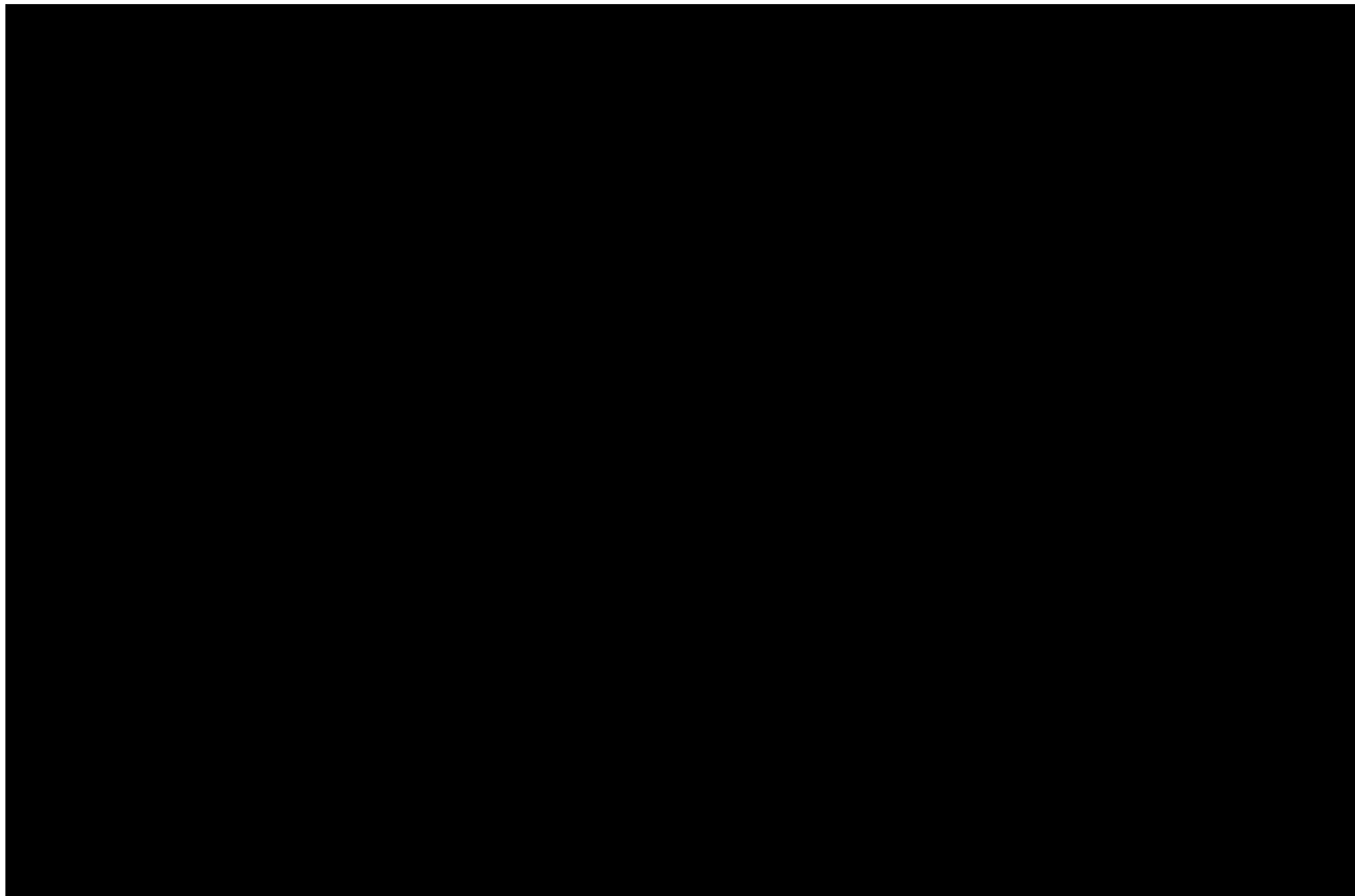


Authored By: Sonya Diaz	<u>Blanchard Refining Company LLC</u> WTP4 FREEZE PROTECTION EXECUTION	Doc. No.: ROP-0505-5003	
Doc Custodian: Area 6 Process Specialist		Rev. No.: 1	Page 6 of 6
Approved By: Scott Evans		Galveston Bay Refinery	
Date Approved: 02/26/2018		Effective Date: 02/26/2018	
	Next Review Date: 02/26/2023		



Annex B

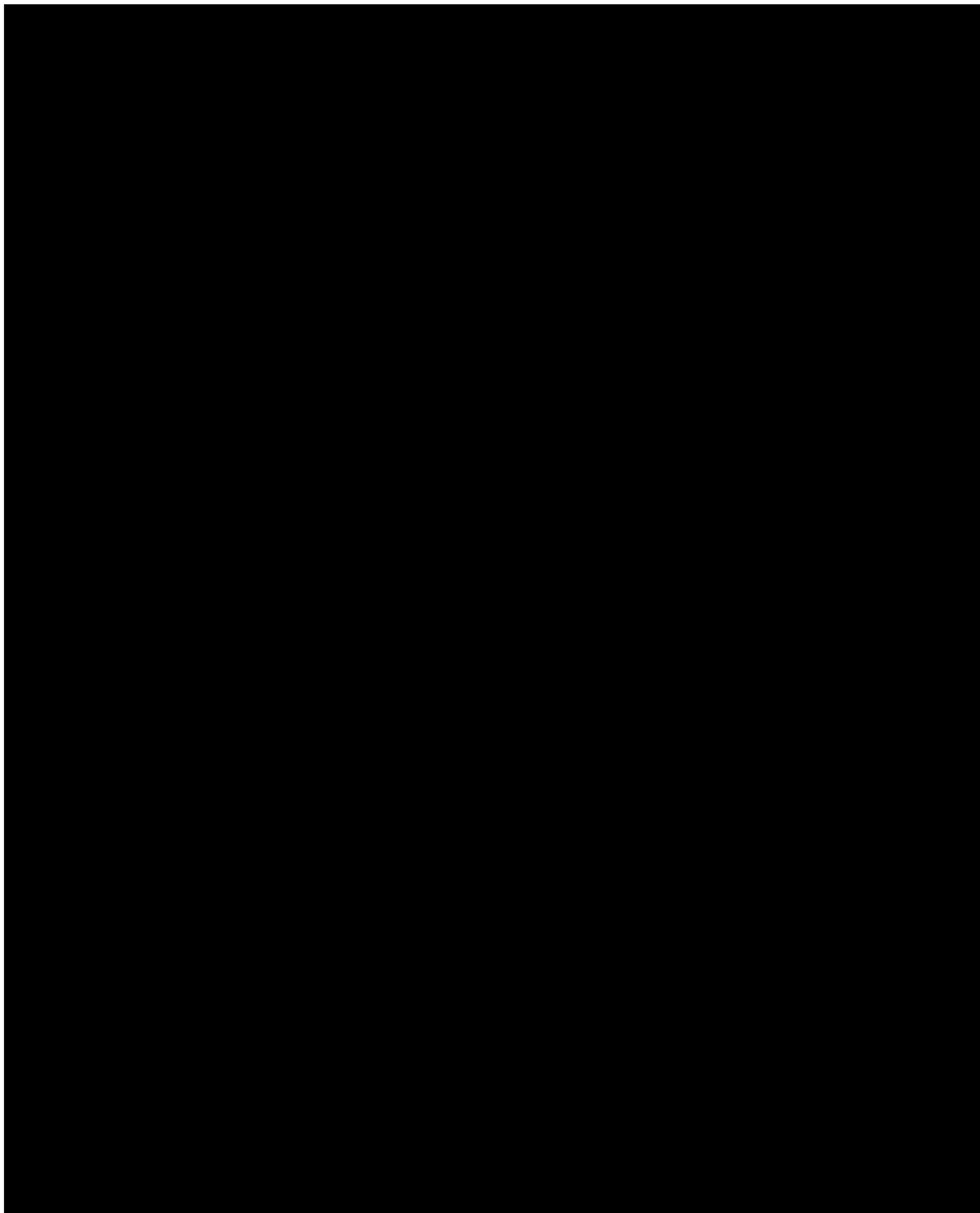
SHGP is designed to operate in hot weather conditions. The site does not have a specific plan for “Severe” heat conditions. However, Good Utility Practices along with site Standard Practices and Procedures are continually employed with focus on personal and process safety, environmental compliance, and equipment reliability.

Site personnel comply with the following processes and tasks to ensure reliable operations:

- Routine operator rounds to verify equipment is working correctly and process variables are within established limits
- Alarm monitoring within the control room
- Work Order Notifications are made for malfunctioning equipment including a prioritization system for repairs
- Sound preventive maintenance programs
- IR inspection of equipment
- Hours based outages are taken for generating units

Annex C

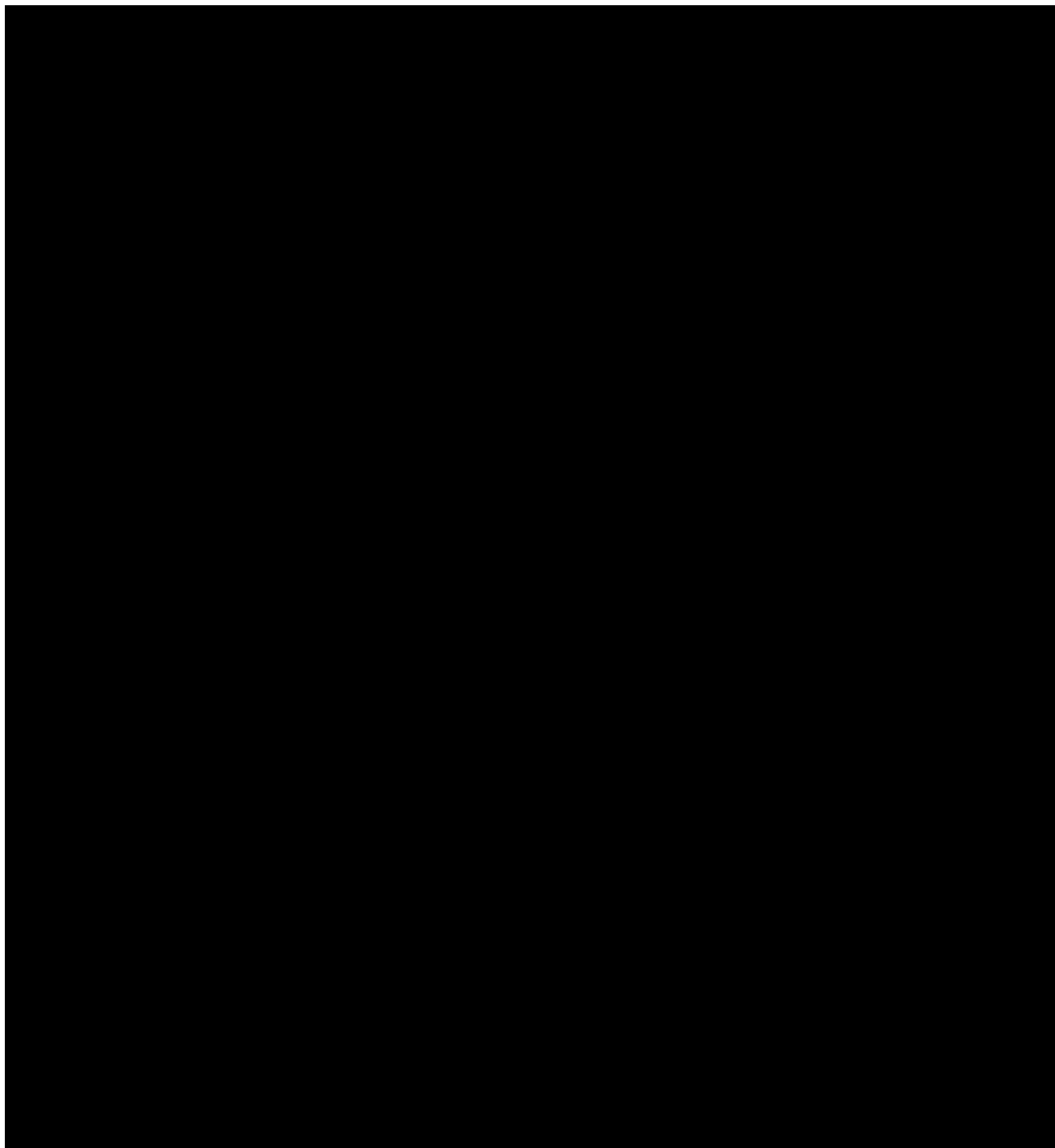
Authored By: Sonya Diaz	<u>Blanchard Refining Company LLC</u> WTP1 LOSS OF RIVER WATER	Doc. No.: EOP-0503-4000	
Doc Custodian: Area 6 Process Specialist		Rev. No.: 0	Page 1 of 5
Approved By: Scott Evans		Galveston Bay Refinery	
Date Approved: 07/12/2021		Effective Date: 07/12/2021	
	Next Review Date: 07/12/2026		



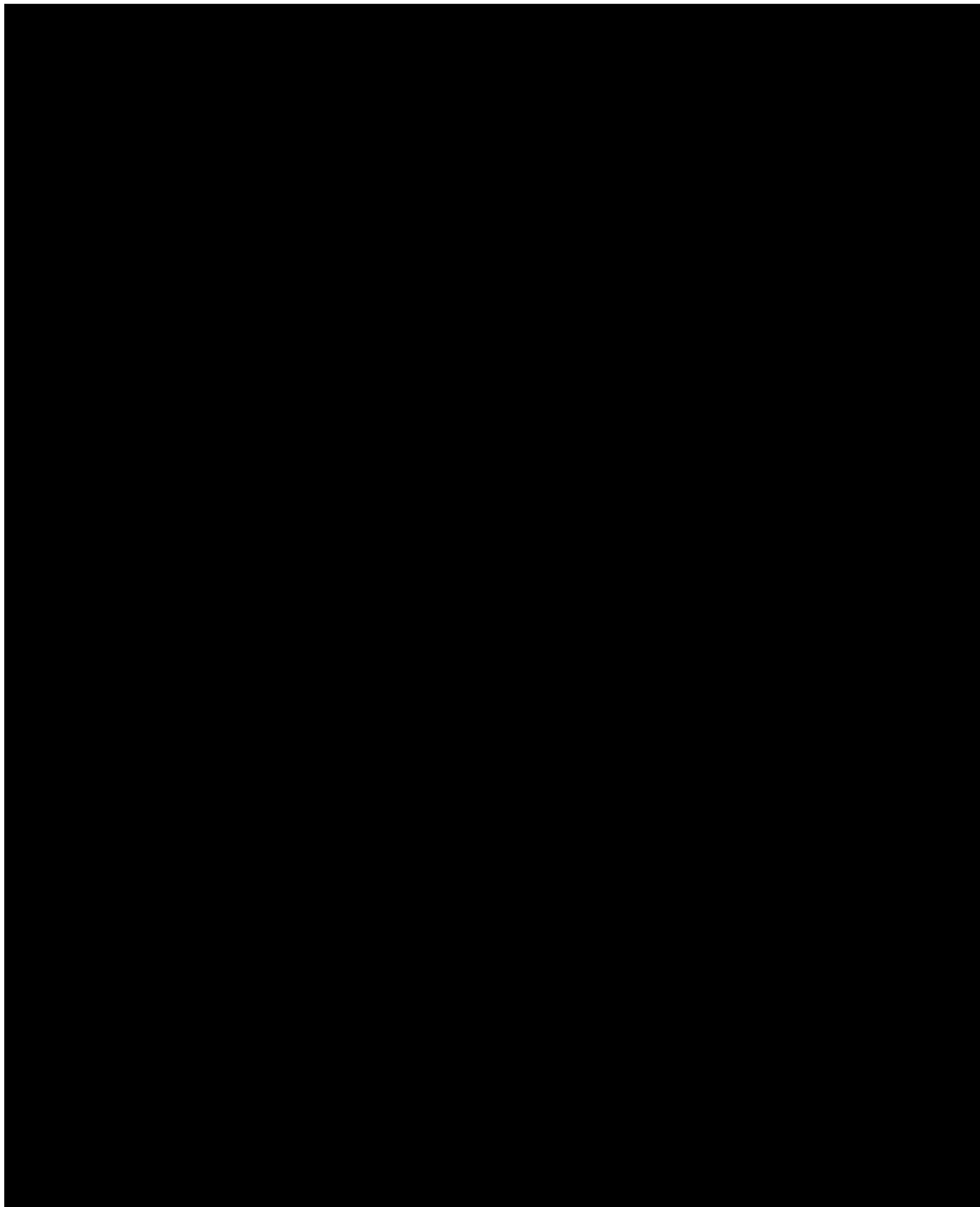
Authored By: Sonya Diaz	<u>Blanchard Refining Company LLC</u> WTP1 LOSS OF RIVER WATER	Doc. No.: EOP-0503-4000	
		Rev. No.: 0	Page 2 of 5
Galveston Bay Refinery			
Doc Custodian: Area 6 Process Specialist			
Approved By: Scott Evans			
Date Approved: 07/12/2021	Next Review Date: 07/12/2026	Effective Date: 07/12/2021	

1 PURPOSE

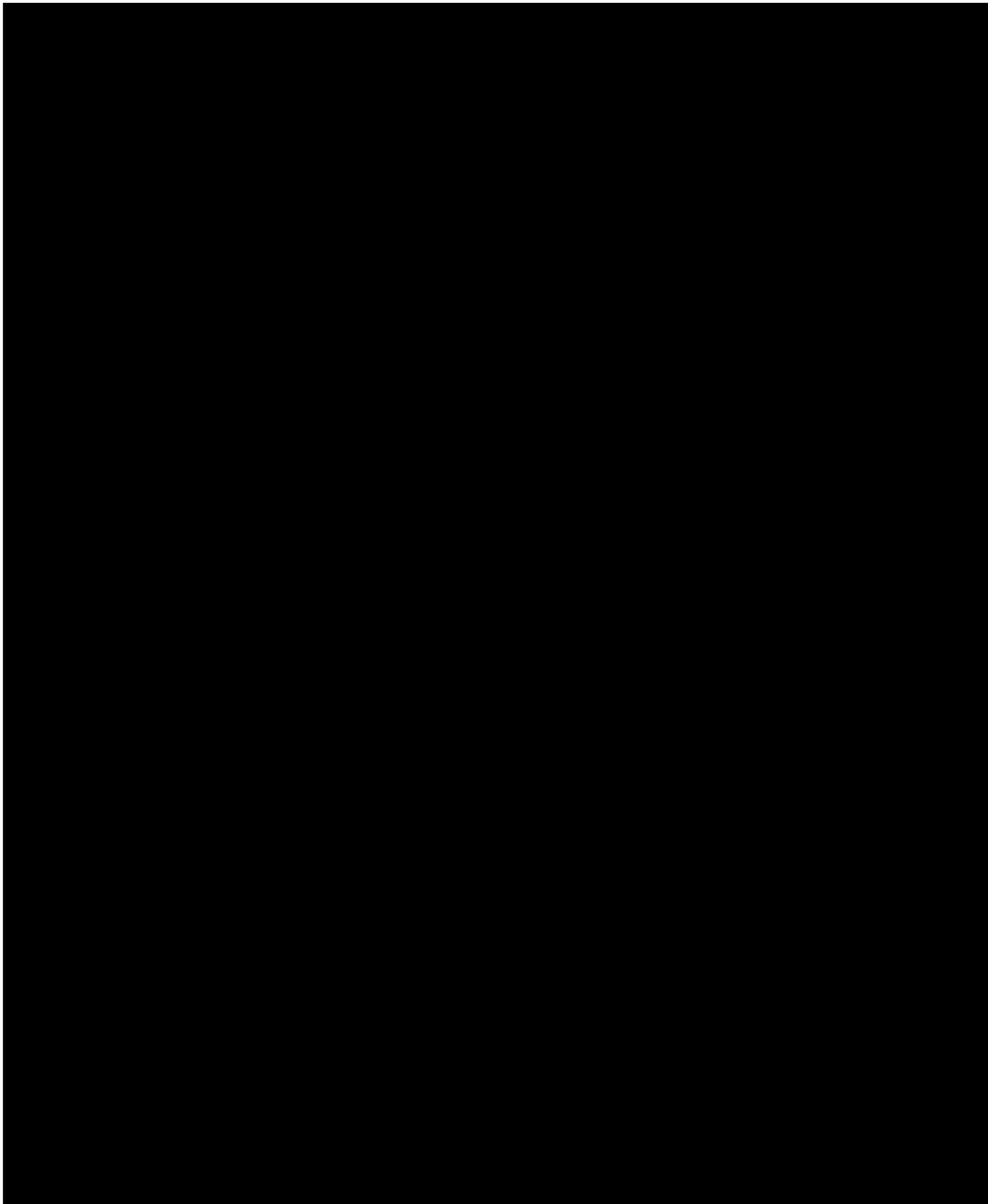
- 1.1 This Procedure provides detailed instructions for WTP1 Unit personnel to respond to a partial or total loss of river water.



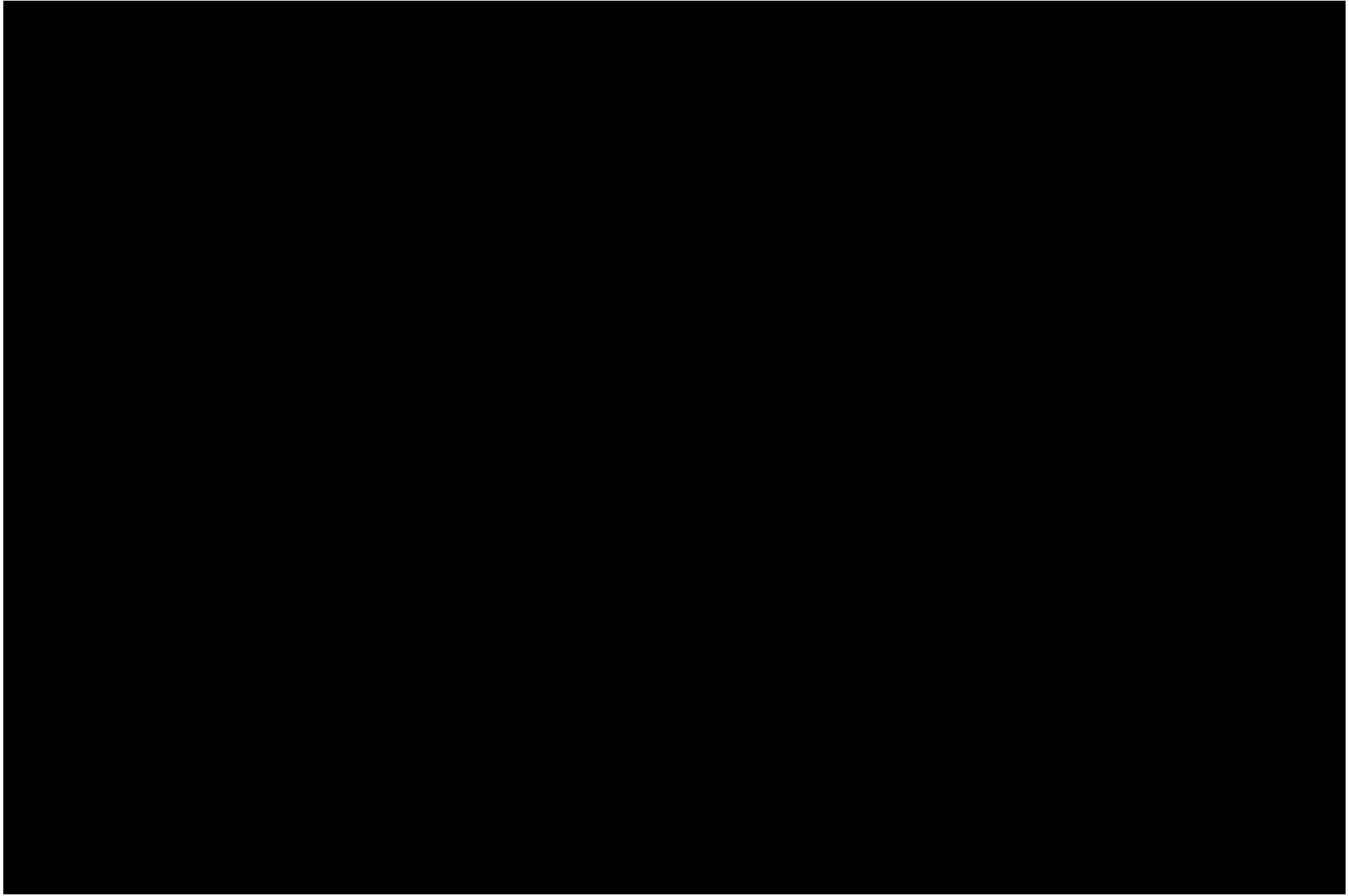
Authored By: Sonya Diaz	<u>Blanchard Refining Company LLC</u> WTP1 LOSS OF RIVER WATER	Doc. No.: EOP-0503-4000	
		Rev. No.: 0	Page 3 of 5
Galveston Bay Refinery			
Doc Custodian: Area 6 Process Specialist			
Approved By: Scott Evans			
Date Approved: 07/12/2021	Next Review Date: 07/12/2026	Effective Date: 07/12/2021	



