which the EOP was activated.

As of this filing the EOP has been reviewed in response to the recent pandemic.

WCEC maintains a business continuity plan that includes returning to normal operations after disruptions caused by an emergency.

Emergency personnel have not received Federal Emergency Management Agency (FEMA) National Incident Management System (NIMS) training.

## **Contents of Emergency Operations Plan §25.53(d)**

### **Approval & implementation §25.53(d)(1)**

This plan will be reviewed at least annually and continually updated by the CEO/General Manager. Any changes must be approved by the CEO/General Manager.

No revisions have been made to this initial filing.

This plan supersedes all other plans as approved by WCEC as filed with the Public Utility Commission of Texas on April 15, 2022 and has been approved the CEO/General Manager.

### **Communications Plan §25.53(d)(2)**

Communications personnel's primary duty during emergency and disaster situations is to act as the media liaison and to update the public and customers through communication channels such as the phone system, website, postal service, and social media.

Communications will be responsible for developing and submitting state Emergency Event Reports gathered from current data supplied by engineering and dispatch. These will be submitted via electronic means by providing initial information (Counties Affected, Number of Customers in County, Number of Customers Affected, etc.). Once entered, information will be updated twice daily (generally 9:00am and 4:00pm). These will be sent to: emergency@puc.state.tx.us or via fax to (512)-424-5890 on their Event Reporting Form.

If warranted, communications personnel will assist management in drafting communications (text/email/postal) to the cooperative's membership, detailing the extent of the disaster and its impact on both the membership and WCEC. Such communications could be sent to members in damaged areas and include vital data such as the projected length of the outage and, when available, phone numbers for service organizations such as Red Cross, local emergency shelters (churches, schools, etc.), and contact numbers for state emergency management and FEMA. Sample news releases and information sheets are ready to use should an emergency/major outage arise.

The CEO/General Manager will be designated to speak to the media. If the CEO/General Manager is not available, the Director of Communications or another staff member will be the next contact person for media inquiries. All employees should refer all news media to the CEO/General Manager, the Director of Communications, or another staff member.

Press releases, when appropriate and practical, will be issued to local newspapers as often as their print schedules allow if the damage is significant. As appropriate, we will send disaster updates to Texas Electric Cooperatives, Inc., local radio and/or television stations, and other information dispensing resources that will keep our membership and general public informed about all progress being made in the power restoration effort. This can be done daily or several times a day as the situation changes and updates are relevant. We will also communicate with the PUC and Legislators as needed. Mailing weekly letters or post cards to members in affected areas will remain an option if electric outages limit access to radio/TV broadcasts.

In addition to orchestrating responses, the Communications department will also monitor media reports (broadcasts/print/internet) as well as archive for future reference.

When deemed useful, and or appropriate, and the action is possible, updates will be posted to the website at [www.wcec.org](http://www.wcec.org). The website also includes a real-time outage map that when connected will display all outages at a given time and the number of consumers affected. The system refreshes every 5 minutes with updated information.

Other electronic means of communications will also be used as practical, and when relevant and possible, including social media, e-newsletter, texting, and email.

WCEC will also consider posting daily updates at post offices, other municipal buildings, restaurants, and community centers if we are unable to communicate to members by phone, mail, or other electronic methods.

Recorded updates will also be posted as a preface to WCEC's toll-free high-volume outage reporting hotline 1-866-415-2951. This system is a supplement to WCEC's office telephone and offers virtually unlimited call volume and accepts member outage reports via text or call. It allows members to hear messages, report an outage, and receive a call-back notification of restoration. It is also hosted outside of the geographic area, so in the event of disaster, it should remain operable.

During outages, overflow calls will be answered by Cooperative Response Center (CRC) and any outage information collected by CRC will be sent to WCEC's outage system. WCEC personnel will receive regular situational updates to be able to offer information to callers.

Communications personnel may also assist the engineering/operations departments by documenting the extent of the storm or disaster using both still photographs and videos making sure to date and document the times and places the photos and videos were taken.

During conflict calls with members, the standard process is for a member service representative to attempt to resolve the conflict. If unsuccessful, the call will be transferred to the Member Services Supervisor. Further, the call can be elevated to the first to the Director of Member Relations. If a complaint and/or issue cannot be resolved by management, WCEC has a Board Policy that provides for the formation of a Hearing Committee made up of three cooperative board members. Member issues shall be submitted in writing to the Cooperative when Board consideration is requested by the member. The Board or Hearing Committee shall provide a date and time for a Member to address the Board or Hearing Committee regarding the Member issue within thirty (30) days of the Member issue being submitted to the Board. Communications personnel will assist member services in conflict resolution and the complaint process through research, written materials, and act as a liaison when necessary. Communications is also responsible for compiling, under the direction of the CEO/General Manager, any response to the PUC and the member when a member complaint has been filed with the state.

