|                           |                                | A1.                        | IACHWENTA      |
|---------------------------|--------------------------------|----------------------------|----------------|
| Authored By:              | Blanchard Refining Company LLC | Doc. No.: ROP-0505-5003    | Page 92 of 421 |
| Sonya Diaz                | <u> </u>                       | Rev. No.: 1 Page 6 of 6    |                |
| Doc Custodian: Area 6     | WTP4 FREEZE PROTECTION         |                            |                |
| Process Specialist        | EXECUTION                      | Galveston Bay Refinery     |                |
| Approved By: Scott Evans  |                                |                            |                |
| Date Approved: 02/26/2018 | Next Review Date: 02/26/2023   | Effective Date: 02/26/2018 |                |

# **Annex B**

SHGP is designed to operate in hot weather conditions. The site does not have a specific plan for "Severe" heat conditions. However, Good Utility Practices along with site Standard Practices and Procedures are continually employed with focus on personal and process safety, environmental compliance, and equipment reliability.

Site personnel comply with the following processes and tasks to ensure reliable operations:

- Routine operator rounds to verify equipment is working correctly and process variables are within established limits
- Alarm monitoring within the control room
- Work Order Notifications are made for malfunctioning equipment including a prioritization system for repairs
- Sound preventive maintenance programs
- IR inspection of equipment
- Hours based outages are taken for generating units

# Annex C

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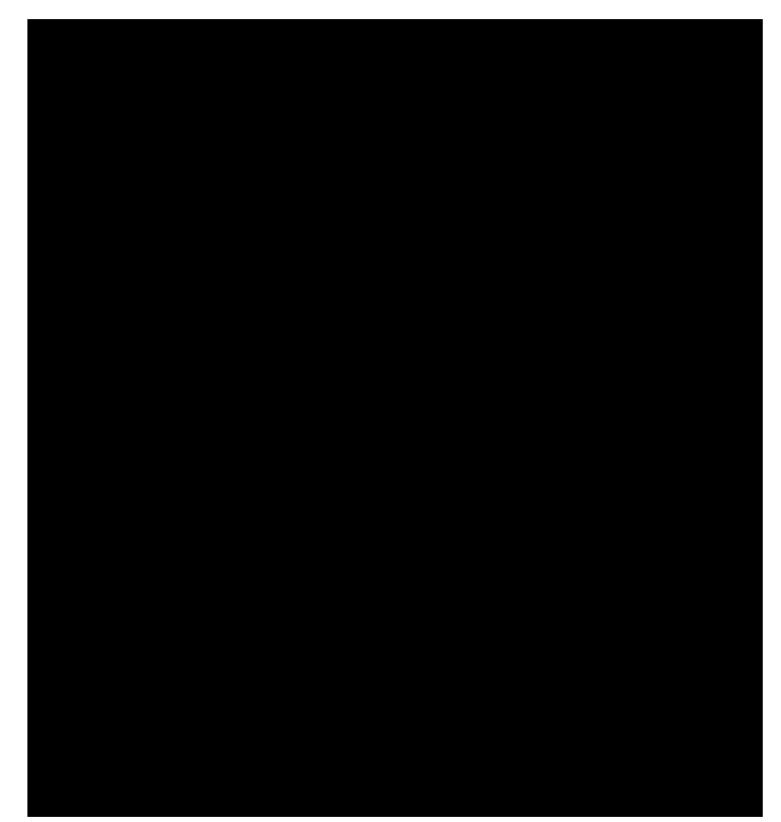
|                           |                                |                     | 1 agc 23 01 721 |
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| Authored By:              | Planchard Pofining Company LLC | Doc. No.: EOP-050   | 03-4000         |
| Sonya Diaz                | Blanchard Refining Company LLC | Rev. No.: 0         | Page 1 of 5     |
| Doc Custodian: Area 6     | WTP1 LOSS OF RIVER WATER       |                     |                 |
| Process Specialist        |                                | Galveston I         | Bay Refinery    |
| Approved By: Scott Evans  |                                |                     |                 |
| Date Approved: 07/12/2021 | Next Review Date: 07/12/2026   | Effective Date: 07/ | /12/2021        |

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| Authored By:              | Planck and Poficing Common LLC | Doc. No.: EOP-0503-4000    |  |
|---------------------------|--------------------------------|----------------------------|--|
| Sonya Diaz                | Blanchard Refining Company LLC | Rev. No.: 0 Page 2 of 5    |  |
| Doc Custodian: Area 6     | WTP1 LOSS OF RIVER WATER       |                            |  |
| Process Specialist        |                                | Galveston Bay Refinery     |  |
| Approved By: Scott Evans  |                                |                            |  |
| Date Approved: 07/12/2021 | Next Review Date: 07/12/2026   | Effective Date: 07/12/2021 |  |

### 1 PURPOSE

1.1 This Procedure provides detailed instructions for WTP1 Unit personnel to respond to a partial or total loss of river water.



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|                           |                                    |                   | 1 450 27 01 121 |
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| Authored By:              | ■ Rlanchard Refining Company LLC ⊢ | Doc. No.: EOP-0   | 503-4000        |
| Sonya Diaz                |                                    | Rev. No.: 0       | Page 3 of 5     |
| Doc Custodian: Area 6     | WTP1 LOSS OF RIVER WATER           |                   |                 |
| Process Specialist        |                                    | Galveston         | Bay Refinery    |
| Approved By: Scott Evans  |                                    |                   |                 |
| Date Approved: 07/12/2021 | Next Review Date: 07/12/2026       | Effective Date: 0 | 7/12/2021       |

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|---------------------------|--------------------------------|--------------------|-----------------|
| Authored By:              | Planchard Defining Company LLC | Doc. No.: EOP-050  | 03-4000         |
| Sonya Diaz                | Blanchard Refining Company LLC | Rev. No.: 0        | Page 4 of 5     |
| Doc Custodian: Area 6     | WTP1 LOSS OF RIVER WATER       |                    |                 |
| Process Specialist        |                                | Galveston 1        | Bay Refinery    |
| Approved By: Scott Evans  |                                |                    |                 |
| Date Approved: 07/12/2021 | Next Review Date: 07/12/2026   | Effective Date: 07 | /12/2021        |

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|---------------------------|----------------------------------|----------------------------|----------------|
| Authored By:              | Planchard Defining Company I I C | Doc. No.: EOP-0503-4000    | Page 99 of 421 |
| Sonya Diaz                | Blanchard Refining Company LLC   | Rev. No.: 0 Page 5 of 5    |                |
| Doc Custodian: Area 6     | WTP1 LOSS OF RIVER WATER         |                            |                |
| Process Specialist        |                                  | Galveston Bay Refinery     |                |
| Approved By: Scott Evans  |                                  |                            |                |
| Date Approved: 07/12/2021 | Next Review Date: 07/12/2026     | Effective Date: 07/12/2021 |                |
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| Authored By:             | Blanchard Refining Company LLC | Doc. No.: EOP-05Pag40000 of 421  |  |
| Sonya Diaz               | <u> </u>                       | Rev. No.: 0 Page 1 of 5  |  |
| Doc Custodian: Area 6    | WTP4 LOSS OF RIVER WATER       |  |  |
| Process Specialist       |                                | Galveston Bay Refinery   |  |
| Approved By: Scott Evans |                                |  |  |
| Date Approved: 06/7/2021 | Next Review Date: 06/7/2026    | Effective Date: 06/7/2021  |  |

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| Authored By:             | Planck and Paffining Common LLC | Doc. No.: EOP-0505-4000   |  |  |
|--------------------------|---------------------------------|---------------------------|--|--|
| Sonya Diaz               | Blanchard Refining Company LLC  | Rev. No.: 0 Page 2 of 5   |  |  |
| Doc Custodian: Area 6    | WTP4 LOSS OF RIVER WATER        |                           |  |  |
| Process Specialist       |                                 | Galveston Bay Refinery    |  |  |
| Approved By: Scott Evans |                                 |                           |  |  |
| Date Approved: 06/7/2021 | Next Review Date: 06/7/2026     | Effective Date: 06/7/2021 |  |  |

### 1 PURPOSE

1.1 This Procedure provides detailed instructions for WTP4 Unit personnel to respond to a partial loss of river water or a total loss.



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|                          |                                   | 1 agc 102 01 721          |        |
|--------------------------|-----------------------------------|---------------------------|--------|
| Authored By:             | Planckard Defining Company I.I.C. | Doc. No.: EOP-0505-4000   |        |
| Sonya Diaz               | Blanchard Refining Company LLC    | Rev. No.: 0 Page 3 of 5   | ٦      |
| Doc Custodian: Area 6    | WTP4 LOSS OF RIVER WATER          |                           | $\neg$ |
| Process Specialist       |                                   | Galveston Bay Refinery    |        |
| Approved By: Scott Evans |                                   |                           |        |
| Date Approved: 06/7/2021 | Next Review Date: 06/7/2026       | Effective Date: 06/7/2021 |        |

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|--------------------------|-----------------------------------|------------------------|----------------|
| Authored By:             | Planckand Defining Company I.I.C. | Doc. No.: EOP-050      | 05-4000        |
| Sonya Diaz               | Blanchard Refining Company LLC    | Rev. No.: 0            | Page 4 of 5    |
| Doc Custodian: Area 6    | WTP4 LOSS OF RIVER WATER          |                        |                |
| Process Specialist       |                                   | Galveston Bay Refinery |                |
| Approved By: Scott Evans |                                   |                        |                |
| Date Approved: 06/7/2021 | Next Review Date: 06/7/2026       | Effective Date: 06     | /7/2021        |

| Authored By:             | Planchard Defining Company LLC | Doc. No.: EOP-0505-4000   | Page 104 of 421 |
|--------------------------|--------------------------------|---------------------------|-----------------|
| Sonya Diaz               | Blanchard Refining Company LLC | Rev. No.: 0 Page 5 of 5   |                 |
| Doc Custodian: Area 6    | WTP4 LOSS OF RIVER WATER       |                           |                 |
| Process Specialist       |                                | Galveston Bay Refinery    |                 |
| Approved By: Scott Evans |                                |                           |                 |
| Date Approved: 06/7/2021 | Next Review Date: 06/7/2026    | Effective Date: 06/7/2021 |                 |