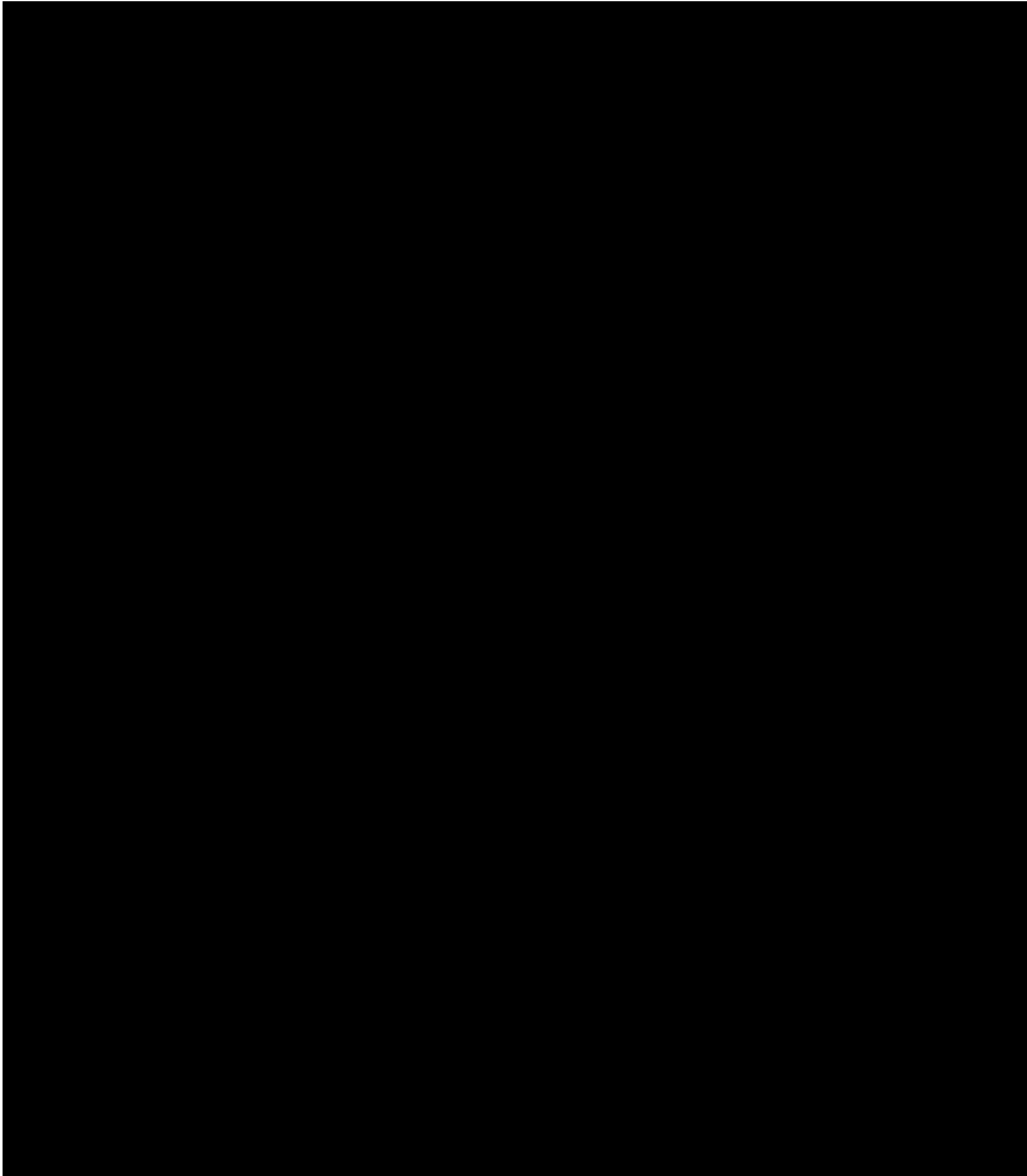
Authored By: Sonya Diaz	<u>Blanchard Refining Company LLC</u> WTP1 LOSS OF RIVER WATER	Doc. No.: EOP-0503-4000		
		Rev. No.: 0	Page 4 of 5	
Galveston Bay Refinery				
Doc Custodian: Area 6 Process Specialist				
Approved By: Scott Evans				
Date Approved: 07/12/2021	Next Review Date: 07/12/2026	Effective Date: 07/12/2021		



Authored By: Sonya Diaz	<u>Blanchard Refining Company LLC</u> WTP1 LOSS OF RIVER WATER	Doc. No.: EOP-0503-4000	
Doc Custodian: Area 6 Process Specialist		Rev. No.: 0	Page 5 of 5
Approved By: Scott Evans		Galveston Bay Refinery	
Date Approved: 07/12/2021		Effective Date: 07/12/2021	
		Next Review Date: 07/12/2026	



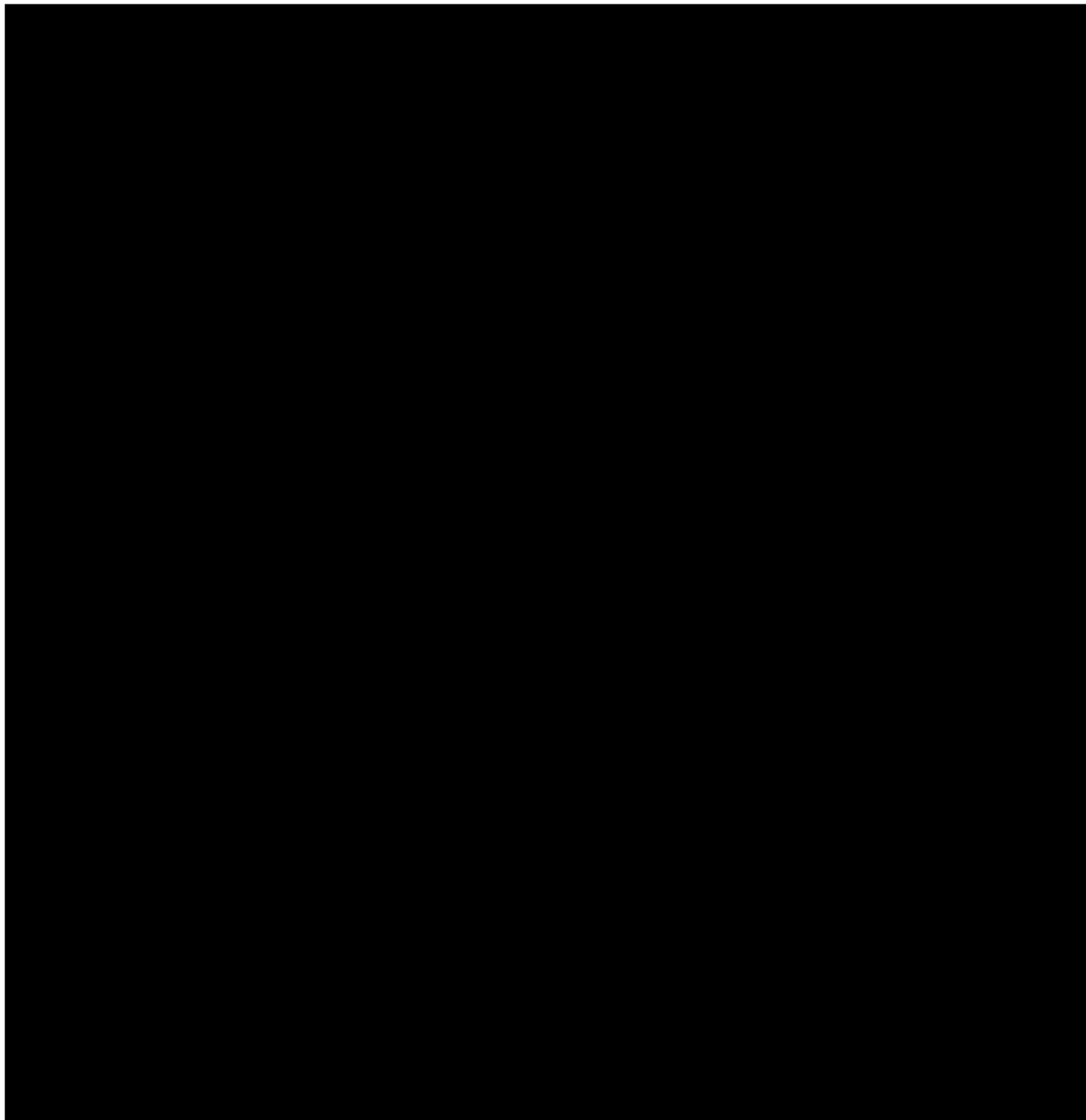
Authored By: Sonya Diaz	<u>Blanchard Refining Company LLC</u> WTP4 LOSS OF RIVER WATER	Doc. No.: EOP-0554000 of 421	
		Rev. No.: 0	Page 1 of 5
Doc Custodian: Area 6 Process Specialist			
Approved By: Scott Evans			
Date Approved: 06/7/2021			
	Next Review Date: 06/7/2026	Galveston Bay Refinery	
		Effective Date: 06/7/2021	



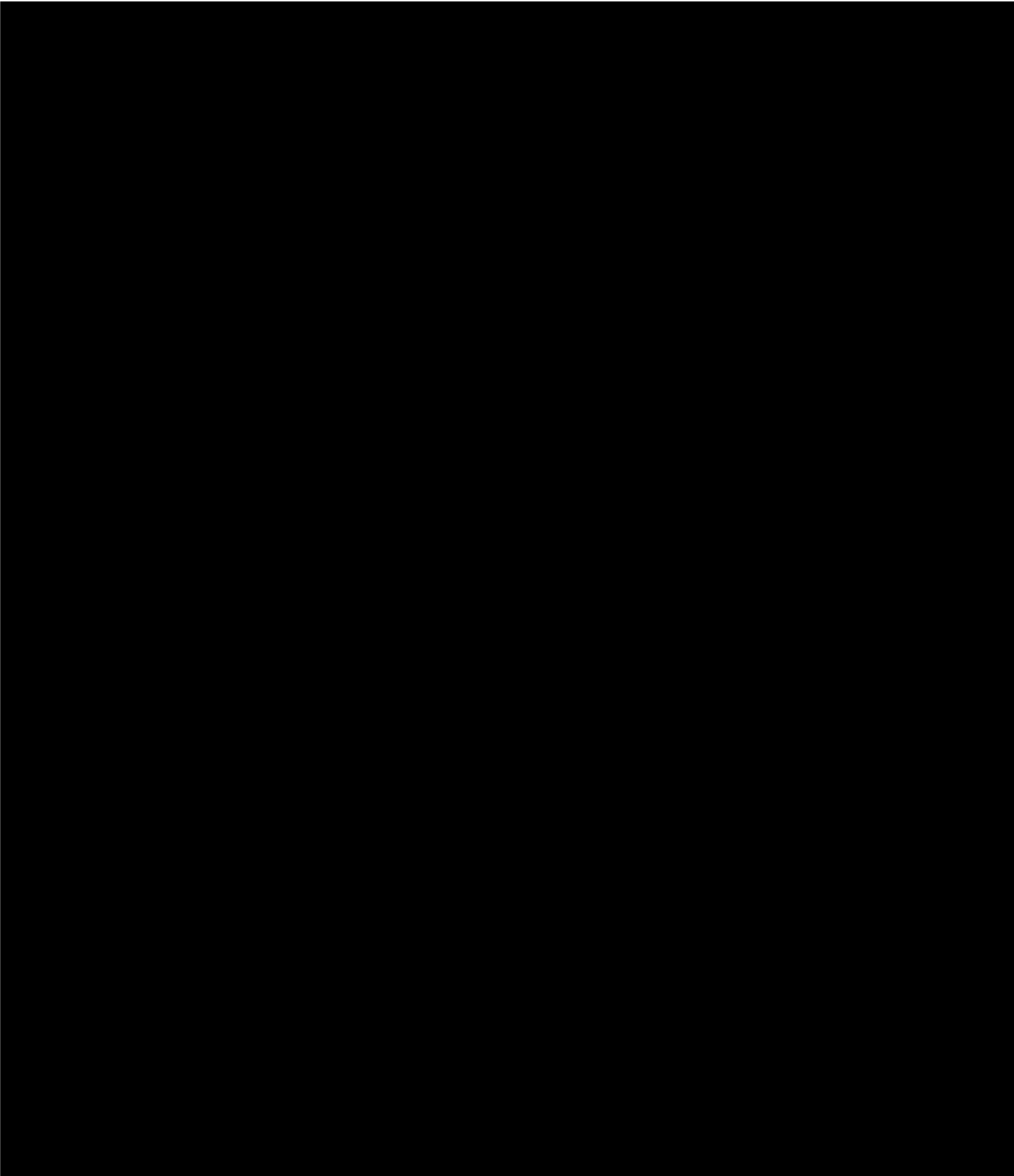
Authored By: Sonya Diaz	<u>Blanchard Refining Company LLC</u> WTP4 LOSS OF RIVER WATER	Doc. No.: EOP-0505-4000	
Doc Custodian: Area 6 Process Specialist		Rev. No.: 0	Page 2 of 5
Approved By: Scott Evans		Galveston Bay Refinery	
Date Approved: 06/7/2021		Next Review Date: 06/7/2026	Effective Date: 06/7/2021

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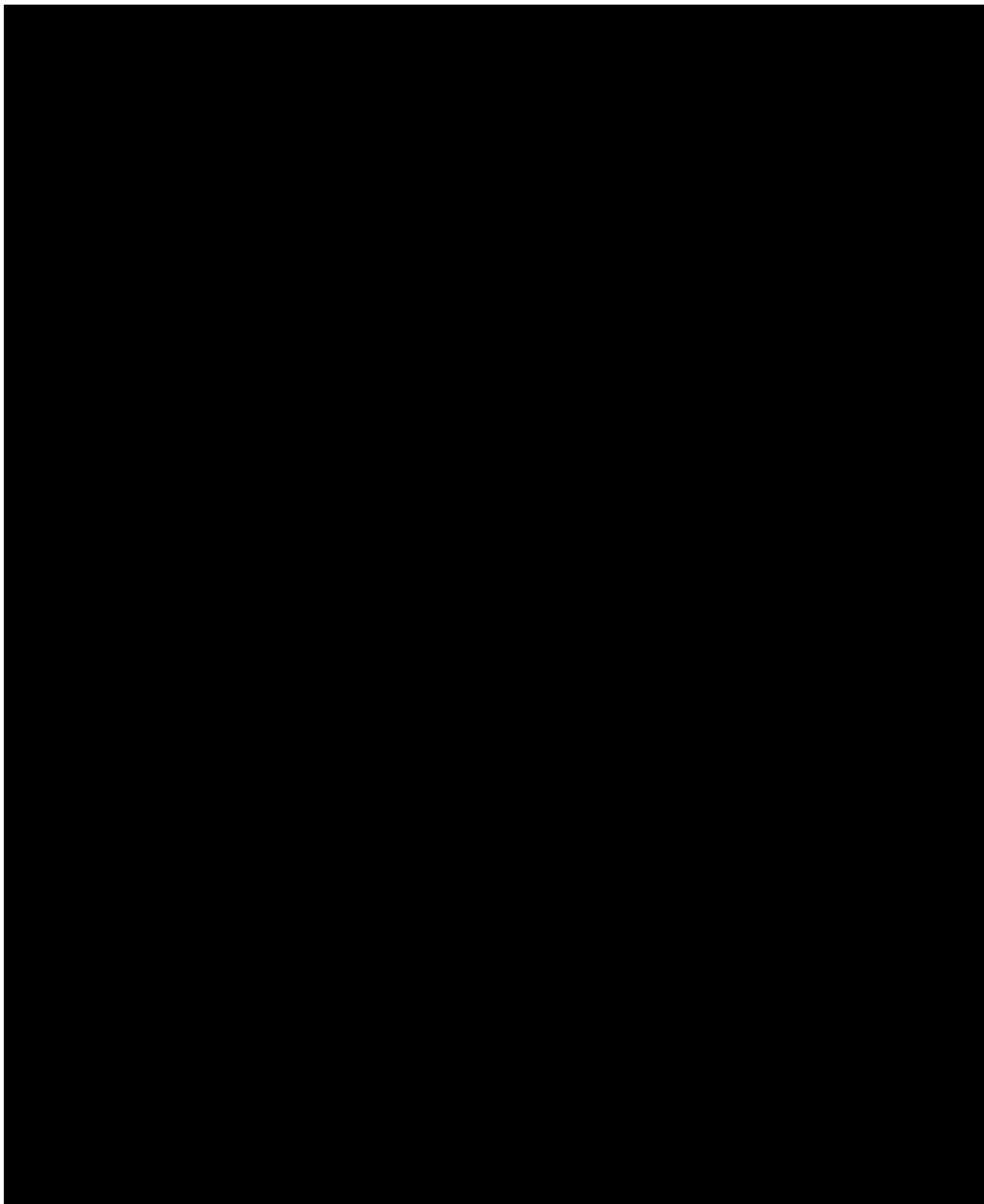
- 1.1 This Procedure provides detailed instructions for WTP4 Unit personnel to respond to a partial loss of river water or a total loss.



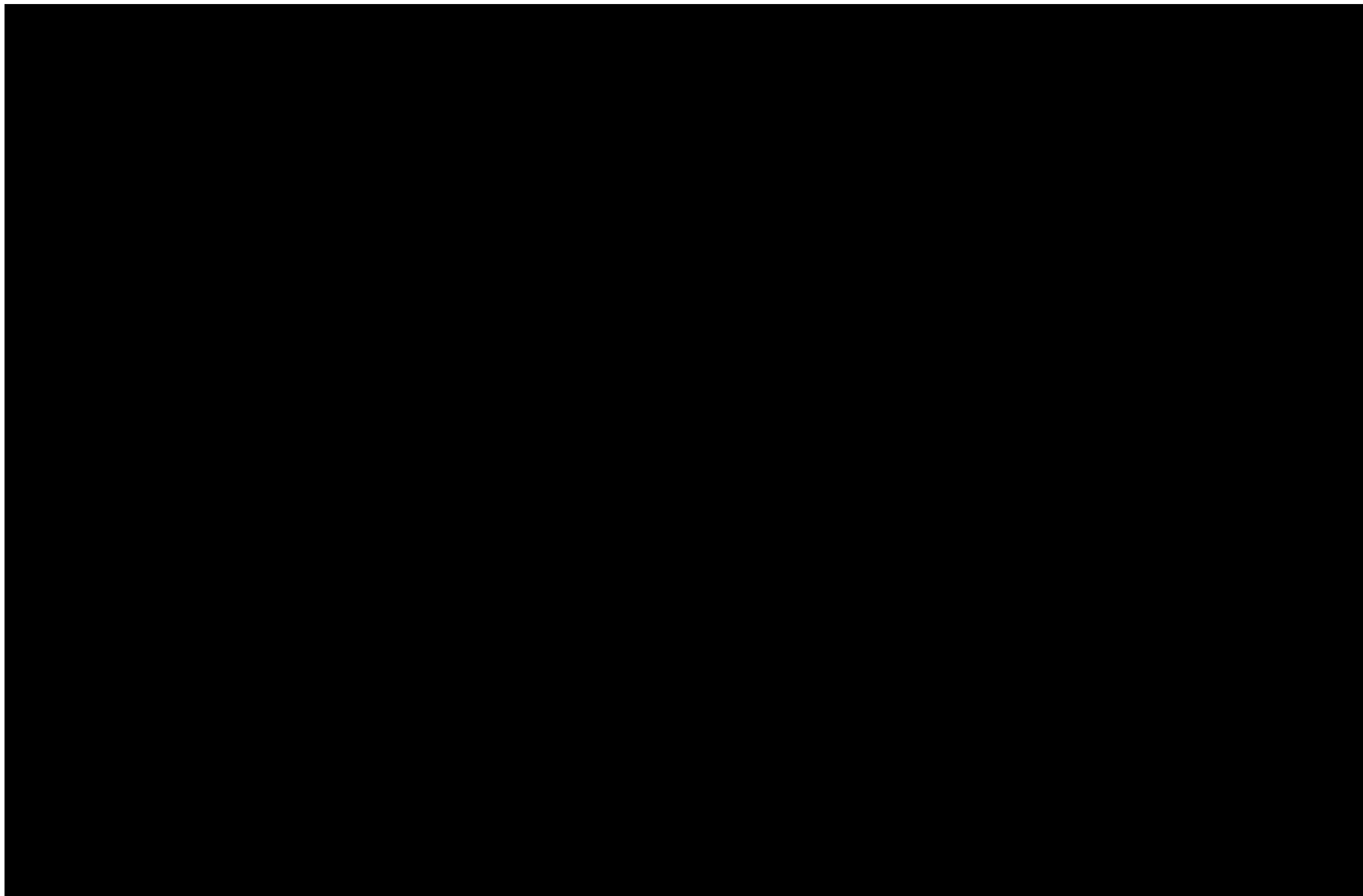
Authored By: Sonya Diaz	<u>Blanchard Refining Company LLC</u> WTP4 LOSS OF RIVER WATER	Doc. No.: EOP-0505-4000	
		Rev. No.: 0	Page 3 of 5
Galveston Bay Refinery			
Doc Custodian: Area 6 Process Specialist			
Approved By: Scott Evans			
Date Approved: 06/7/2021	Next Review Date: 06/7/2026	Effective Date: 06/7/2021	



Authored By: Sonya Diaz	<u>Blanchard Refining Company LLC</u> WTP4 LOSS OF RIVER WATER	Doc. No.: EOP-0505-4000	
Doc Custodian: Area 6 Process Specialist		Rev. No.: 0	Page 4 of 5
Approved By: Scott Evans		Galveston Bay Refinery	
Date Approved: 06/7/2021		Next Review Date: 06/7/2026	Effective Date: 06/7/2021

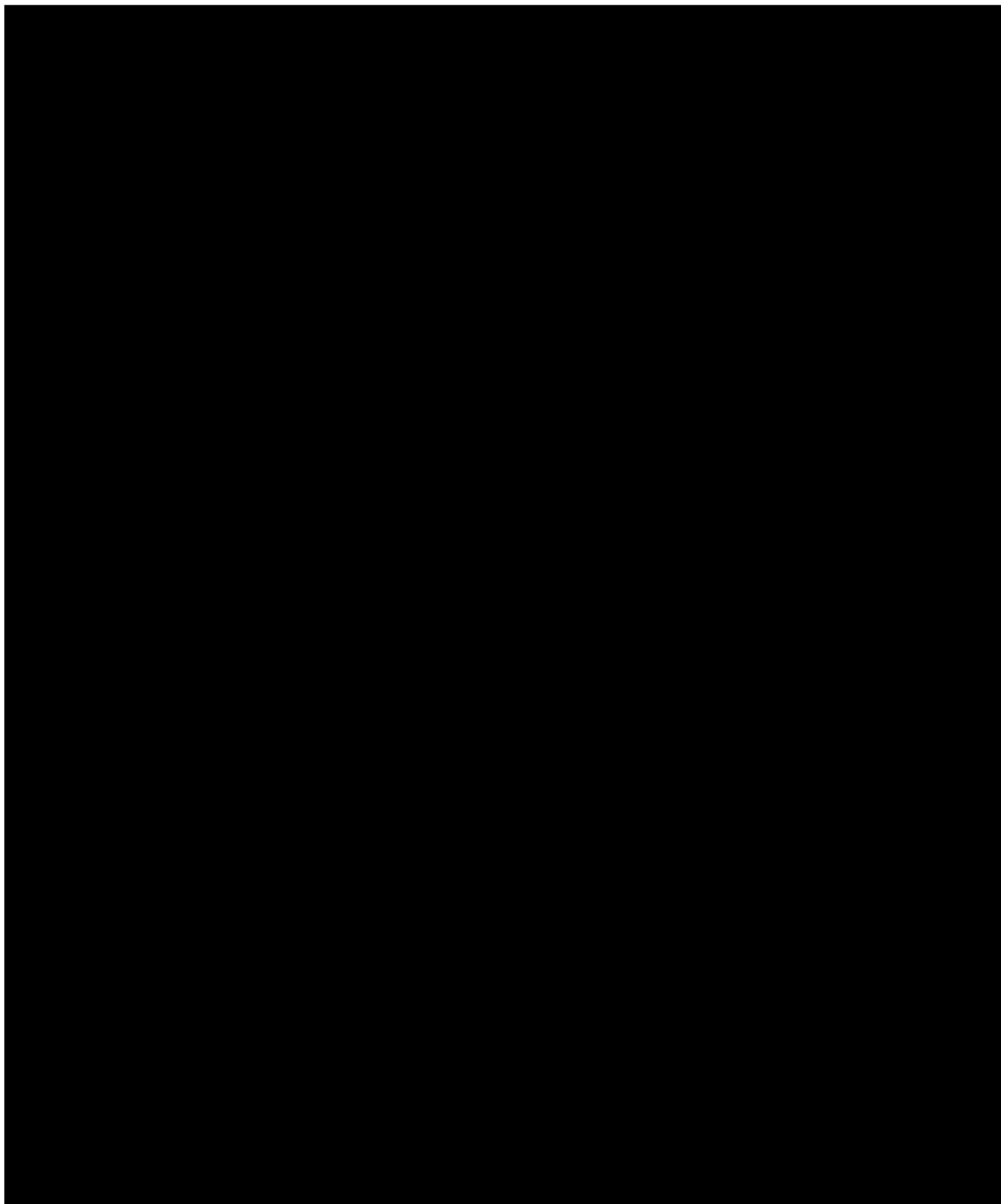


Authored By: Sonya Diaz	<u>Blanchard Refining Company LLC</u> WTP4 LOSS OF RIVER WATER	Doc. No.: EOP-0505-4000	
Doc Custodian: Area 6 Process Specialist		Rev. No.: 0	Page 5 of 5
Approved By: Scott Evans		Galveston Bay Refinery	
Date Approved: 06/7/2021		Effective Date: 06/7/2021	
	Next Review Date: 06/7/2026		