### **Pre-identified Supplies §25.53(d)(3)**

All material used on the electrical system is located on the WCEC headquarter premises. Material is available from other locations around the state as needed.

Material issued during a storm or emergency is initially tracked by the warehouse. Invoices are issued and this information is then used to update physical plant and can be used to provide information to FEMA or other agencies as required.

Generally, in storm situations, all materials used that are associated with record units (poles, cross arms, etc.) are charged to a work-order by county or a special account. Every effort is made to identify locations where poles and/or pole top units are replaced and staking sheets are drawn to reflect the work performed.

Copies of all information are to be kept so they can be made available to any entity that may require the information.

In the event of a disaster involving the loss of the warehouse and/or pole yard, WCEC could relocate material from other warehouses to a local area to be distributed to the construction crews as necessary.

If this is not possible, we could use the Quitman substation location for a temporary warehousing location. It is secured by fencing and has space for material to be stored. Other substation sites throughout our service area could be used as temporary staging points and for temporary warehousing if the need arose. Other alternative sites could be explored as well, based on availability and suitability.

Fuel for vehicles is stored in overhead storage tanks. The fuel dispensing system has a standby generator. In addition, the automotive shop has developed a non-electric method of pumping the fuel from the tanks in an emergency. If the fuel tanks were not usable, we could next turn to purchasing fuel at retail consumer outlets. Designated cooperative employees have credit cards, and this alternative should be sufficient until repairs can be made of cooperative facilities.

### **Staffing §25.53(d)(4)**

Different emergencies will require different staffing levels. Staffing levels and responsibilities are noted in the Employees/Departmental Responsibilities Annex.

### **Weather Related Hazards §25.53(d)(5)**

The plan will be activated for weather related events based upon the following emergency levels:

#### *Pre-Storm Watch*

The situation is prior to the arrival of an anticipated storm. This is a precautionary situation that would follow a weather broadcast of severe nature. The Director of Operations, the Director of Member Relations along the Assistant Manager/COO monitor the situation and put employees on alert for potential weather-related event.

- Expected outage time – None
- Customers out of service – None
- Initiated by: Dispatcher

#### *Level 1*

An emergency/outage event where cooperative crews are able to restore service in less than 12 hours without calling for assistance. Personnel assemble as needed. Expected outage time – Up to 12 hours

- Small thunderstorm
- Initiated by Dispatcher

#### *Level 2*

An emergency/outage event where cooperative crews, along with usual contractors, are able to restore service in less than 48 hours without calling other coops for assistance.

- Expected outage time – 48 hours
- Substations or major circuits without power, large thunderstorm, or small tornado
- Initiated by the Director of Operations after conferring with the Assistant Manager/COO

### Level 3

An emergency/outage event where cooperative crews may request outside help to restore service. All cooperative employees may be called to report.

- Expected outage time – More than 48 hours
- System wide windstorm/thunderstorm, or ice storm
- Initiated by Director of Operations after conferring with the Assistant Manager/COO

## Annexes §25.53(e)

### **Weather Annex §25.53(e)(1)(A)**

Weather is monitored through several sources both state and local. As adverse weather conditions arise, the Assistant Manager/COO, the Director of Operations and the Director of Member Relations will make plans to alert employees and contractors of potential need to respond to work. Wood County has an emergency alert system in place to issue alerts to citizens. Adverse weather conditions will be communicated to our members and employees through various channels.

### **Load Shed Annex §25.53(e)(1)(B)**

#### **Procedures for Controlled Shedding of Load §25.53(e)(1)(B)(i)**

The cooperative has procedures in place regarding curtailment priorities, shedding load, rotating outages, and planned interruptions.

The cooperative has strategically placed frequency monitoring relays throughout the distribution system in such a manner as to avoid higher critical load customers. These relays are set to automatically open selected distribution circuits if the system frequency decays to 59.3, 59.0 and 58.7 Hz. Each of the three levels will shed a minimum of ten percent (10%) of the cooperative's system load in the Southwest Power Pool (SPP). The selected circuits are identified on our SCADA system, which also monitors the instantaneous system load.

In the event of a declared manual load shed or rolling blackout emergency, the circuits selected for opening will come from those listed in the Manual Load Shed Plan depending on the amount of load required to shed. If the emergency is longer than 45 minutes a new set of circuits will be opened to comply with the load shed requirement and the first set of circuits will be closed. This process will continue through all the circuits in the plan until the system load emergency has been canceled.