# **Annex D**

|                                  |                                | THE PROPERTY AND ADDRESS OF THE PROPERTY A |
|----------------------------------|--------------------------------|--|
| Authored By:                     | Blanchard Refining Company LLC | Doc. No.: EOP 9501+000f 421  |
| Marshall Dunham                  | <u> </u>                       | Rev. No.: 2 Page 1 of 6  |
| Doc Custodian: Area 6            | GP2 LOW NATURAL GAS PRESSURE   |  |
| Operations Excellence Specialist | EMERGENCY OPERATION PROCEDURE  | Galveston Bay Refinery   |
| Approved By: Jack Skufca         |                                |  |
| Date Approved: 1/18/2021         | Next Review Date: 1/18/2026    | Effective Date: 1/18/2021  |

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| Authored By:                     | Blanchard Refining Company LLC | Doc. No.: EOP9561740706f 421 |
| Marshall Dunham                  | bianchard Reiming Company LLC  | Rev. No.: 2 Page 2 of 6      |
| Doc Custodian: Area 6            | GP2 LOW NATURAL GAS PRESSURE   |                              |
| Operations Excellence Specialist | EMERGENCY OPERATION PROCEDURE  | Galveston Bay Refinery       |
| Approved By: Jack Skufca         |                                |                              |
| Date Approved: 1/18/2021         | Next Review Date: 1/18/2026    | Effective Date: 1/18/2021    |

## 1 PURPOSE

1.1 This Procedure provides emergency instructions for GP2 personnel to respond to a low Natural Gas Pressure.



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|---|---|--|
| Authored By:<br>Marshall Dunham                           | Blanchard Refining Company LLC                                | Doc. No.: EOP9501+080 f 421  Rev. No.: 2 Page 3 of 6 |
| Doc Custodian: Area 6<br>Operations Excellence Specialist | GP2 LOW NATURAL GAS PRESSURE<br>EMERGENCY OPERATION PROCEDURE | Galveston Bay Refinery                               |
| Approved By: Jack Skufca                                  |   |  |
| Date Approved: 1/18/2021                                  | Next Review Date: 1/18/2026                                   | Effective Date: 1/18/2021                            |

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| Authored By:                     | Blanchard Refining Company LLC | Doc. No.: EOP 2501 1000f 421 |
| Marshall Dunham                  | Dianenara Remning Company LLC  | Rev. No.: 2 Page 4 of 6      |
| Doc Custodian: Area 6            | GP2 LOW NATURAL GAS PRESSURE   |                              |
| Operations Excellence Specialist | EMERGENCY OPERATION PROCEDURE  | Galveston Bay Refinery       |
| Approved By: Jack Skufca         |                                |                              |
| Date Approved: 1/18/2021         | Next Review Date: 1/18/2026    | Effective Date: 1/18/2021    |

| Authored By:                     | Blanchard Refining Company LLC | Doc. No.: EOP 95014000f 421 |
|----------------------------------|--------------------------------|-----------------------------|
| Marshall Dunham                  | Dianchard Remning Company LLC  | Rev. No.: 2 Page 5 of 6     |
| Doc Custodian: Area 6            | GP2 LOW NATURAL GAS PRESSURE   |                             |
| Operations Excellence Specialist | EMERGENCY OPERATION PROCEDURE  | Galveston Bay Refinery      |
| Approved By: Jack Skufca         |                                | ·                           |
| Date Approved: 1/18/2021         | Next Review Date: 1/18/2026    | Effective Date: 1/18/2021   |

| Authored By:                     |                                | Doc. No.: EOP-0501-4000   | Page 111 of 421 |
|----------------------------------|--------------------------------|---------------------------|-----------------|
| Marshall Dunham                  | Blanchard Refining Company LLC | Rev. No.: 2 Page 6 of 6   | age 111 01 421  |
| Doc Custodian: Area 6            | GP2 LOW NATURAL GAS PRESSURE   |                           |                 |
| Operations Excellence Specialist | EMERGENCY OPERATION PROCEDURE  | Galveston Bay Refinery    |                 |
| Approved By: Jack Skufca         |                                |                           |                 |
| Date Approved: 1/18/2021         | Next Review Date: 1/18/2026    | Effective Date: 1/18/2021 |                 |

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| Rlanchard Refining Company LLC | Doc. No.: EOP-0504-00212 of 421 |
| <u> </u>                       | Rev. No.: 0 Page 1 of 5         |
| LOSS OF STG804                 |                                 |
| EMERGENCY OPERATING PROCEDURE  | Galveston Bay Refinery          |
|                                |                                 |
| Next Review Date: 07/15/2026   | Effective Date: 07/15/2021      |
|                                | EMERGENCY OPERATING PROCEDURE   |

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| Authored By:              | Planck and Defining Commons LLC | Doc. No.: EOP-0501-4002    |
|---------------------------|---------------------------------|----------------------------|
| Sonya Diaz                | Blanchard Refining Company LLC  | Rev. No.: 0 Page 2 of 5    |
| Doc Custodian: Area 6     | LOSS OF STG804                  |                            |
| Process Specialist        | EMERGENCY OPERATING PROCEDURE   | Galveston Bay Refinery     |
| Approved By: Jack Skufca  |                                 |                            |
| Date Approved: 07/15/2021 | Next Review Date: 07/15/2026    | Effective Date: 07/15/2021 |

## 1 PURPOSE

1.1 This Procedure provides detailed instructions for GP2 Unit personnel to respond to a trip of STG804.



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|---------------------------|--------------------------------|----------------------------|--------|
| Authored By:              | Diamehand Defining Common LLC  | Doc. No.: EOP-0501-4002    |        |
| Sonya Diaz                | Blanchard Refining Company LLC | Rev. No.: 0 Page 3 of 5    | $\Box$ |
| Doc Custodian: Area 6     | LOSS OF STG804                 |                            |        |
| Process Specialist        | EMERGENCY OPERATING PROCEDURE  | Galveston Bay Refinery     |        |
| Approved By: Jack Skufca  |                                |                            |        |
| Date Approved: 07/15/2021 | Next Review Date: 07/15/2026   | Effective Date: 07/15/2021 |        |

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| Authored By:              | Dlanchard Defining Company LLC | Doc. No.: EOP-0501-4002    |  |
| Sonya Diaz                | Blanchard Refining Company LLC | Rev. No.: 0 Page 4 of 5    |  |
| Doc Custodian: Area 6     | LOSS OF STG804                 |                            |  |
| Process Specialist        | EMERGENCY OPERATING PROCEDURE  | Galveston Bay Refinery     |  |
| Approved By: Jack Skufca  |                                |                            |  |
| Date Approved: 07/15/2021 | Next Review Date: 07/15/2026   | Effective Date: 07/15/2021 |  |

| Authored By:              | Blanchard Refining Company LLC | Doc. No.: EOP-0501-4002    | Page 116 of 421 |
|---------------------------|--------------------------------|----------------------------|-----------------|
| Sonya Diaz                | branchard Remning Company LLC  | Rev. No.: 0 Page 5 of 5    |                 |
| Doc Custodian: Area 6     | LOSS OF STG804                 |                            |                 |
| Process Specialist        | EMERGENCY OPERATING PROCEDURE  | Galveston Bay Refinery     |                 |
| Approved By: Jack Skufca  |                                |                            |                 |
| Date Approved: 07/15/2021 | Next Review Date: 07/15/2026   | Effective Date: 07/15/2021 |                 |
| •                         |                                |                            |                 |

| Authored By:              | Planchard Defining Company LLC | Doc. No.: EOP-05042400317 of 421 |
|---------------------------|--------------------------------|----------------------------------|
| Sonya Diaz                | Blanchard Refining Company LLC | Rev. No.: 0 Page 1 of 6          |
| Doc Custodian: Area 6     | LOSS OF GAS TURBINE            | •                                |
| Process Specialist        | EMERGENCY OPERATING PROCEDURE  | Galveston Bay Refinery           |
| Approved By: Jack Skufca  |                                |                                  |
| Date Approved: 07/15/2021 | Next Review Date: 07/15/2026   | Effective Date: 07/15/2021       |

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| Authored By:              | Planchard Defining Company LLC | Doc. No.: EOP-0501-4003    |  |
| Sonya Diaz                | Blanchard Refining Company LLC | Rev. No.: 0 Page 2 of 6    |  |
| Doc Custodian: Area 6     | LOSS OF GAS TURBINE            |                            |  |
| Process Specialist        | EMERGENCY OPERATING PROCEDURE  | Galveston Bay Refinery     |  |
| Approved By: Jack Skufca  |                                |                            |  |
| Date Approved: 07/15/2021 | Next Review Date: 07/15/2026   | Effective Date: 07/15/2021 |  |

## 1 PURPOSE

1.1 This Procedure provides detailed instructions for GP2 Unit personnel to respond to the loss of a Gas Turbine.

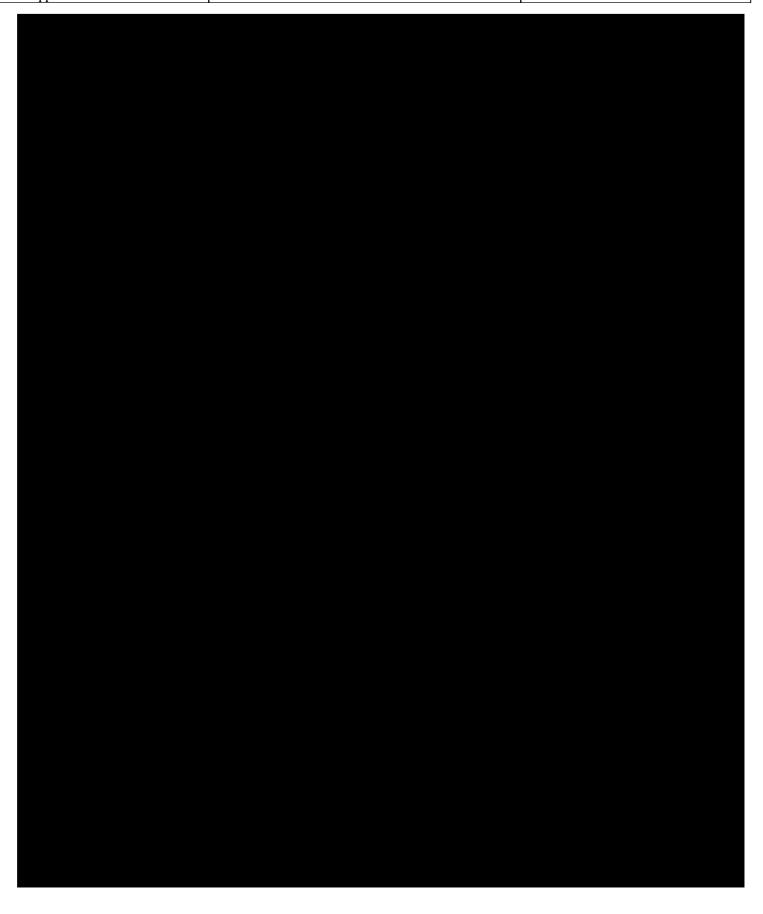


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| Authored By:              | Planchard Defining Company LLC | Doc. No.: EOP-0501-4003    |  |
| Sonya Diaz                | Blanchard Refining Company LLC | Rev. No.: 0 Page 3 of 6    |  |
| Doc Custodian: Area 6     | LOSS OF GAS TURBINE            |                            |  |
| Process Specialist        | EMERGENCY OPERATING PROCEDURE  | Galveston Bay Refinery     |  |
| Approved By: Jack Skufca  |                                |                            |  |
| Date Approved: 07/15/2021 | Next Review Date: 07/15/2026   | Effective Date: 07/15/2021 |  |