Annex D

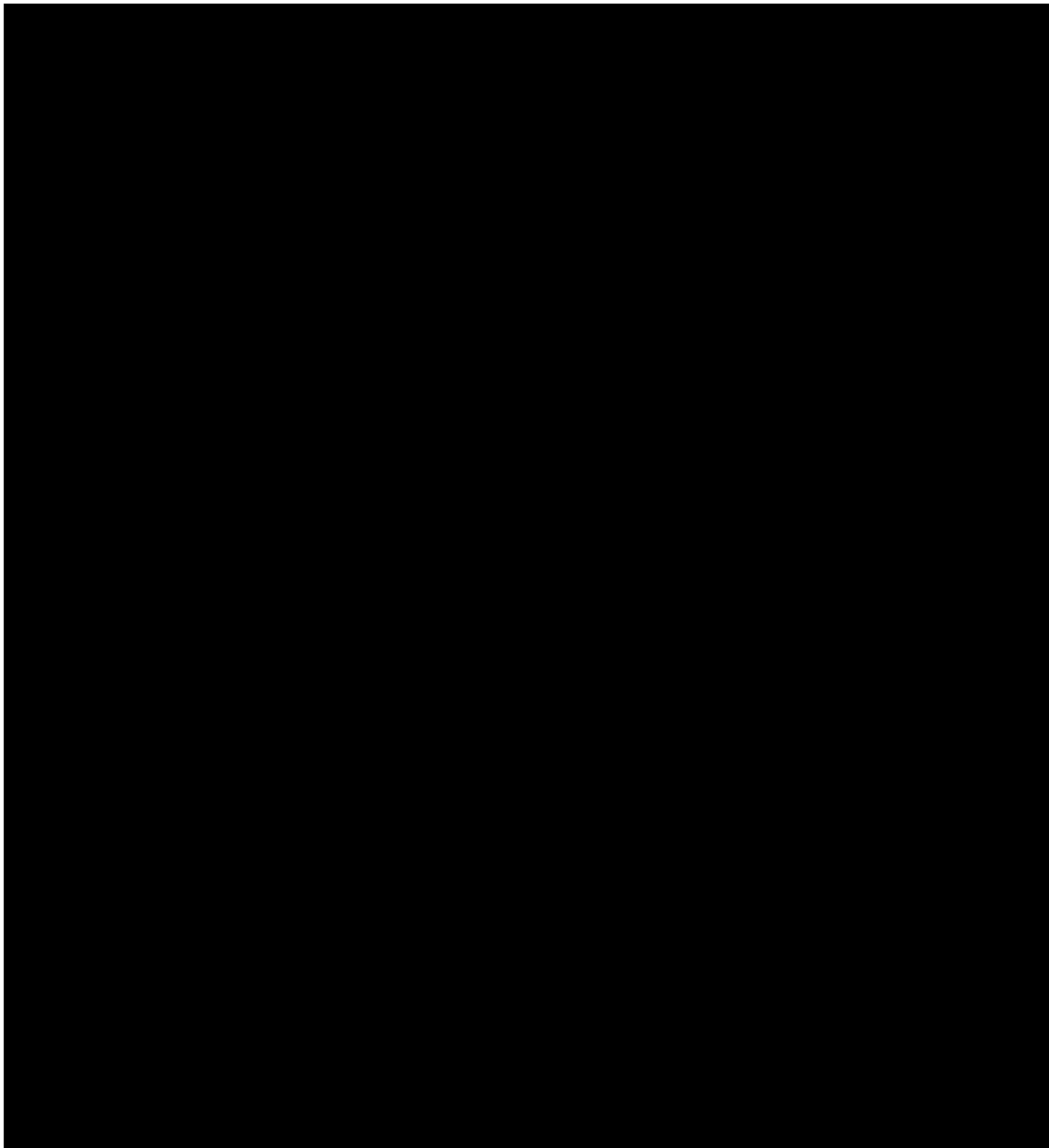
Authored By: Marshall Dunham	<u>Blanchard Refining Company LLC</u>	Doc. No.: EOP-5014000 of 421	
		Rev. No.: 2	Page 1 of 6
Doc Custodian: Area 6 Operations Excellence Specialist	GP2 LOW NATURAL GAS PRESSURE EMERGENCY OPERATION PROCEDURE	Galveston Bay Refinery	
Approved By: Jack Skufca			
Date Approved: 1/18/2021	Next Review Date: 1/18/2026	Effective Date: 1/18/2021	



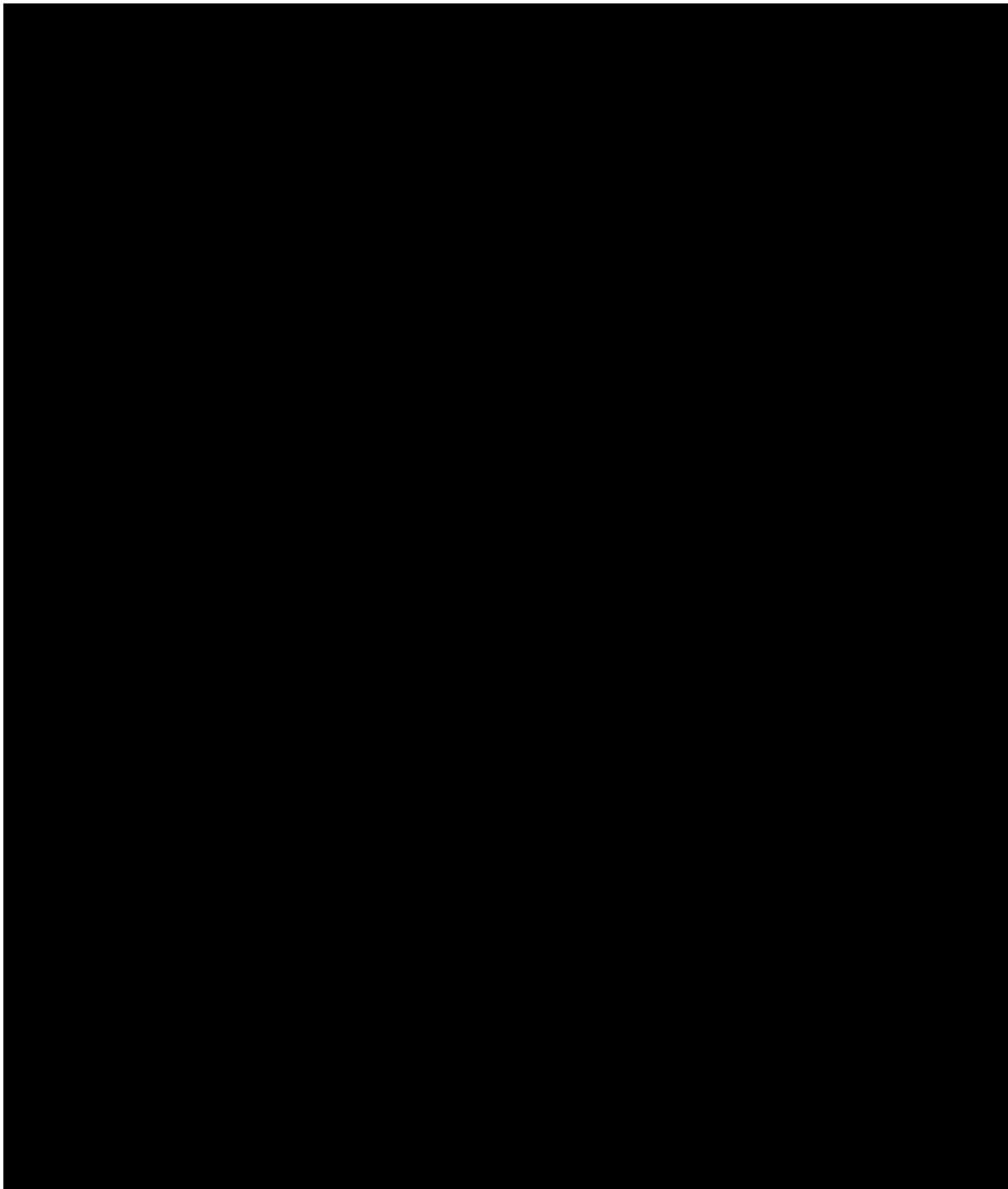
Authored By: Marshall Dunham	<u>Blanchard Refining Company LLC</u> GP2 LOW NATURAL GAS PRESSURE EMERGENCY OPERATION PROCEDURE	Doc. No.: EOP-501-070 of 421	
Doc Custodian: Area 6 Operations Excellence Specialist		Rev. No.: 2	Page 2 of 6
Approved By: Jack Skufca		Galveston Bay Refinery	
Date Approved: 1/18/2021		Effective Date: 1/18/2021	
Next Review Date: 1/18/2026			

1 PURPOSE

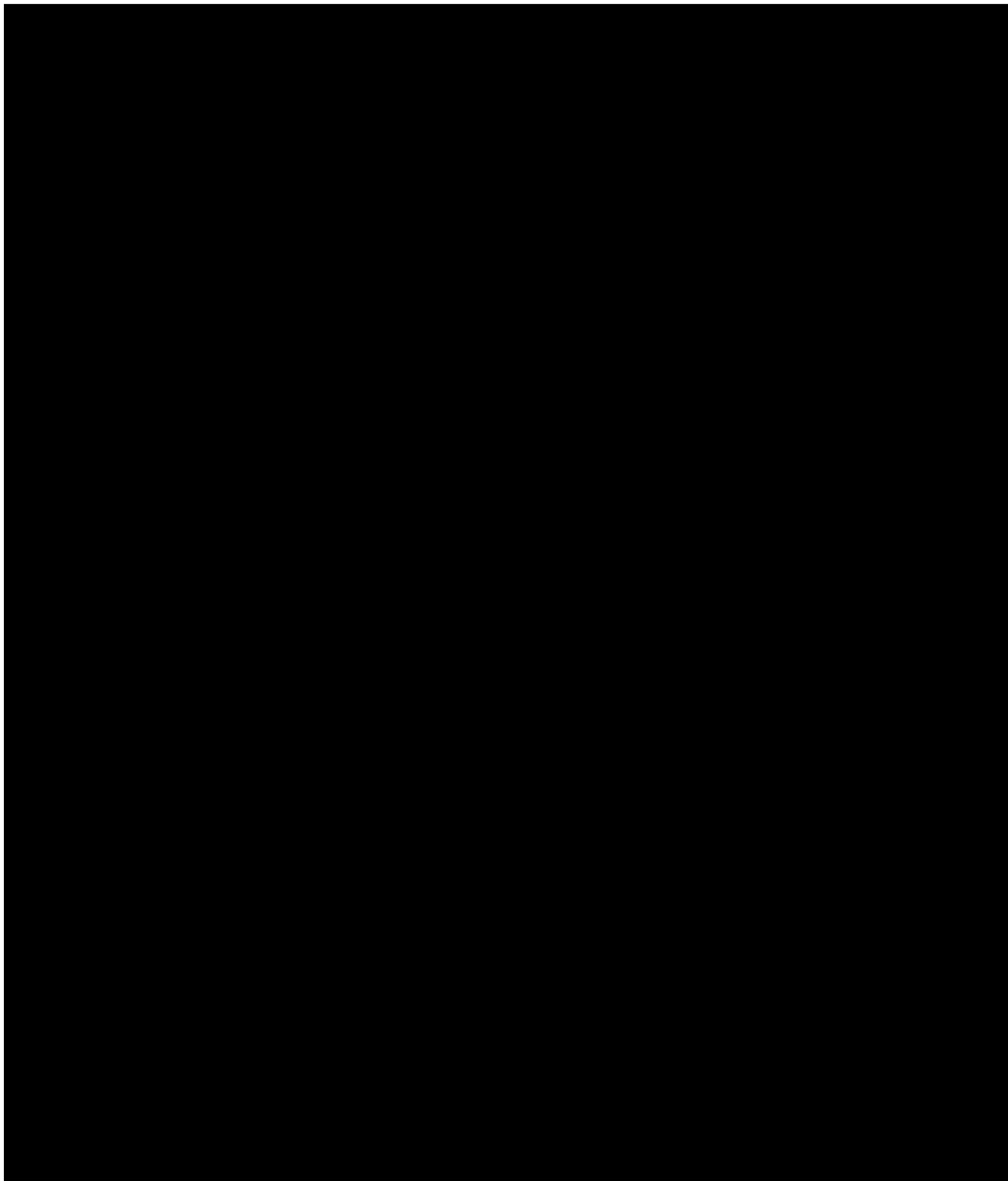
- 1.1 This Procedure provides emergency instructions for GP2 personnel to respond to a low Natural Gas Pressure.



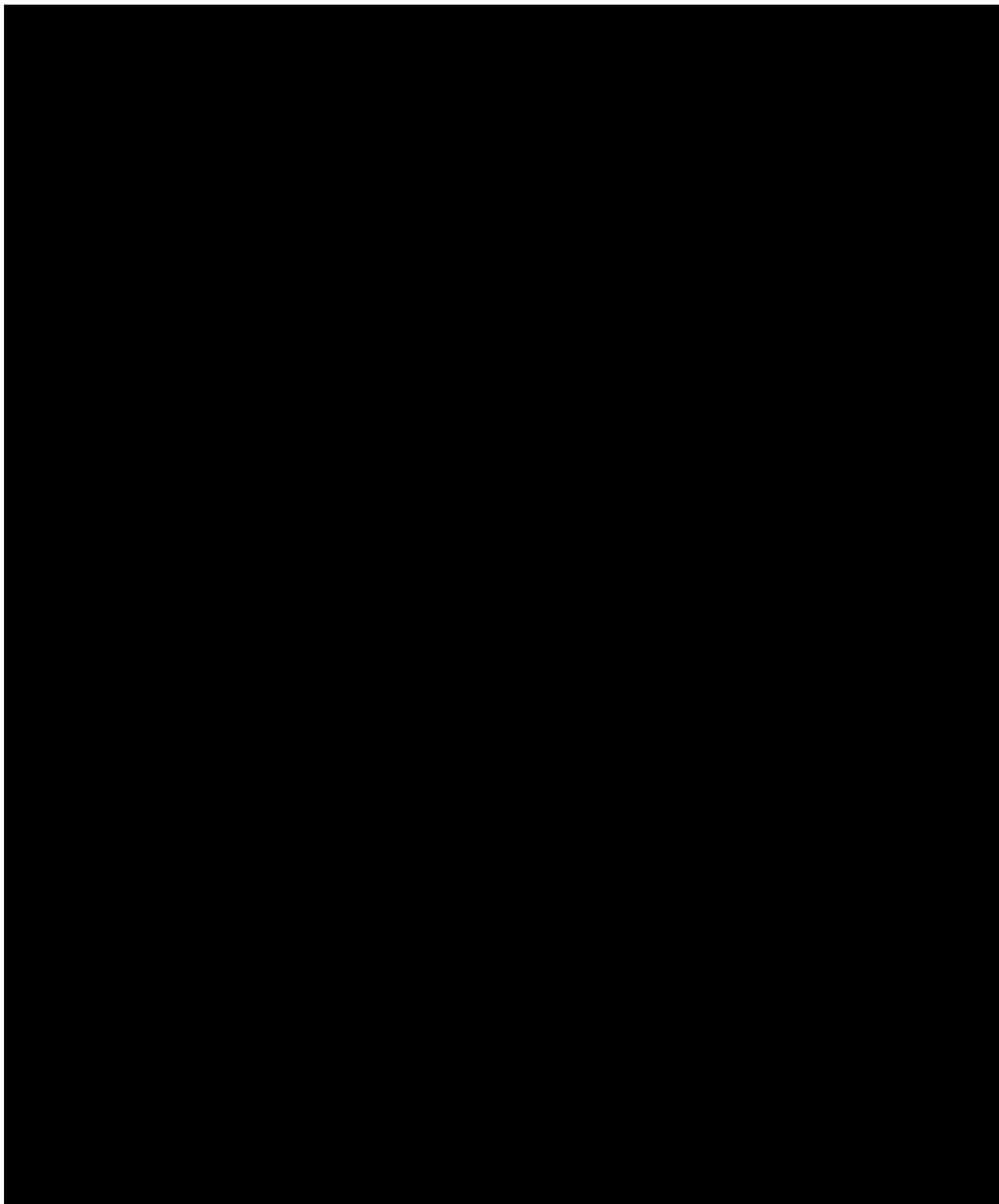
Authored By: Marshall Dunham	<u>Blanchard Refining Company LLC</u> GP2 LOW NATURAL GAS PRESSURE EMERGENCY OPERATION PROCEDURE	Doc. No.: EOP-501400 of 421	
Doc Custodian: Area 6 Operations Excellence Specialist		Rev. No.: 2	Page 3 of 6
Approved By: Jack Skufca		Galveston Bay Refinery	
Date Approved: 1/18/2021		Effective Date: 1/18/2021	
Next Review Date: 1/18/2026			



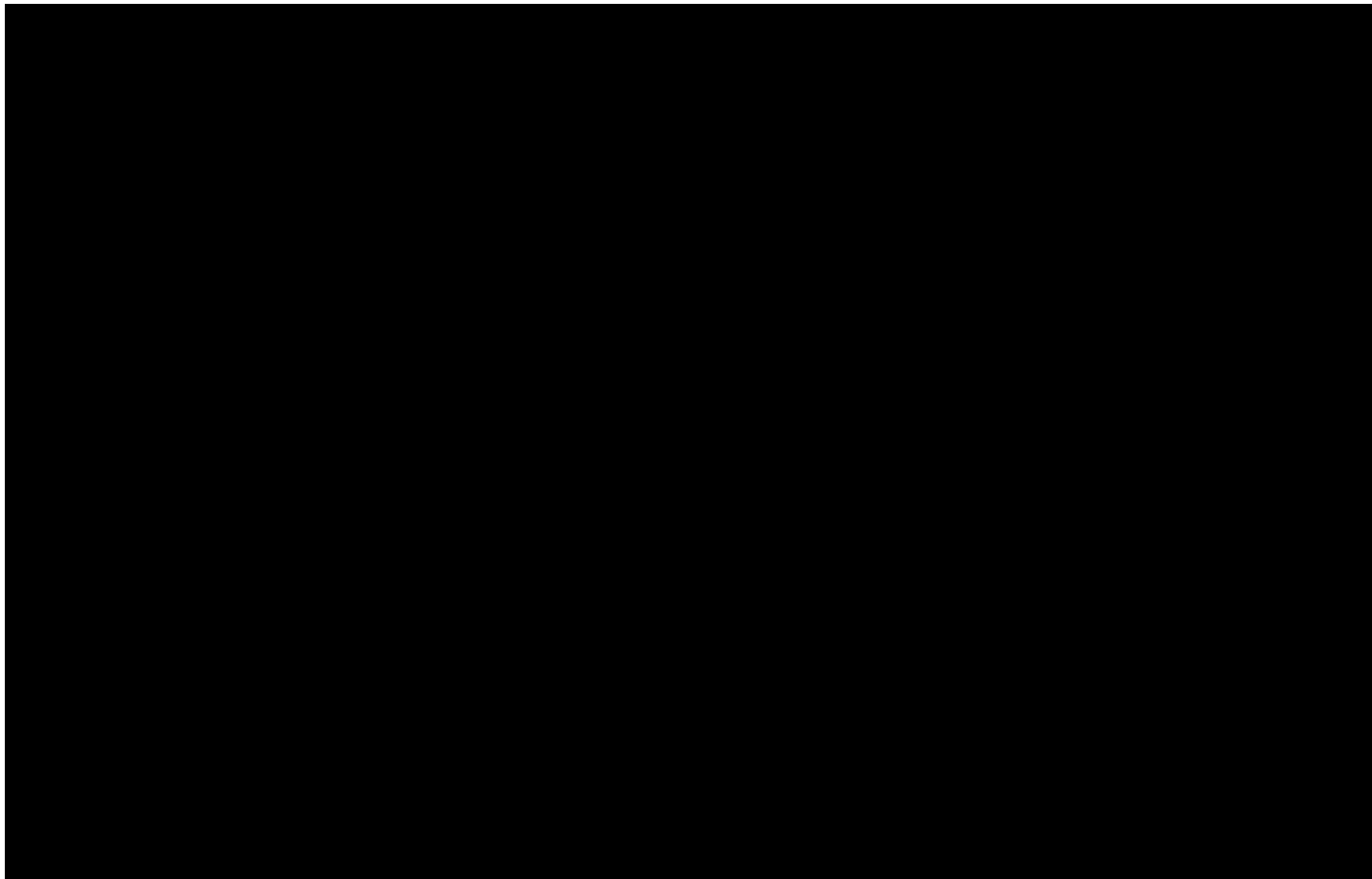
Authored By: Marshall Dunham	<u>Blanchard Refining Company LLC</u> GP2 LOW NATURAL GAS PRESSURE EMERGENCY OPERATION PROCEDURE	Doc. No.: EOP-0501-000 of 421	
Doc Custodian: Area 6 Operations Excellence Specialist		Rev. No.: 2	Page 4 of 6
Approved By: Jack Skufca		Galveston Bay Refinery	
Date Approved: 1/18/2021		Effective Date: 1/18/2021	
Next Review Date: 1/18/2026			



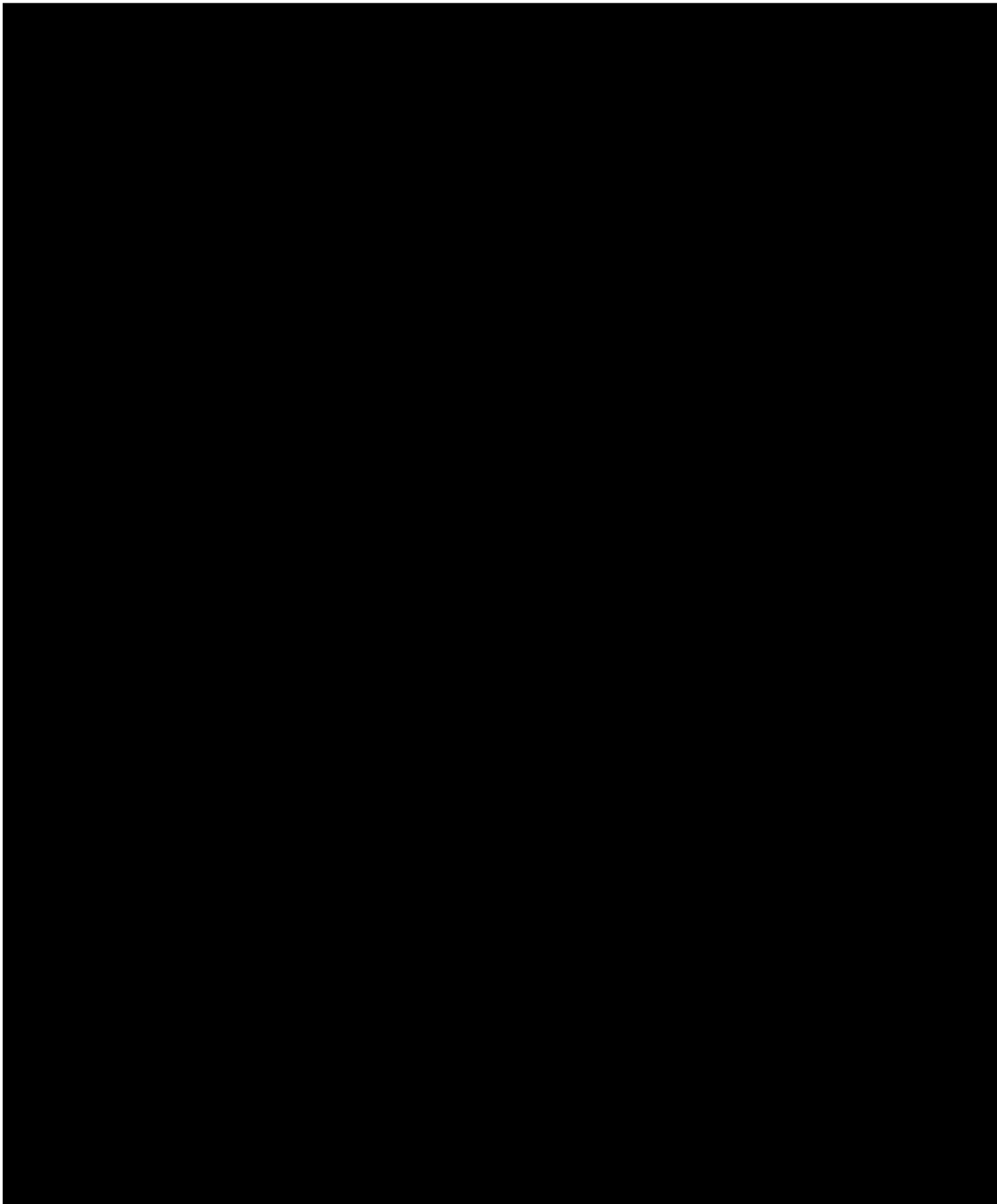
Authored By: Marshall Dunham	<u>Blanchard Refining Company LLC</u> GP2 LOW NATURAL GAS PRESSURE EMERGENCY OPERATION PROCEDURE	Doc. No.: EOP-05014000 of 421	
Doc Custodian: Area 6 Operations Excellence Specialist		Rev. No.: 2	Page 5 of 6
Approved By: Jack Skufca		Galveston Bay Refinery	
Date Approved: 1/18/2021		Effective Date: 1/18/2021	



Authored By: Marshall Dunham	<u>Blanchard Refining Company LLC</u> GP2 LOW NATURAL GAS PRESSURE EMERGENCY OPERATION PROCEDURE	Doc. No.: EOP-0501-4000	
		Rev. No.: 2	Page 6 of 6
Doc Custodian: Area 6 Operations Excellence Specialist			
Approved By: Jack Skufca			
Date Approved: 1/18/2021			
	Next Review Date: 1/18/2026	Galveston Bay Refinery	
		Effective Date: 1/18/2021	