In the event a load shed circuit serves a critical load, the cooperative's outage management system will alert dispatch of these customers. If this is expected to be a prolonged event the Critical Load Customers will be notified.

### **Priorities for Restoring Shed Load to Service §25.53(e)(1)(B)(ii)**

In the event of a major outage event the cooperative has priorities for restoration of service. The first areas of concentration will be those that allow the most power to be restored to the most members as quickly as possible. In most cases, the cooperative can route transmission from an alternative direction to get power to a substation. Once transmission is restored, the cooperative will begin work at substations addressing issues on main circuits first and continue to feeder lines and ultimately to single taps. Critical loads are identified in the Outage Management System so that appropriate communications can be made to the consumer in the event the outage is expected to be for an extended period.

### **Critical Load Customers §25.53(e)(1)(B)(iii)**

Annually, the critical care customers on our system will be sent a letter along with a PUC form for the member and their doctor to complete and return within a specified time frame. This process is scheduled to occur during the months of March and April of each year. If the letters are not returned within the specified time frame, they will be removed from WCEC's critical care list.

As new letters are received during the year, they will be added to the critical care registry. A complete review of the registry will be done between the months of March and April by the Director of Member Relations and new letters and forms will be sent to each critical care customer to fill out and return as specified above.

There are five different critical care priority levels:

- Priority 1 – Member with health problems recognized as either chronic or critical care residential customer
- Priority 3 – Water systems, treatment plants, and lift stations defined as critical load public safety customer
- Priority 5 – Fire, police, and sheriff departments defined as critical load public safety customer
- Priority 7 – Nursing homes defined as critical care residential customer
- Priority 9 – Hospitals defined as critical load public safety customer

In the event of a major outage, the Director of Member Relations will be responsible for communicating with critical load customers and providing information regarding the outage.

### **Pandemic & Epidemic Annex §25.53(e)(1)(C)**

In the event of a pandemic or epidemic, WCEC will follow applicable guidelines as provided by the Centers for Disease Control, state health agencies and/or local health agencies. Due to the uncertainty that can accompany a pandemic and even an epidemic, care will be taken to minimize impacts to our workforce and its contractors.

Measures will be taken to educate employees regarding the event as well as applicable measures that need to be taken to keep the spread to minimum. Measures will and can include social distancing, limited access to facilities, hygiene protocols, possible testing along with information related to possible vaccinations depending on recommended guidelines.

Communications for any event will be provided via WCEC approved communication channels to provide guidance for employees and its members. Guidance will be given for work schedules, facility hours of operation and what to do in case of infection.

Temporary superseding policies affecting paid time off, extended illness, and business travel may need to be enacted in the event of an outbreak. Management will be responsible for enacting such measures and enforcing them. Following the pandemic or epidemic, all related procedures and policies may be examined for effectiveness and, if needed, modified to include lessons learned for future events.

### **Wildfire Annex §25.53(e)(1)(D)**

An effective right-of-way management program is perhaps the best mitigation effort the cooperative can utilize to minimize the risk of causing wildfires from electrical contact. WCEC consistently budgets to maintain an effective right-of-way management program. WCEC contracts for mowing of 179 miles of transmission line right-of-way annually. Approximately 15% of the distribution line right-of-way is mowed annually. About 14% of distribution right-of-way is trimmed annually to maintain a 30-foot clearance ground up. WCEC also applies herbicides regularly to all substations and metering points to control vegetation growing near equipment which may cause fires. WCEC's goal is to maintain a 6 to 8-year vegetation management cycle. Due to the heavy vegetation and forested area of northeast Texas that the cooperative serves, this schedule is aggressive to pursue and has shown to be effective in minimizing the risk of wildfires in the recent drought-ridden years.

The cooperative has adopted construction standards to install animal guards around energized equipment and using compression connections in lieu of hot line clamps to improve quality of service and at the same time mitigate threats of wildfires.

### **Hurricane Annex §25.53(e)(1)(E)**

WCEC is not located within a hurricane evacuation zone as defined by the Texas Division of Emergency Management. Therefore, the cooperative does not maintain a specific plan for hurricanes that includes evacuation and re-entry procedures.

### **Cyber Security Annex §25.53(e)(1)(F)**

As cyber security permeates every area our operations, it is crucial that network remain secure and operable. Our first line of defense is intrusion defense protection that includes adequate firewall protection. The network itself is maintained and monitored

externally via third party vendors as well as internally with IT staff. Alerts are closely monitored to identify unwanted traffic on the network.