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| Authored By:              | Planchard Posining Company I I C | Doc. No.: EOP-0501-4003 |                |
| Sonya Diaz                | Blanchard Refining Company LLC   | Rev. No.: 0             | Page 4 of 6    |
| Doc Custodian: Area 6     | LOSS OF GAS TURBINE              |                         |                |
| Process Specialist        | EMERGENCY OPERATING PROCEDURE    | Galveston I             | Bay Refinery   |
| Approved By: Jack Skufca  |                                  |                         |                |
| Date Approved: 07/15/2021 | Next Review Date: 07/15/2026     | Effective Date: 07/     | 15/2021        |



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| Authored By:              | Planchard Defining Company LLC | Doc. No.: EOP-0501-4003 |                |
| Sonya Diaz                | Blanchard Refining Company LLC | Rev. No.: 0             | Page 5 of 6    |
| Doc Custodian: Area 6     | LOSS OF GAS TURBINE            |                         |                |
| Process Specialist        | EMERGENCY OPERATING PROCEDURE  | Galveston I             | Bay Refinery   |
| Approved By: Jack Skufca  |                                |                         |                |
| Date Approved: 07/15/2021 | Next Review Date: 07/15/2026   | Effective Date: 07/     | 15/2021        |

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| Authored By:              | Planck and Positing Company LLC Doc. No.: EOP-0501-40 |                            | Page 122 of 421 |
| Sonya Diaz                | Blanchard Refining Company LLC                        | Rev. No.: 0 Page 6 of 6    |                 |
| Doc Custodian: Area 6     | LOSS OF GAS TURBINE                                   |                            |                 |
| Process Specialist        | EMERGENCY OPERATING PROCEDURE                         | Galveston Bay Refinery     |                 |
| Approved By: Jack Skufca  |   |                            |                 |
| Date Approved: 07/15/2021 | Next Review Date: 07/15/2026                          | Effective Date: 07/15/2021 |                 |
| Date Approved. 07/13/2021 | Next Review Date. 07/13/2020                          | Effective Date. 07/13/2021 |                 |

| Authored By:<br>Sonya Diaz                       | Blanchard Refining Company LLC                       | Doc. No.: EOP-0504g400423 of 421  Rev. No.: 0 Page 1 of 8 |
|--|--|---|
| Doc Custodian: Area 6 SHGP<br>Process Specialist | 7FA RUNBACK TO FSNL<br>EMERGENCY OPERATING PROCEDURE | Galveston Bay Refinery                                    |
| Approved By: Scott Evans                         |  |   |
| Date Approved: 4/10/2019                         | Next Review Date: 4/10/2024                          | Effective Date: 4/10/2019                                 |

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| Authored By:               | Planchard Pofficing Company LLC | Doc. No.: EOP-0501-4004   |  |
|----------------------------|---------------------------------|---------------------------|--|
| Sonya Diaz                 | Blanchard Refining Company LLC  | Rev. No.: 0 Page 2 of 8   |  |
| Doc Custodian: Area 6 SHGP | 7FA RUNBACK TO FSNL             |                           |  |
| Process Specialist         | EMERGENCY OPERATING PROCEDURE   | Galveston Bay Refinery    |  |
| Approved By: Scott Evans   |                                 |                           |  |
| Date Approved: 4/10/2019   | Next Review Date: 4/10/2024     | Effective Date: 4/10/2019 |  |

### 1 PURPOSE

1.1 This Procedure provides detailed instructions for GP2 Unit personnel to respond to a Gas Turbine Generator runback to FSNL (full speed no load).



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|                            |                                 | 1 450 123 01 121          |  |
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| Authored By:               | Planchard Pofining Company II C | Doc. No.: EOP-0501-4004   |  |
| Sonya Diaz                 | Blanchard Refining Company LLC  | Rev. No.: 0 Page 3 of 8   |  |
| Doc Custodian: Area 6 SHGP | 7FA RUNBACK TO FSNL             |                           |  |
| Process Specialist         | EMERGENCY OPERATING PROCEDURE   | Galveston Bay Refinery    |  |
| Approved By: Scott Evans   |                                 |                           |  |
| Date Approved: 4/10/2019   | Next Review Date: 4/10/2024     | Effective Date: 4/10/2019 |  |

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|                            |                                | 1 450 120 01 121          |  |
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| Authored By:               | Planchard Defining Company LLC | Doc. No.: EOP-0501-4004   |  |
| Sonya Diaz                 | Blanchard Refining Company LLC | Rev. No.: 0 Page 4 of 8   |  |
| Doc Custodian: Area 6 SHGP | 7FA RUNBACK TO FSNL            |                           |  |
| Process Specialist         | EMERGENCY OPERATING PROCEDURE  | Galveston Bay Refinery    |  |
| Approved By: Scott Evans   |                                |                           |  |
| Date Approved: 4/10/2019   | Next Review Date: 4/10/2024    | Effective Date: 4/10/2019 |  |

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|                            |                                | 1 450 127 01 121          |  |
|----------------------------|--------------------------------|---------------------------|--|
| Authored By:               | Planchard Defining Company LLC | Doc. No.: EOP-0501-4004   |  |
| Sonya Diaz                 | Blanchard Refining Company LLC | Rev. No.: 0 Page 5 of 8   |  |
| Doc Custodian: Area 6 SHGP | 7FA RUNBACK TO FSNL            |                           |  |
| Process Specialist         | EMERGENCY OPERATING PROCEDURE  | Galveston Bay Refinery    |  |
| Approved By: Scott Evans   |                                |                           |  |
| Date Approved: 4/10/2019   | Next Review Date: 4/10/2024    | Effective Date: 4/10/2019 |  |

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|----------------------------|----------------------------------|---------------------|----------------|
| Authored By:               | Planchard Posining Company I I C | Doc. No.: EOP-050   | )1-4004        |
| Sonya Diaz                 | Blanchard Refining Company LLC   | Rev. No.: 0         | Page 6 of 8    |
| Doc Custodian: Area 6 SHGP | 7FA RUNBACK TO FSNL              |                     |                |
| Process Specialist         | EMERGENCY OPERATING PROCEDURE    | Galveston I         | Bay Refinery   |
| Approved By: Scott Evans   |                                  |                     |                |
| Date Approved: 4/10/2019   | Next Review Date: 4/10/2024      | Effective Date: 4/1 | 0/2019         |

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| Authored By:               | Planchard Defining Company LLC | Doc. No.: EOP-0501-4004   |
| Sonya Diaz                 | Blanchard Refining Company LLC | Rev. No.: 0 Page 7 of 8   |
| Doc Custodian: Area 6 SHGP | 7FA RUNBACK TO FSNL            |                           |
| Process Specialist         | EMERGENCY OPERATING PROCEDURE  | Galveston Bay Refinery    |
| Approved By: Scott Evans   |                                |                           |
| Date Approved: 4/10/2019   | Next Review Date: 4/10/2024    | Effective Date: 4/10/2019 |

| Authored By:<br>Sonya Diaz                  | Blanchard Refining Company LLC | Doc. No.: EOP-0501-4004  Rev. No.: 0 Page 8 of 8 | Page 130 of 421 |
|---|--------------------------------|--|-----------------|
| Doc Custodian: Area 6 SHGP                  | 7FA RUNBACK TO FSNL            |  |                 |
| Process Specialist Approved By: Scott Evans | EMERGENCY OPERATING PROCEDURE  | Galveston Bay Refinery                           |                 |
| Date Approved: 4/10/2019                    | Next Review Date: 4/10/2024    | Effective Date: 4/10/2019                        |                 |

| Authored By:               | Planchard Defining Company I I C | Doc. No.: EOP-95921300 bf 421 |
|----------------------------|----------------------------------|-------------------------------|
| Sonya Diaz                 | Blanchard Refining Company LLC   | Rev. No.: 2 Page 1 of 5       |
| Doc Custodian: Area 6 SHGP | LOSS OF GAS TURBINE              |                               |
| Process Specialist         | EMERGENCY SHUTDOWN PROCEDURE     | Galveston Bay Refinery        |
| Approved By: Day Foreman   |                                  | -                             |
| Date Approved: 06/07/2019  | Next Review Date: 06/07/2024     | Effective Date: 06/07/2019    |

| Authored By:<br>Sonya Diaz                       | Blanchard Refining Company LLC                      | Doc. No.: EOIP95021300 bf 421 Rev. No.: 2 Page 2 of 5 |
|--|---|---|
| Doc Custodian: Area 6 SHGP<br>Process Specialist | LOSS OF GAS TURBINE<br>EMERGENCY SHUTDOWN PROCEDURE | Galveston Bay Refinery                                |
| Approved By: Day Foreman                         |   | , ,   |
| Date Approved: 06/07/2019                        | Next Review Date: 06/07/2024                        | Effective Date: 06/07/2019                            |