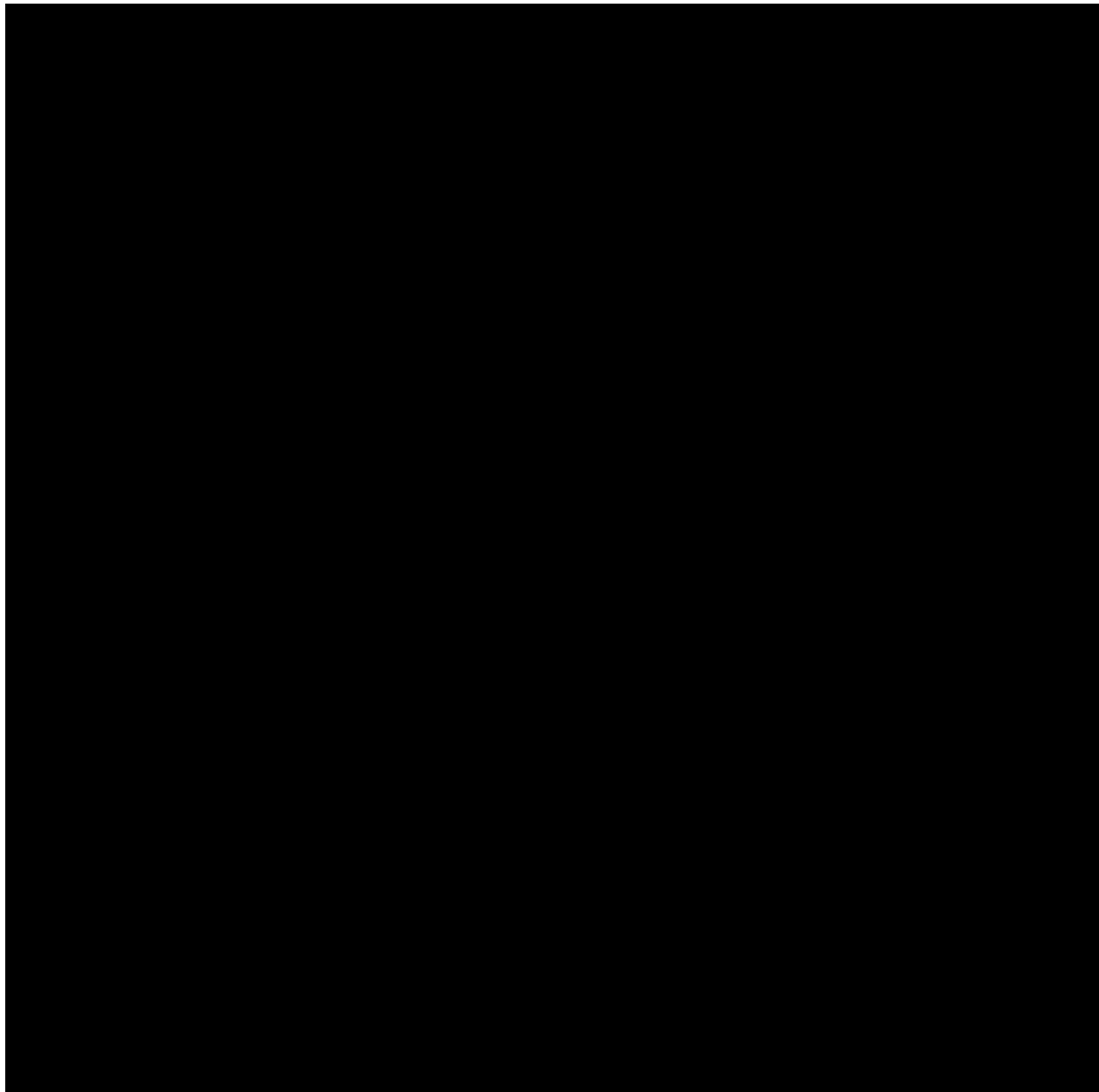
Authored By: Sonya Diaz	<u>Blanchard Refining Company LLC</u>	Doc. No.: EOP-0501-000212 of 421	
		Rev. No.: 0	Page 1 of 5
Doc Custodian: Area 6 Process Specialist	LOSS OF STG804 EMERGENCY OPERATING PROCEDURE	Galveston Bay Refinery	
Approved By: Jack Skufca			
Date Approved: 07/15/2021	Next Review Date: 07/15/2026	Effective Date: 07/15/2021	



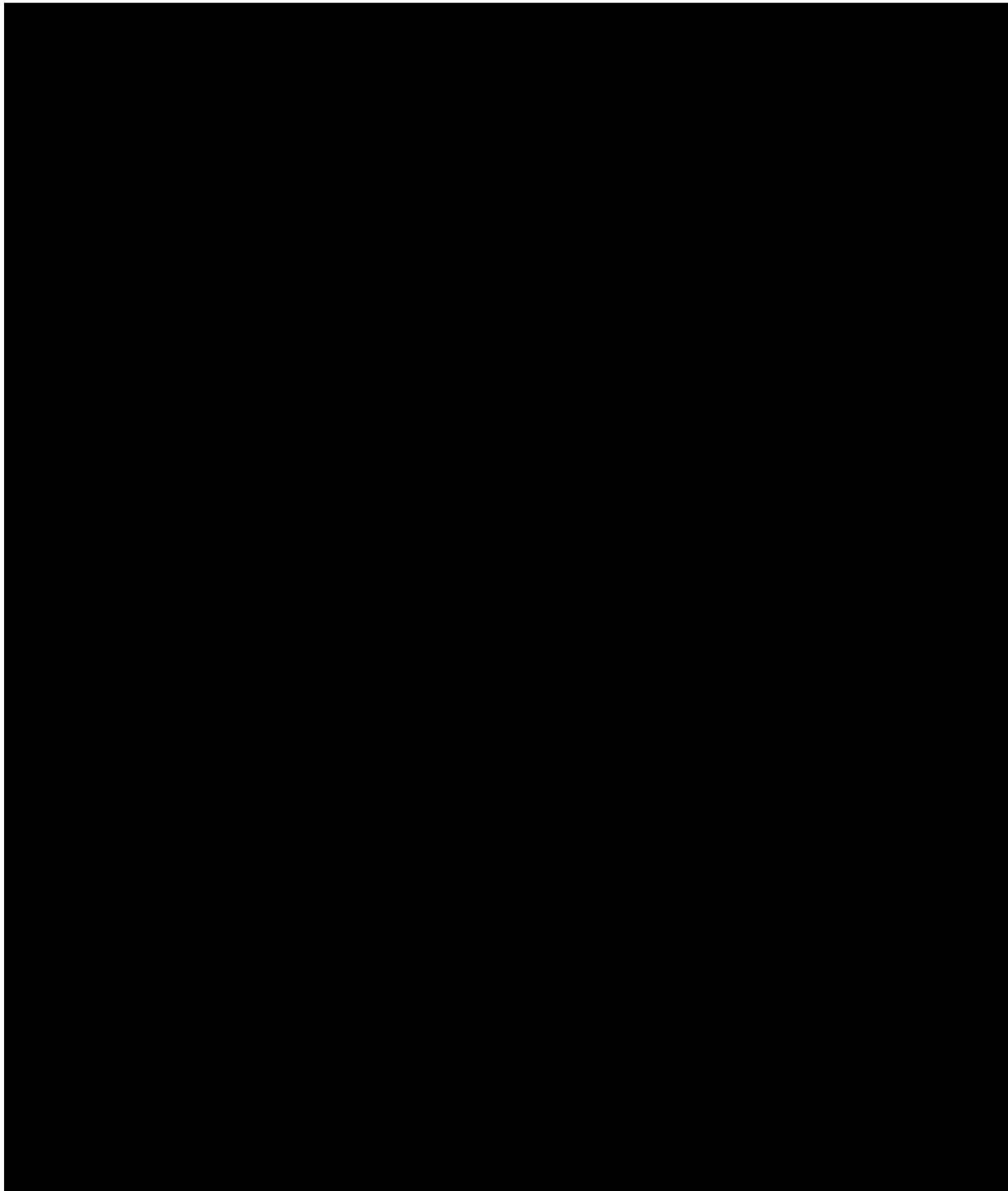
Authored By: Sonya Diaz	<u>Blanchard Refining Company LLC</u> LOSS OF STG804 EMERGENCY OPERATING PROCEDURE	Doc. No.: EOP-0501-4002	
Doc Custodian: Area 6 Process Specialist		Rev. No.: 0	Page 2 of 5
Approved By: Jack Skufca		Galveston Bay Refinery	
Date Approved: 07/15/2021		Effective Date: 07/15/2021	
		Next Review Date: 07/15/2026	

1 PURPOSE

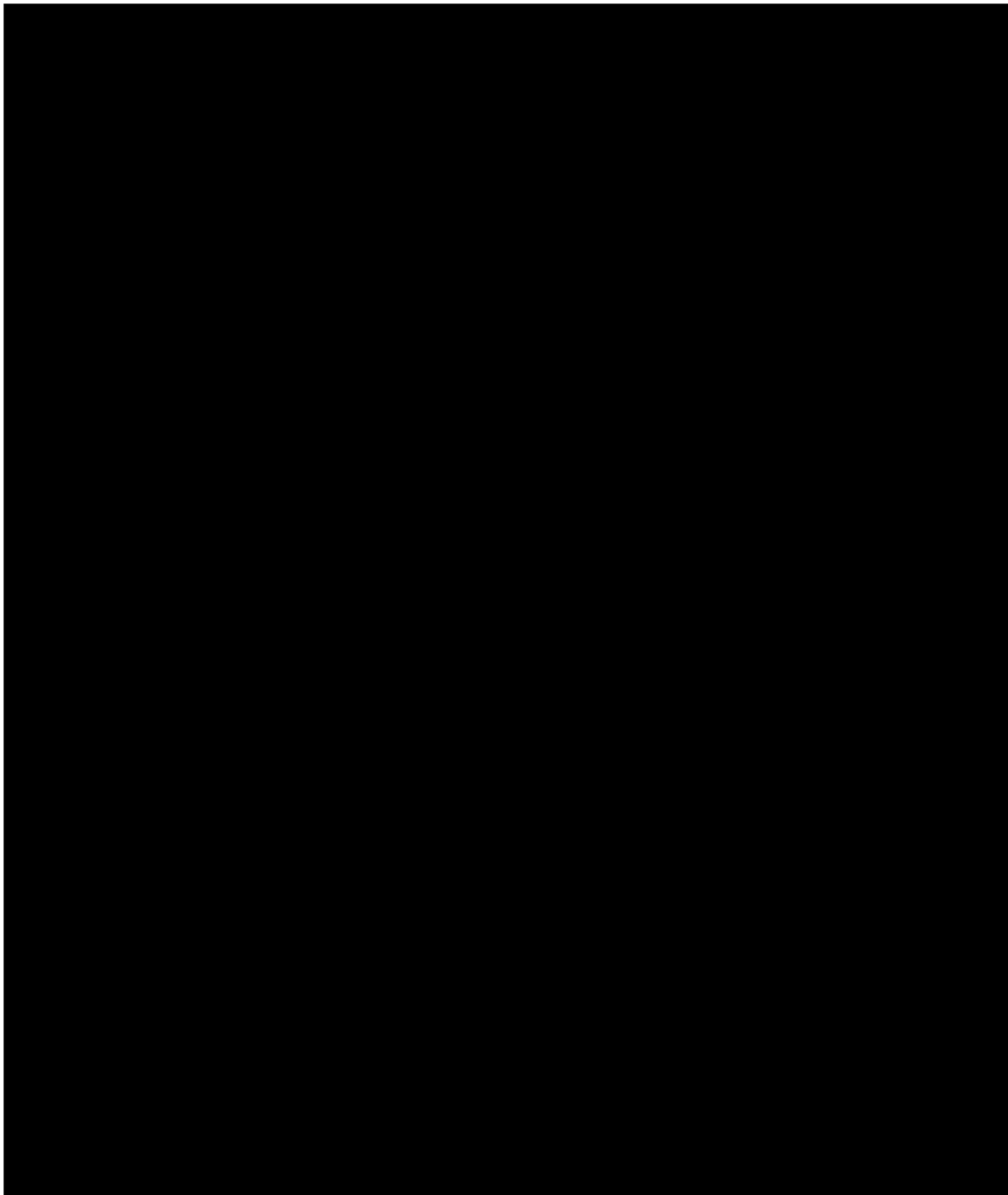
- 1.1 This Procedure provides detailed instructions for GP2 Unit personnel to respond to a trip of STG804.



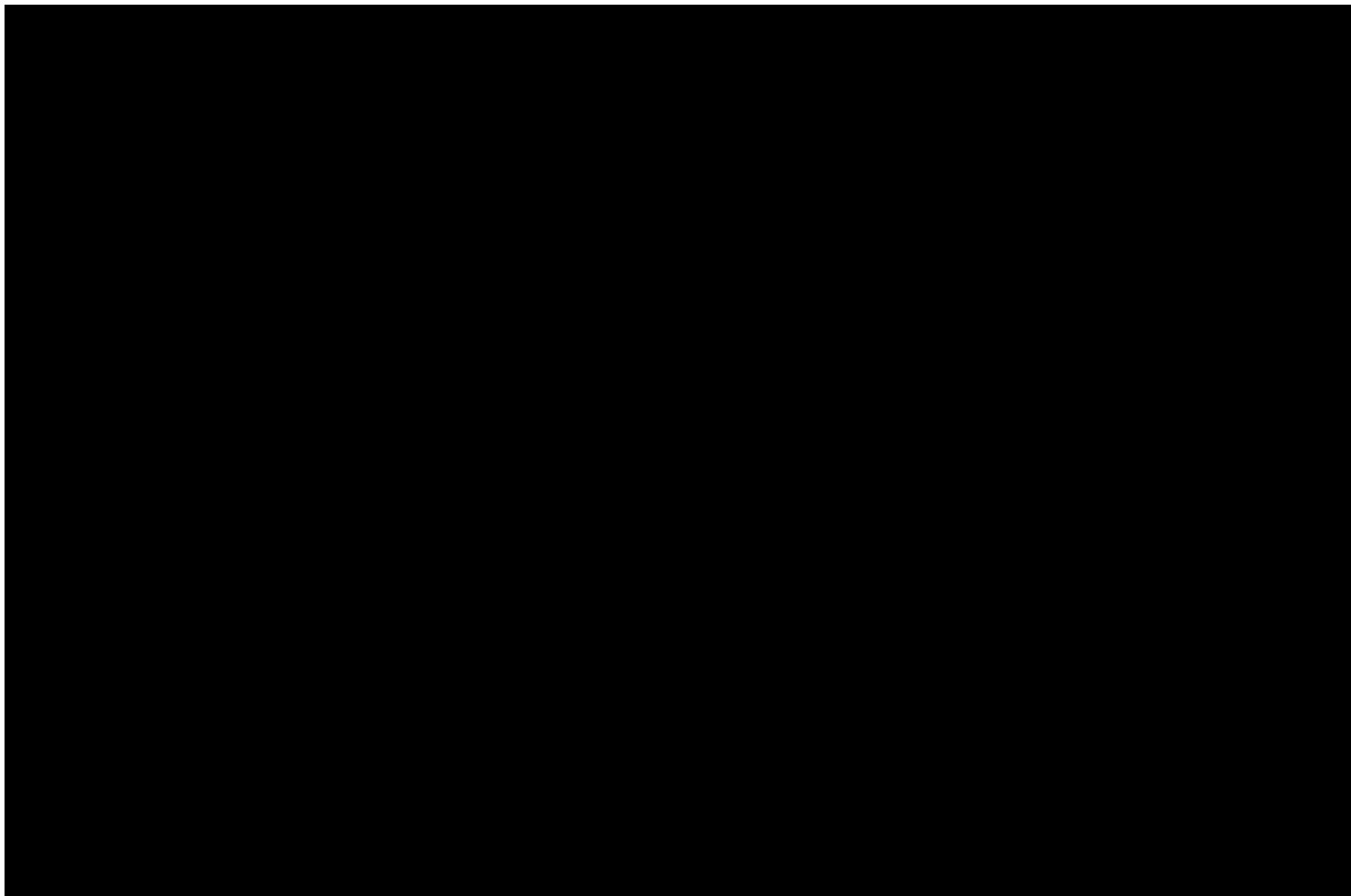
Authored By: Sonya Diaz	<u>Blanchard Refining Company LLC</u> LOSS OF STG804 EMERGENCY OPERATING PROCEDURE	Doc. No.: EOP-0501-4002	
		Rev. No.: 0	Page 3 of 5
Doc Custodian: Area 6 Process Specialist			
Approved By: Jack Skufca			
Date Approved: 07/15/2021			
	Next Review Date: 07/15/2026	Galveston Bay Refinery	
		Effective Date: 07/15/2021	



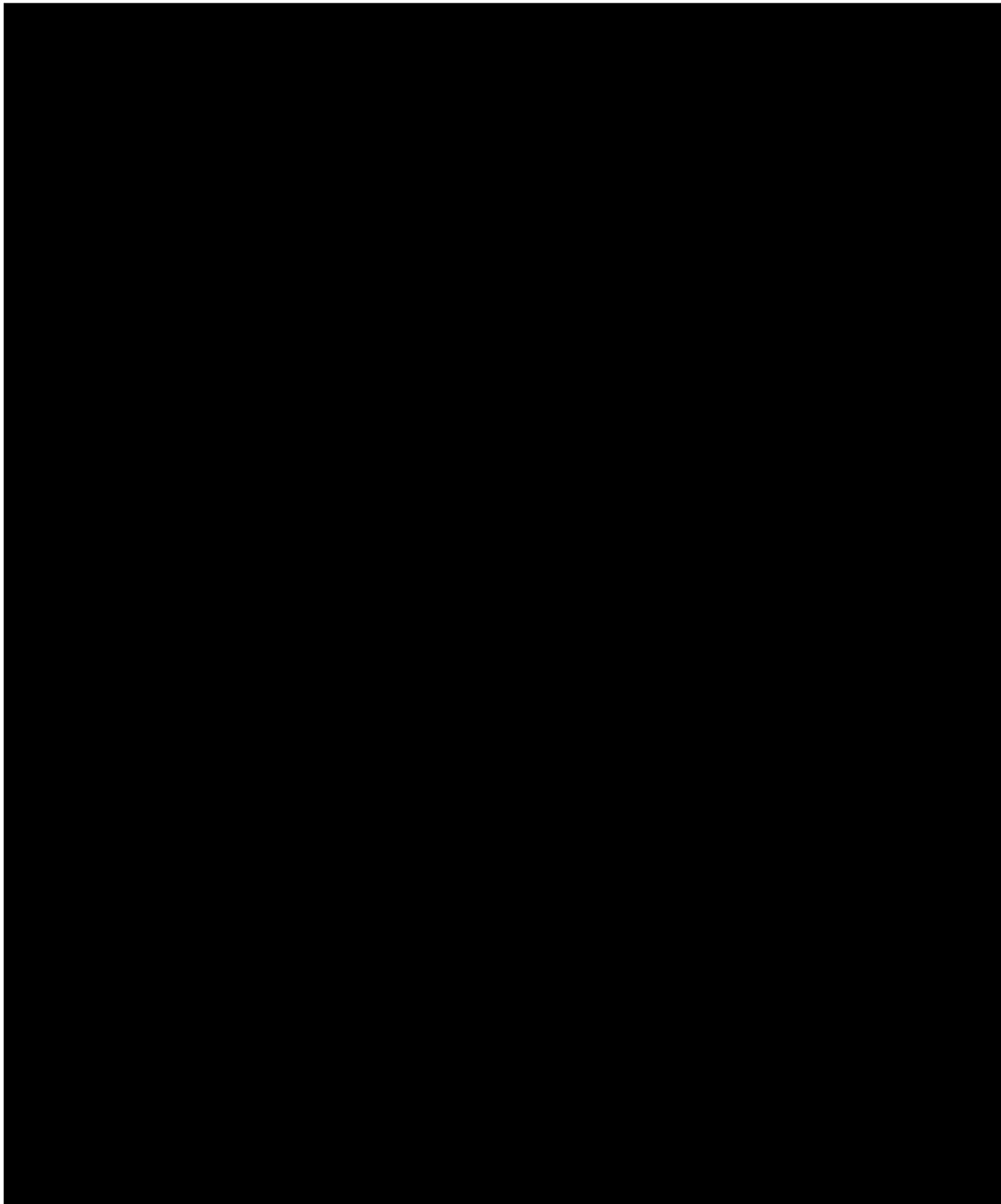
Authored By: Sonya Diaz	<u>Blanchard Refining Company LLC</u> LOSS OF STG804 EMERGENCY OPERATING PROCEDURE	Doc. No.: EOP-0501-4002		
		Rev. No.: 0	Page 4 of 5	
Galveston Bay Refinery				
Doc Custodian: Area 6 Process Specialist				
Approved By: Jack Skufca				
Date Approved: 07/15/2021	Next Review Date: 07/15/2026	Effective Date: 07/15/2021		



Authored By: Sonya Diaz	<u>Blanchard Refining Company LLC</u> LOSS OF STG804 EMERGENCY OPERATING PROCEDURE	Doc. No.: EOP-0501-4002	
Doc Custodian: Area 6 Process Specialist		Rev. No.: 0	Page 5 of 5
Approved By: Jack Skufca		Galveston Bay Refinery	
Date Approved: 07/15/2021		Effective Date: 07/15/2021	



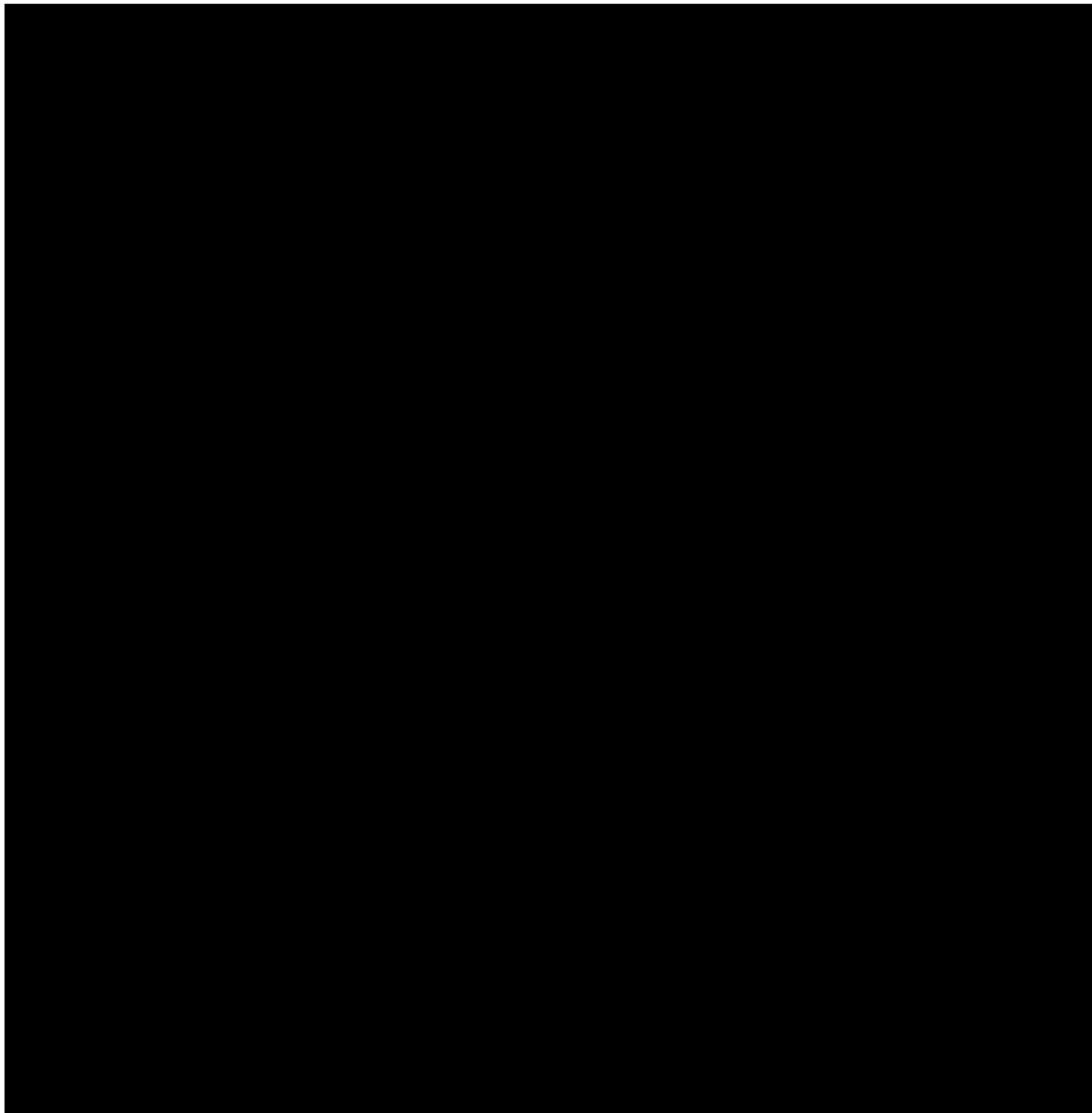
Authored By: Sonya Diaz	<u>Blanchard Refining Company LLC</u>	Doc. No.: EOP-0501-0003 Page 17 of 421	
		Rev. No.: 0	Page 1 of 6
Doc Custodian: Area 6 Process Specialist	LOSS OF GAS TURBINE EMERGENCY OPERATING PROCEDURE	Galveston Bay Refinery	
Approved By: Jack Skufca			
Date Approved: 07/15/2021	Next Review Date: 07/15/2026	Effective Date: 07/15/2021	



