Inspected By:		Date:		
Critical Component  Description	Associated Heat Trace Circuit	Circuit Amp Reading	Initial Amp Reading	Insulation Inspection
HP Drum Level Transmitter and Sensing Lines- BLL1040	Circuit # 24			
HP Drum Level Transmitter and Sensing Lines- BLL1044	Circuit # 28			
HP Drum Level Transmitter and Sensing Lines- BLL1048	Circuit # 28			
IP Drum Level Transmitter and Sensing Lines- BLL1040	Circuit # 22			
IP Drum Level Transmitter and Sensing Lines- BLL1044	Circuit # 22			
IP Drum Level Transmitter and Sensing Lines- BLL1048	Circuit # 27			
LP Drum Level Transmitter and Sensing Lines- BLL1240	Circuit # 21			
LP Drum Level Transmitter and Sensing Lines- BLL1244	Circuit # 27			
LP Drum Level Transmitter and Sensing Lines- BLL1248	Circuit # 27			

Form CWP-05

## Form CWP-06

E-1-6 Cold Weather Insulation Inspection on Instruments (Form CWP-06)

Cold Weath	ner Insula	tion Inspection o	n Instruments	
Instrument No.	Level	Location	System	Comments
BLIPT 041	TOP	SE CORNER	HP	
BLILT 040	TOP	SE CORNER	HP	
CRIPT 106	TOP	S SIDE	CRH	
BLILT 140	TOP	S SIDE	IP	
BLILT 144	TOP	S SIDE	IP	
BLIPT 141	TOP	S SIDE	IP	
BLIPT 145	TOP	S SIDE	IP	
PT 241	TOP	SW CORNER	LP	
LT 240	TOP	SW CORNER	LP	
LT 244	TOP	NW CORNER	LP	
PT 245	TOP	NW CORNER	LP	
PT 249	TOP	NW CORNER	LP	
BLILT 148	TOP	NW SIDE	IP	
PT 149	TOP	NW SIDE	IP	
BLILT 044	TOP	NE SIDE	HP	
BLILT 048	TOP	NE SIDE	HP	
BLIPT 045	TOP	NE SIDE	HP	
BLIPT 049	TOP	NE SIDE	HP	
FT-002	MID	N SIDE	HP DESUP	
CRI 101	8	S SIDE	CRH	
CRI 102	8	S SIDE	CRH	
MSIPT 006	6	S SIDE	HP	
LT 27002	4	S SIDE	ACW M/U TANK	
PT 03007	2	SE SIDE	HRH	
FT 2001	1	SE SIDE	HP	
FT 402	GRD	UNDER HRSG	HRH ATTEMP	
PT 64101	GRD	SE SIDE	BMS	
FT 05201	GRD	SE SIDE	BMS	
PT 05201	GRD	SE SIDE	BMS NEXT TO FT 05201	
PT 02005	GRD	S SIDE	ACW	
PT 27005	GRD	S SIDE	ACW	
FT 202	GRD	SW SIDE	LP BFW	
PT 06006	GRD	SW SIDE	LP BFW	
PT 24102	GRD	SW SIDE	IP BFW	
PT 24101	GRD	SW SIDE		
FT 201	GRD	SW SIDE	LP BFW	
FT 103	GRD	SW SIDE	IP BFW	
FT 003	GRD	SW SIDE	IP BFW	
FT 23102	GRD	SW SIDE	LP RECIRC	
WATER INLET PRESSURE VALVE TO RO SKID	GRD	RO SKID	RO SKID	
Inspected By:				
Date:				

Date:		Day Shift		Night Shift		
	1st Round-Initials	2nd Round-Initials	3rd Round-Initials	1st Round-Initials	2nd Round-Initials	3rd Round-Initials
Check Heat Trace Breakers						
Check Instrument Air Reciever for Moisture and Blowdown						
Check all windbreaks- Once per shift						
Check CTG and HRSG chemical pumps, tanks etc Verify flow and drawdown						
Check cooling tower for icing conditions						
Check fuel gas separator for distallate						
		Day Shift Co	omments			
		Night Shfit C	Comments			

## **Anti-Icing Testing Procedure**

1.	The anti-icing system only works if the temperature is between 30-40 degrees "F" with 90% humidity or above.
2.	Close the block valves located on the east & west side on the CTG air intake (located next to the fisher control valves).
3.	Have a maintenance or operations person verify the 4 valves on the CTG in the package are open.
4.	Have your ICE person in the control room and have him stroke the fisher control valve from the DCS full open and closed to insure proper operation with the valve.
5.	After verifying all control valves are working correctly open the east & west block valves for normal operation.
Pe	rformed By: Date:
	Form CWP-08

Emergency Generator – Cold Weath	er Checks	
Emergency Generator #	Perform	ed By: Date:
ltem	Initial	Comments

Check Fuel Filter/Water Bowl	
Visual Walk Around Inspection	
Ensure Generator Is In Auto	
Ensure Engine Block Heater is working.	

E-1-9 Emergency Generator – Cold Weather Checks (Form CWP-09) (Rev1)

NANAD (AL Coope 201 220 0777)	x	
MMR (AJ Gaona 361-228-0777)	Init:	
Shriove (201 207 4226)	X	
Shrieve (281-367-4226)	Init:	
Notes (Pers Ferendi 040 F44 07F4)	X	
Nalco (Ross Foroodi 949-544-9754)	Init:	
Myane Insulation (Charlie Salinas 361-701-4870)	X	
	Init:	
Sporton (Mario Coningles 922 700 9170)	X	
Spartan (Mario Canizales 832-799-8170)	Init:	
(A) Contact Evoqua and request winterization efforts to b	be taken to ensure system relial	 bility
(B) Contact Kinder Morgan and request winterization eff	orts to be taken to ensure syste	m reliability
€ Contact Shrieve and Nalco to ensure plant has proper of	chemical inventory	
(D) Contact MMR for I&E support.		
€ Contact Scaffold Monkey for insulation/windbreak sup	port.	

E-1-10 Contractor Support Checklist and Contact Info. (Form CWP-10)

(G) Contact Spartan for Insulation for insulation/windbreak support

(F) Contact Myane Insulation for insulation/windbreak support.

Completed By:

E-1-11 Drum Level Transmitters – Heated Box Inspections (Form CWP-11) (Rev1)

Date:

Victoria Po	wer Station Heated Bo		vel Transmitters - tions
Inspected By:		Date:	
<u>Description</u>	<u>Location</u>		Heater AMP Inspection (OK)
HP Drum Level BLL040	Top HRSG SE si	de	
HP Drum Level BLL044 & BLL048	Top HRSG NE si	ide	
IP Drum Level BLL140 & BLL144	Top HRSG Sout	h side	

- 1. Open the cover of the drum level transmitter heated box.
- 2. Manipulate thermostat to power up the box heater.
- 3. Check heater functioned properly with either by hand, temperature gun, or thermal gun.
- 4. Check heater AMP draw,
- 5. Manipulate thermostat back to desired working conditions (40 degrees Fahrenheit).
- 6. Put the cover back on the box.
- 7. Additionally, inspect the overall condition of the boxes.

## **CWP-11 (Rev1)**

#### E-1-12 Employee Contact Roster

#### **VPS EMPLOYEE ROSTER**

NAME	TITLE	HOME PHONE	CELL NO
Abshire, Colby	Lead CRO I		361-877-9860
Adams, Paul	Lead Maintenance Tech	361-572-0508	361-484-6044
Benavides, Alex	O&M Manager		361-652-2583
Brewer, Randall	IC&E Tech		
Burgos, Carlos	Lead CRO I	361-576-0311	361-649-6370
Campbell, Bryan	Maintenance Tech		361-571-7146
Trujillo, Fabian	Compliance Manager		361-489-2123
Davis, Matt	Lead CRO I		361-500-8481
Fisher, M. Wayne	Lead CRO I	361-572-0803	361-218-2427
Gonzales, Charlie	Auxiliary Operator		361-652-4013

### **VPS EMPLOYEE ROSTER**

NAME	TITLE	HOME PHONE	CELL NO
Abshire, Colby	Lead CRO I		361-877-9860
Adams, Paul	Lead Maintenance Tech	361-572-0508	361-484-6044
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Davis, Matt	Lead CRO I		361-500-8481
Fisher, M. Wayne	Lead CRO I	361-572-0803	361-218-2427
Gonzales, Charlie	Auxiliary Operator		361-652-4013
Hernandez, David	Maintenance Tech		361-774-2163
Hixson, Jason	Plant Manager		361-484-0310
Miller, Juli	Plant Admin		361-827-4429
Priour, Robert	Auxiliary Operator		361-550-3185
Raybon, Pam	Auxiliary Operator		361-571-8734
Watts, Shea	Lead CRO II		361-655-0385
Flores, Rafael	Auxiliary Operator		832-287-4327

## 1. Annually, prior to April 15, routine maintenance is conducted to ensure reliable operation of the units.

Annually, prior to April 15, routine maintenance is conducted to ensure reliable operation of the units.

- Review Lessons Learned from past Hot Weather Events. (Rev1)
- Inspect the CTG evaporative cooling system. Lubricate all motors, inspect the evaporative media, check the sprays and distribution header, and the water control valves.(HWP-01)(Rev1) Make repairs as necessary;
- Confirm HVAC quarterly maintenance has been performed by contractor. Vital units such as those on the CEMS enclosure, the CTG electrical compartments, HRSG MCC, SCR control cabinet, and the control room are priority units (HWP-03); (Rev1)
- Review operational data (temperatures) of equipment serviced by auxiliary heat exchangers. Where operational data indicates, conduct inspections and if necessary, cleaning of heat exchangers;
- Inspect the Unit 3-4 cooling tower fans, gear reducers, motors and pumps. Perform maintenance based on condition;
- Repair any deficiencies found in the annual cooling tower structural inspections;
- Discuss hot weather safety precautions and heat related stress in monthly safety meeting; and
- 2. Upon receipt of an ERCOT OCN orother credible information indicating that an extreme hot weather event is anticipated for the Victoria Region (Rev1):
  - Check operational condition of critical air conditioning systems (HWP-03) (Rev1)(CEMS, CTG electrical compartments, HRSG MCC and the control room);
  - Ensure adequate supplies of bottled drinking water, Gatorade, or similar drinks are available and conduct a toolbox safety discussion on identifying and avoiding heat related stress and illness(HWP-02); and
  - Schedule an additional auxiliary (outside) operator at O&M Managers discretion.
     Extra inspections of plant circulating water systems, cooling tower fans and critical equipment will be conducted. (Rev1)
  - To the extent possible, take necessary measures to provide for proper ventilation of the turbine building and for cooling of balance of plant equipment contained in the building. This may include opening additional windows, doors and the setting up of fans to move air through the building and around specific plant equipment for which cooling may be an issue.

#### **Extreme Hot Weather Checklist**

•	Inspect the CTG evaporative cooling system. Lubricate all motors, evaporative media, check the sprays and distribution header, and control <i>valves</i> . Make repairs as necessary;
	_Conduct preventive maintenance and inspections on all site air g systems. Vital units such as those on the CEMS enclosure, the
	rical compartments, HRSG MCC, and the control room are priority
•	_Review operational data (temperatures) of equipment serviced by eat exchangers. Where operational data indicates, conduct s and if necessary, cleaning of heat exchangers;
pumps. Pe	Inspect the Unit 3-4 cooling tower fans, gear reducers, motors and erform maintenance based on condition;
inspections	_Repair any deficiencies found in the annual cooling tower structural s;
	Discuss hot weather safety precautions and heat related stress in afety meeting;
Performed	by:
Date perfo	rmod:

#### **Extreme Hot Weather Checklist**

•	Inspect the CTG evaporative cooling system. Lubricate all motors, evaporative media, check the sprays and distribution header, and control <i>valves</i> . Make repairs as necessary;
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	Discuss hot weather safety precautions and heat related stress in afety meeting;
Performed	by:
Date perfo	rmod:

Date:	Name(\$):			
SHIFT	DAY	DAY	EVENING	PLACE ON SHEA'S DESK WHEN COMPLETE
Area/Equipment:		Condition	1;	Repairs Needed:
CEM's Air Conditioning				
CTG PEECC Air Conditioning				
HRSG MCC Air Conditioning				
Control Room Air Conditioning				
SCR Air Conditioning				
Plant Circulating Water System				
CoolingTower Fan #1				
CoolingTower Fan #2				
CoolingTower Fan #3				
CoolingTower Fan #4				
CoolingTower Fan #5				
CoolingTower Fan #6				
CoolingTower Fan #7				
CoolingTower Fan #8			Î	
Heat Exchangers				
Windows/Doors Open for Ventilation (As				
Possible)				
1A Well A/C	<u> </u>	İ		<del></del>
Unit #5 Battery Room A/C		İ		
Cooling Tower MCC A/C		<del></del>		
#5/6 GSU and 6 UAT Fans				

HWP-03

(Rev1)

#### Pandemic Management Plan Overview (Rev1)

No one can accurately predict when pandemic will occur or how severe it will be. (Rev1) However, in order for business to minimize economic or negative impact, consideration should be given to the potential spectrum of possible pandemic scenarios as part of disaster preparedness and business continuity planning.