# 1 PURPOSE

1.1 This Procedure provides emergency instructions for Power 4 personnel to respond to a loss of Gas Turbine.



| Authored By:               | Planchard Defining Company LLC | Doc. No.: EOP95621309 bf 421 |  |
|----------------------------|--------------------------------|------------------------------|--|
| Sonya Diaz                 | Blanchard Refining Company LLC | Rev. No.: 2 Page 3 of 5      |  |
| Doc Custodian: Area 6 SHGP | LOSS OF GAS TURBINE            |                              |  |
| Process Specialist         | EMERGENCY SHUTDOWN PROCEDURE   | Galveston Bay Refinery       |  |
| Approved By: Day Foreman   |                                |                              |  |
| Date Approved: 06/07/2019  | Next Review Date: 06/07/2024   | Effective Date: 06/07/2019   |  |

| Authored By:               | Planchand Defining Company LLC | Doc. No.: EOP-85821300 bf 421 |
|----------------------------|--------------------------------|-------------------------------|
| Sonya Diaz                 | Blanchard Refining Company LLC | Rev. No.: 2 Page 4 of 5       |
| Doc Custodian: Area 6 SHGP | LOSS OF GAS TURBINE            |                               |
| Process Specialist         | EMERGENCY SHUTDOWN PROCEDURE   | Galveston Bay Refinery        |
| Approved By: Day Foreman   |                                | ·                             |
| Date Approved: 06/07/2019  | Next Review Date: 06/07/2024   | Effective Date: 06/07/2019    |

| Authored By:<br>Sonya Diaz                       | Blanchard Refining Company LLC                      | Doc. No.: EOP-0502-3001  Rev. No.: 2 Page 5 of 5 | Page 135 of 421 |
|--|---|--|-----------------|
| Doc Custodian: Area 6 SHGP<br>Process Specialist | LOSS OF GAS TURBINE<br>EMERGENCY SHUTDOWN PROCEDURE | Galveston Bay Refinery                           |                 |
| Approved By: Day Foreman                         |   |  |                 |
| Date Approved: 06/07/2019                        | Next Review Date: 06/07/2024                        | Effective Date: 06/07/2019                       |                 |

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|----------------------------|-----------------------------------|---------------------|--------------------------|
| Authored By:               | Planchard Defining Company I.I.C. | Doc. No.: EOP 25    | <del>2215</del> 995f 421 |
| Sonya Diaz                 | Blanchard Refining Company LLC    | Rev. No.: 2         | Page 1 of 5              |
| Doc Custodian: Area 6 SHGP | LOW 400 PSIG NATURAL GAS PRESSURE |                     |                          |
| Process Specialist         | EMERGENCY OPERATION PROCEDURE     | Galveston I         | Bay Refinery             |
| Approved By: Day Foreman   |                                   |                     |                          |
| Date Approved: 06/07/2019  | Next Review Date: 06/07/2024      | Effective Date: 06/ | /07/2019                 |

|   | Authored By: Sonya Diaz  Doc Custodian: Area 6 SHGP Process Specialist  Approved By: Day Foreman | Blanchard Refining Company LLC LOW 400 PSIG NATURAL GAS PRESSURE EMERGENCY OPERATION PROCEDURE | Doc. No.: EOP950214002 f 421  Rev. No.: 2 Page 2 of 5  Galveston Bay Refinery |
|---|--|--|---|
| Date Approved: 06/07/2019  Next Review Date: 06/07/2024  Effective Date: 06/07/2019 | Approved By: Day Foreman  Date Approved: 06/07/2019  | Next Review Date: 06/07/2024   | Effective Date: 06/07/2019  |

## 1 PURPOSE

1.1 This Procedure provides emergency instructions for Power 4 personnel to respond to a low 400 PSIG Natural Gas Pressure.



| Authored By:               | Blanchard Refining Company LLC    | Doc. No.: EOP 95021480 of 421 |  |
|----------------------------|-----------------------------------|-------------------------------|--|
| Sonya Diaz                 | <u> </u>                          | Rev. No.: 2 Page 3 of 5       |  |
| Doc Custodian: Area 6 SHGP | LOW 400 PSIG NATURAL GAS PRESSURE |                               |  |
| Process Specialist         | EMERGENCY OPERATION PROCEDURE     | Galveston Bay Refinery        |  |
| Approved By: Day Foreman   |                                   |                               |  |
| Date Approved: 06/07/2019  | Next Review Date: 06/07/2024      | Effective Date: 06/07/2019    |  |

| Authored By:               | Planchard Defining Company I.I.C. | Doc. No.: EOP-858214996f 421 |
|----------------------------|-----------------------------------|------------------------------|
| Sonya Diaz                 | Blanchard Refining Company LLC    | Rev. No.: 2 Page 4 of 5      |
| Doc Custodian: Area 6 SHGP | LOW 400 PSIG NATURAL GAS PRESSURE | _                            |
| Process Specialist         | EMERGENCY OPERATION PROCEDURE     | Galveston Bay Refinery       |
| Approved By: Day Foreman   |                                   |                              |
| Date Approved: 06/07/2019  | Next Review Date: 06/07/2024      | Effective Date: 06/07/2019   |

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|----------------------------|-----------------------------------|----------------------------|---------------------|
| Authored By:               | Planchard Defining Company LLC    | Doc. No.: EOP-0502-4002    | Page 140 of 421     |
| Sonya Diaz                 | Blanchard Refining Company LLC    | Rev. No.: 2 Page 5 of 5    |                     |
| Doc Custodian: Area 6 SHGP | LOW 400 PSIG NATURAL GAS PRESSURE |                            |                     |
| Process Specialist         | EMERGENCY OPERATION PROCEDURE     | Galveston Bay Refinery     |                     |
| Approved By: Day Foreman   |                                   |                            |                     |
| Date Approved: 06/07/2019  | Next Review Date: 06/07/2024      | Effective Date: 06/07/2019 |                     |

| Authored By:               | Planchard Posining Company LLC | Doc. No.: EOP-0502040741 of 421 |
|----------------------------|--------------------------------|---------------------------------|
| Marshall Dunham            | Blanchard Refining Company LLC | Rev. No.: 0 Page 1 of 11        |
| Doc Custodian: Area 6 SHGP | 7EA RUNBACK TO FSNL            | _                               |
| Process Specialist         | EMERGENCY OPERATING PROCEDURE  | Galveston Bay Refinery          |
| Approved By: Scott Evans   |                                | ·                               |
| Date Approved: 9/25/2019   | Next Review Date: 9/25/2024    | Effective Date: 9/25/2019       |

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| Authored By:               | Planchard Defining Company LLC | Doc. No.: EOP-0502-4007   |  |
|----------------------------|--------------------------------|---------------------------|--|
| Marshall Dunham            | Blanchard Refining Company LLC | Rev. No.: 0 Page 2 of 11  |  |
| Doc Custodian: Area 6 SHGP | 7EA RUNBACK TO FSNL            |                           |  |
| Process Specialist         | EMERGENCY OPERATING PROCEDURE  | Galveston Bay Refinery    |  |
| Approved By: Scott Evans   |                                |                           |  |
| Date Approved: 9/25/2019   | Next Review Date: 9/25/2024    | Effective Date: 9/25/2019 |  |

### 1 PURPOSE

1.1 This Procedure provides detailed instructions for PWR4 Unit personnel to respond to a Gas Turbine Generator runback to FSNL (full speed no load).



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|----------------------------|--------------------------------|---------------------------|
| Authored By:               | Planckand Defining Company LLC | Doc. No.: EOP-0502-4007   |
| Marshall Dunham            | Blanchard Refining Company LLC | Rev. No.: 0 Page 3 of 11  |
| Doc Custodian: Area 6 SHGP | 7EA RUNBACK TO FSNL            |                           |
| Process Specialist         | EMERGENCY OPERATING PROCEDURE  | Galveston Bay Refinery    |
| Approved By: Scott Evans   |                                |                           |
| Date Approved: 9/25/2019   | Next Review Date: 9/25/2024    | Effective Date: 9/25/2019 |

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| Authored By:               | District Deffection Comment LLC | Doc. No.: EOP-0502-4007 |                |
| Marshall Dunham            | Blanchard Refining Company LLC  | Rev. No.: 0             | Page 4 of 11   |
| Doc Custodian: Area 6 SHGP | 7EA RUNBACK TO FSNL             |                         |                |
| Process Specialist         | EMERGENCY OPERATING PROCEDURE   | Galveston E             | Bay Refinery   |
| Approved By: Scott Evans   |                                 |                         |                |
| Date Approved: 9/25/2019   | Next Review Date: 9/25/2024     | Effective Date: 9/25    | 5/2019         |

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| Authored By:               | Planchard Defining Company LLC | Doc. No.: EOP-0502-4007   |
| Marshall Dunham            | Blanchard Refining Company LLC | Rev. No.: 0 Page 5 of 11  |
| Doc Custodian: Area 6 SHGP | 7EA RUNBACK TO FSNL            |                           |
| Process Specialist         | EMERGENCY OPERATING PROCEDURE  | Galveston Bay Refinery    |
| Approved By: Scott Evans   |                                |                           |
| Date Approved: 9/25/2019   | Next Review Date: 9/25/2024    | Effective Date: 9/25/2019 |

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|----------------------------|--------------------------------|---------------------------|--|
| Authored By:               | Planckard Defining Company LLC | Doc. No.: EOP-0502-4007   |  |
| Marshall Dunham            | Blanchard Refining Company LLC | Rev. No.: 0 Page 6 of 11  |  |
| Doc Custodian: Area 6 SHGP | 7EA RUNBACK TO FSNL            |                           |  |
| Process Specialist         | EMERGENCY OPERATING PROCEDURE  | Galveston Bay Refinery    |  |
| Approved By: Scott Evans   |                                |                           |  |
| Date Approved: 9/25/2019   | Next Review Date: 9/25/2024    | Effective Date: 9/25/2019 |  |



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| Authored By:               | Planckand Defining Company LLC | Doc. No.: EOP-0502-4007   |
| Marshall Dunham            | Blanchard Refining Company LLC | Rev. No.: 0 Page 7 of 11  |
| Doc Custodian: Area 6 SHGP | 7EA RUNBACK TO FSNL            |                           |
| Process Specialist         | EMERGENCY OPERATING PROCEDURE  | Galveston Bay Refinery    |
| Approved By: Scott Evans   |                                |                           |
| Date Approved: 9/25/2019   | Next Review Date: 9/25/2024    | Effective Date: 9/25/2019 |

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|                            |                                | 1 age 140 01 421          |  |
|----------------------------|--------------------------------|---------------------------|--|
| Authored By:               | Planchard Defining Company LLC | Doc. No.: EOP-0502-4007   |  |
| Marshall Dunham            | Blanchard Refining Company LLC | Rev. No.: 0 Page 8 of 11  |  |
| Doc Custodian: Area 6 SHGP | 7EA RUNBACK TO FSNL            | Galveston Bay Refinery    |  |
| Process Specialist         | EMERGENCY OPERATING PROCEDURE  |                           |  |
| Approved By: Scott Evans   |                                |                           |  |
| Date Approved: 9/25/2019   | Next Review Date: 9/25/2024    | Effective Date: 9/25/2019 |  |