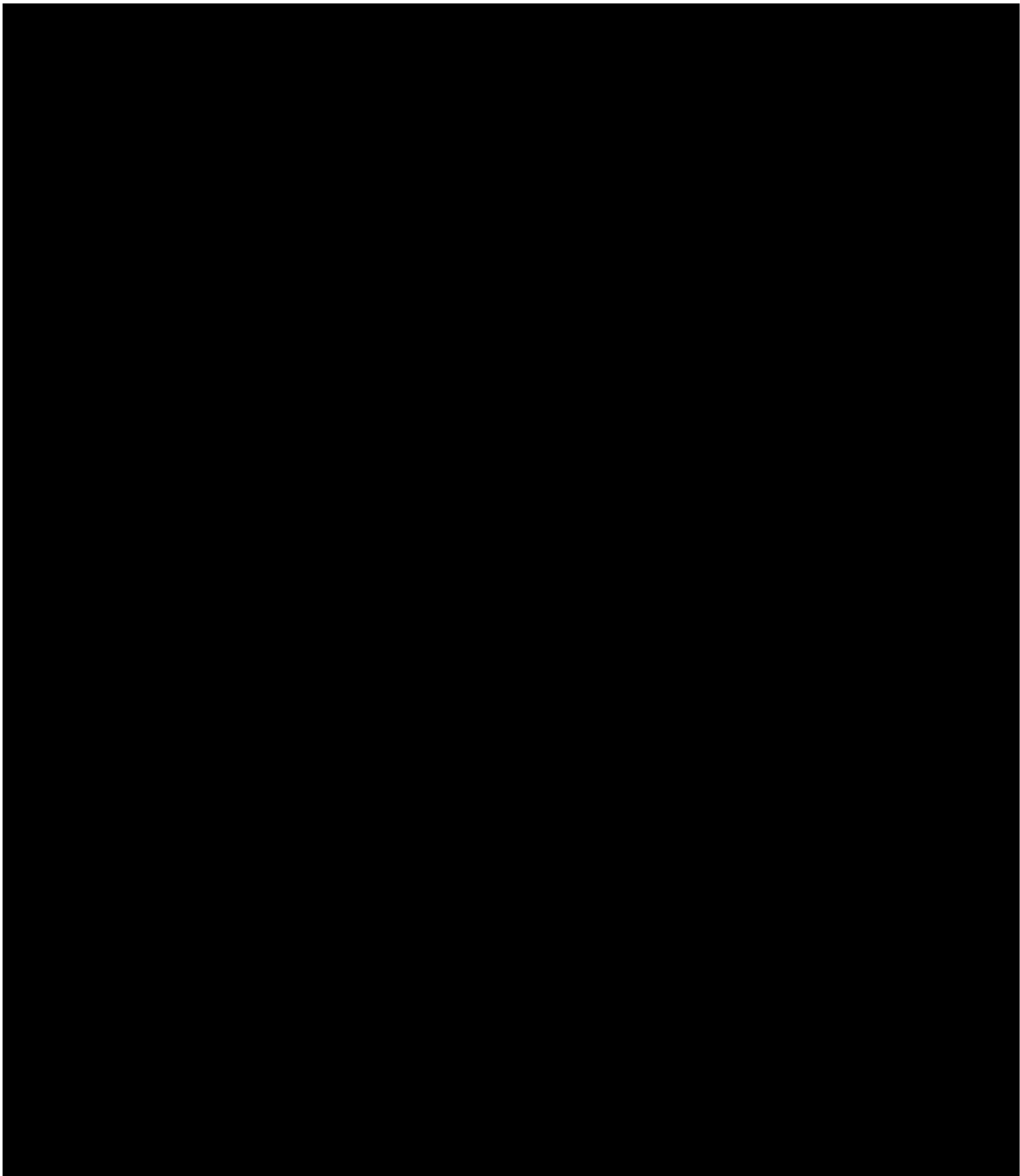
Authored By: Sonya Diaz	<u>Blanchard Refining Company LLC</u> LOSS OF GAS TURBINE EMERGENCY OPERATING PROCEDURE	Doc. No.: EOP-0501-4003	
Doc Custodian: Area 6 Process Specialist		Rev. No.: 0	Page 2 of 6
Approved By: Jack Skufca		Galveston Bay Refinery	
Date Approved: 07/15/2021		Effective Date: 07/15/2021	
Next Review Date: 07/15/2026			

1 PURPOSE

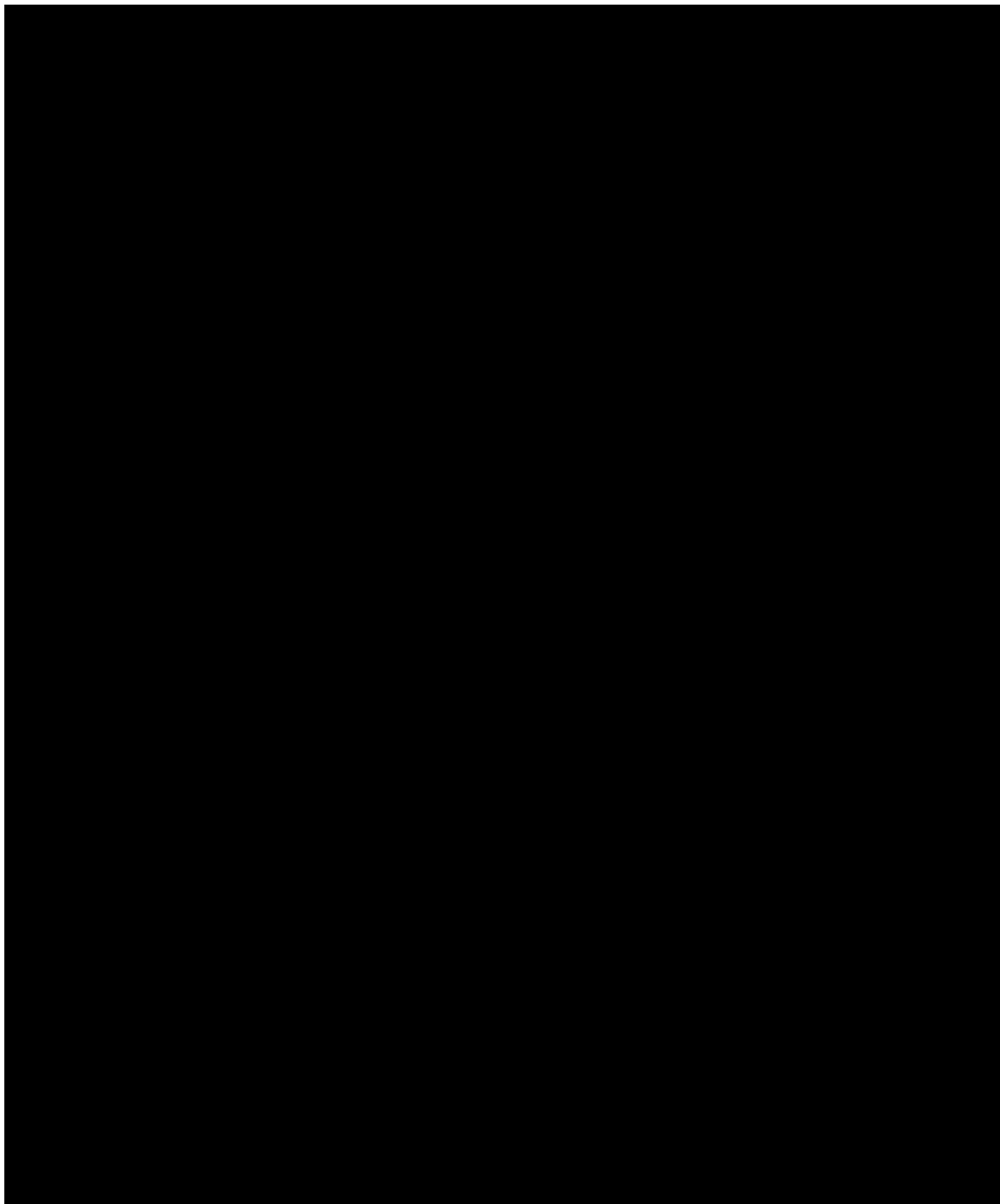
- 1.1 This Procedure provides detailed instructions for GP2 Unit personnel to respond to the loss of a Gas Turbine.



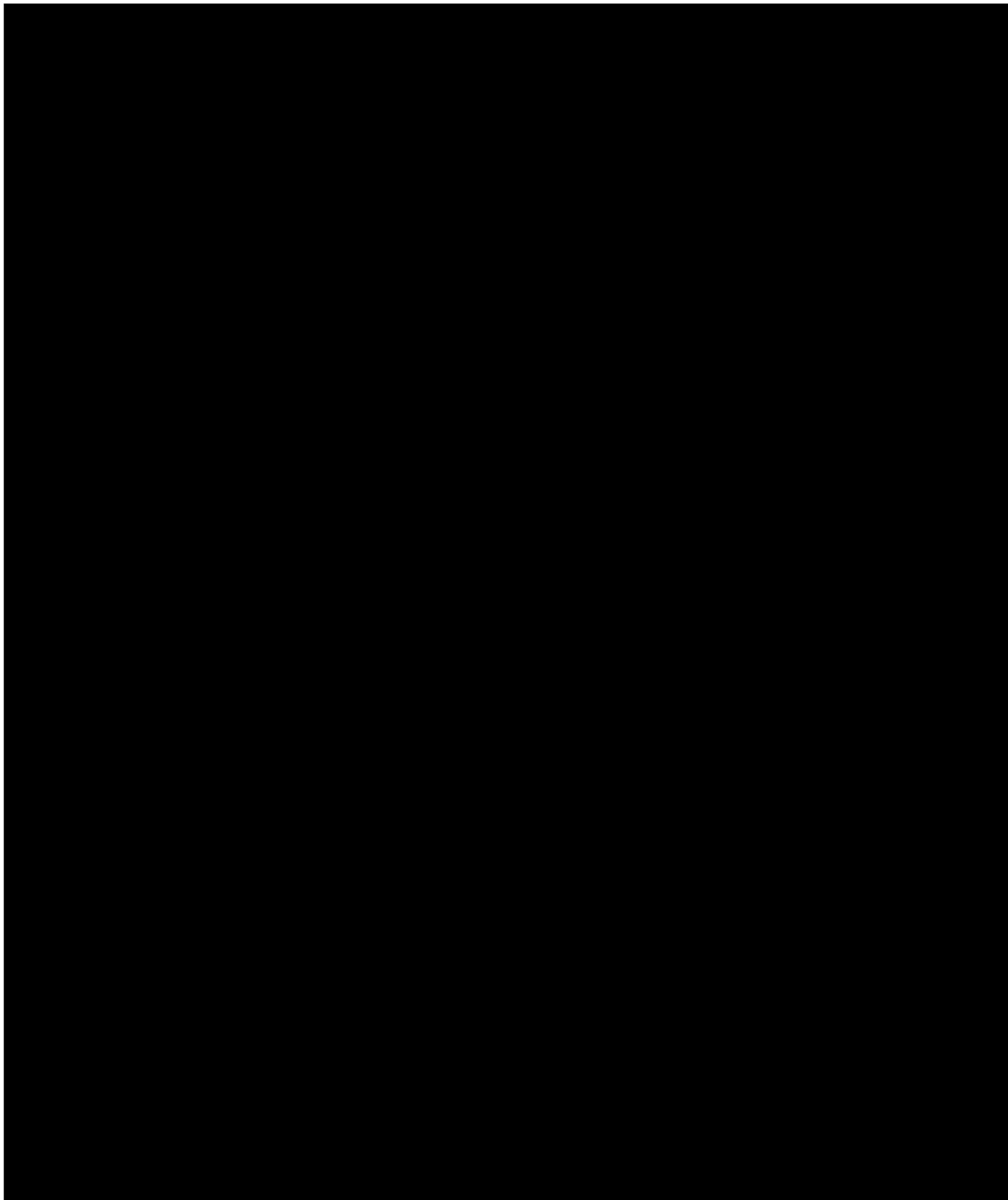
Authored By: Sonya Diaz	<u>Blanchard Refining Company LLC</u> LOSS OF GAS TURBINE EMERGENCY OPERATING PROCEDURE	Doc. No.: EOP-0501-4003	
Doc Custodian: Area 6 Process Specialist		Rev. No.: 0	Page 3 of 6
Approved By: Jack Skufca		Galveston Bay Refinery	
Date Approved: 07/15/2021		Effective Date: 07/15/2021	
Next Review Date: 07/15/2026			



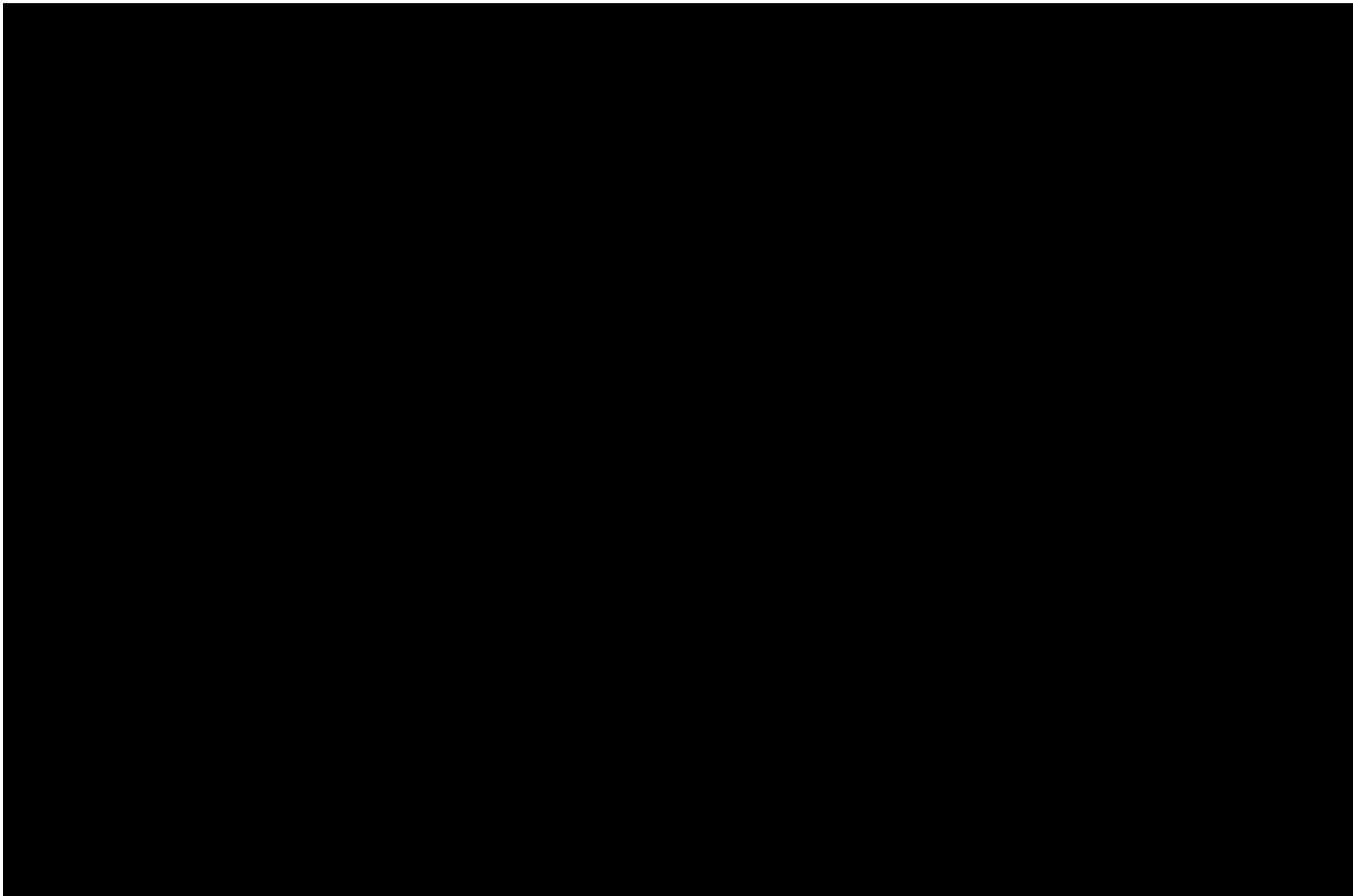
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Doc Custodian: Area 6 Process Specialist		Rev. No.: 0	Page 4 of 6
Approved By: Jack Skufca		Galveston Bay Refinery	
Date Approved: 07/15/2021		Effective Date: 07/15/2021	
		Next Review Date: 07/15/2026	



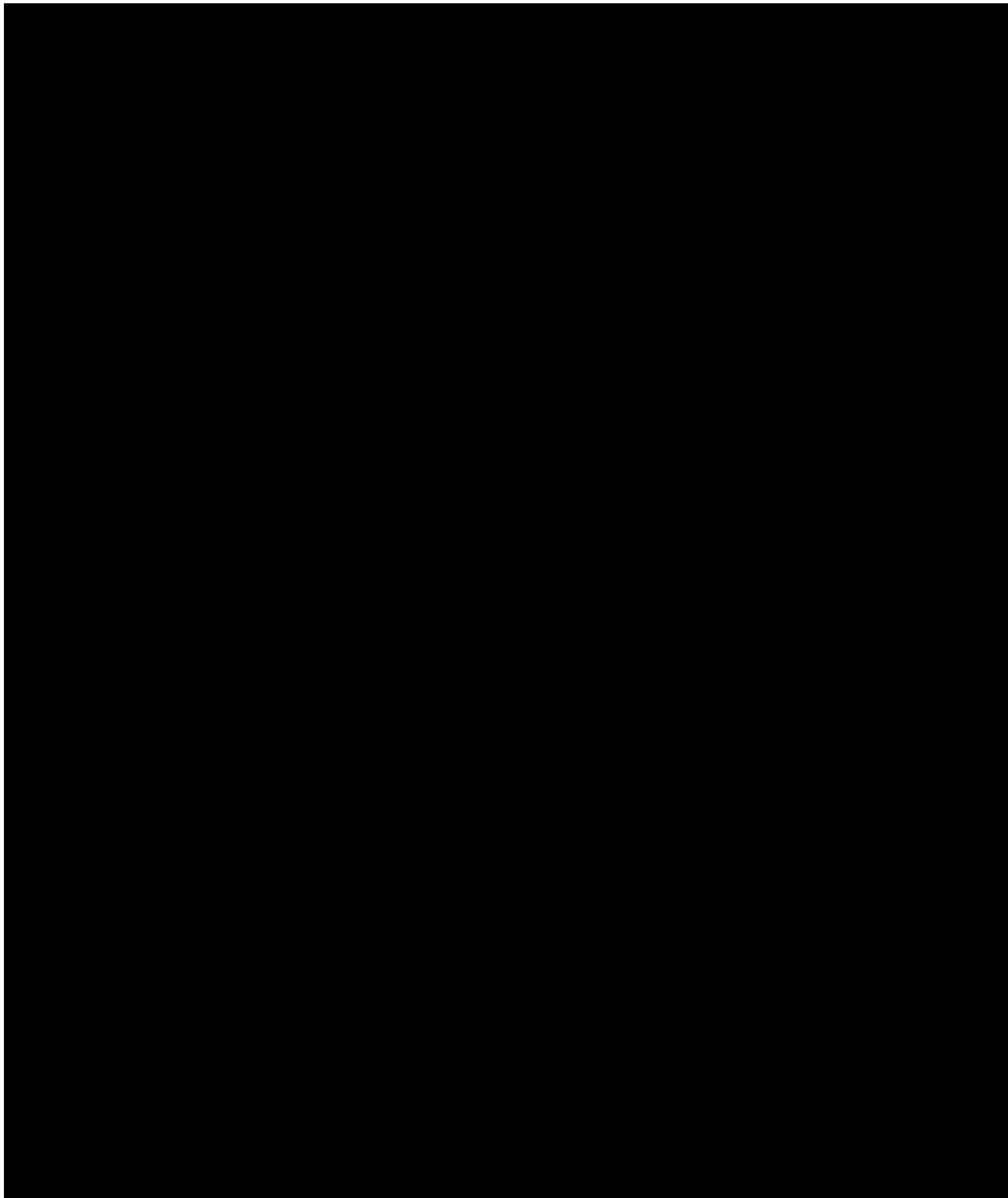
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Doc Custodian: Area 6 Process Specialist		Rev. No.: 0	Page 5 of 6
Approved By: Jack Skufca		Galveston Bay Refinery	
Date Approved: 07/15/2021		Effective Date: 07/15/2021	
		Next Review Date: 07/15/2026	



Authored By: Sonya Diaz	<u>Blanchard Refining Company LLC</u> LOSS OF GAS TURBINE EMERGENCY OPERATING PROCEDURE	Doc. No.: EOP-0501-4003	
		Rev. No.: 0	Page 6 of 6
Galveston Bay Refinery			
Doc Custodian: Area 6 Process Specialist			
Approved By: Jack Skufca			
Date Approved: 07/15/2021	Next Review Date: 07/15/2026	Effective Date: 07/15/2021	



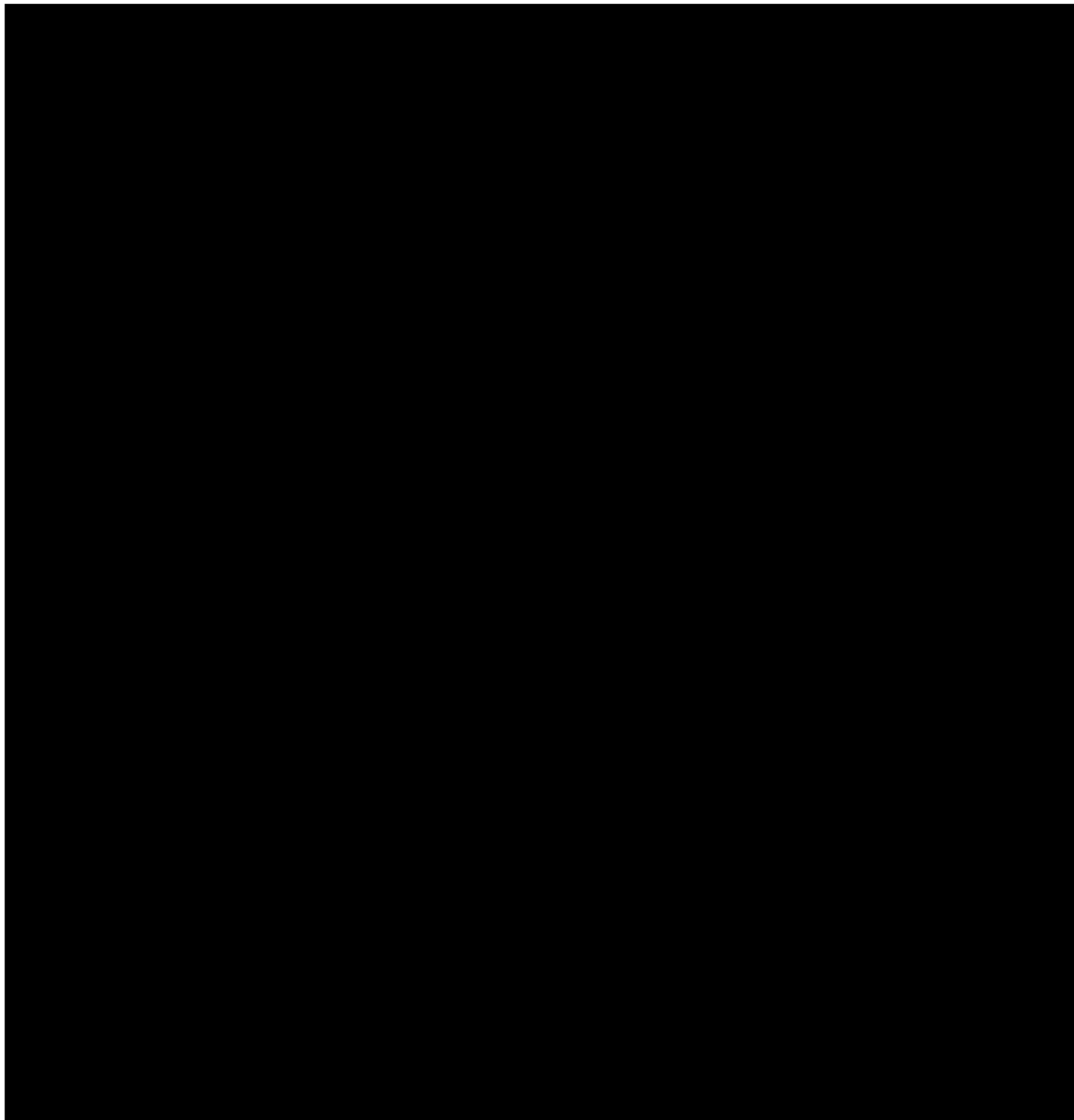
Authored By: Sonya Diaz	<u>Blanchard Refining Company LLC</u> 7FA RUNBACK TO FSNL EMERGENCY OPERATING PROCEDURE	Doc. No.: EOP-0501-00043 of 421	
		Rev. No.: 0	Page 1 of 8
Doc Custodian: Area 6 SHGP Process Specialist			
Approved By: Scott Evans			
Date Approved: 4/10/2019			
	Next Review Date: 4/10/2024	Galveston Bay Refinery	
		Effective Date: 4/10/2019	