The objective of this document is to describe the pandemic threat, identify critical operation and business functions, and trigger business planning activities based on the following assumptions:

The timing of the outbreak of a pandemic is uncertain and depends on many factors. For example, a pandemic strain - avian influenza (H5N1) - will have the following features: (Rev1)

It will cause severe disease in humans,

The global human population will not have pre-existing immunity to the strain,

The strain will be capable of moving rapidly through person-to-person spread.

Once human-to human transmission begins, the disease will spread very rapidly around the world within three to eight weeks. It is likely that 20 to 30 percent of the global population will contract influenza during the first wave. These people would be very ill for several weeks. Additional waves will occur over the next one to two weeks.

Absentee rates for employees may be in the range of 25 - 60 percent for the duration of the pandemic due to illness and other factors such as needing to take care of family members. Absentee rates will not be uniform across an organization and will be caused by employee illness as well as family care issues, inability to get to work, etc.

Given the high percentage of ill people, the existing healthcare system will be overwhelmed. Most government and health organizations will not have sufficient stockpiles of anti-viral agents or vaccines to treat those exposed or who become ill if a pandemic occurs in the next one to two years.

Persons who contract the virus are not expected to contract is a second time due to buildup immunity. However, if the virus mutates, recurrences for the same individual would be possible.

Personnel will need to be managed differently to conduct essential business processes and to minimize the spread of the virus.

It is important to provide accurate and timely information distribution to employees and customers.

Because of the percentage of affected people around the world, global trade and the global economy will be significantly impacted by the pandemic.

Other dependencies with other segments of the utility sector (generators, transmission operators, distribution providers) and other critical infrastructure (communications, nuclear, natural gas, petroleum, transportation, emergency services, etc.) as well as contractors and suppliers will be severely tested during influenza pandemic.

(Rev1)

#### Pandemic Management Plan Overview (Rev1)

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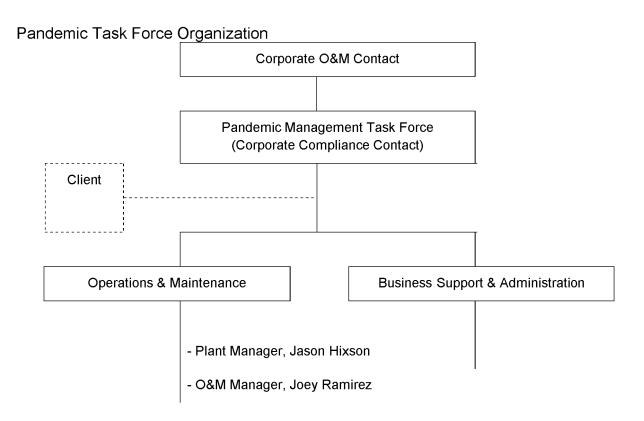
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## Pandemic Management Program Overview **ACTION**

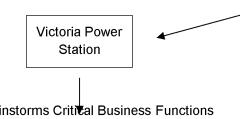
## Corporate O&M

- Recognized the threat & authorizes a planning & response effort
- Identifies the critical depts. needing plans.
- Requires preparation of Pandemic Mgmt Plans.
- Provides Schedule for Preparation
- Requests Draft Policy Changes Needed for Pandemic
- Adjusts Strategy & Response Level

#### **INFORMATION**

Pandemic Management Program Team (PMPT)
Provides

- Pandemic Threat & Impact Information
- Program Coordination
- Initiation Criteria
- Threat Monitoring Updates
- Dept. Pandemic Mgmt Plan Templates & Coaching
- Coordination with Support Depts. such as Corp Comm., HR, BTS, etc.



- Brainstorms Critical Business Functions and priorities
- Determines Mitigations
- Prepares/Tests Pandemic Mgmt. Plans
- Assists Employees w/Family Care Plans
- Manages Work when/if Pandemic Strikes
- If Corporate O&M Sr. Mgmt is not available, Victoria WLE, LP takes control

#### Corporate O&M Provides

- General Pandemic Information (Issues, Impacts, Mitigation Strategies, Pandemic Mgmt, Plan Outline)
- Victoria WLE, LP Guidance, Coaching
- Plan Templates.
- Family Care Outline & Websites

See next page for Employees and families

## Pandemic Management Program Overview **ACTION**

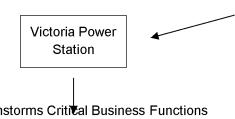
Corporate O&M

- Recognized the threat & authorizes a planning & response effort
- Identifies the critical depts. needing plans.
- Requires preparation of Pandemic Mgmt Plans.
- Provides Schedule for Preparation
- Requests Draft Policy Changes Needed for Pandemic
- Adjusts Strategy & Response Level

#### **INFORMATION**

Pandemic Management Program Team (PMPT)
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- Determines Mitigations
- Prepares/Tests Pandemic Mgmt. Plans
- Assists Employees w/Family Care Plans
- Manages Work when/if Pandemic Strikes
- If Corporate O&M Sr. Mgmt is not available, Victoria WLE, LP takes control

Corporate O&M Provides

- General Pandemic Information (Issues, Impacts, Mitigation Strategies, Pandemic Mgmt, Plan Outline)
- Victoria WLE, LP Guidance, Coaching
- Plan Templates.
- Family Care Outline & Websites

➤ See next page for Employees and families

#### APPENDIX A

Loss of Key Personnel (Pandemic and Emergency Succession) (Rev1)

In this table identify key persons doing critical work for each major business function. These key people are those persons without whom, the Major Business Function could not be done. This might be a senior department employee, group leader, or supervisor. After naming the current key personnel, enter the name(s) of the person(s) that could take over the work in an emergency where the current key person is not available. In other words, this table is an emergency succession plan for the work that is most important to the company.

Major Business Functions Key Person & Emergency Alternate(s) for Major

**Business Functions** 

Plant Manager Jason Hixson

Alternate: Shea Watts

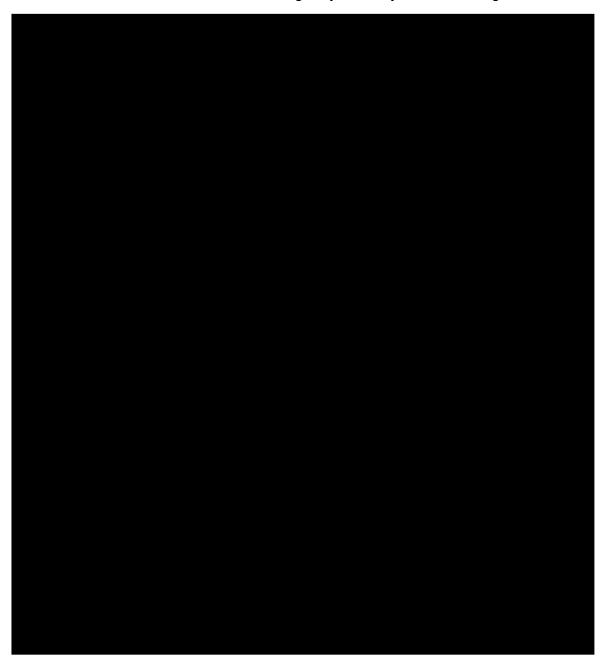
O&M Manager Alex Benavides (Rev1)

Alternate: Paul Adams

#### **APPENDIX B**

## **Employee Critical Skills Inventory**

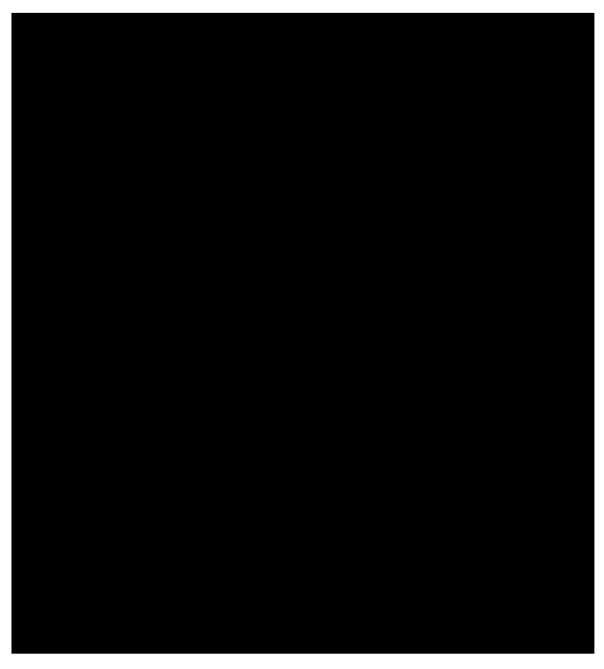
Use this table to list employees who have skills that are in high demand or critical areas, and who can fill in for others in an emergency. Modify the skill categories as necessary.



#### **APPENDIX B**

## **Employee Critical Skills Inventory**

Use this table to list employees who have skills that are in high demand or critical areas, and who can fill in for others in an emergency. Modify the skill categories as necessary.



#### APPENDIX D

# Recovery Strategies: Loss of Software, Hardware or Data Assets (Rev1)

#### Major Business Functions

File or Directory Restoration (Rev1)

If a file or directory must be recovered because it was deleted or edited erroneously, contact ICT using one of the above methods. Specify the approximate date and time stamp of file/directory that should be recovered. ICT personnel will remotely recover the file/directory in question from the cloud backup.

Server Hardware Failure (Rev1)

If server hardware has failed, ICT personnel will provide a temporary replacement server from maintained inventory and utilize the existing backups stored on the cloud and program replacement server hardware and place the server back online. This process can take from 30 minutes to 4+ hours depending on the size of the backups. ICT's maintained server inventory provides business continuity while allowing the site time to procure replacement hardware. Once new hardware arrives, ICT personnel will recover the existing data back to the new hardware.

Complete Disaster Recovery (Rev1)

If complete disaster recovery is necessary, where there is no local backup available (fire, explosion, etc. resulting in loss of BDR unit), ICT personnel will have the data recovered in as little as 24 hours (via an offsite data cloud storage). Once ICT downloads the backup information, the server will be recovered to new hardware or temporary hardware, if needed. The amount of data that is lost will be limited to any changes made from the previous night's backup.

To initiate backup data recovery, contact the facility's managed IT services provider, ICT (Infiniti Communications Technologies) for administrative systems backup and restoration.



#### Power Generation Control System

Backups of Process Systems will be performed at the beginning of hurricane season each year per or more frequently as needed (e.g., following any major configuration changes) to ensure integrity of the system.

A copy of the Process Systems backups will be maintained at Victoria WLE, LP on the Yokogawa & MHI engineering Work Stations located in the control room and gas turbine controls package as well as on the plant file server. To ensure that essential, data processing operational tasks can be resumed following a disruption, backups of Yokogawa and MHI process systems occur annually prior to hurricane season or as frequently as needed following any configuration changes to ensure integrity of the systems.

To initiate backup data recovery, contact the facility's O&M Manager for process systems backup and restoration. (Rev1)

Telephone: 361-489-8086

• Email: abenavides@victoriawlepower.com

A copy of the Process Systems backups will be maintained at Victoria WLE, LP on the Yokogawa & MHI engineering Work Stations located in the control room and gas turbine controls package as well as on the plant file server. To ensure that essential, data processing operational tasks can be resumed following a disruption, backups of Yokogawa and MHI process systems occur annually prior to hurricane season or as frequently as needed following any configuration changes to ensure integrity of the systems.