Grid security is also critical to maintaining reliable electric service to our members. Appropriate controls are in place to ensure adequacy of security that include network segregation along with limited access to systems that can control the flow of power. Procedures are in place to allow manual override if necessary.

Threats related to the end user is mitigated through cyber education along with requiring password changes on all systems on a frequent basis.

Cyber incidences are reviewed and monitored. Periodically WCEC will have a third party perform a cyber assessment to review vulnerabilities and industry best practices for cyber defense.

### **Physical Security Incident Annex §25.53(e)(1)(G)**

Physical security includes WCEC's headquarters, substations, physical plant in the field along with critical IT infrastructure. Each of these areas require review and analysis to ensure safety of our employees, members, and sensitive member information.

There is wide array of instances that could occur, not limited to fire, bomb threats, robberies, disgruntled members or employees, sabotage of critical infrastructure as well as breach secure information within our IT network.

Measures to mitigate incidents includes training, securing facilities via locks and secure access controls. Limiting access to facilities through secure access points with defined security parameters is a primary means of securing facilities at WCEC's headquarters.

### **PURA §39.918(b)(2) Annex §25.53(e)(1)(H)**

This portion of the rule does not apply to WCEC.

## Employee/Departmental Responsibilities Annex

[Redacted content]

[Redacted content]

[Redacted content]

[Redacted]

## Engineering and Operations

1.

[Redacted]

2.

[Redacted]

3.

[Redacted]

4.

[Redacted]

5.

[Redacted]

[Redacted]

[Redacted]

6. [Redacted]

7. [Redacted]

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9. [Redacted]

10. [Redacted]

11. [Redacted]

- 12. [Redacted]
- 13. [Redacted]
- 14. [Redacted]
- 15. [Redacted]
- 16. [Redacted]
- 17. [Redacted]
- 18. [Redacted]
- 19. [Redacted]
- 20. [Redacted]
- 21. [Redacted]

**Office**

1. [Redacted]
2. [Redacted]
3. [Redacted]

## Information Technology

1. [REDACTED]
2. [REDACTED]
3. [REDACTED]
4. [REDACTED]
5. [REDACTED]

## Accounting & Finance

[REDACTED]

[REDACTED]

1. [REDACTED]
2. [REDACTED]

3.

[Redacted]

4.

[Redacted]

5.

[Redacted]

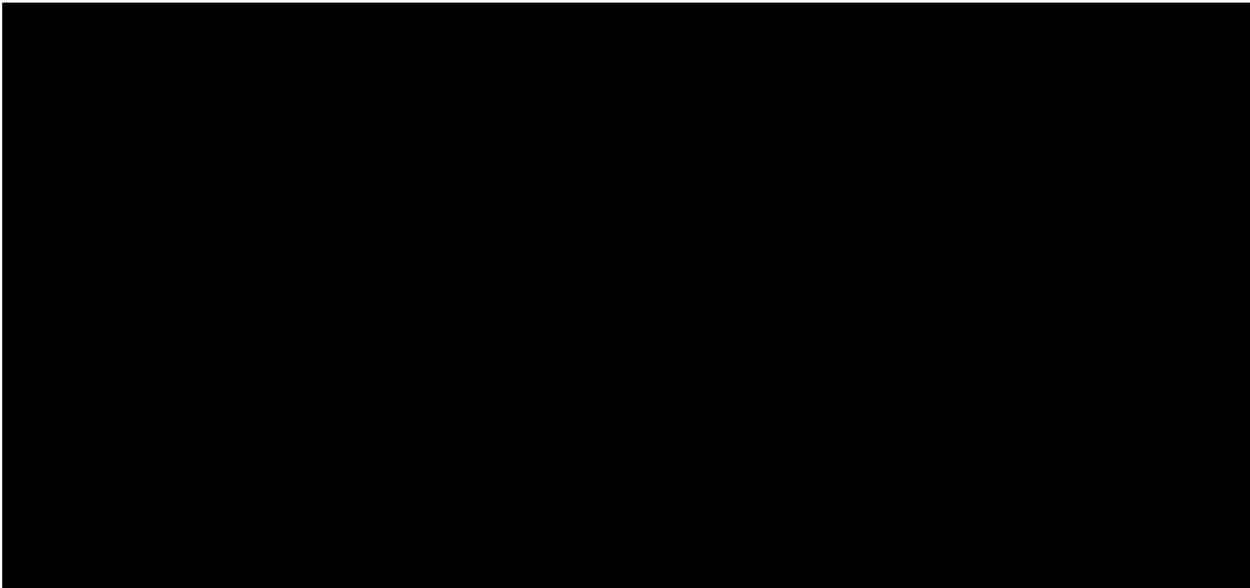
6.