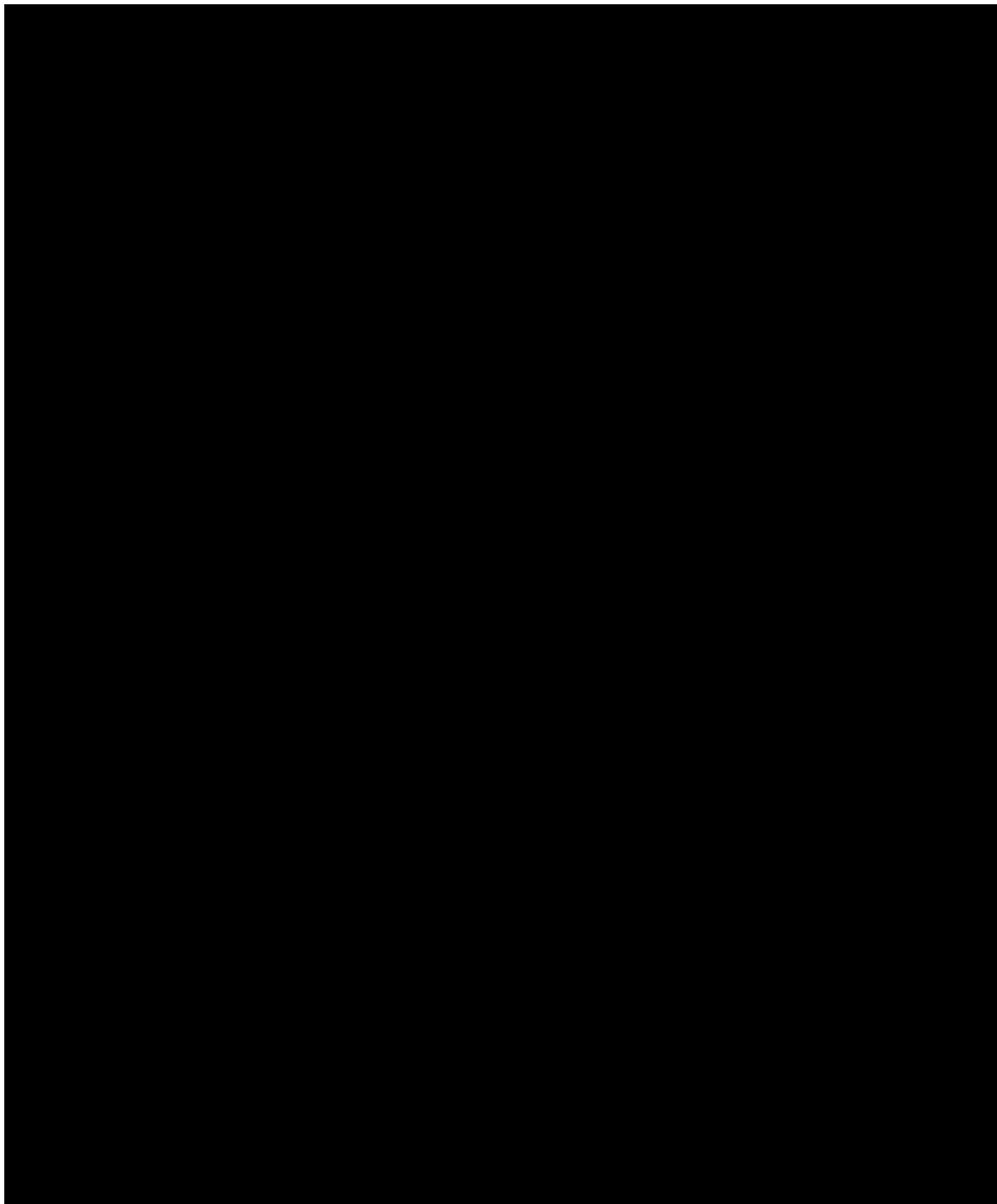
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Galveston Bay Refinery			
Doc Custodian: Area 6 SHGP Process Specialist			
Approved By: Scott Evans			
Date Approved: 4/10/2019	Next Review Date: 4/10/2024	Effective Date: 4/10/2019	

1 PURPOSE

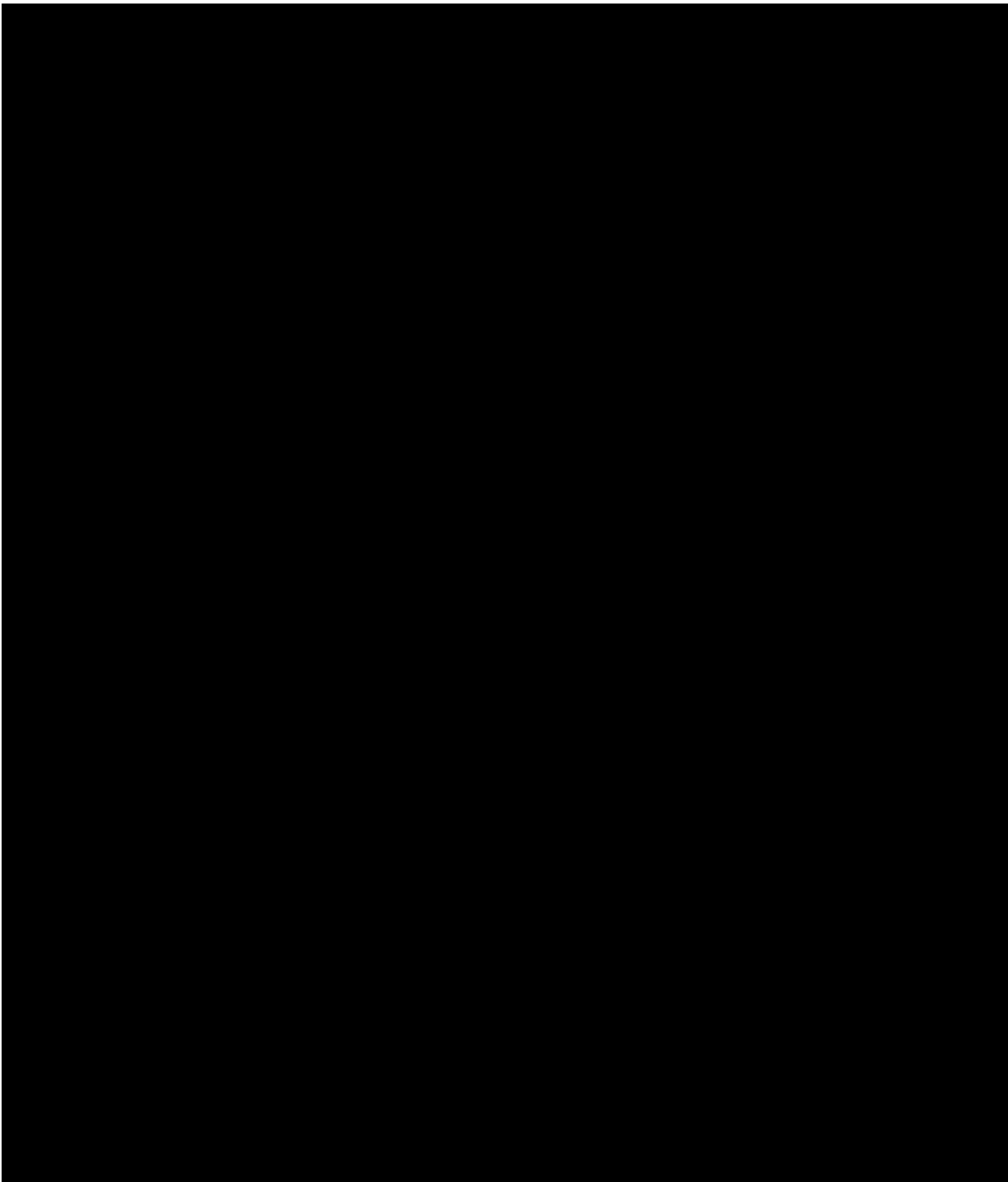
- 1.1 This Procedure provides detailed instructions for GP2 Unit personnel to respond to a Gas Turbine Generator runback to FSNL (full speed no load).



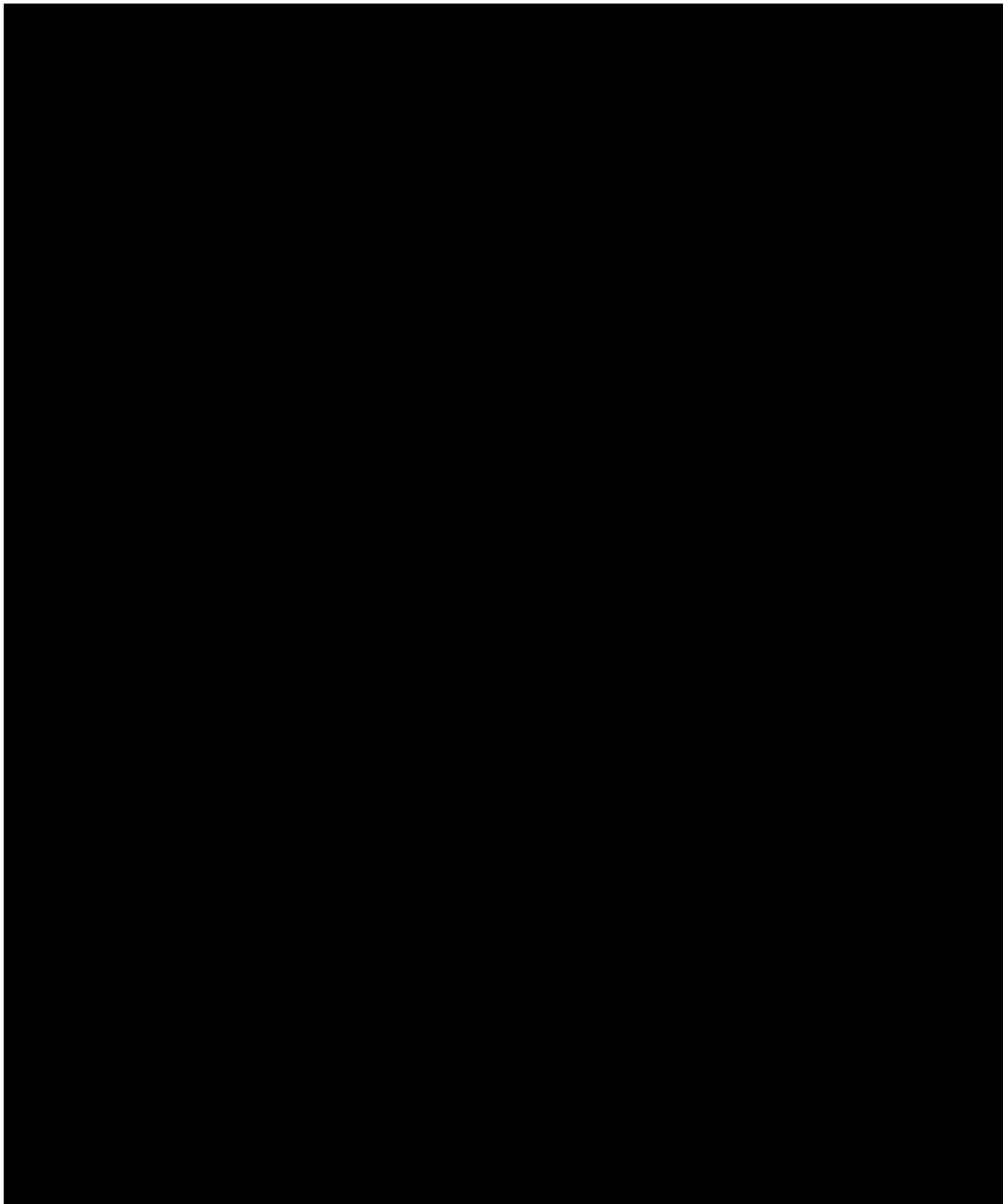
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Doc Custodian: Area 6 SHGP Process Specialist		Rev. No.: 0	Page 3 of 8
Approved By: Scott Evans		Galveston Bay Refinery	
Date Approved: 4/10/2019		Effective Date: 4/10/2019	
Next Review Date: 4/10/2024			



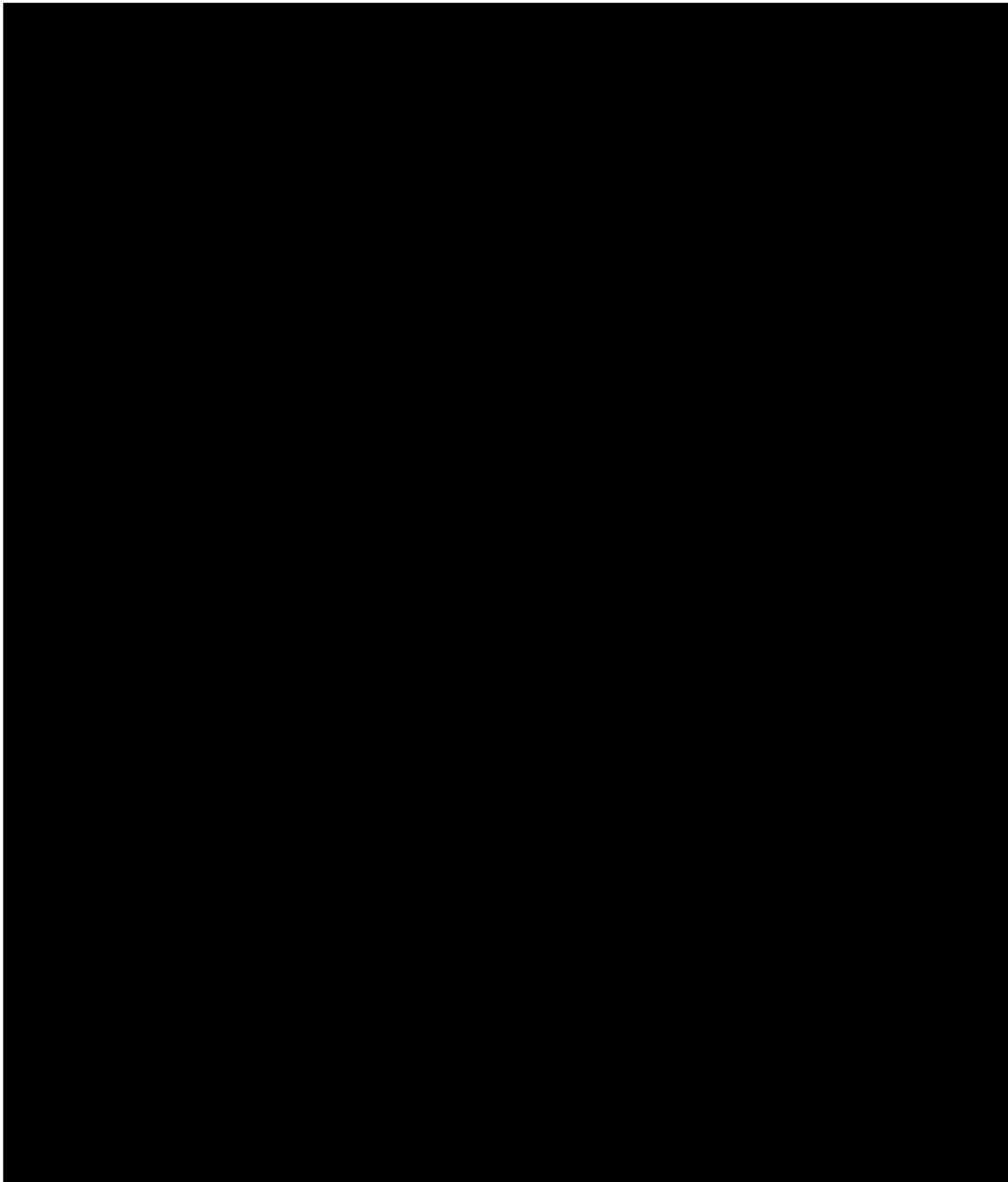
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		Rev. No.: 0	Page 4 of 8
Doc Custodian: Area 6 SHGP Process Specialist			
Approved By: Scott Evans			
Date Approved: 4/10/2019			
	Next Review Date: 4/10/2024	Galveston Bay Refinery	
		Effective Date: 4/10/2019	



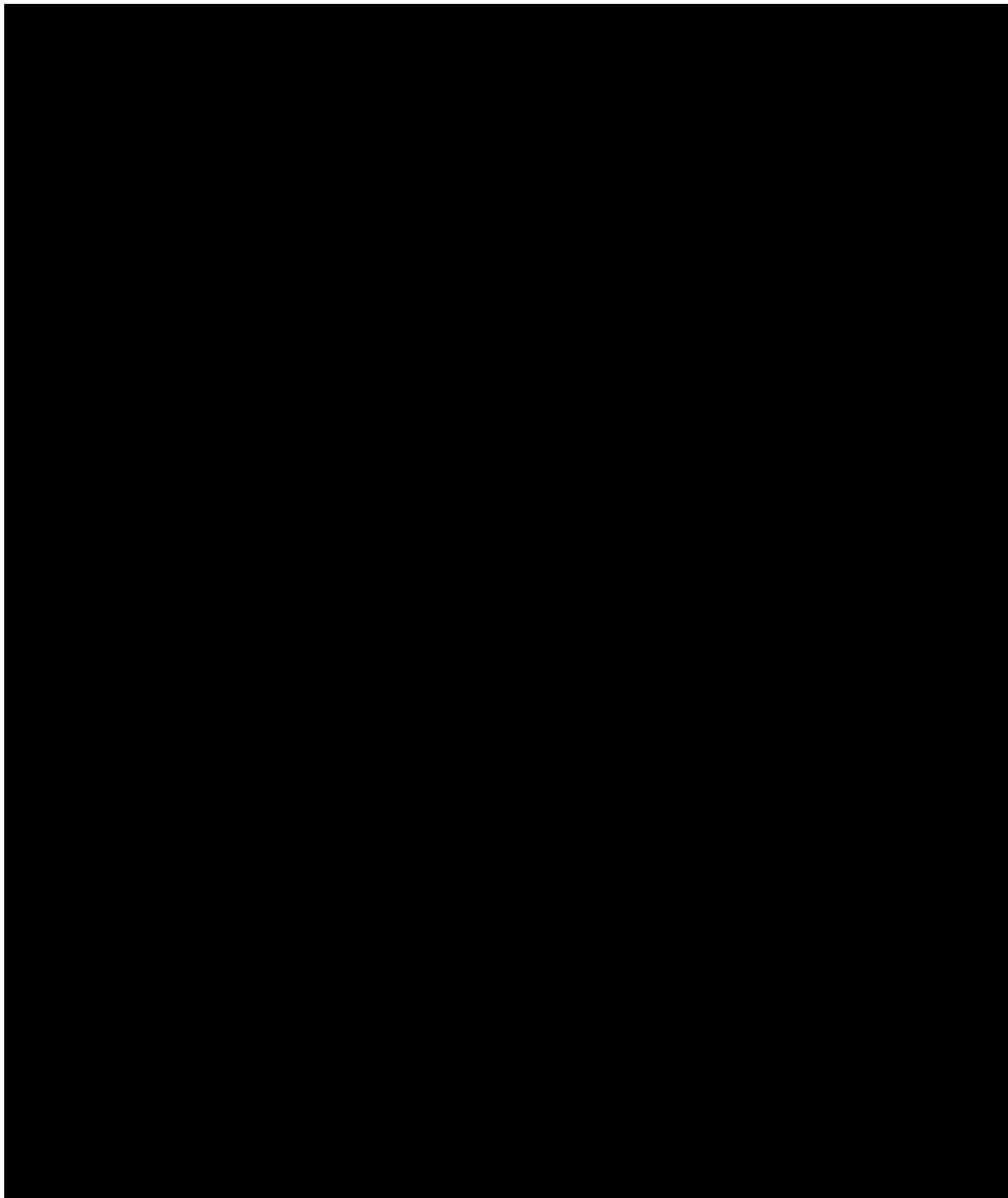
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		Rev. No.: 0	Page 5 of 8
Galveston Bay Refinery			
Doc Custodian: Area 6 SHGP Process Specialist			
Approved By: Scott Evans			
Date Approved: 4/10/2019	Next Review Date: 4/10/2024	Effective Date: 4/10/2019	



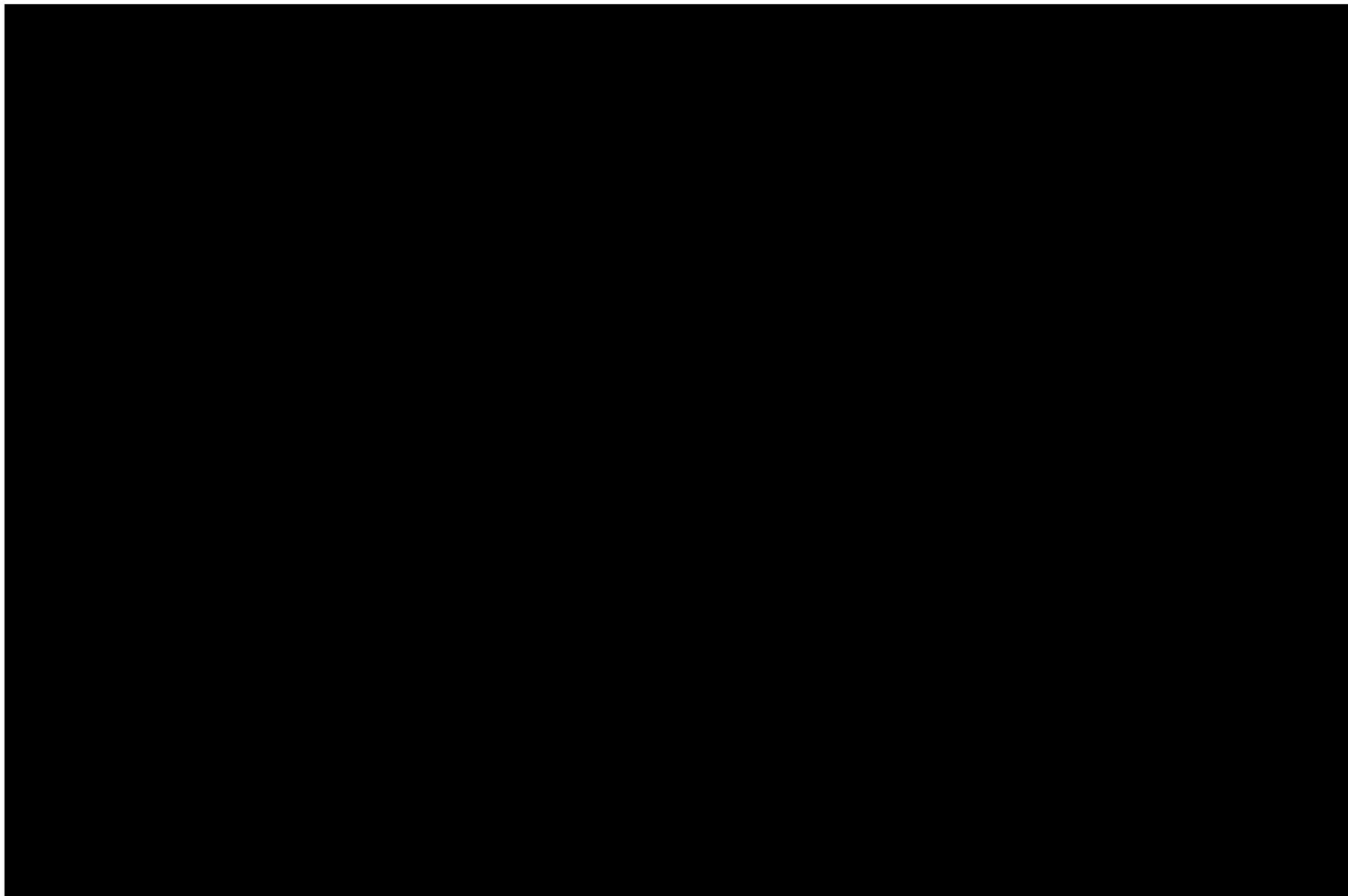
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		Rev. No.: 0	Page 6 of 8
Doc Custodian: Area 6 SHGP Process Specialist			
Approved By: Scott Evans			
Date Approved: 4/10/2019			
	Next Review Date: 4/10/2024	Galveston Bay Refinery	
		Effective Date: 4/10/2019	