To initiate backup data recovery, contact the facility's O&M Manager for process systems backup and restoration. (Rev1)

Telephone: 361-489-8086

• Email: abenavides@victoriawlepower.com

- Is it possible for vendors to help with more routine work or to outsource the some of the work?
- Buy, write, or update procedure or instruction manuals so that a broader segment of the department could do the work. Train the work force on these procedures.
- Maintain essential data on backup CD-ROMs or other sources. Make sure several people know how to access this data.
- Move some processes away from "just-in-time" methods. The just-in-time" processes might collapse when critical materials or data are not available. Some stockpiling may be necessary or diversify sources.... etc.
- How will you work if the city or state is broken up into quarantined areas?
- Have a current and workable succession plan.

#### Stockpile resources

- Stockpile critical materials (parts, supplies, protective equipment, routine but necessary supplies, fuel, etc.)
- Consider alternative transportation methods to get workers to and from work.
- Consider storing bottled water, canned goods, and emergency meals. Include flashlights, batteries, radios, masks, disposable gloves, soaps and disinfectants.

#### Reduce non-essential work

- Each department should identify its most critical business functions and the overall mitigation strategies for them. Determine what lower priority work to cut.
- Each department should determine its essential inputs needed for its work and the critical outputs that others need for their work.
- Reduce work to the most important tasks
- Reduce personal contact and make essential contact safer.
- Have people work from home where possible
- Reduce or "sanitize" customer contact
- Teach proper hand washing, use of sanitizing wipes, use of disinfectant soaps, proper use of effective masks and gloves and other personal protective measures.
- Teach people how to handle potentially contaminated material from other people.

#### Develop communication plans

- What are the essential information data and messages that need to reach employees, vendors, their families, customers and the public.
- What is the structure of these messages, what is the likely content that is needed?
- Develop specific, honest, timely and helpful messages that give the whole, unvarnished truth. Have these messages available and ready to fill in the blanks.
- Have enough people to do the information gathering and to do the communication.

- Test the messages on people outside of the communications department. Are the messages clear and do they give the intended information?
- What alternative ways will the company use to communicate if normal services are not available? Can Webcasts, internet sites, phone recordings, etc. help?

## **Employee Roster and Contact Information**



- Test the messages on people outside of the communications department. Are the messages clear and do they give the intended information?
- What alternative ways will the company use to communicate if normal services are not available? Can Webcasts, internet sites, phone recordings, etc. help?

## **Employee Roster and Contact Information**



#### **APPENDIX F**

#### Family Care Procedures for an Area-Wide Disaster

#### Family Care Guidelines

In the event of an area-wide disaster, Victoria WLE, LP recognizes that the single most important item on every employee's mind is their family (Rev1). That is why Family Care procedures are in place. Employees are expected to take care of their family's immediate needs first during an area wide disaster. The following guidelines are intended to help in that endeavor.

#### Contacts-When and Who

This facility will assign the plant Control Room to be the initial contact point. In the event that the plant Control Room is not open to handle these duties, a pre-assigned Emergency Response Coordinator or other designee shall perform these duties.

#### **Employee Responsibilities**

Each employee shall notify their department supervisor (or alternate) of his/her family situation and if and when the employee can report for emergency work. The supervisor can give locations that are available to the employee to seek aid/care for his/her family in the immediate area. When the employee's family's basic needs are secured and stabilized, the employee should make every attempt to report to the supervisor. The management of this facility will attempt to assist employees in the care of their families, when possible.

#### Loss of Workplace

For employees that have had their workplace damaged, the backup contact shall be Jason Hixson at 361-484-0310.

This Family Care Recovery Plan Outline is a tool to assist the employee in developing a plan to fit his/her family needs. This is not an all-inclusive plan and any plan should be designed to match the individual concerns of each family. The most important aspect is to have a plan and be prepared.

#### Family Care Plan Objectives

To enable Company employees to develop a comprehensive plan to ensure their families safety in the event of an emergency.

The plan will include the following:

- A Disaster Plan outline.
- A list for a Disaster Supply Kit.
- A Communication Plan outline.
- An Evacuation Plan outline.

The single most important aspect of disaster preparedness is planning! You must have a plan that has been well thought out and is known to your entire family. A plan that is known to only a part of the family is of no use. The plan must be reviewed periodically to ensure full understanding. A "mock" disaster drill is also a very good idea.

The time to prepare for a natural disaster is months or years before it occurs. Lines will be long and supplies short in the hours before or after a disaster.

The following plans are meant to be suggestions for your consideration. The plans are not meant to be all-inclusive. Each individual must do what is best for his/her own family. More information is available on the Internet. Several organizations have very good Website that can be used or modified to fit your family's needs. The needed items would be much different for an ice storm than for a hurricane. Several websites are listed below.

The Weather Channel FEMA The American Red Cross http://www.weather.com/ http://www.fema.gov/ http://www.redcross.org/

Pandemic Flu

http://www.pandemicflu.gov/

There are many more excellent websites available that can be used if you have access to a personal computer at home or at your public library.

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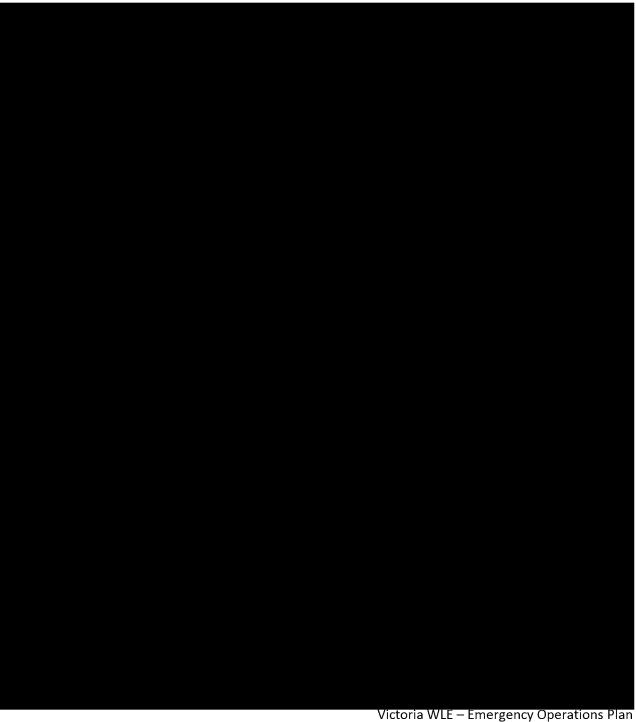
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## RCP-NERC-CIP-003-ATT-A **ERROR! UNKNOWN DOCUMENT PROPERTY NAME.**

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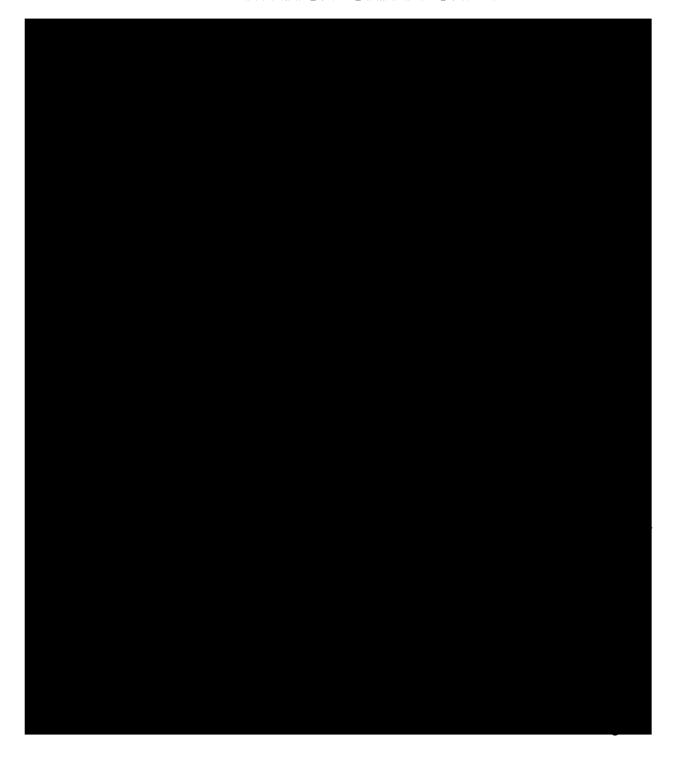
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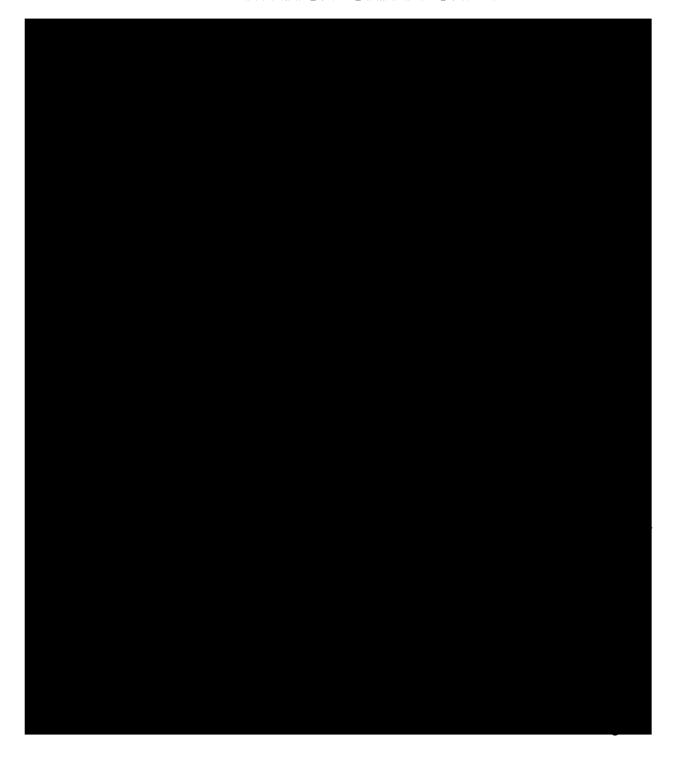
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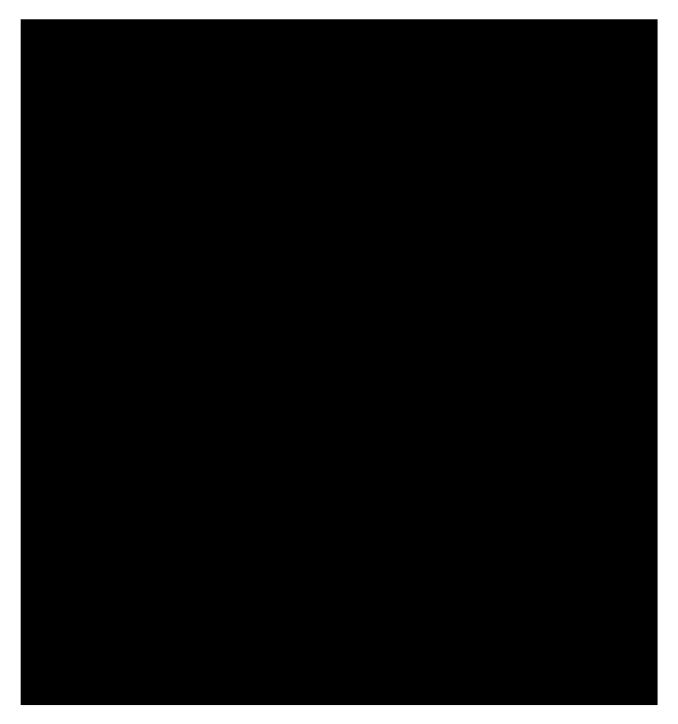
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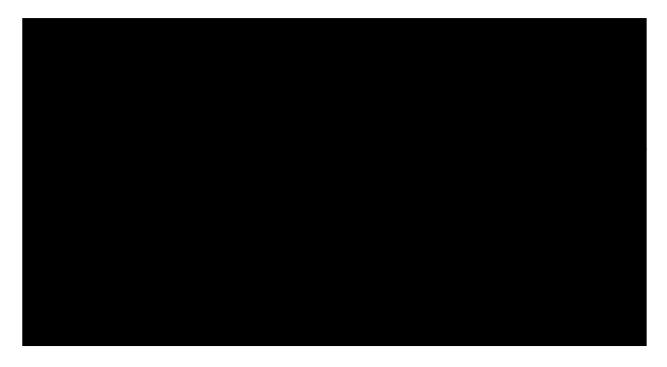


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#### **CYBER SECURITY POLICY**