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|----------------------------|--------------------------------|---------------------------|--|
| Authored By:               | Doc. No.: EOP-0502-4007        |                           |  |
| Marshall Dunham            | Blanchard Refining Company LLC | Rev. No.: 0 Page 9 of 11  |  |
| Doc Custodian: Area 6 SHGP | 7EA RUNBACK TO FSNL            | Galveston Bay Refinery    |  |
| Process Specialist         | EMERGENCY OPERATING PROCEDURE  |                           |  |
| Approved By: Scott Evans   |                                |                           |  |
| Date Approved: 9/25/2019   | Next Review Date: 9/25/2024    | Effective Date: 9/25/2019 |  |

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Authored By:
Marshall Dunham

Doc Custodian: Area 6 SHGP
Process Specialist
Approved By: Scott Evans

Date Approved: 9/25/2019

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| Planchard Defining Company I I C | Doc. No.: EOP-0502-4007       |   | _Page 151 of 421   |
|----------------------------------|-------------------------------|---|--|
| bianchard Reining Company LLC    | Rev. No.: 0                   | Page 11 of 11   |  |
| 7EA RUNBACK TO FSNL              |                               | ·   |  |
| EMERGENCY OPERATING PROCEDURE    | Galveston Bay Refinery        |   |  |
|                                  |                               |   |  |
| Next Review Date: 9/25/2024      | Effective Date: 9/            | 25/2019   |  |
|                                  | EMERGENCY OPERATING PROCEDURE | TEA RUNBACK TO FSNL EMERGENCY OPERATING PROCEDURE  Blanchard Refining Company LLC Rev. No.: 0  Rev. No.: 0  Galveston | Blanchard Refining Company LLC  7EA RUNBACK TO FSNL EMERGENCY OPERATING PROCEDURE  Doc. No.: EOP-0502-4007 Rev. No.: 0 Page 11 of 11  Galveston Bay Refinery |

# Annex E



# **Galveston Bay Refinery**

# Pandemic Illness Response Plan

Version 1.0.1

-Business Confidential-

| Author: |                 |  |
|---------|-----------------|--|
|         |                 |  |
| Date:   | January 2, 2020 |  |



#### **CONTENTS**

- 1. Scope
- 2. The Pandemic Response Organization
- 3. Business Continuity Strategy
- 4. The Response Plan
  - 4.1 Plan activation
  - 4.2 Specific Actions Part1: Response
  - 4.3 Specific Actions Part 2: Maintain Critical Processes
  - 4.4 Specific Actions Part 3: Return to Normal
- 5. Attachments:

Attachment 1 Warehouse Inventory

Attachment 2 Handwashing

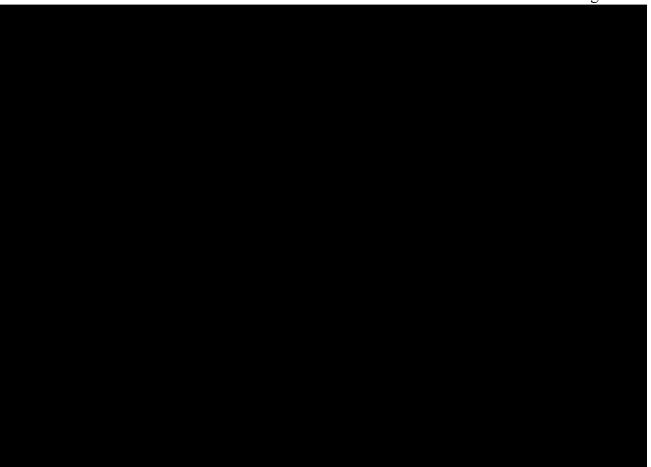
Attachment 3 Cover Your Cough Attachment 4 Individual Actions

Attachment 5: Connecting to the Business Network from Home

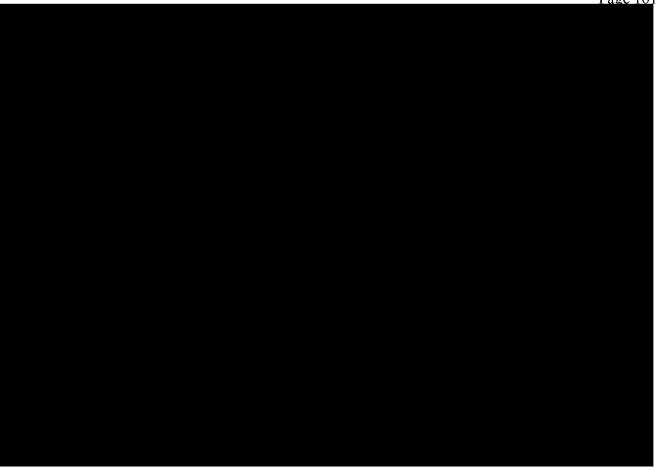
## **SECTON 1: SCOPE**

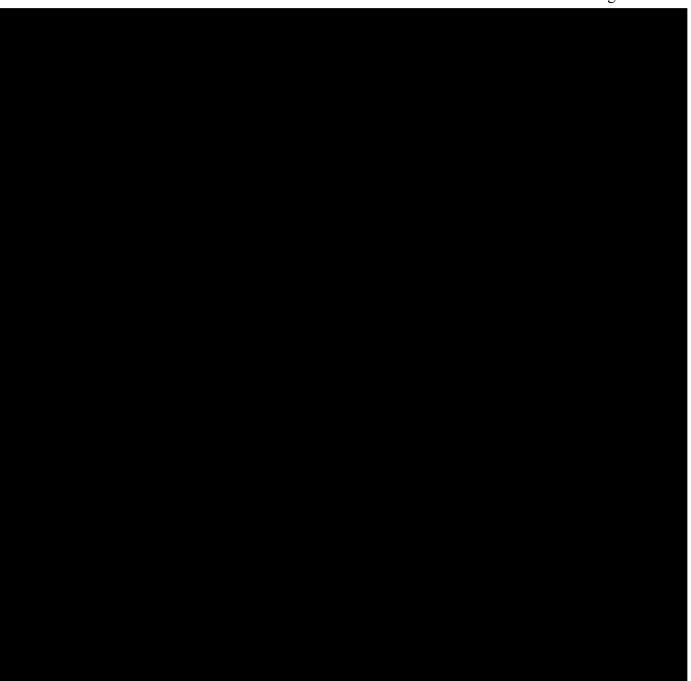
This plan covers the activation procedures, organizational roles and responsibilities, and recovery strategies for the Galveston Bay Refinery under a pandemic threat scenario. Critical human resource, office space, systems, and supply chain assets that are common to the site:

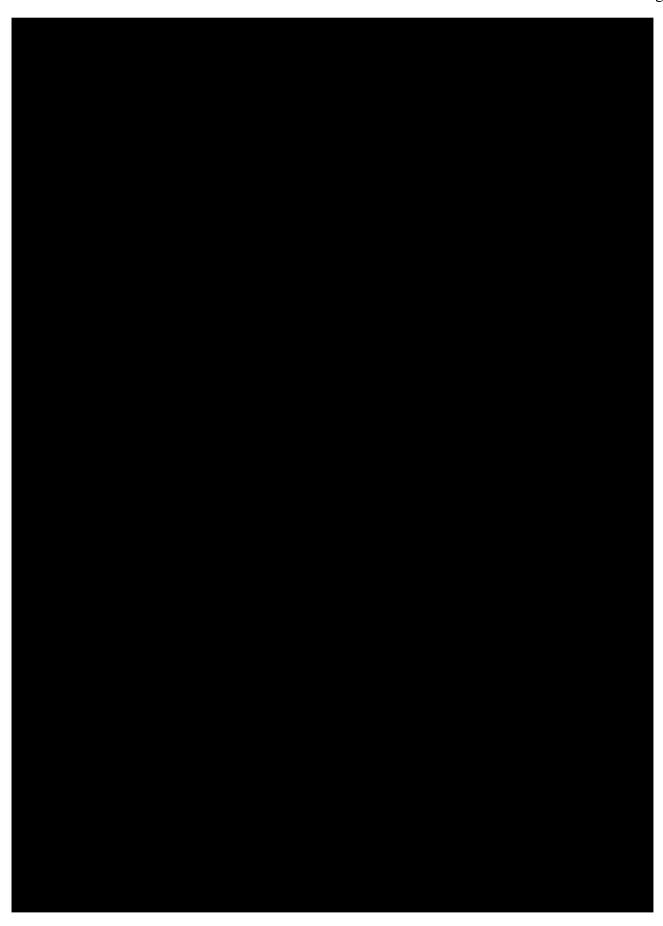


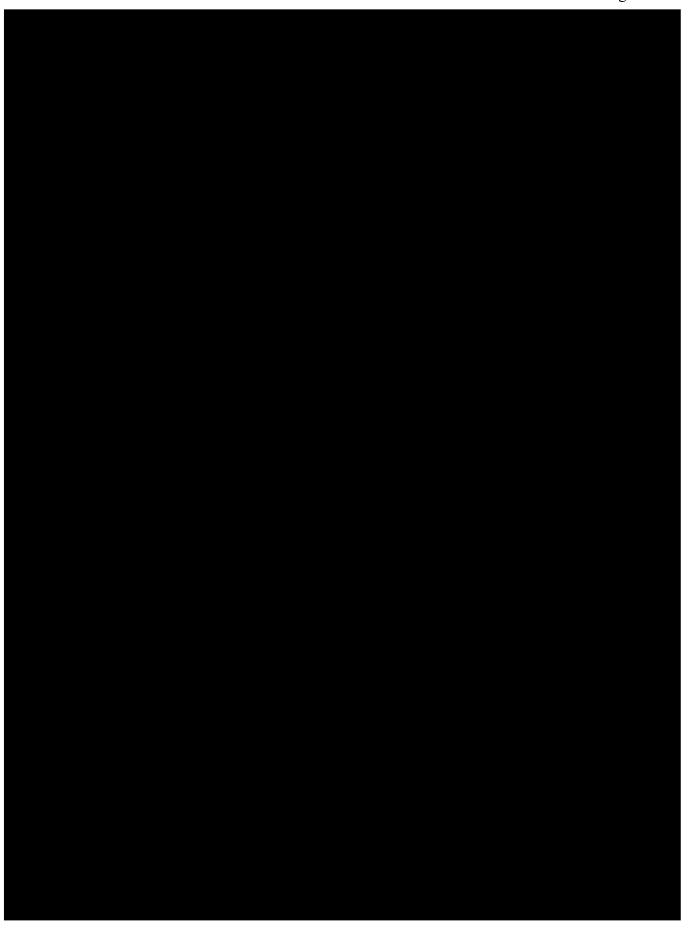


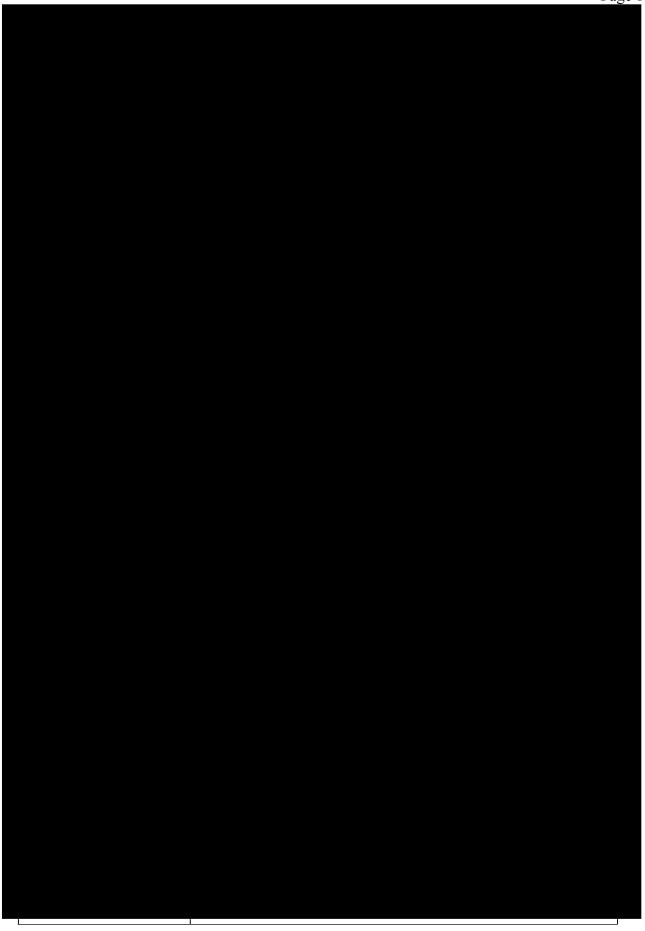


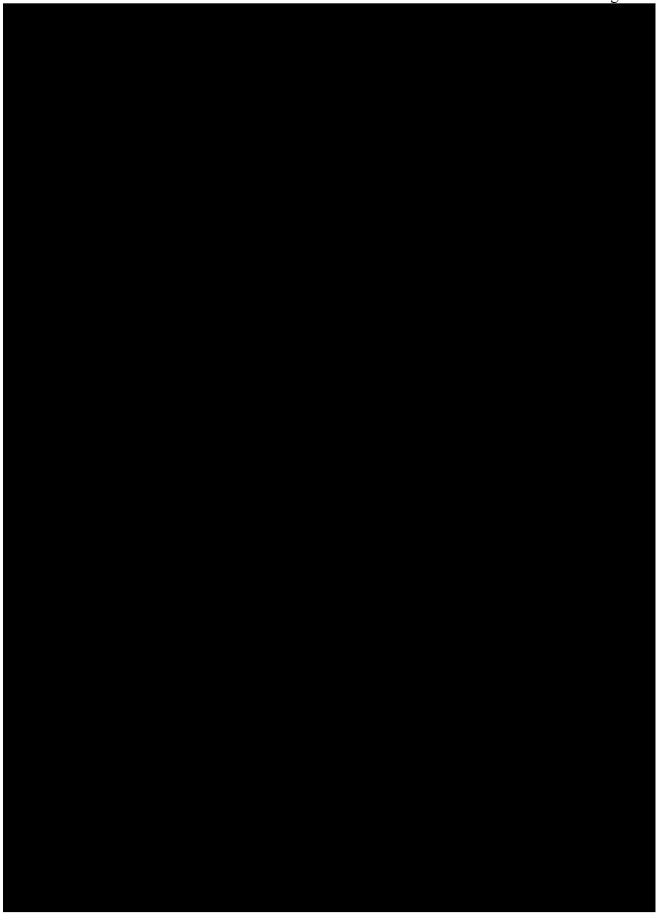


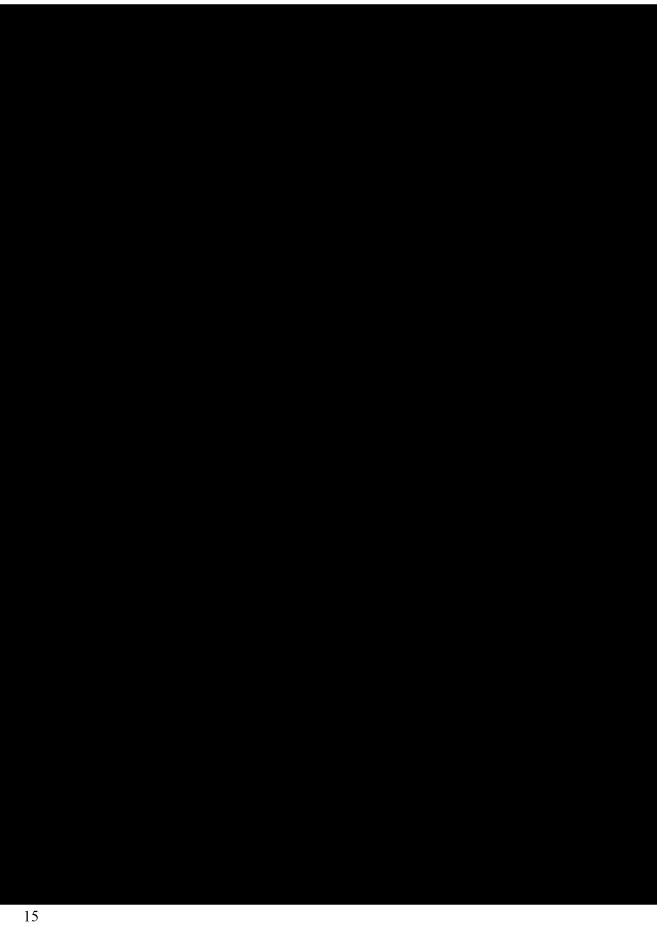


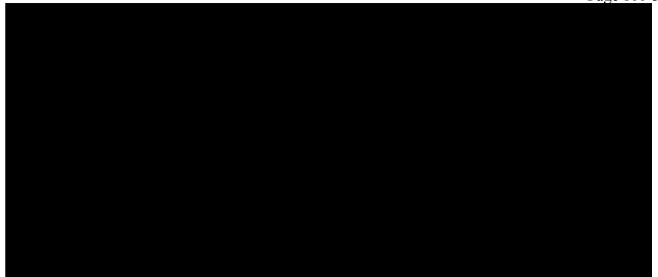


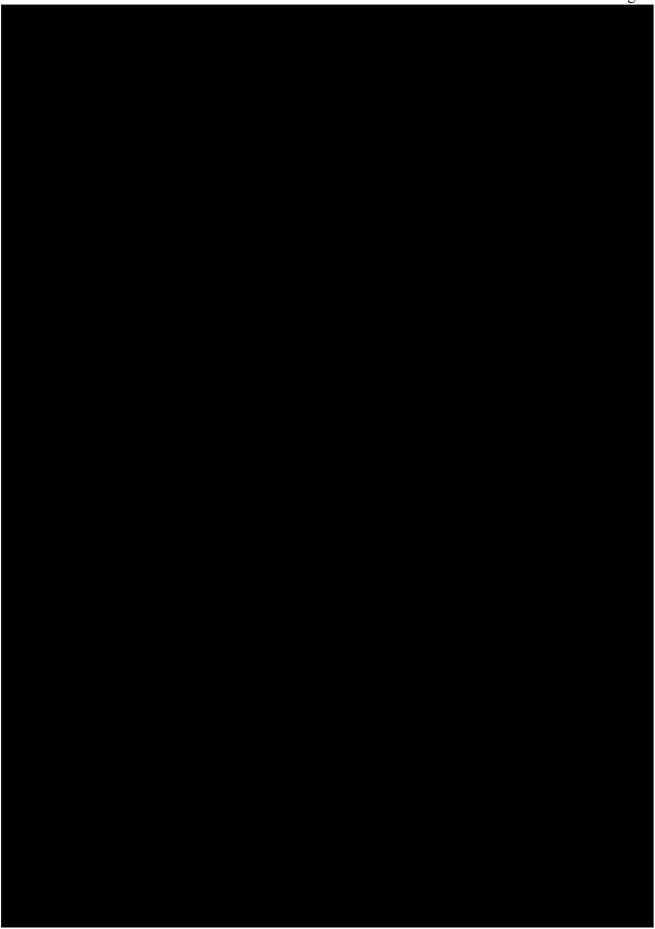


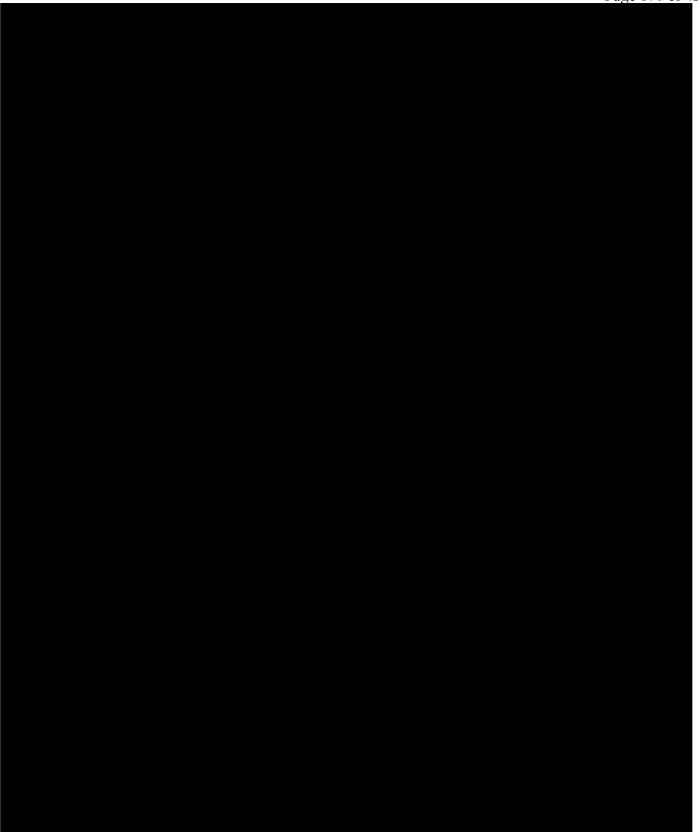


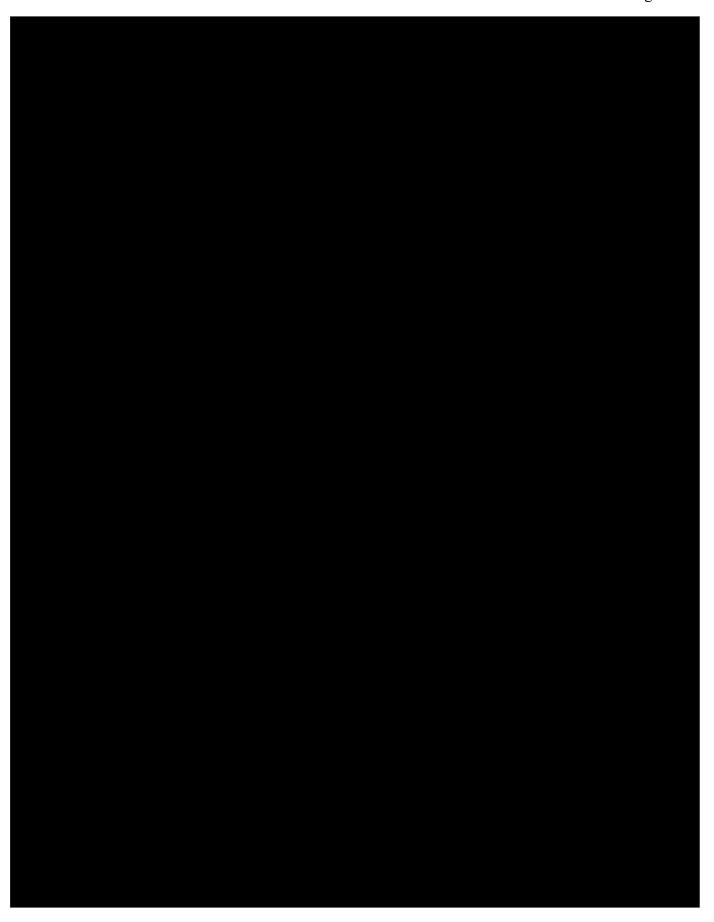


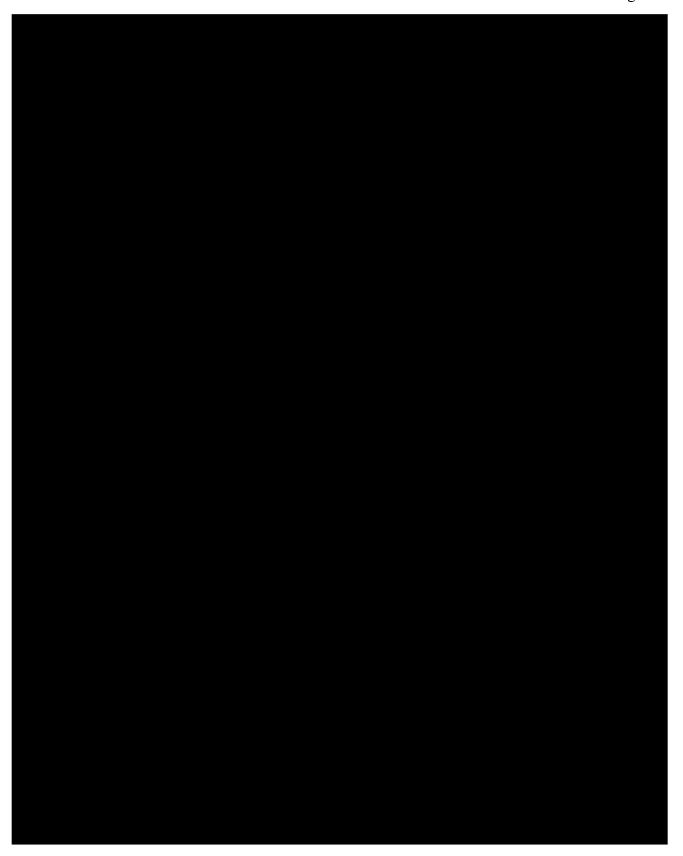


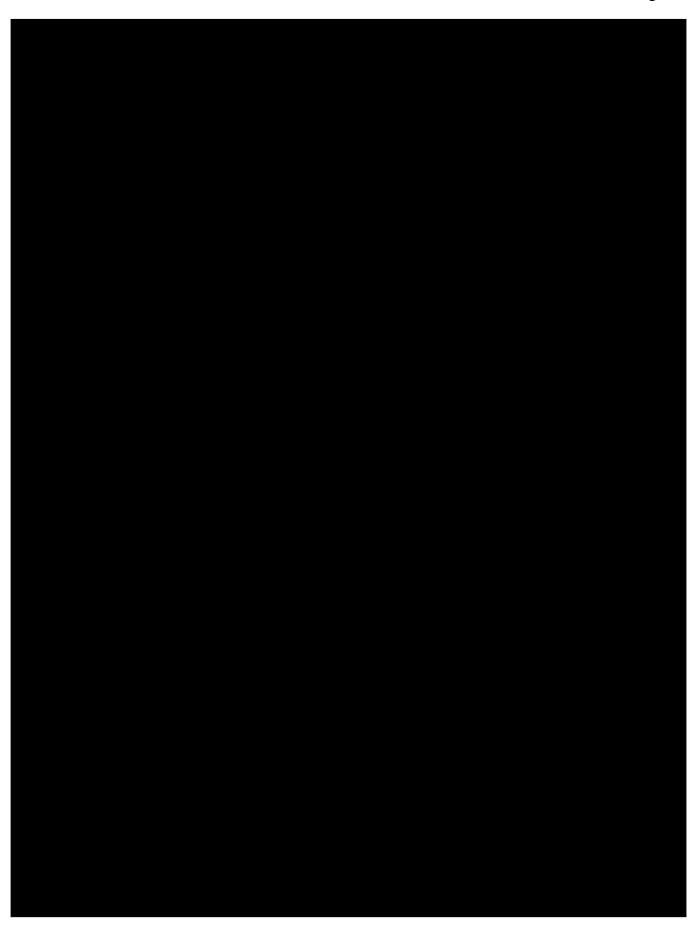


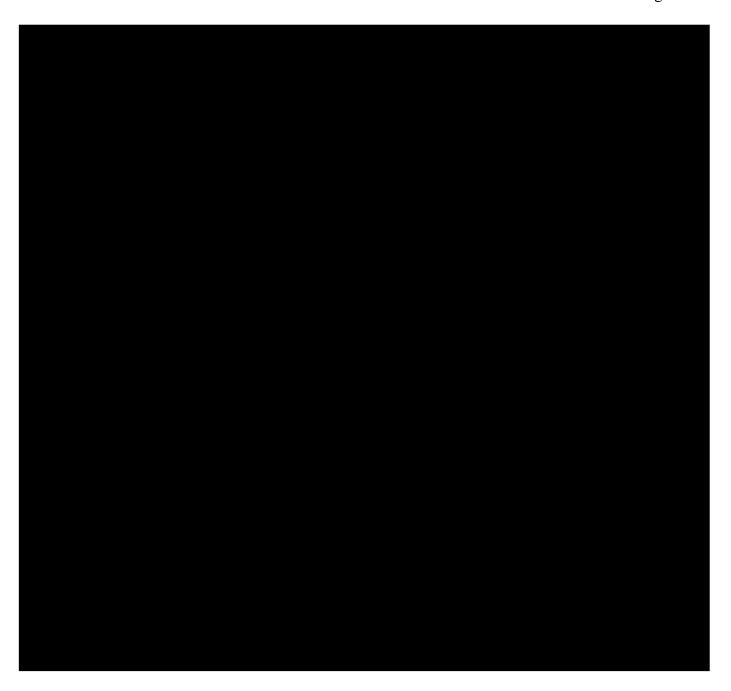


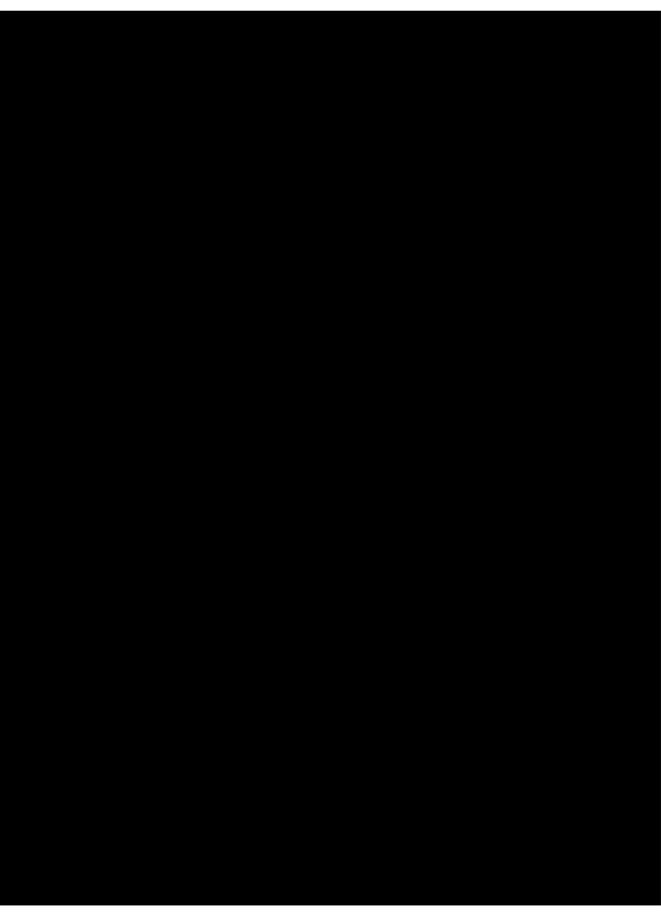




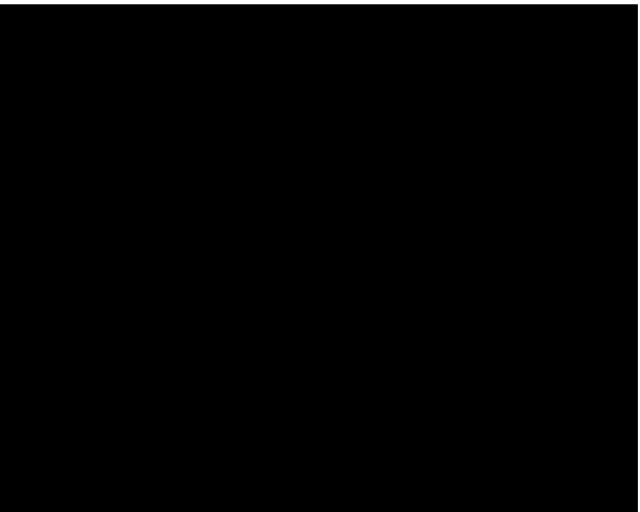




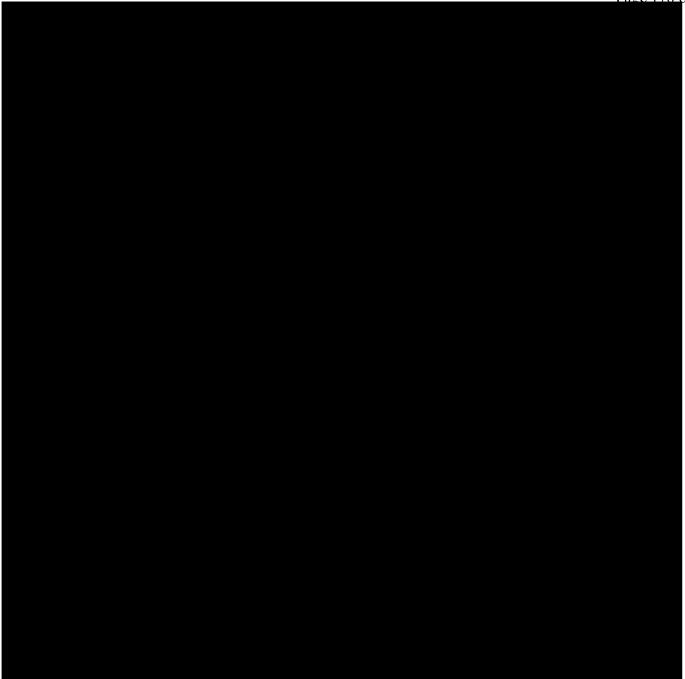


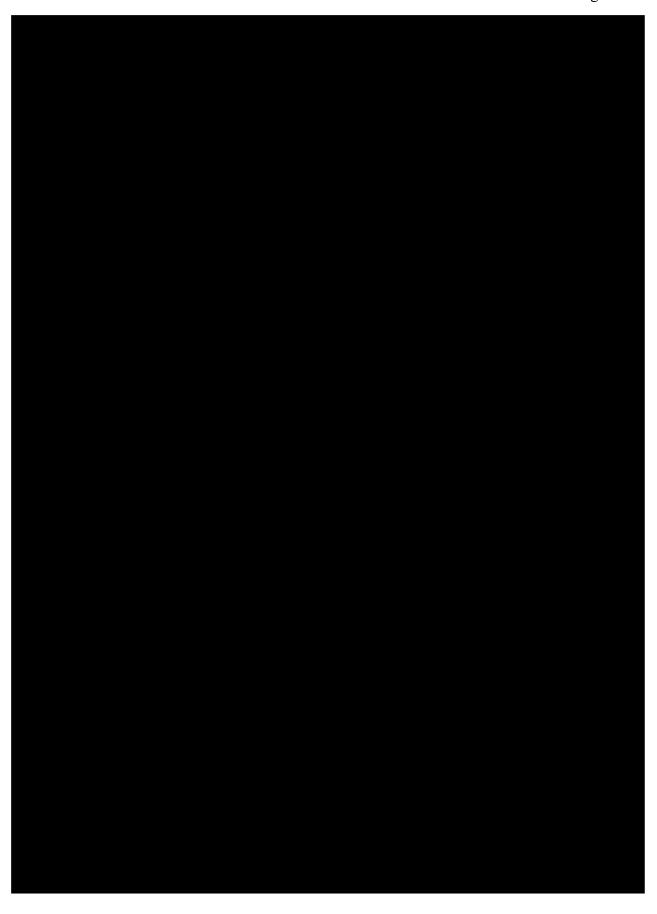


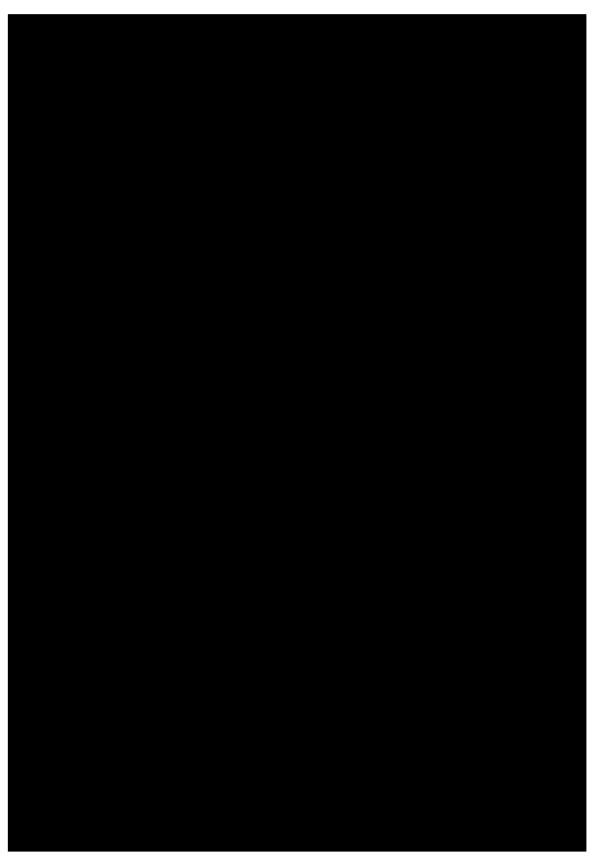
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### Annex F

# TROPICAL WEATHER PREPAREDNESS AND RESPONSE PLAN

## MARATHON PETROLEUM COMPANY GALVESTON BAY REFINERY

**2021 Hurricane Season** 

**BUSINESS CONFIDENTIAL** 

#### 1.0 PLAN INTRODUCTION

- 1.1 Plan Objectives
- 1.2 Tropical Weather
- 1.3 Key GBR Hurricane Plan Actions
- 1.4 Plan Distribution
- 1.5 Plan Review and Update Procedures
- 1.6 Other Applicable Plans

#### 2.0 PLANNING ACTION

- 2.1 Employee Action Plan
  - 2.1.1 Personal and Family Storm Plans
  - 2.1.2 Employee Actions Upon Release From Work
  - 2.1.3 Return To Work
  - 2.1.4 Phased Criteria and Timeline
- 2.2 <u>Hurricane Coordinator</u>
  - 2.2.1 Hurricane Coordinator Storm Tracking Tools