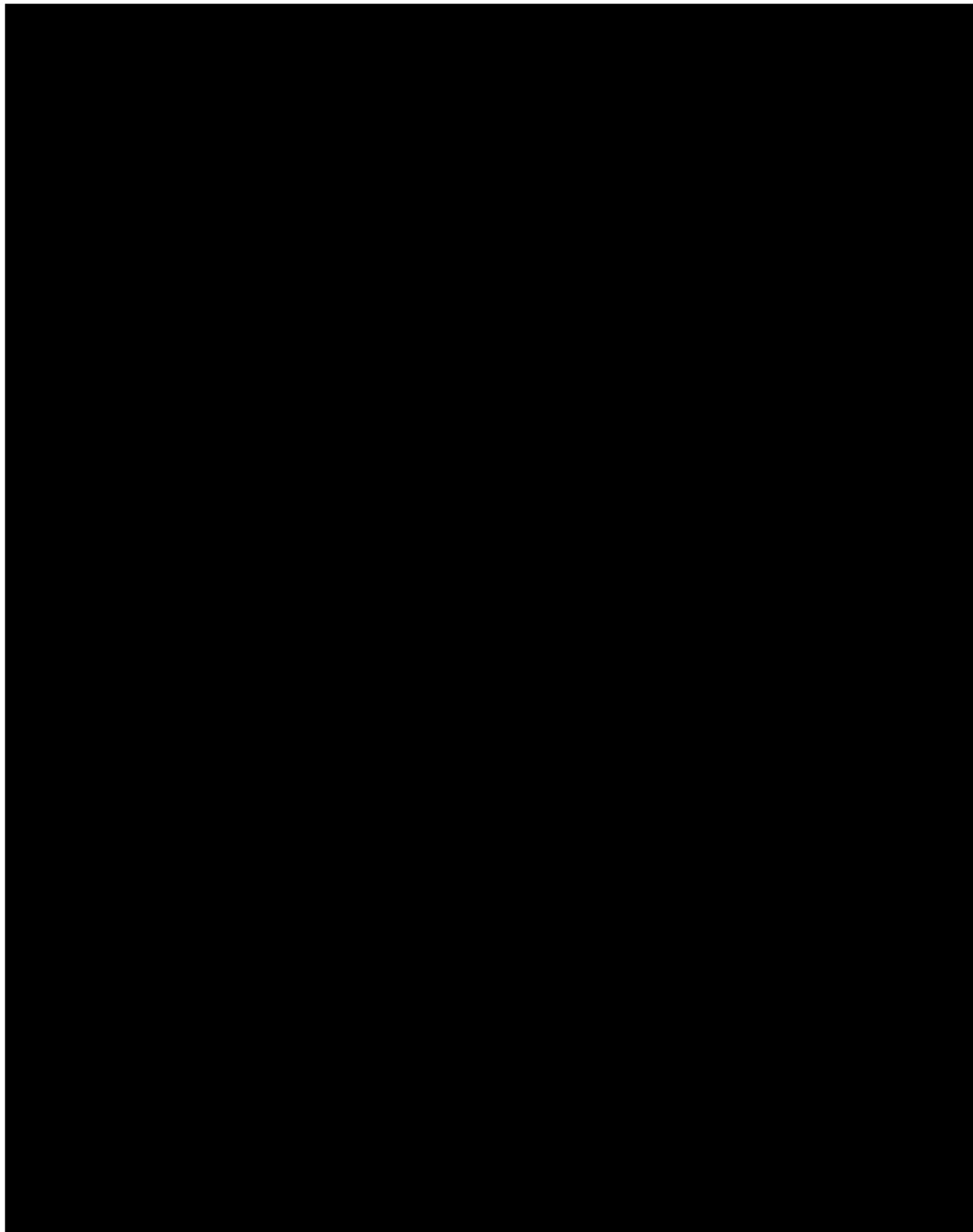
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		Rev. No.: 0	Page 7 of 8
Doc Custodian: Area 6 SHGP Process Specialist			
Approved By: Scott Evans			
Date Approved: 4/10/2019			
	Next Review Date: 4/10/2024	Galveston Bay Refinery	
		Effective Date: 4/10/2019	



Authored By: Sonya Diaz	<u>Blanchard Refining Company LLC</u> 7FA RUNBACK TO FSNL EMERGENCY OPERATING PROCEDURE	Doc. No.: EOP-0501-4004		
		Rev. No.: 0	Page 8 of 8	
Galveston Bay Refinery				
Doc Custodian: Area 6 SHGP Process Specialist				
Approved By: Scott Evans				
Date Approved: 4/10/2019	Next Review Date: 4/10/2024	Effective Date: 4/10/2019		



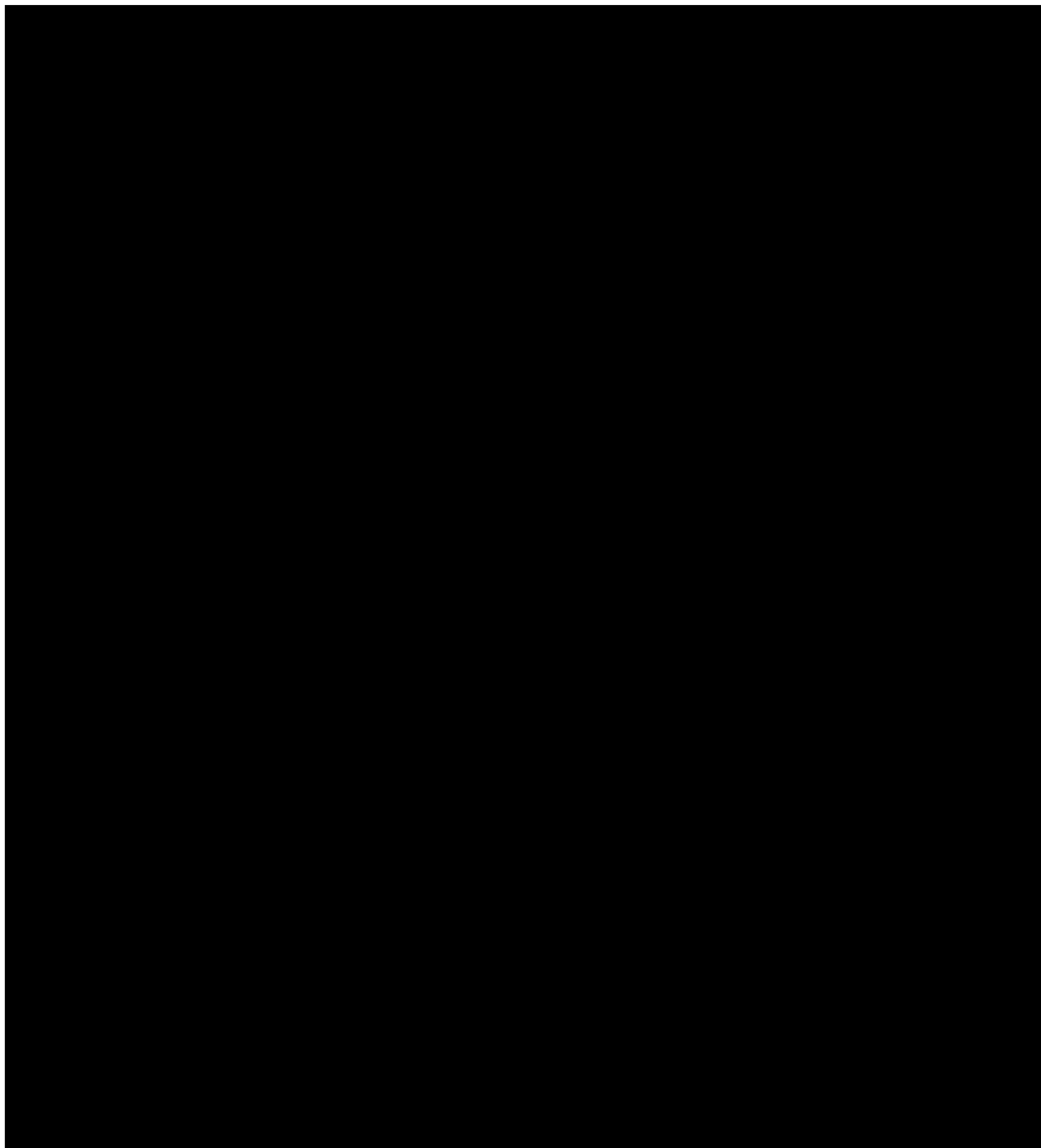
Authored By: Sonya Diaz Doc Custodian: Area 6 SHGP Process Specialist Approved By: Day Foreman Date Approved: 06/07/2019	<u>Blanchard Refining Company LLC</u> LOSS OF GAS TURBINE EMERGENCY SHUTDOWN PROCEDURE	Doc. No.: EOP-05021301 of 421	
		Rev. No.: 2	Page 1 of 5
		Galveston Bay Refinery	
		Effective Date: 06/07/2019	
Next Review Date: 06/07/2024			



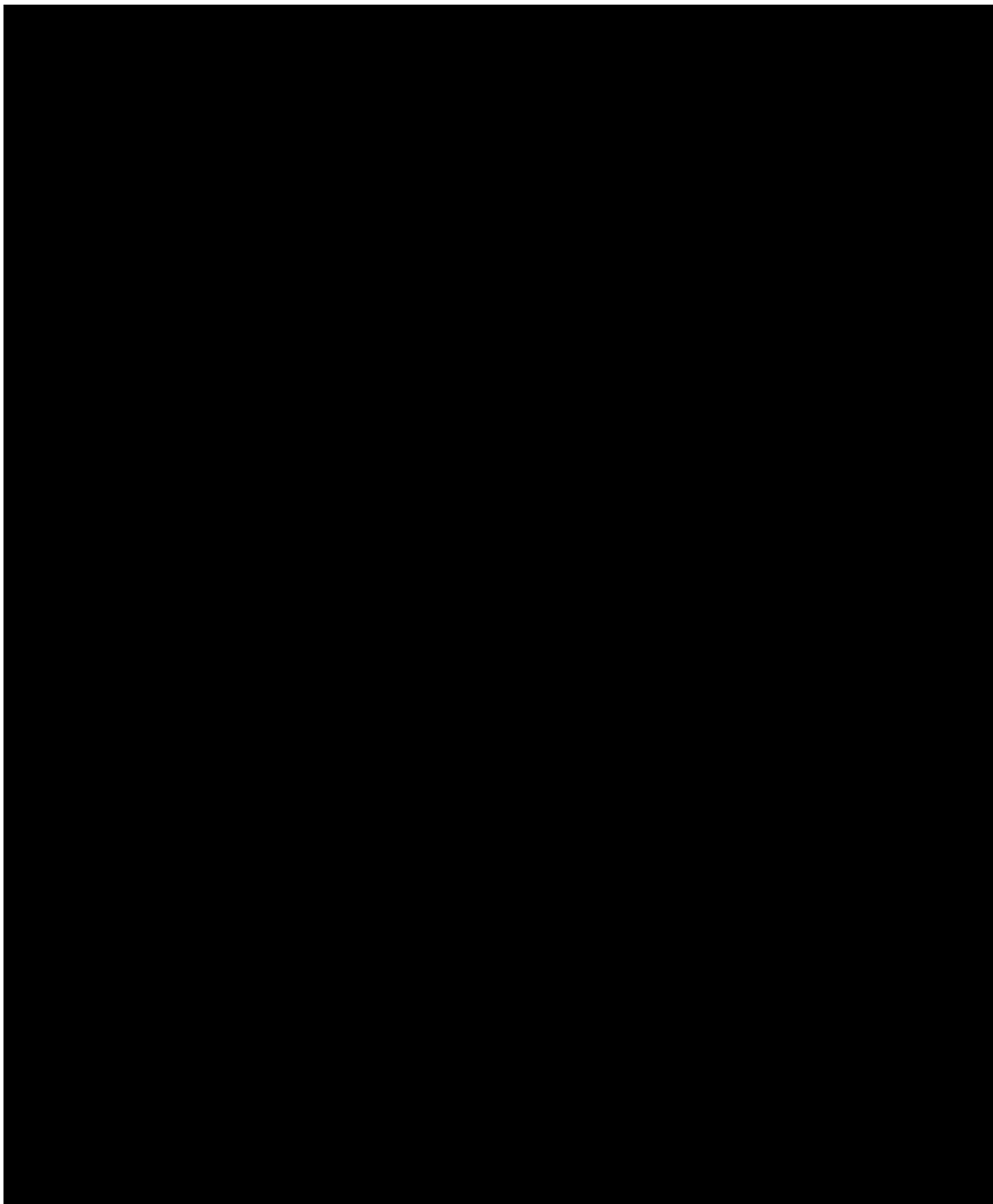
Authored By: Sonya Diaz	<u>Blanchard Refining Company LLC</u> LOSS OF GAS TURBINE EMERGENCY SHUTDOWN PROCEDURE	Doc. No.: EOP-0501301 of 421	
Doc Custodian: Area 6 SHGP Process Specialist		Rev. No.: 2	Page 2 of 5
Approved By: Day Foreman		Galveston Bay Refinery	
Date Approved: 06/07/2019		Effective Date: 06/07/2019	
Next Review Date: 06/07/2024			

1 PURPOSE

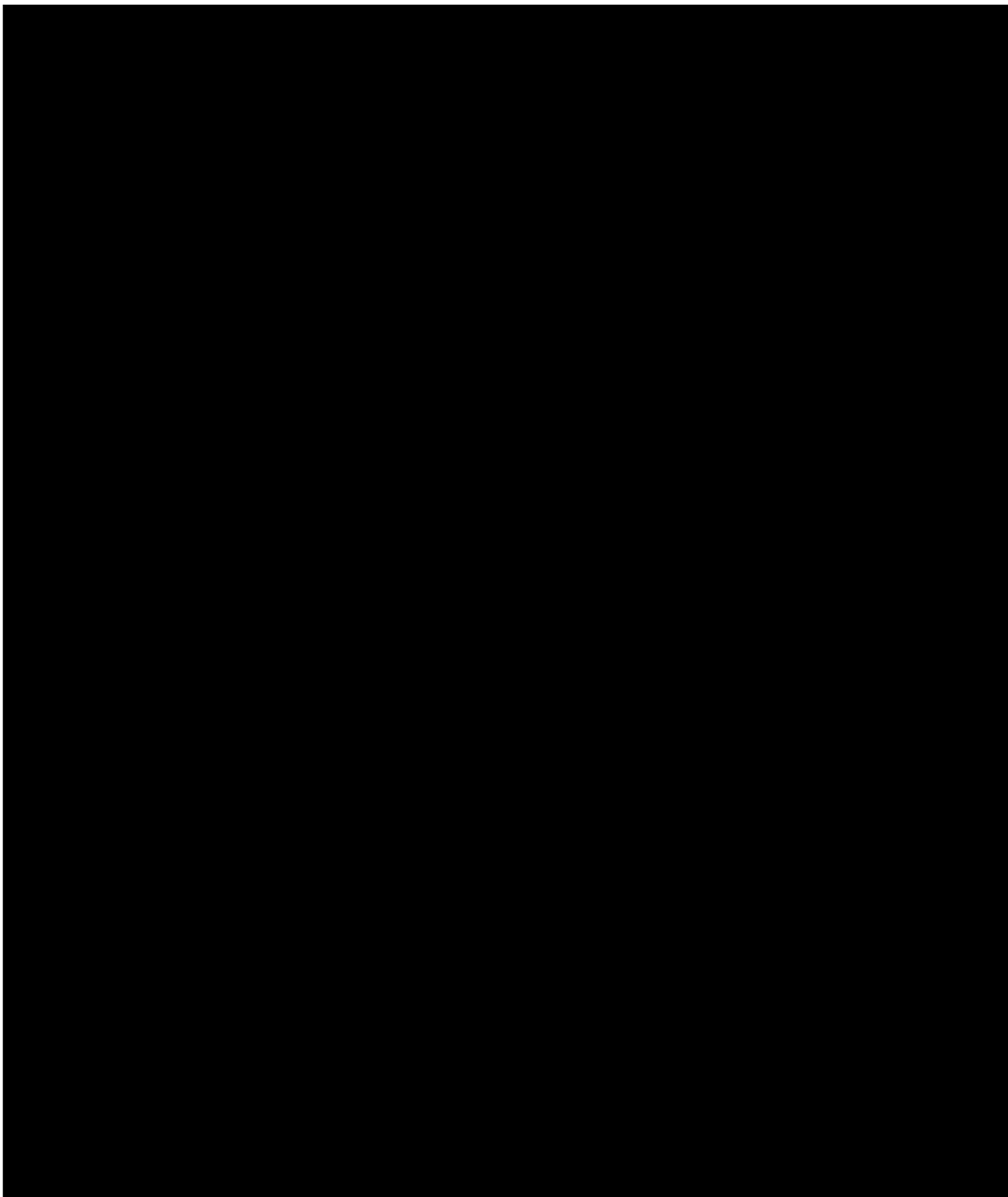
- 1.1 This Procedure provides emergency instructions for Power 4 personnel to respond to a loss of Gas Turbine.



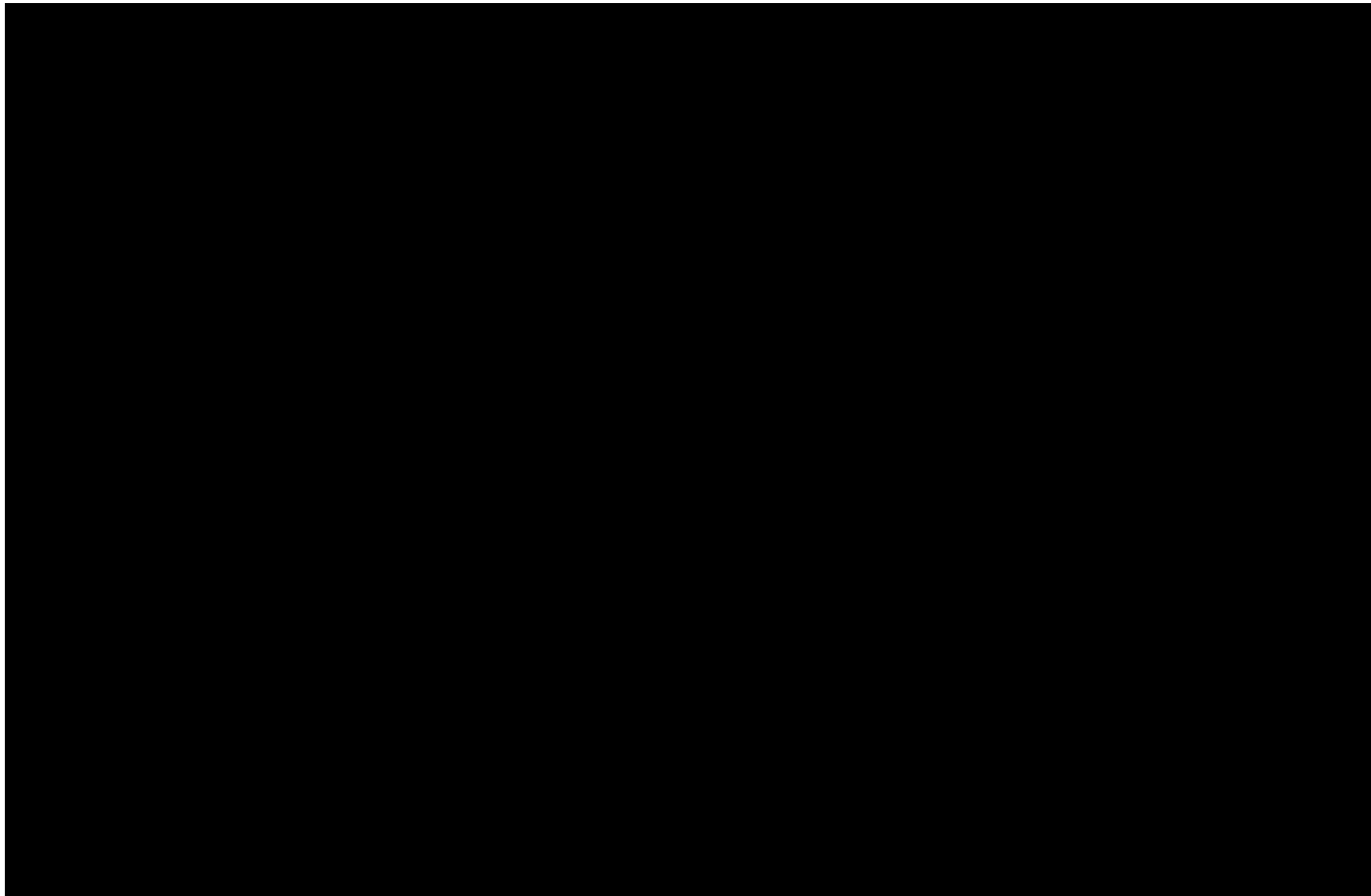
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		Rev. No.: 2	Page 3 of 5
		Galveston Bay Refinery	
		Effective Date: 06/07/2019	
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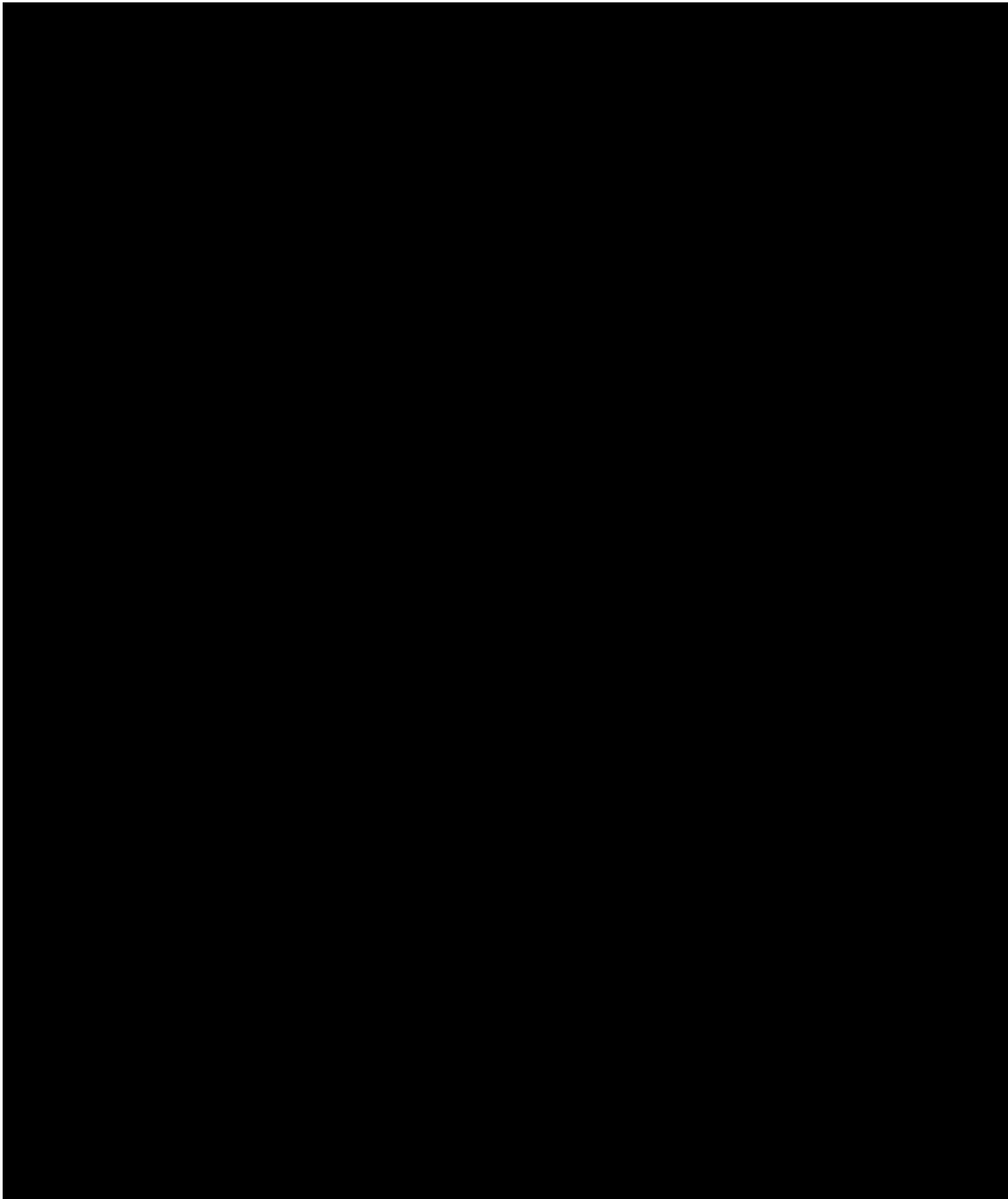
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		Galveston Bay Refinery	
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Authored By: Sonya Diaz	<u>Blanchard Refining Company LLC</u> LOSS OF GAS TURBINE EMERGENCY SHUTDOWN PROCEDURE	Doc. No.: EOP-0502-3001	
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Doc Custodian: Area 6 SHGP Process Specialist			
Approved By: Day Foreman			
Date Approved: 06/07/2019			
	Next Review Date: 06/07/2024	Galveston Bay Refinery	
		Effective Date: 06/07/2019	