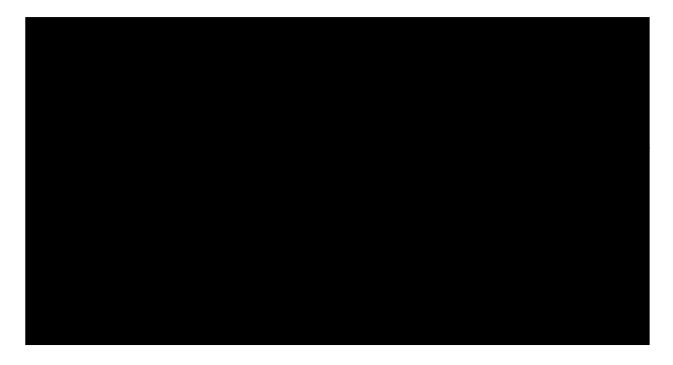


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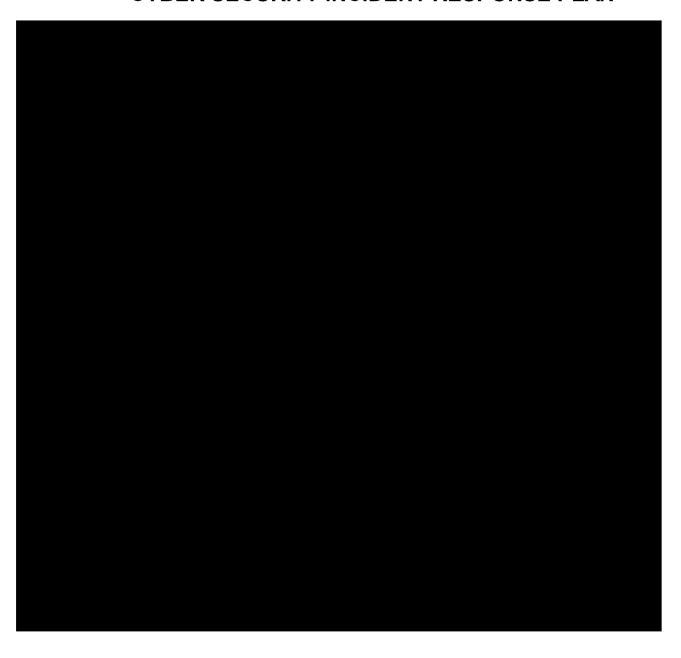
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#### **CYBER SECURITY POLICY**



Attachment I — RCP-NERC-CIP-003-ATT-E Cyber Security Incident Response Plan (Rev1)

RCP-NERC-CIP-003-ATT-E VICTORIA WLE LP - VICTORIA, TEXAS	
Referencing Documents:	Revision: Rev 0
RCP-NERC-CIP-003	Revision Date: 3/30/2021



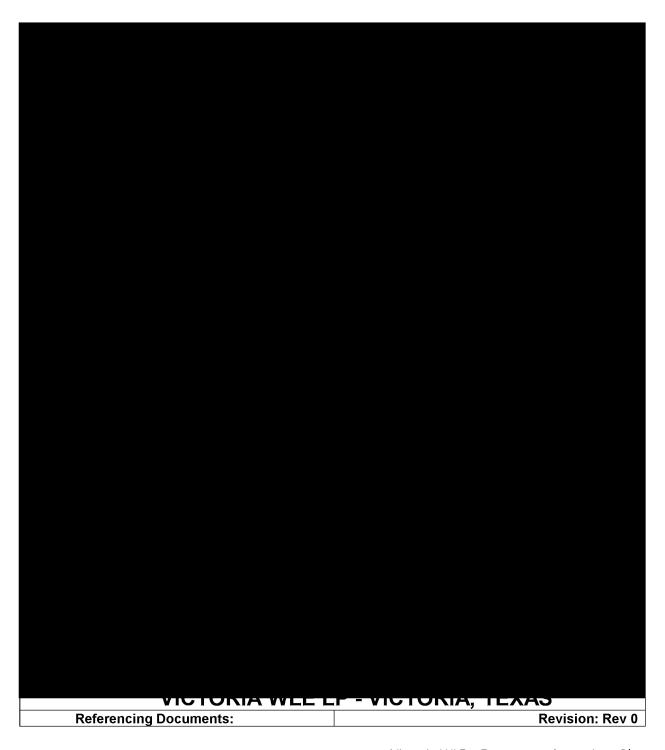
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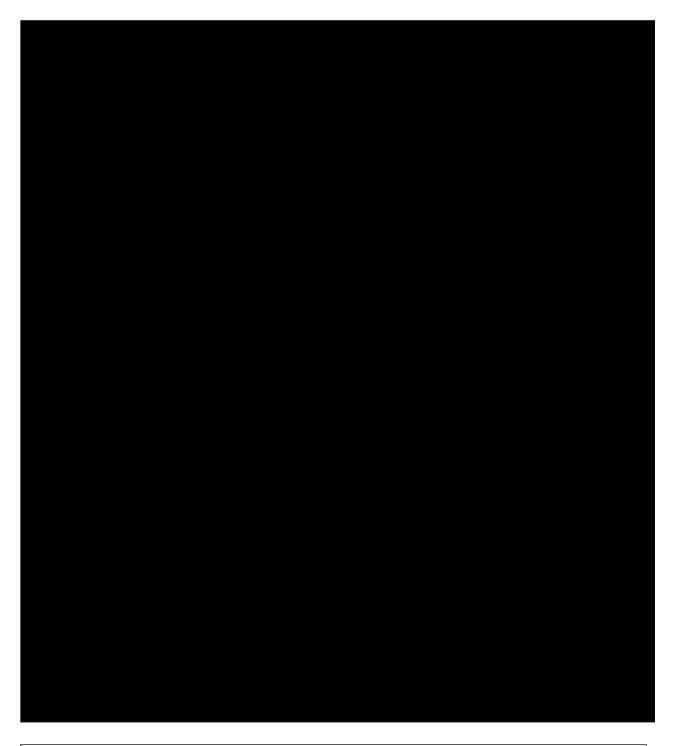
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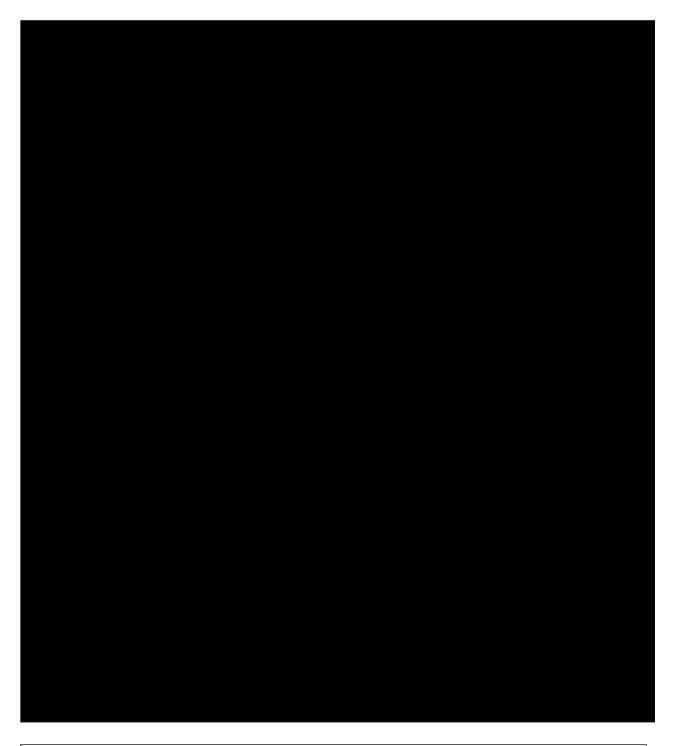


### **CYBER SECURITY INCIDENT RESPONSE PLAN**



RCP-NERC-CIP-003-ATT-E VICTORIA WLE LP - VICTORIA, TEXAS

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RCP-NERC-CIP-003-ATT-E VICTORIA WLE LP - VICTORIA, TEXAS

Referencing Documents: RCP-NERC-CIP-003	Revision: Rev 0 Revision Date: 3/30/2021
Required Reporting	

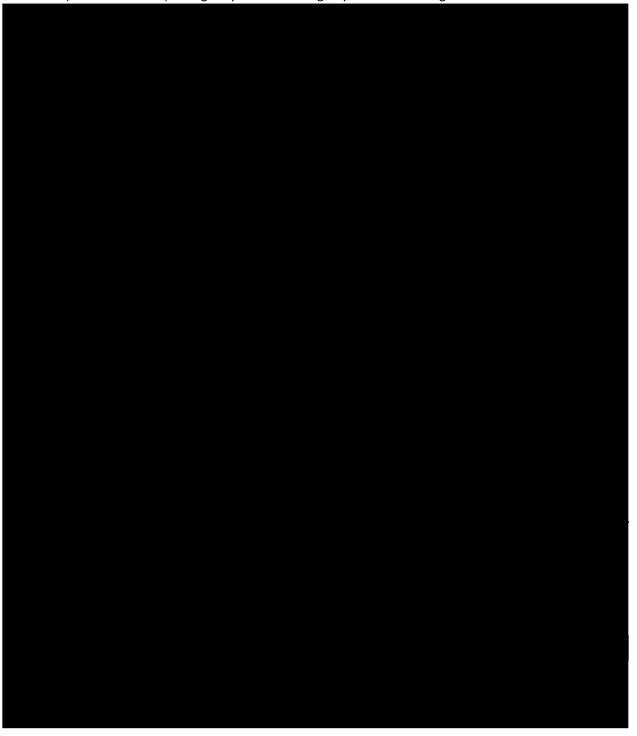
E-ISAC & DOE

## RCP-NERC-CIP-003-ATT-E VICTORIA WLE LP - VICTORIA, TEXAS

Referencing Documents:	Revision: Rev 0
RCP-NERC-CIP-003	Revision Date: 3/30/2021

### CYBER SECURITY INCIDENT RESPONSE PLAN

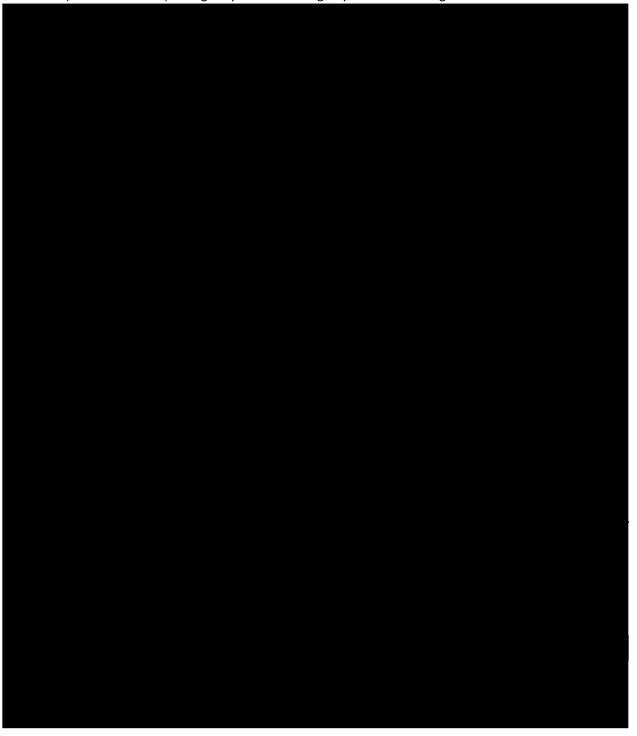
Reporting an incident to E-ISAC is time sensitive, in some cases within one hour of determining a Reportable CSI. Reporting may be done using any of the following methods:



Referencing Documents:	Revision: Rev 0
RCP-NERC-CIP-003	Revision Date: 3/30/2021

### CYBER SECURITY INCIDENT RESPONSE PLAN

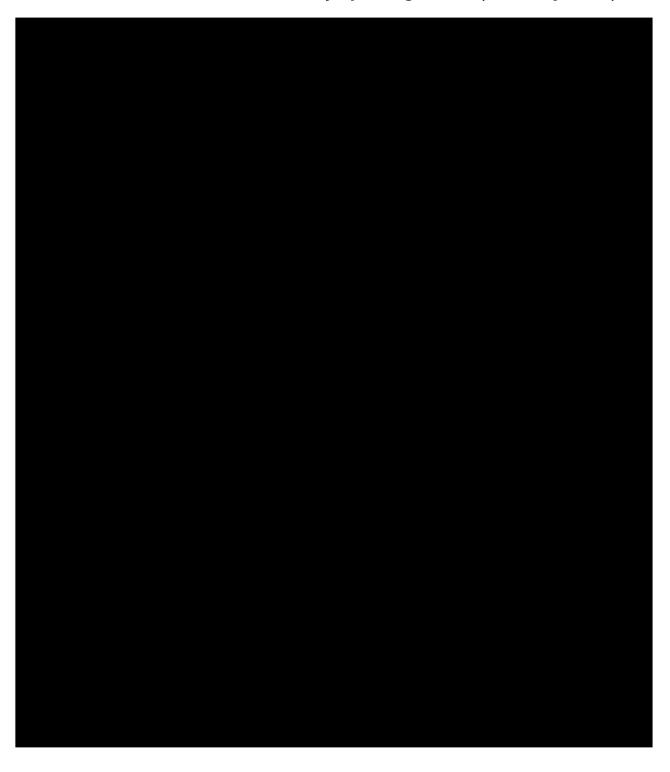
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#### APPENDIX A- EXAMPLES OF CONDITIONS INDICATING POSSIBLE CSI