  - 2.2.2 Leadership Team Weather and Storm Response Updates
  - 2.2.3 <u>Hurricane Coordinator Category 4 or 5 Storm (When Hurricane Ride-out Crew Evacuates)</u>
- 2.3 Site Organization
  - 2.3.1 Hurricane Shutdown Crew
  - 2.3.2 Hurricane Ride-out Crew
  - 2.3.3 Hurricane Incident Management Team (IMT)
- 2.4 Emergency Communications Systems
  - 2.4.1 Satellite Phones
  - 2.4.2 Equipment Information
  - 2.4.3 Placing or Receiving a call from a Satellite Phone
- 2.5 Run Through Plan
  - 2.5.1 Tropical Weather "Run-Through" Guidance

#### 3.0 PREPAREDNESS - DEPARTMENT SPECIFIC PLANS

| 3.1 | Security Department Hurricane Plan  |
|-----|---|
|     | <ul><li>3.1.1 <u>Phased Procedures</u></li><li>3.1.2 GBR Security Hurricane Evacuation Procedures</li></ul> |
|     | 3.1.3 Security Hurricane Emergency Communication Procedures   |
|     | o. i.e occarity framedia Emergency Communication in recording   |
| 3.2 | Fire Department Plan  |
| 3.3 | Operations Plan   |
|     | 3.3.1 General Plan for Plant Utilities  |
|     | 3.3.2 General Rules for Securing the Units and Maintaining Unit   |
|     | <u>Procedures</u>   |
|     | 3.3.3 General Rules for Furnaces  |
| 3.4 | Production Plan   |
| 3.5 | Human Resources Plan  |
| 3.6 | Warehouse Plan  |
| 3.7 | Procurement Plan  |
| 3.8 | Facility Services Plan  |
| 3.9 | Maintenance Plan  |
|     | 3.9.1 Phased Procedures   |
|     | 3.9.2 <u>Maintenance Shutdown Crew</u>  |
|     | 3.9.3 Generator Plan  |
