



Filing Receipt

Received - 2022-04-18 12:21:43 PM
Control Number - 53385
ItemNumber - 282

EXECUTIVE SUMMARY
CAPITAL ENERGY PA, LLC EMERGENCY OPERATIONS PLAN

The Emergency Operations Plan (“EOP”) for Capital Energy PA, LLC (“Capital Energy”), retail electric provider certificate number 10293, was developed with a multi-hazard perspective to make it applicable to the widest range of emergencies and disaster, both natural and human caused. The EOP delineates Capital Energy’s policies and procedures to be implemented during an emergency and is designed to allow for continued service to our customers, the protection of the health and safety of our employees, and the fulfillment of our legal and regulatory obligations. The plan identifies critical staff, supplies, and business functions within each department and outlines contingency measures to be used due to an impairment or loss of any of the identified elements.

The EOP provides procedures for detecting a weather hazard or other threat and activating the plan. It also addresses policies that are relevant across emergency types and annexes that outline any responses specific to a hurricane, pandemic or epidemic, cyber security attack, or physical incident. In the event of an actual emergency situation, modifications to this EOP may be made to ensure physical safety of our people, our systems and our data.

EOP Reference Guide:

Element Under 16 TAC § 25.53	Section or Page Number
Approval & Implementation	2
Communication	2-4
Maintaining Pre-Identified Supplies	4-5
Staffing	5
Identification of Weather-Related Hazards	5
EOP Activation	5
Pandemic/Epidemic Annex	7-12
Hurricane Annex	13-20
Cyber Security Annex	21-32
Physical Security and Incident Annex	33-34

AFFIDAVIT

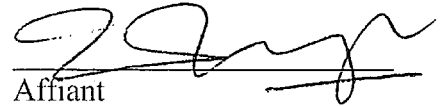
State of Texas
County of Harris

Before me, the undersigned authority, personally appeared Mohsin Hassan, who, being by me duly sworn, deposed as follows:

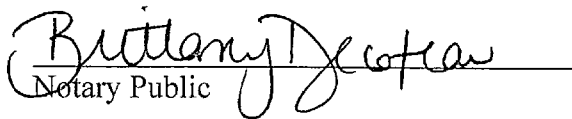
1. My name is Mohsin Hassan. I am of sound mind, capable of making this affidavit, and personally acquainted with the facts herein stated.
2. I am currently employed as Chief Operating Officer of Capital Energy PA LLC (Capital Energy). In this position, I have binding authority over Capital Energy.
3. Capital Energy is an Option I retail electric provider operating under Public Utility Commission of Texas certificate number 10293.
4. This affidavit is submitted as part of the Executive Summary of the Emergency Operations Plan (EOP) for Capital Energy filed pursuant to 16 Texas Administrative Code §25.53.
5. The relevant operating personnel at Capital Energy are familiar with, and have received training on, the applicable contents and execution of the EOP. The personnel who have received training have been instructed to follow the applicable portions of the EOP except to the extent deviations are appropriate as a result of specific circumstances during the course of an emergency.
6. The EOP has been reviewed and approved by the appropriate executives at Capital Energy.
7. Capital Energy has plans to conduct at least one drill to test the EOP and comply with the new requirement to provide written notice to PUC Staff and the appropriate TDEM District Coordinators at least 30 days in advance of the drill. A drill to test the EOP for Capital Energy is scheduled to take place no later than August 31, 2022. Capital Energy will provide notice of the date, time, and location of the drill to PUC Staff. The drill will include a test of the Hurricane Annex because Capital Energy has facilities located in a hurricane evacuation zone. Capital Energy will provide notice of the date, time, and location of the drill to PUC Staff and the appropriate TDEM District Coordinators.
8. A copy of the EOP has been distributed to local jurisdictions as needed.
9. Capital Energy maintains a business continuity plan that addresses returning to normal operations after disruptions caused by an incident.
10. Capital Energy has 1 emergency management personnel who is designated to interact with local, state, and federal emergency management officials during emergency events who

will have received the latest IS-100, IS-200, IS-700, and IS-800 National Incident Management System training no later than July 1, 2022. Any additional emergency management personnel designated in the future will complete the required training prior to interacting with any of the designated officials during an emergency.

11. I affirm that the information submitted in this affidavit is true and accurate.


Affiant

SWORN TO AND SUBSCRIBED TO BEFORE ME on the 18th day of April 2022.


Notary Public

My Commission Expires: 8-6-2022