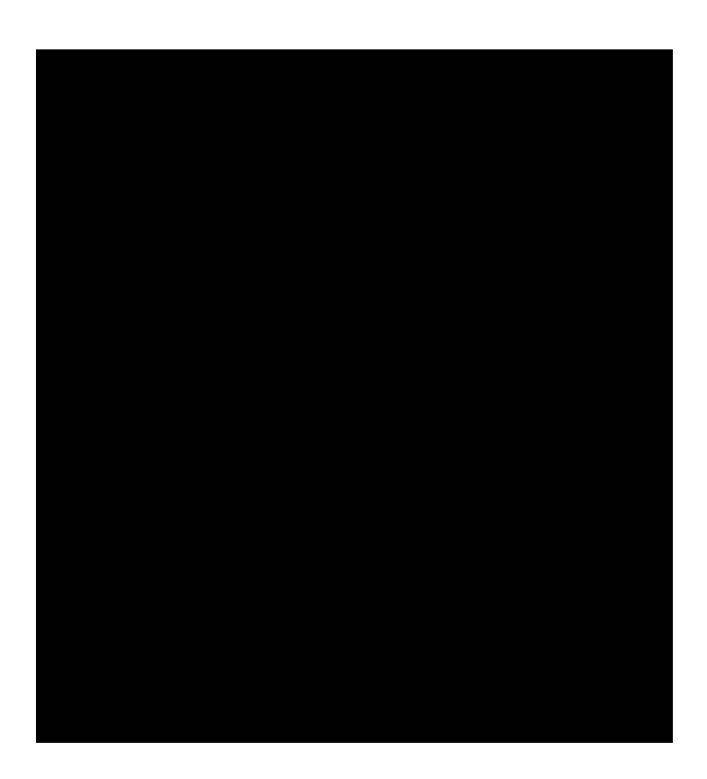


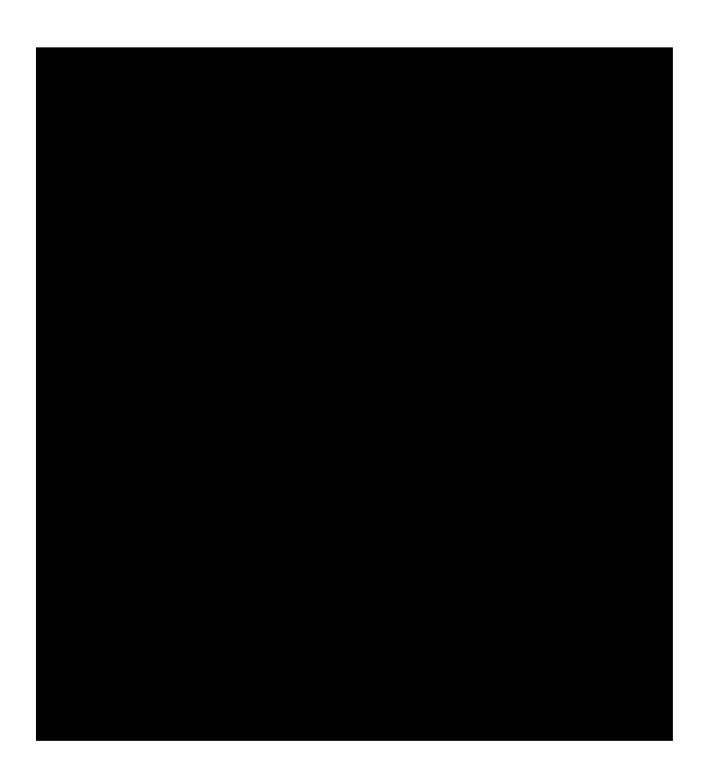
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Referencing Documents: Revision: Rev 0

RCP-NERC-CIP-003-ATT-E Revision Date: 3/30/2021



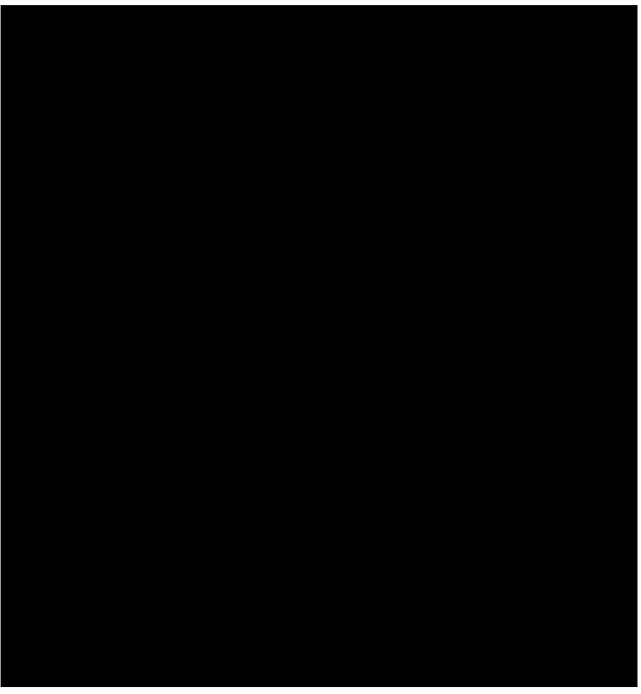




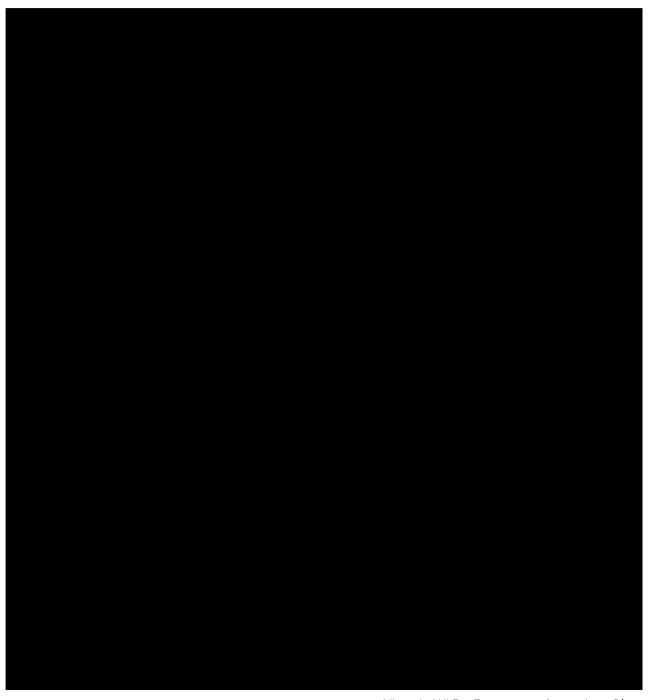
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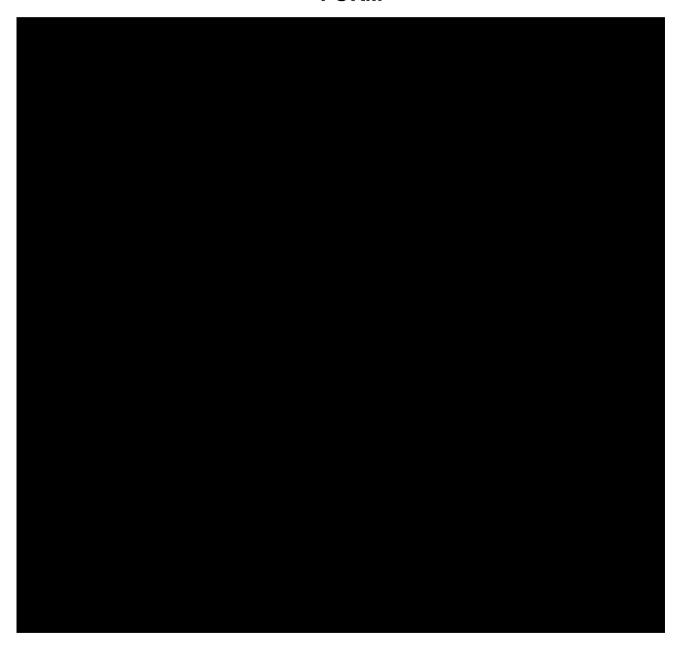
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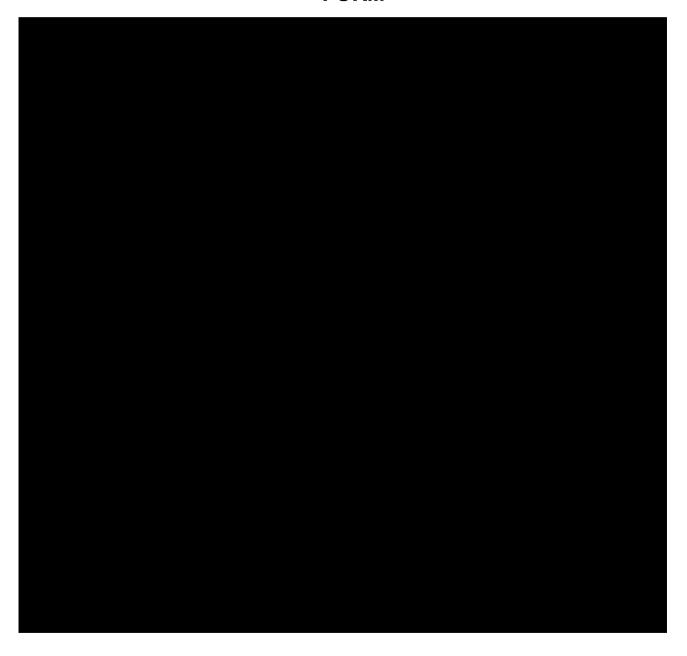
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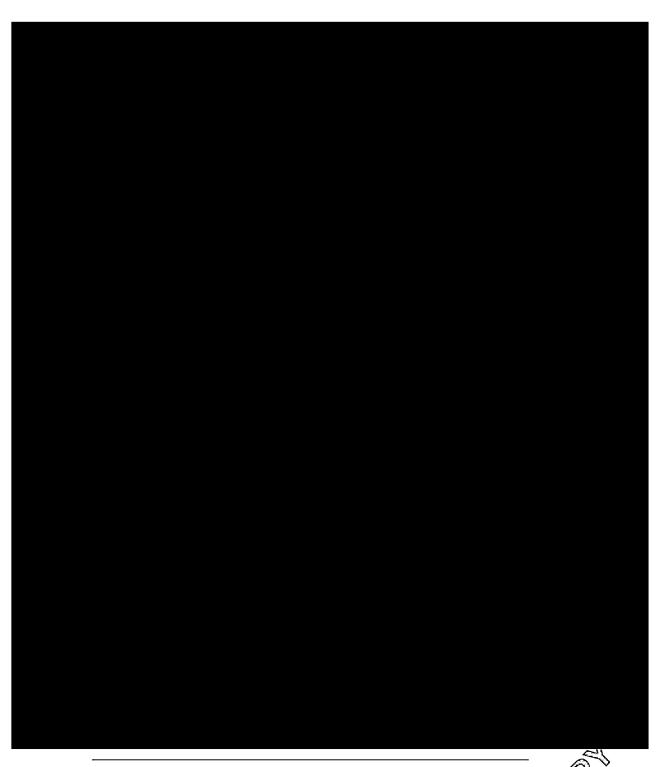