[Redacted]

7.

[Redacted]

**Storm Coordination**



## Contact Listing Annex

### Engineering/Operations Contacts

Name / Contact	Assists With	Phone	After Hours Number	Fax and/or E-mail
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

**Critical Contacts – Contract Crews and Tree Trimming**

Name / Contact	Assists With	Phone
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

**Critical Contacts – Heavy Equipment**

Name / Contact	Assists With	Phone	After Hours Number	Fax and/or E-mail
[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]		[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]		[REDACTED]

**Critical Contacts – Telephone System, Network Problems, SEDC, E-mail, Website**

Name / Contact	Assists With	Phone	After Hours Number	Fax and/or E-mail
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

### Critical Contacts – Accounting

Name / Contact	Assists With	Phone	Address	Fax and/or E-mail
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

**Critical Contacts – Office Equipment and Supply**

Name / Contact	Assists With	Phone	Address	Fax and/or E-mail
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

**Critical Contacts – Communications**

<b>Newspapers</b>			
<b>Name</b>	<b>Address</b>	<b>E-Mail</b>	<b>Editors Name</b>
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
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[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

<b>Broadcast</b>				
<b>Name</b>	<b>Address</b>	<b>Newsroom Phone</b>	<b>URL</b>	<b>E-Mail</b>
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

**Critical Contacts – Communications (continued)**

<b>Radio Stations</b>			
<b>Call Letters</b>	<b>URL</b>	<b>Phone</b>	<b>E-Mail</b>
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]		[REDACTED]	
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]





# Critical Contacts – Emergency Services

## Hospitals

Name	Phone
[REDACTED]	[REDACTED]

## Crisis Centers

Name	Address	Phone
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

### Critical Contacts – TEC and PUC

Name / Contact	Assists With	Phone	After Hours Number	Fax and/or E-mail
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]		[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]		[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]		[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

## Critical Contacts County Representative - Texas Emergency Management

County	Name	Phone
[REDACTED]	[REDACTED]	[REDACTED]

**Critical Contacts - G&T's, Distribution Co-op's, Consultants and Attorney's**

**Electric G&T Systems**

Name/Address	Phone	Contact
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

### Distribution Cooperatives – Group 1

Name/Address	Phone	Contact
[REDACTED]	[REDACTED]	[REDACTED]

### Consultants

Name	Phone	Contact
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
		[REDACTED]
		[REDACTED]

### Attorney

Name	Phone	Contact
[REDACTED]	[REDACTED]	[REDACTED]
		[REDACTED]

### Critical Contacts - Board of Directors

Name	E-Mail	Phone
[REDACTED]	[REDACTED]	[REDACTED]



**Affidavit Of Chief Executive Officer  
Wood County Electric Cooperative, Inc.  
Filed Pursuant to 16 TAC §25.53**

**STATE OF TEXAS §**

**COUNTY OF WOOD §**

BEFORE ME, the undersigned authority, on this day personally appeared the undersigned chief executive officer ("CEO / GM") who, after being duly sworn, stated on his oath that he is entitled to make this Affidavit and that the statements contained below are true and correct.

I, Trey Teaff, swear or affirm that all relevant operating personnel within the Wood County Electric Cooperative, Inc. (the "Cooperative") are familiar with the contents of and trained in the Emergency Operations Plan ("EOP") filed by the Cooperative in compliance with 16 TAC §25.53, effective February 25, 2022, and such personnel is committed to following the plan and the provisions contained therein in the event of a system-wide or local emergency that arises from natural or manmade disasters, except to the extent deviations are appropriate under the circumstances during the course of an emergency.

Moreover, the EOP has been reviewed and approved by appropriate executives of the Cooperative.

This is a new rule and new EOP for this year, so drills have yet to be conducted. However, the Cooperative is scheduled for conducting drills this first year during the month of August, and we will give the Public Utility Commission a notice of each drill as required by the rule.

A redacted version of this EOP or a summary has been distributed to local jurisdictions, as needed.

The Cooperative maintains a business continuity plan.

Finally, emergency management personnel who interact with local, state and federal emergency management officials do not have the latest NIMS training.

  
\_\_\_\_\_  
Trey Teaff, CEO/General Manager  
Wood County Electric Cooperative

Sworn and subscribed before me this 12 day of April, 2022.

  
\_\_\_\_\_  
Notary Public in and for the State of Texas