|     | 3.9.4 Refinery Analyzer Plan  |
|     |   |
|     | 4.0 RIDE-OUT CREW ACTIONS   |
| 4.1 | Ride-out Crew   |
| 4.2 | Ride-out Crew Safety  |
| 4.3 | Ride-out Crew Evacuation Plan   |
|     | 4.3.1 <u>Evacuation Procedures</u>  |
|     | 4.3.2 Communications  |
|     | 4.3.3 <u>Emergency Medical Operations</u>   |
|     | Figure 4.1 <u>Hurricane Ride-Out Crew Staffing</u>  |
|     | Figure 4.2 Ride-Out Crew Organization Chart   |
|     | Figure 4.3 <u>Wind Speed Log Sheet</u>  |

#### **5.0** POST HURRICANE DAMAGE ASSESSMENT CHECKLISTS

- 5.1 Post-Storm Hazard Damage Assessment Safety Procedures
- 5.2 Emergency Flyover
- 5.3 <u>Initial Hazard and Damage Assessment Post Category 4+ Storms by</u>
  Returning Ride-out Crew
  - Figure 5.1 <u>Building Hazard Assessment Checklist</u>
  - Figure 5.2 Process Unit Hazard Assessment Checklist

#### APPENDIX A - STORM SUPPLIES

**APPENDIX B – HURRICANE FACT SHEET** 

**APPENDIX C – HURRICANE MAPS** 

APPENDIX D - EMERGENCY LINKS

<u>APPENDIX E – GLOSSARY</u>

APPENDIX F - REFINERY DESIGN WIND MAPS

#### 1.1 **PLAN OBJECTIVES**

The safety of Galveston Bay Refinery (GBR) employees, the community and its neighbors is the prime consideration in determining the course of action during a threatening tropical storm or hurricane. Protection of personnel and family is always first; followed by the environment, then company property and assets as well as concern surrounding the ability to provide products for our customers.