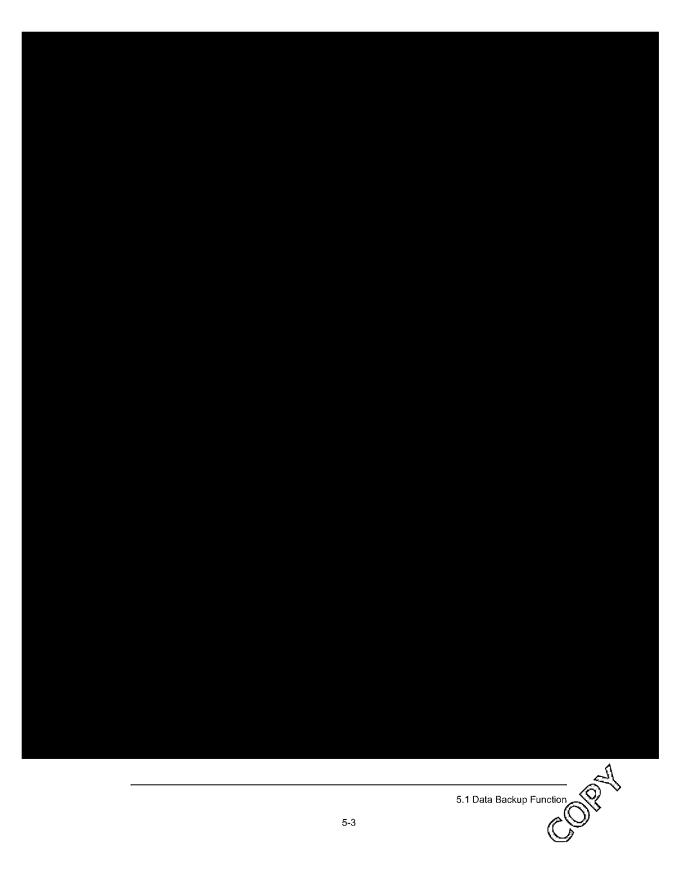
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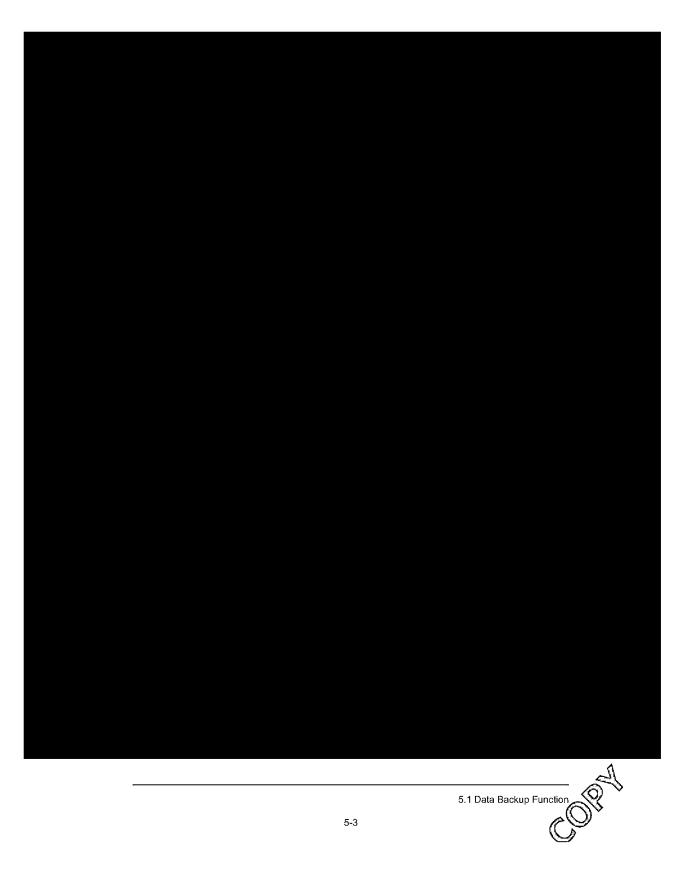


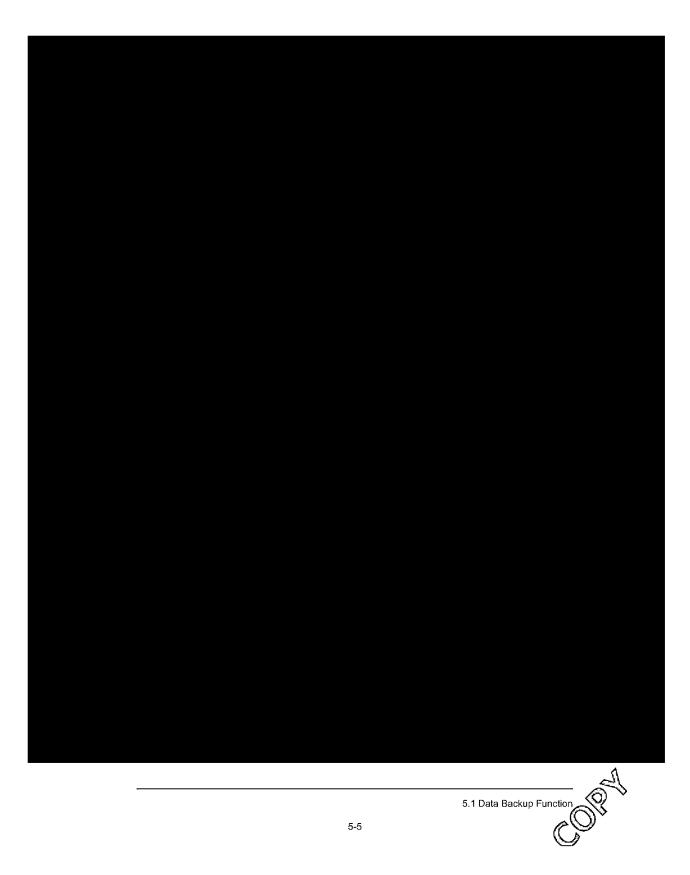
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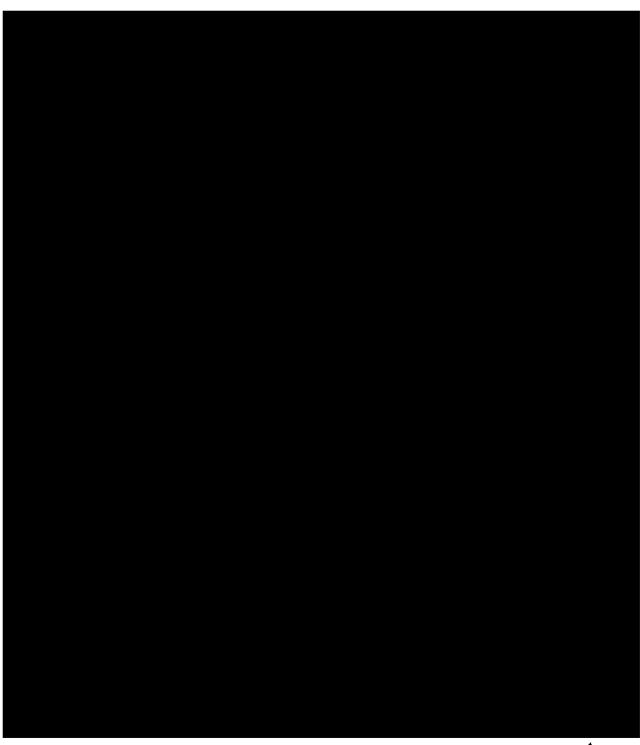




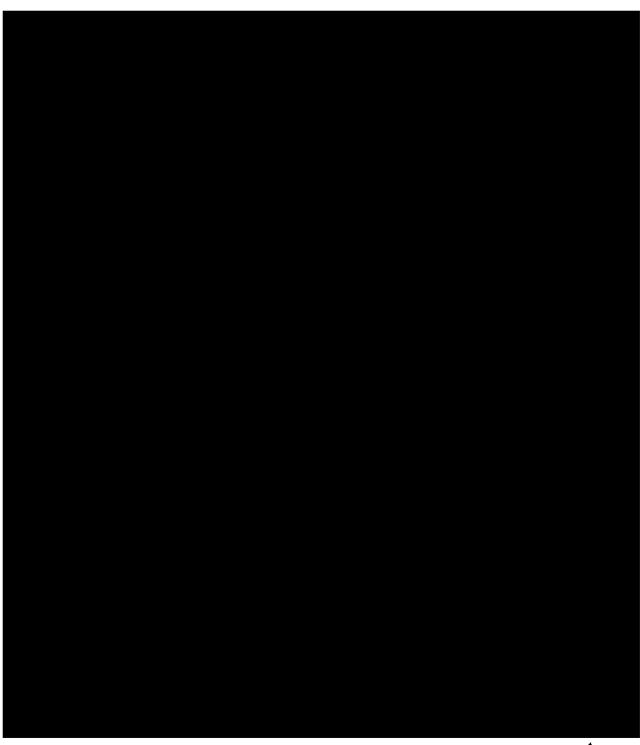






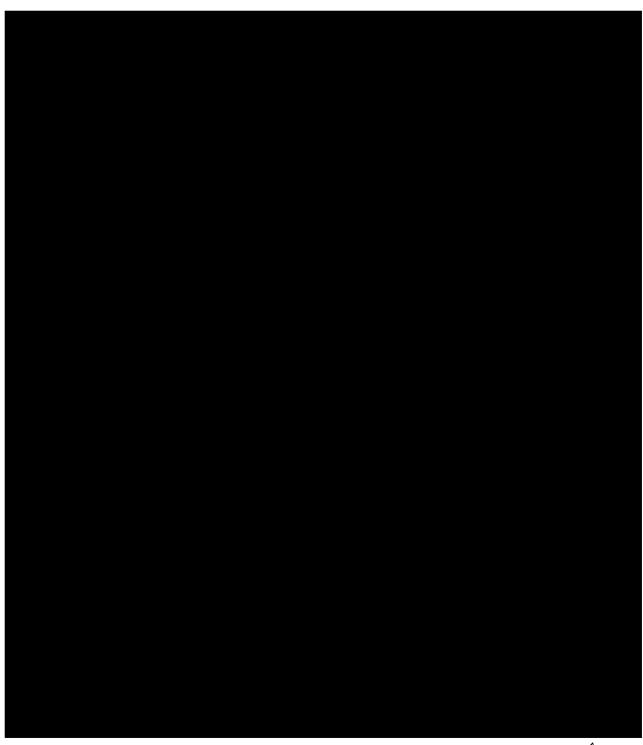


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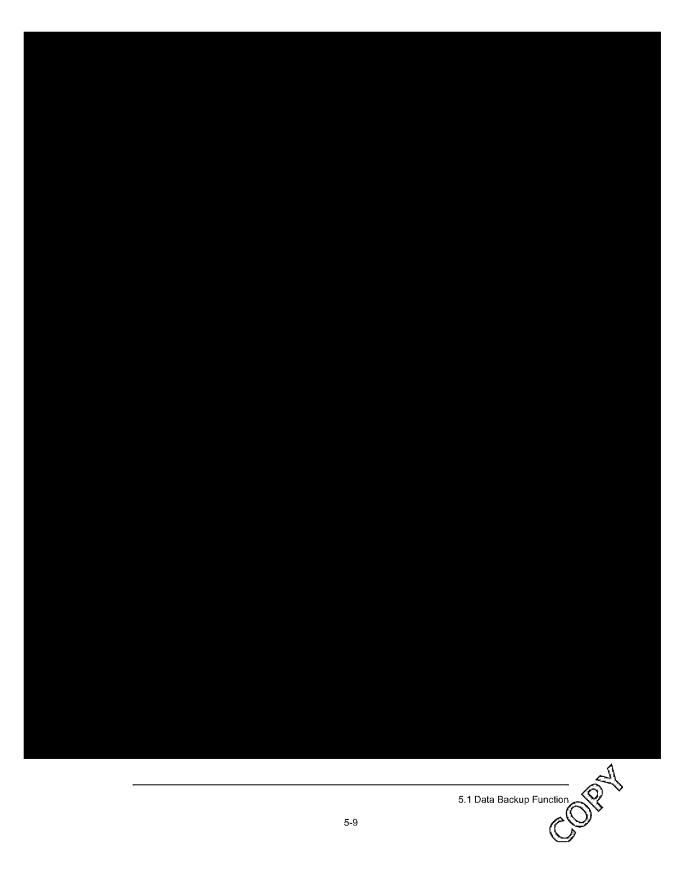


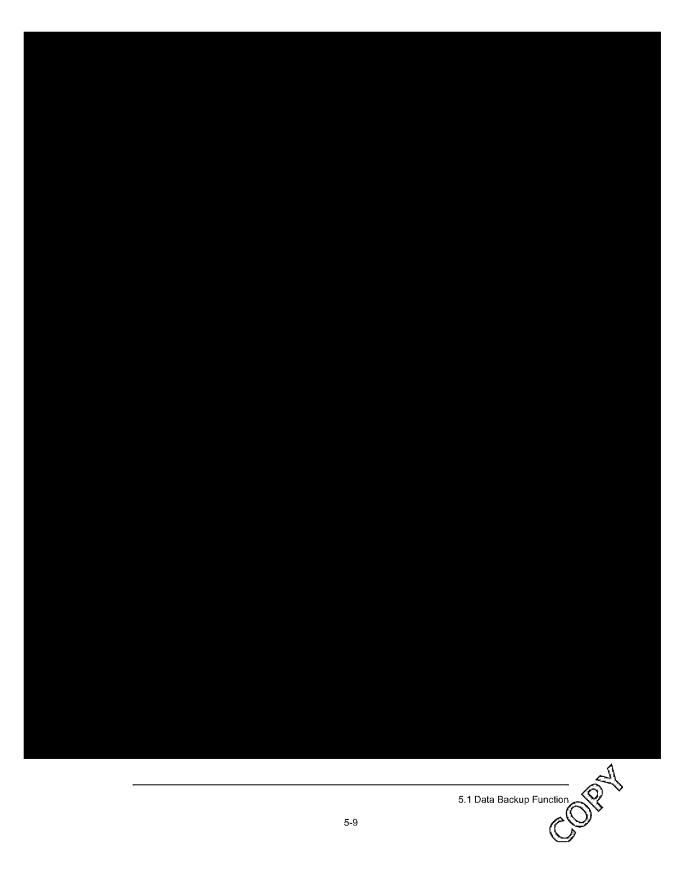
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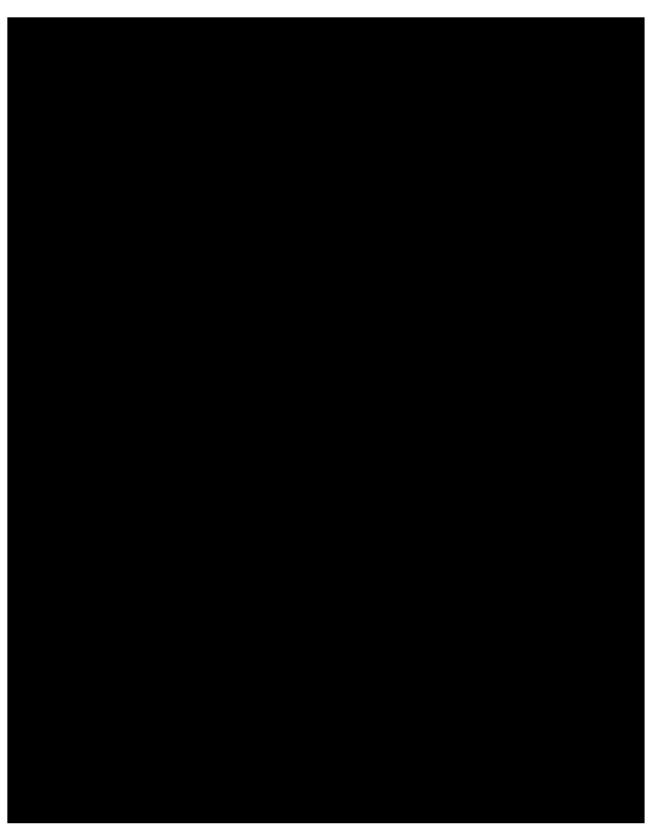
	OPERATIONS MANUAL VOLUME II – OPERATING PROCEDURES		
Number:	Subject:		
OP-			
Approved for use by:	Current Issue:	Issue Date:	
	Rev1	01 Jan 23	
Page 1 of 178	Prepared by North American Energy Services		



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19.6	6 Cyber Security Incident Response Plan	29
20.0	Physical Security Incident Annex [§25.53(e)(2)(G)]	33
20.3	1 Sabotage and Bomb Threats – SMP-02 Emergency Response Plan	33

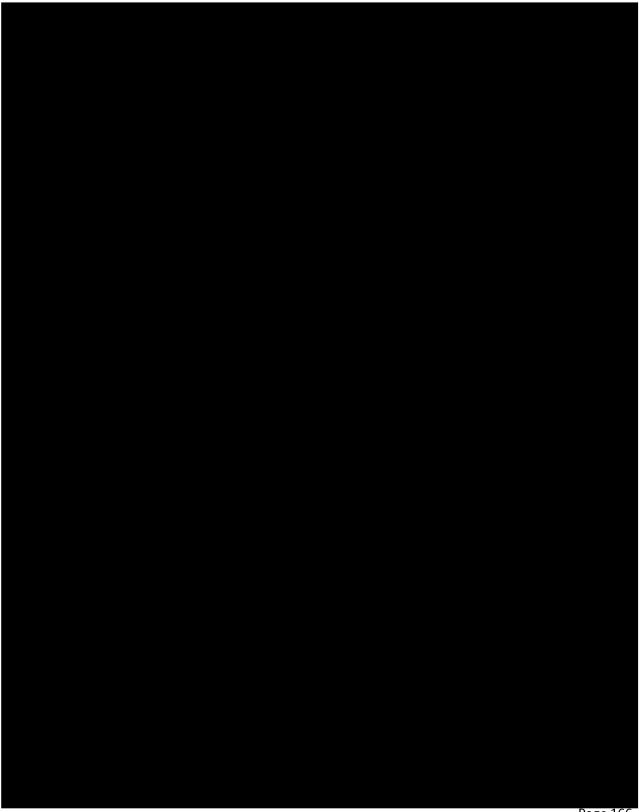
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DRAWINGS	Rev.	Date
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REFERENCES	Rev.	Date



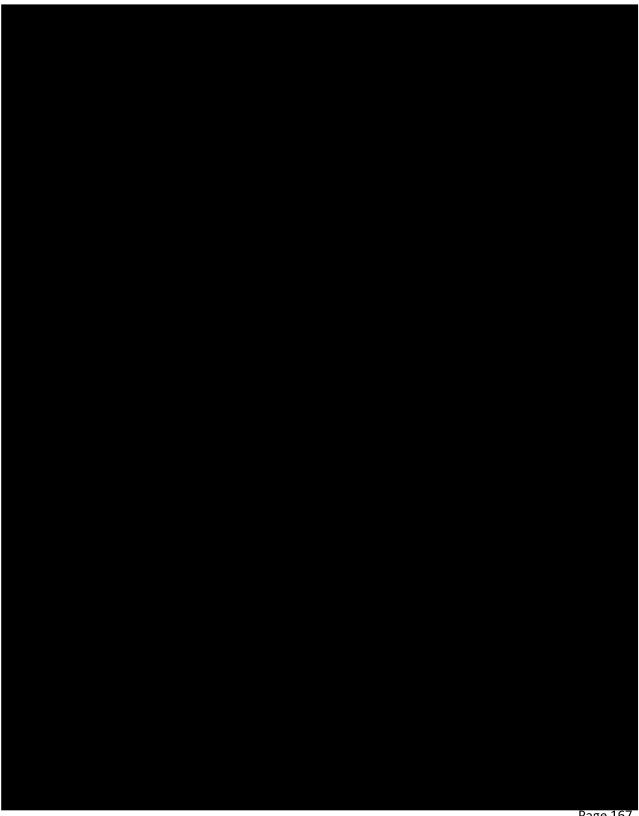
ENSURE the automated plant Distributed Control System (DCS) is booted up and running on the main Control Room DCS operating stations (see OP-701). VERIFY that the DCS Main Overview on-screen display (example shown below) reflects normal shutdown plant conditions.

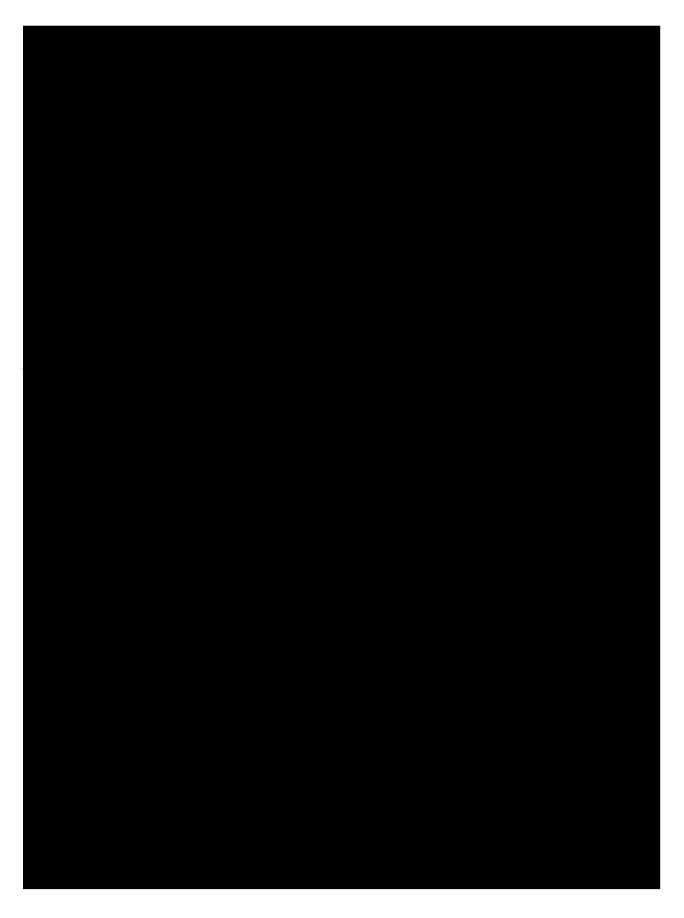
**Startup Procedures** 



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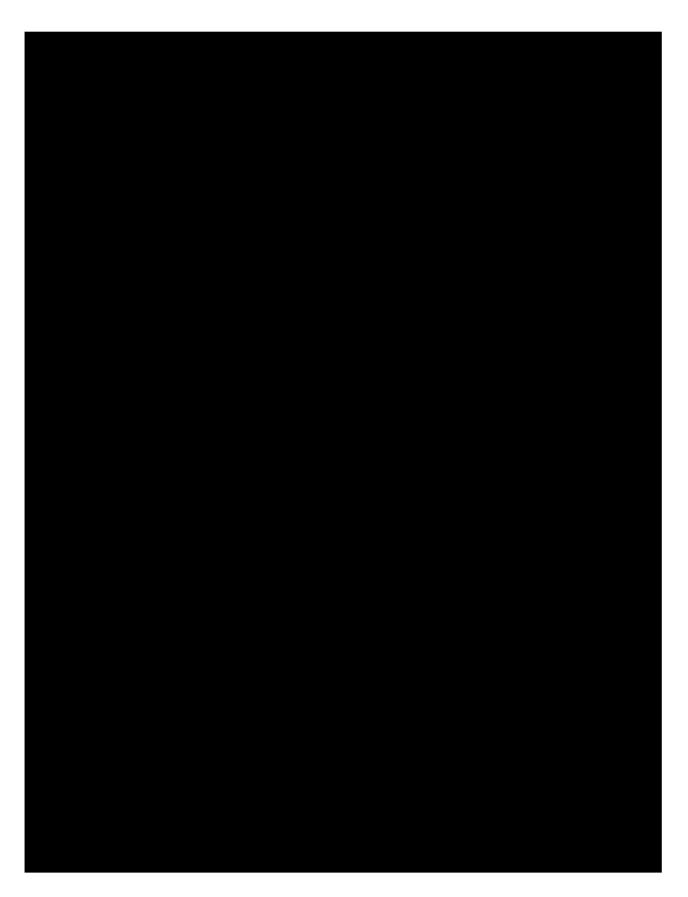
**Startup Procedures** 

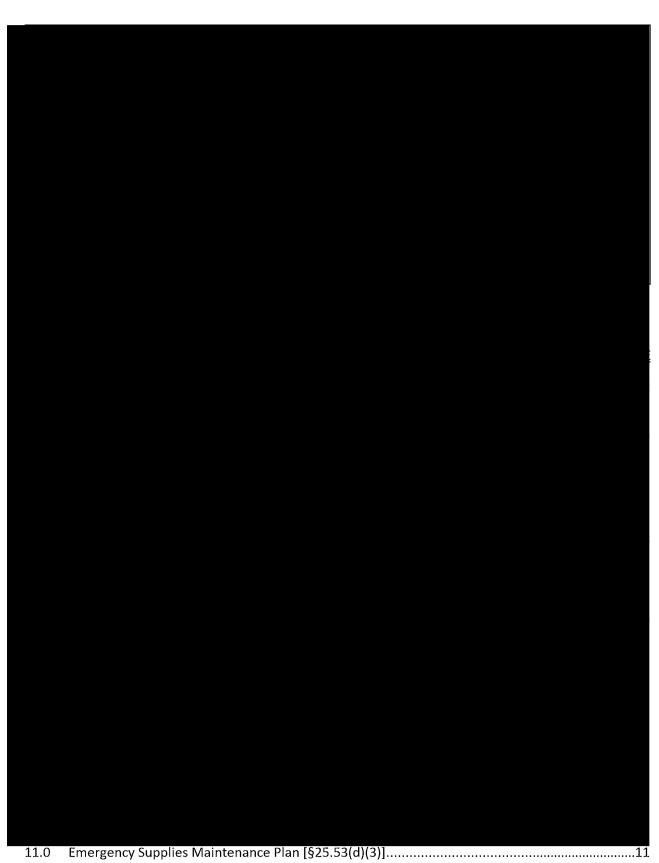


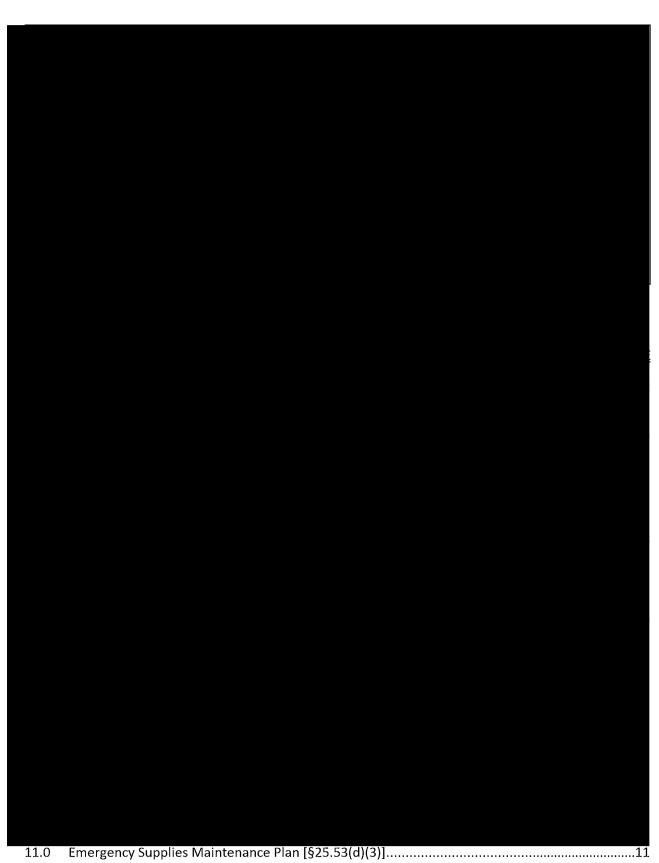




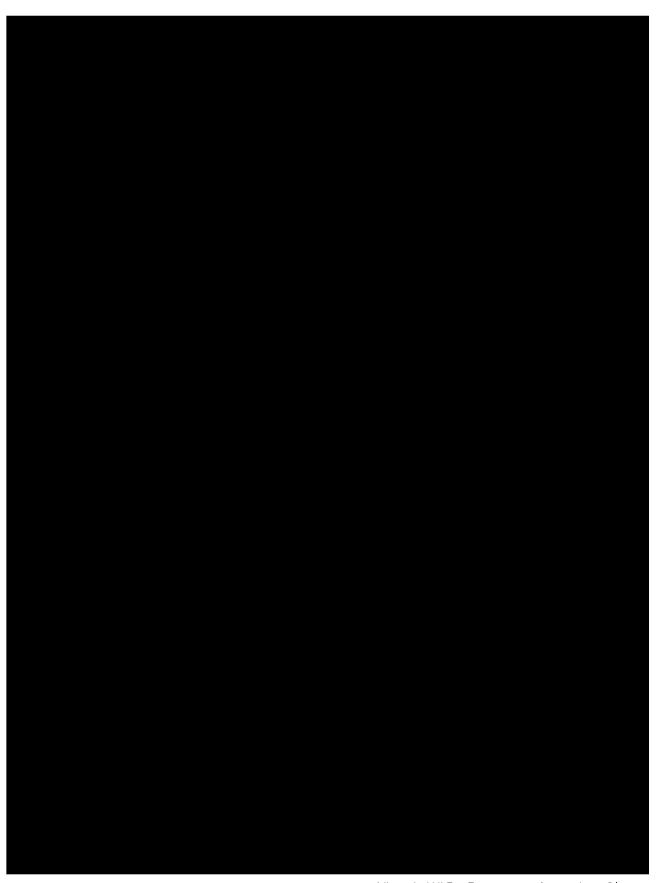


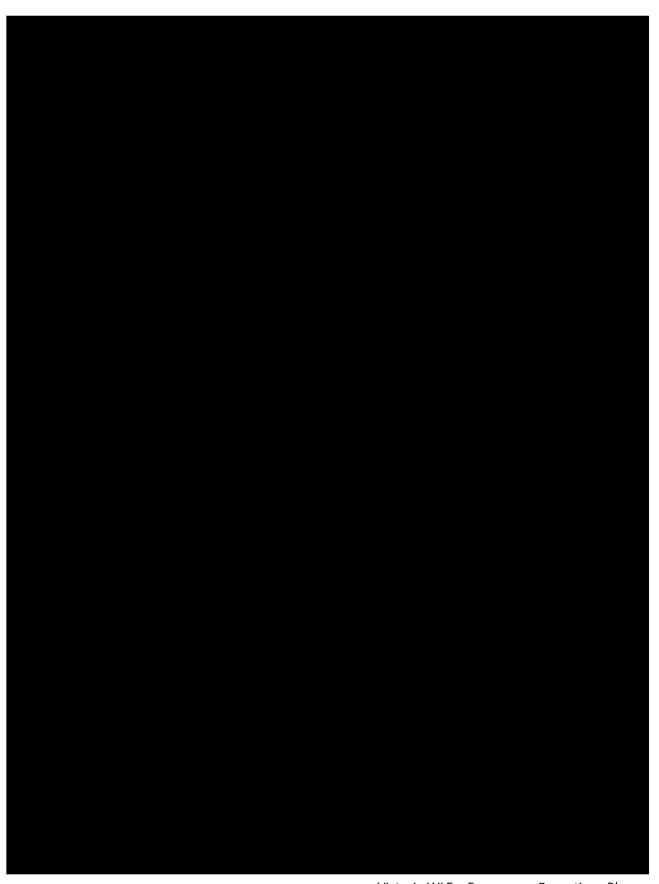


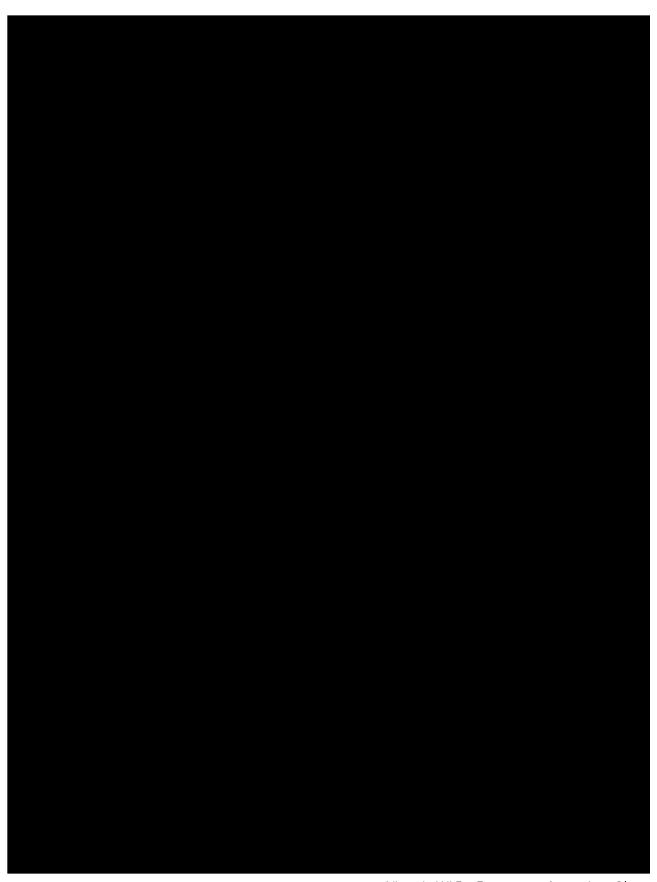


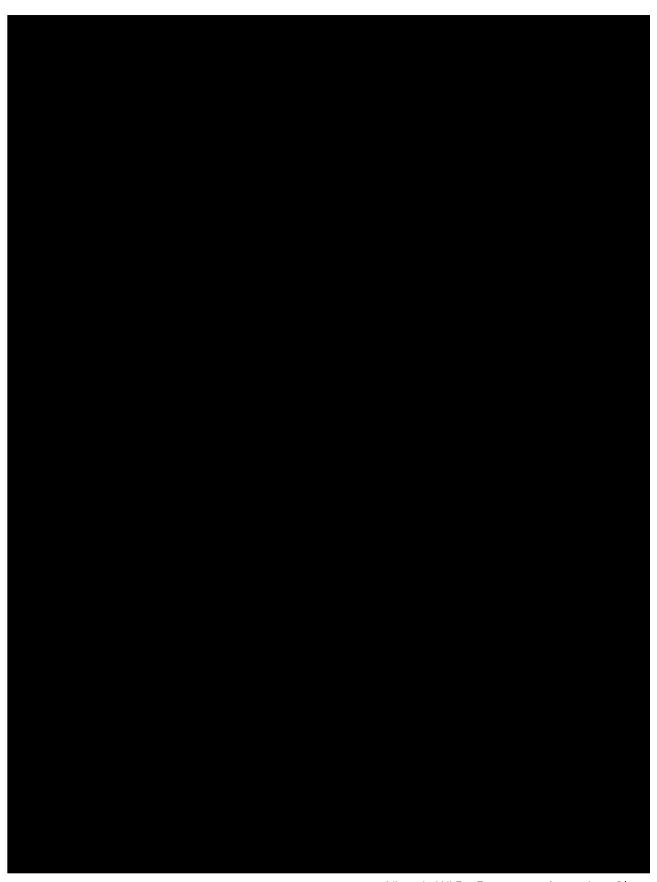


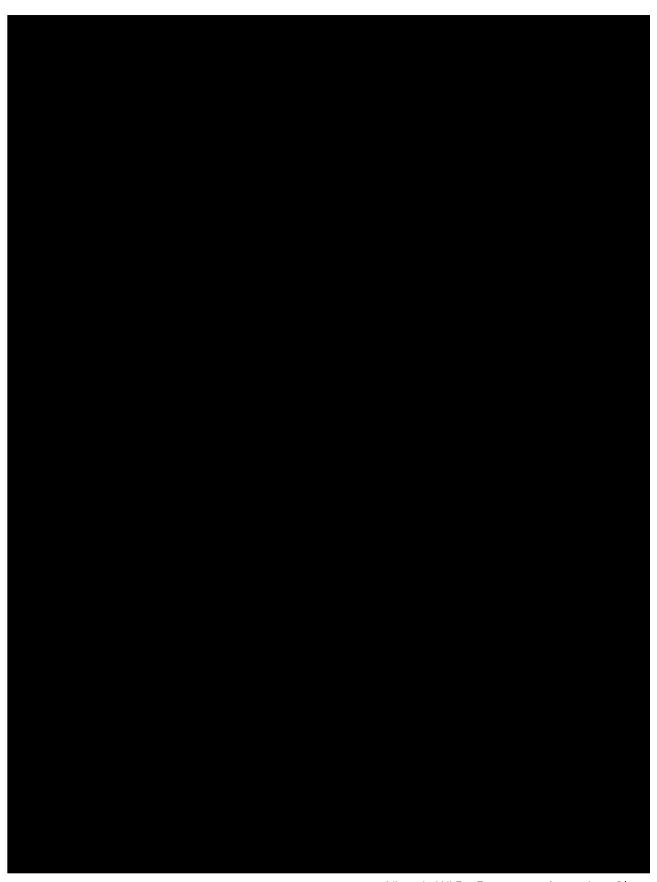
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