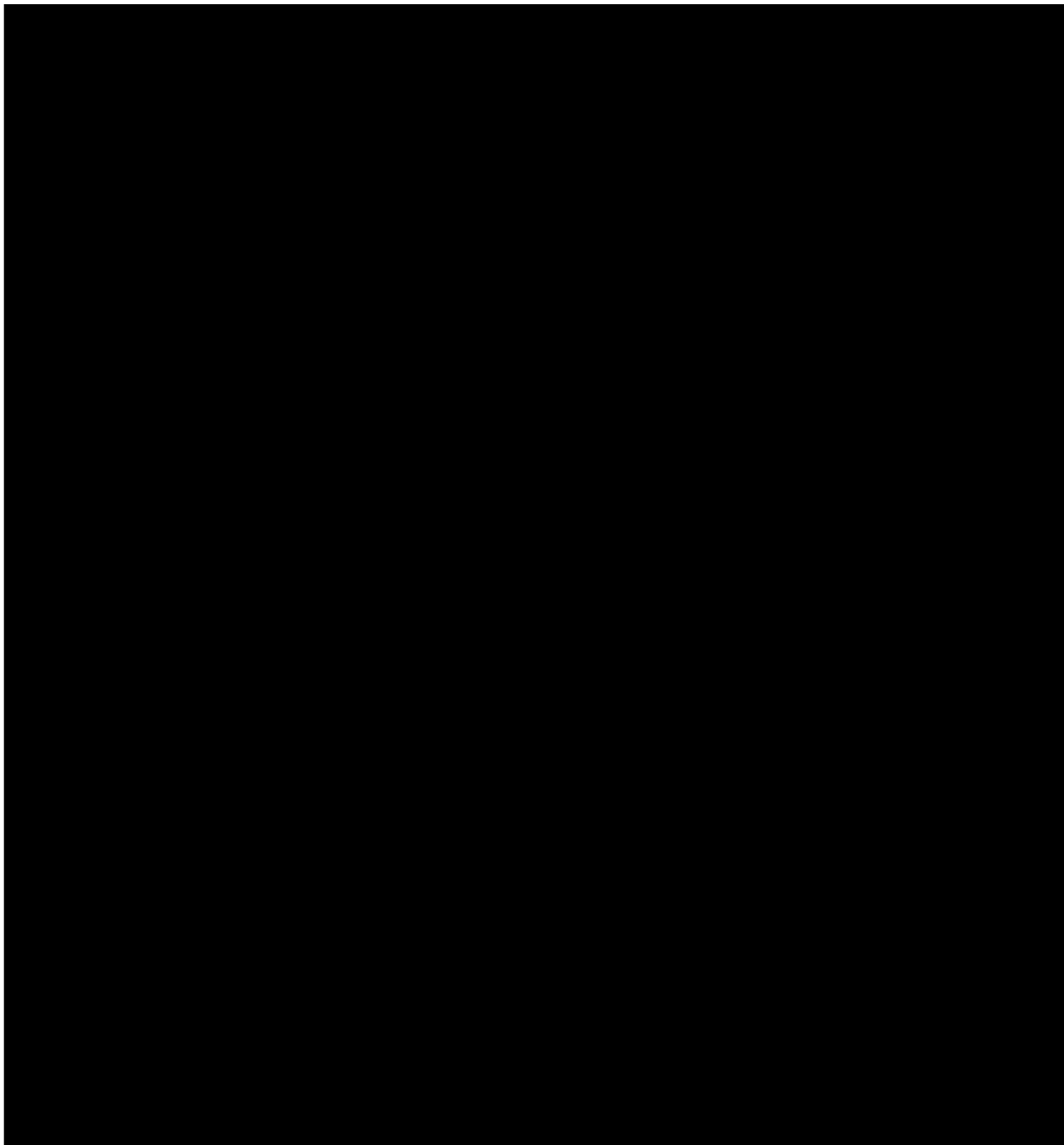
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		Galveston Bay Refinery	
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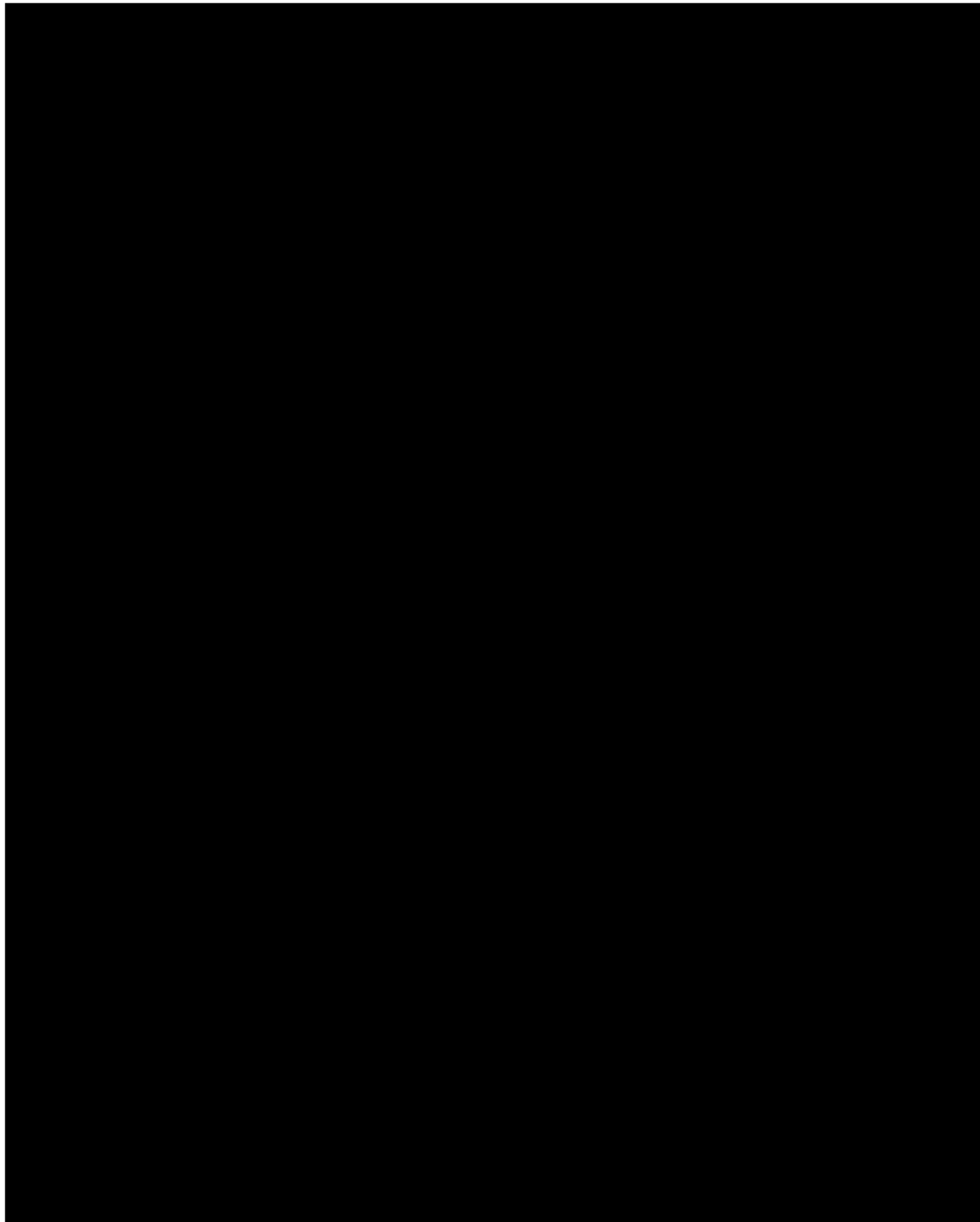
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Doc Custodian: Area 6 SHGP Process Specialist		Rev. No.: 2	Page 2 of 5
Approved By: Day Foreman		Galveston Bay Refinery	
Date Approved: 06/07/2019		Next Review Date: 06/07/2024	
		Effective Date: 06/07/2019	

1 PURPOSE

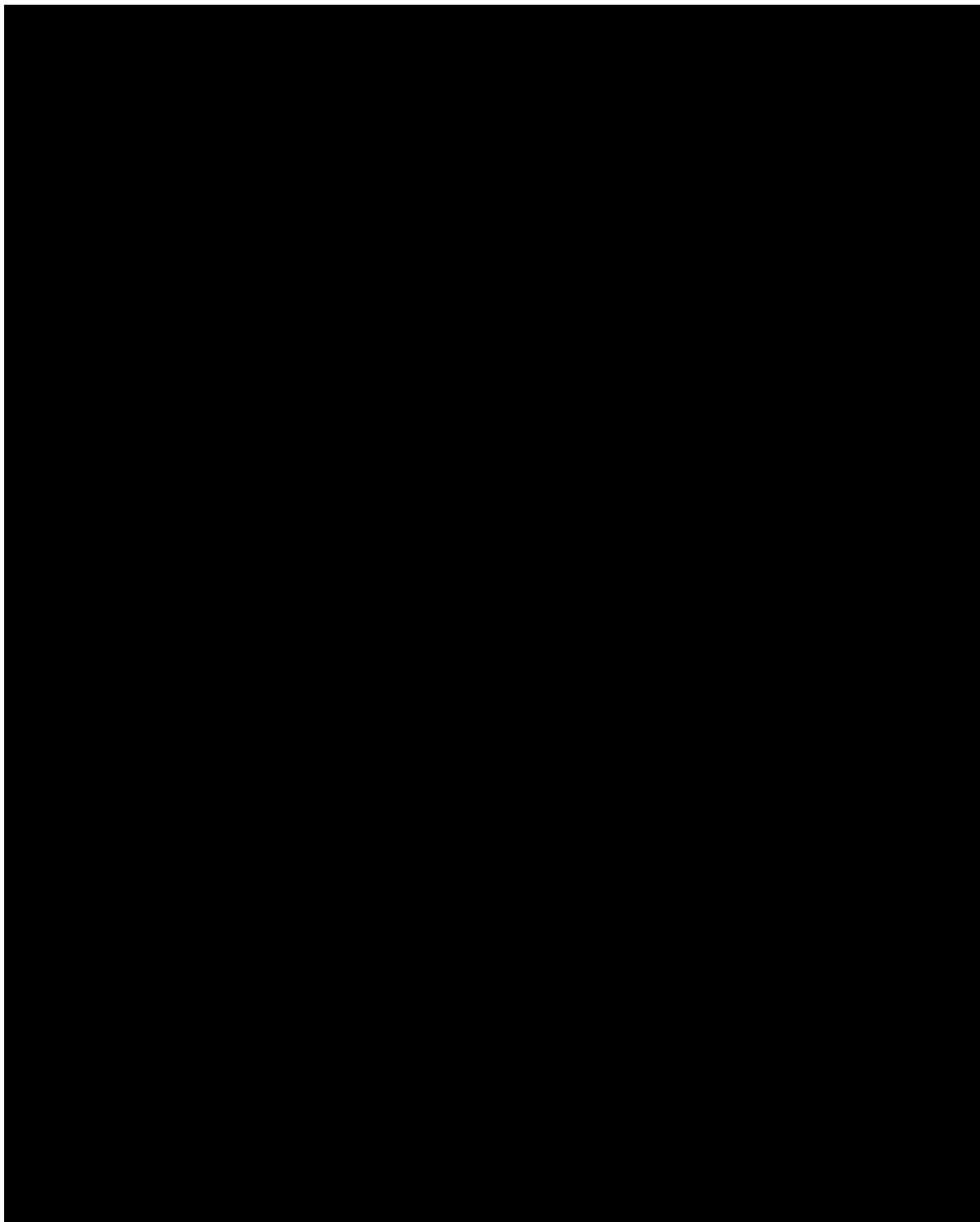
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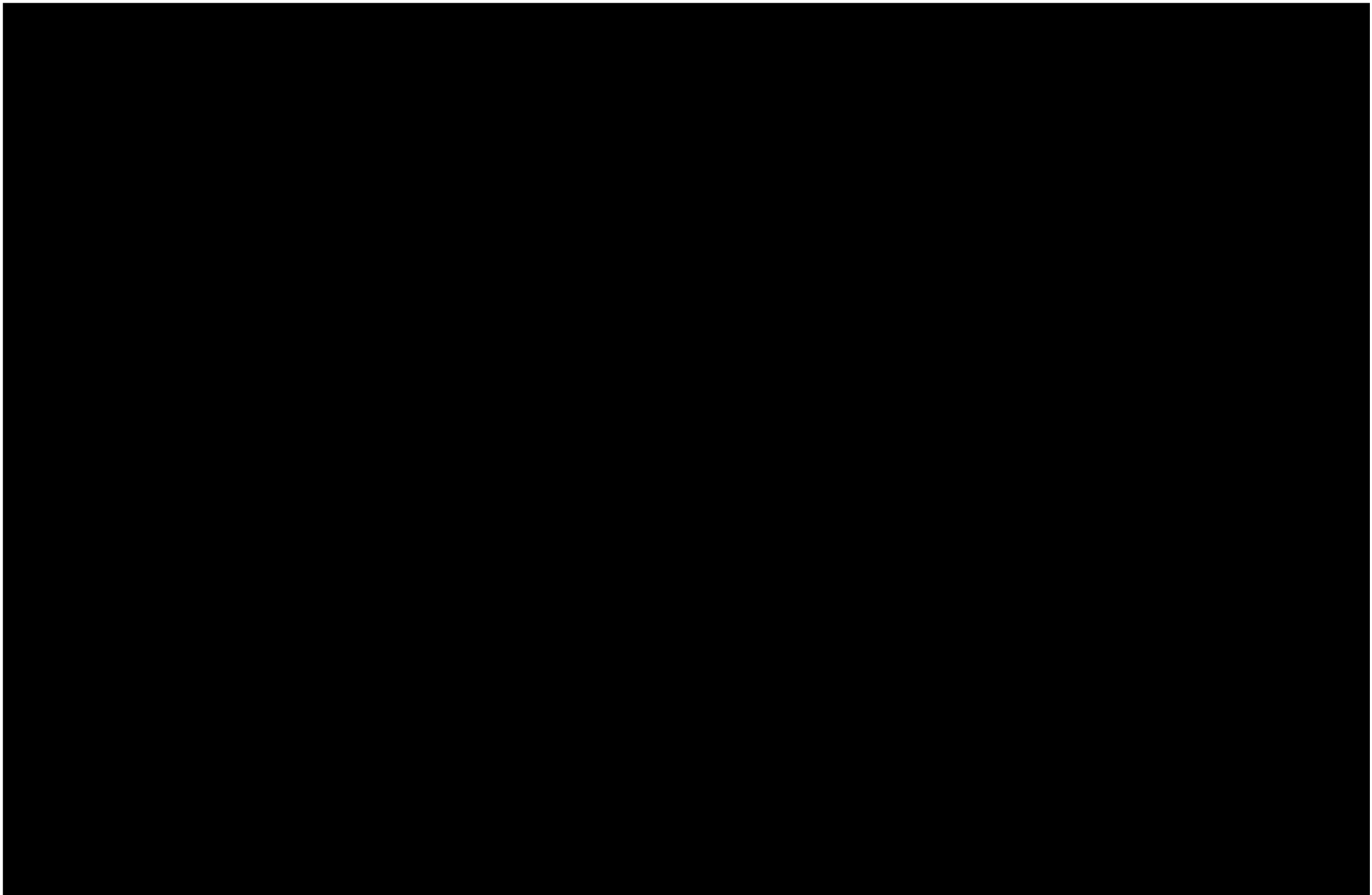
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Doc Custodian: Area 6 SHGP Process Specialist		Rev. No.: 2	Page 3 of 5
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Date Approved: 06/07/2019		Effective Date: 06/07/2019	
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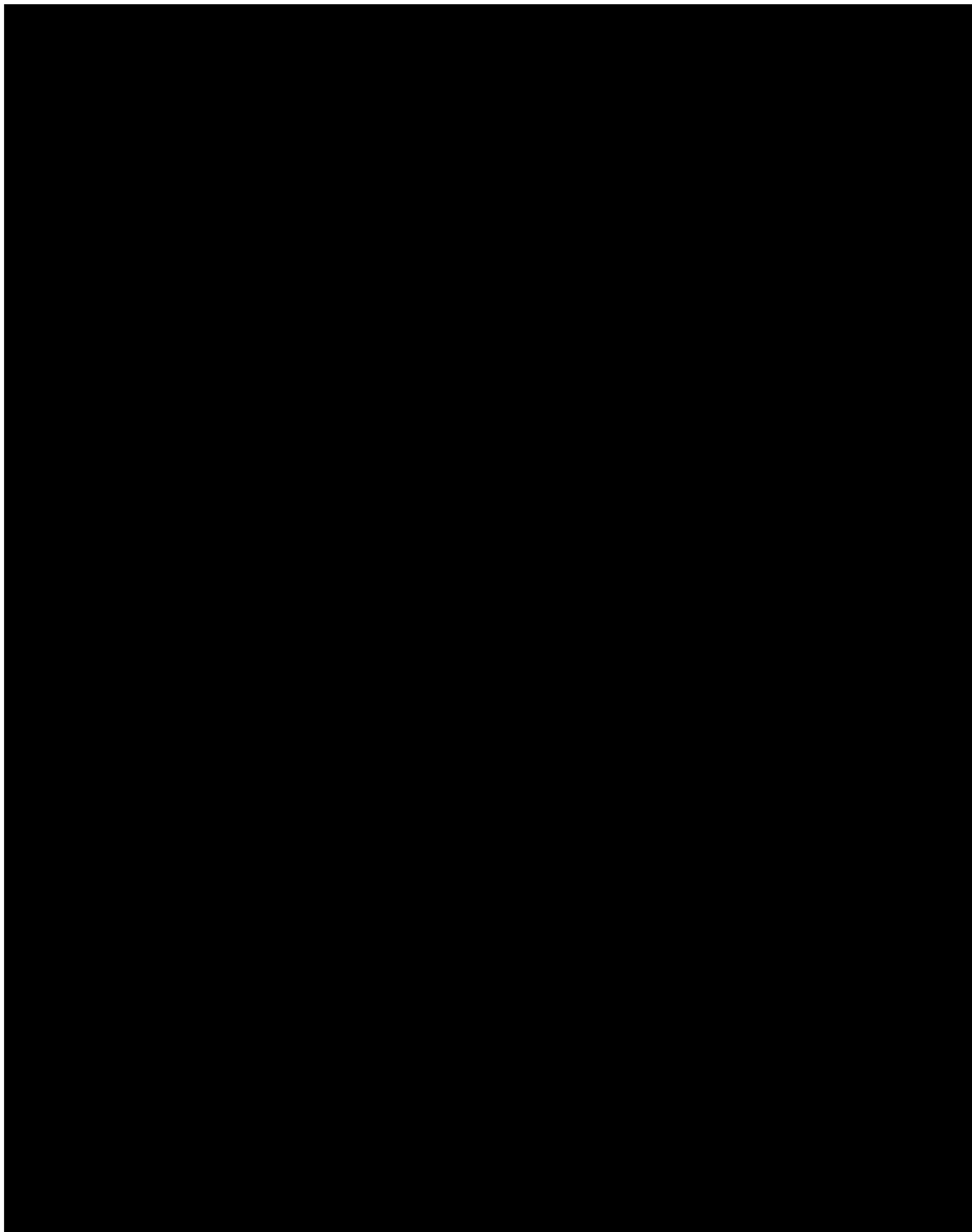
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Approved By: Day Foreman			
Date Approved: 06/07/2019	Next Review Date: 06/07/2024	Effective Date: 06/07/2019	



Authored By: Sonya Diaz	<u>Blanchard Refining Company LLC</u> LOW 400 PSIG NATURAL GAS PRESSURE EMERGENCY OPERATION PROCEDURE	Doc. No.: EOP-0502-4002	
		Rev. No.: 2	Page 5 of 5
Doc Custodian: Area 6 SHGP Process Specialist			
Approved By: Day Foreman			
Date Approved: 06/07/2019			
	Next Review Date: 06/07/2024	Galveston Bay Refinery	
		Effective Date: 06/07/2019	



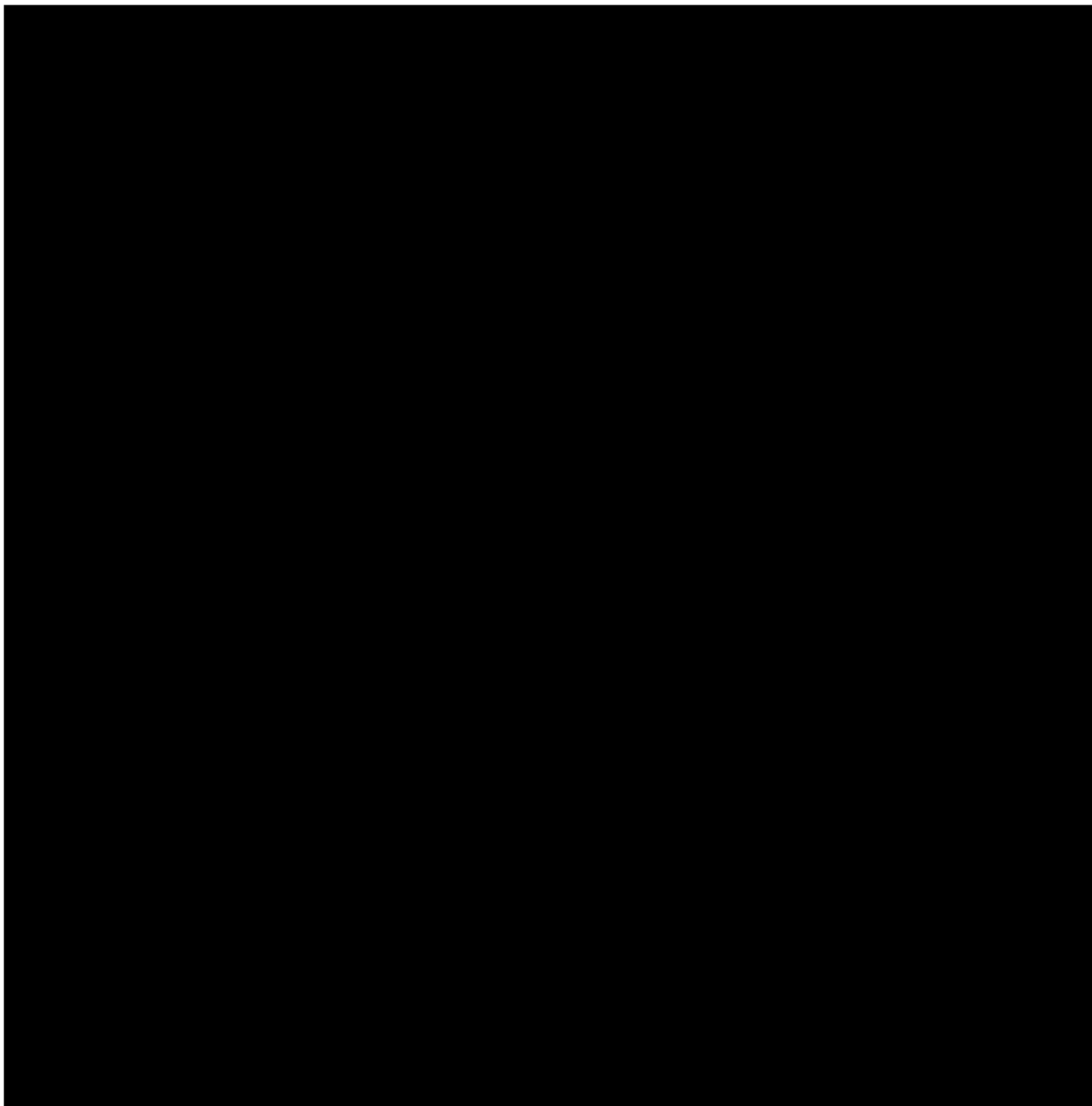
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		Galveston Bay Refinery	
		Effective Date: 9/25/2019	
Next Review Date: 9/25/2024			



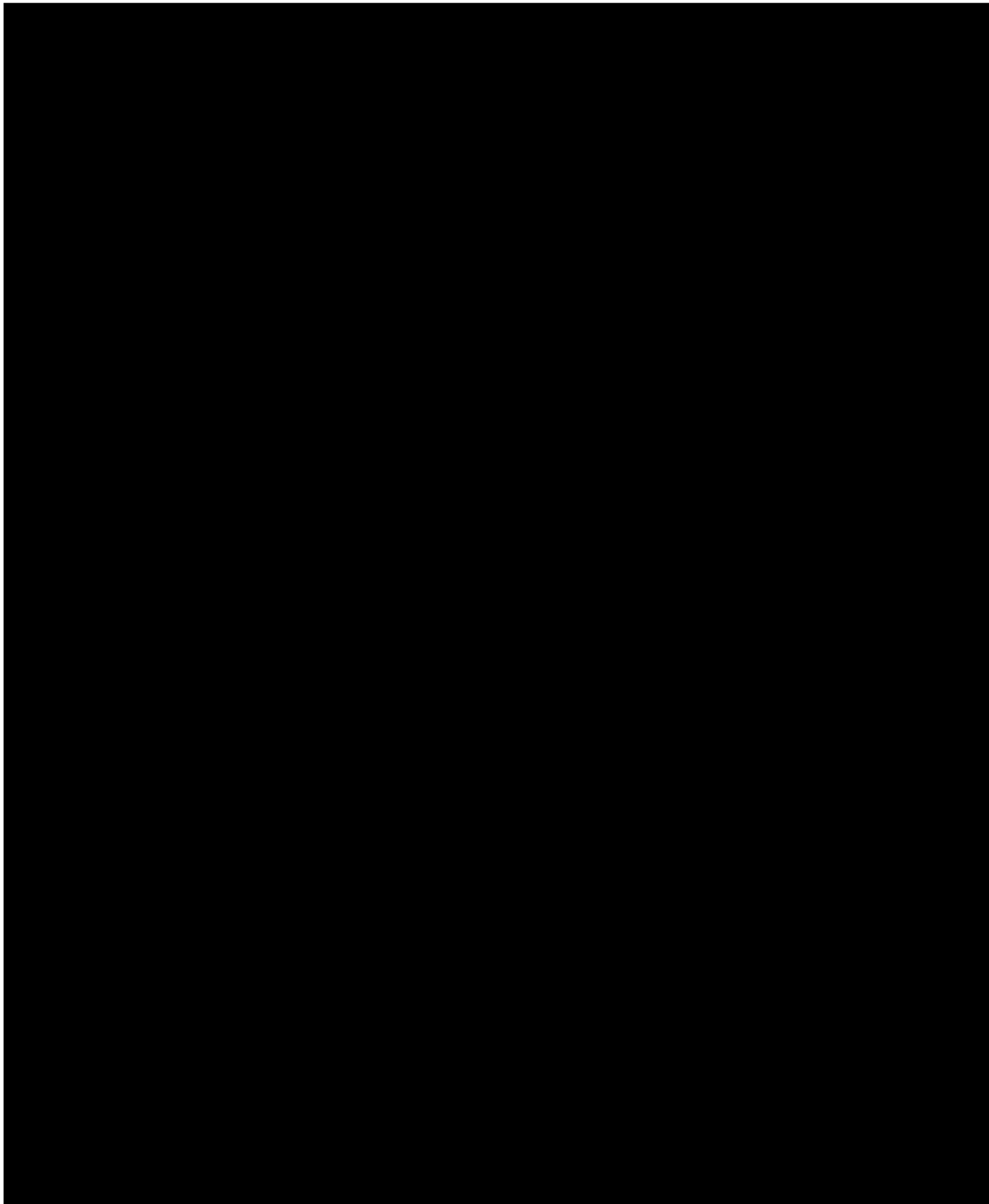
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Doc Custodian: Area 6 SHGP Process Specialist		Rev. No.: 0	Page 2 of 11
Approved By: Scott Evans		Galveston Bay Refinery	
Date Approved: 9/25/2019		Next Review Date: 9/25/2024	Effective Date: 9/25/2019

1 PURPOSE

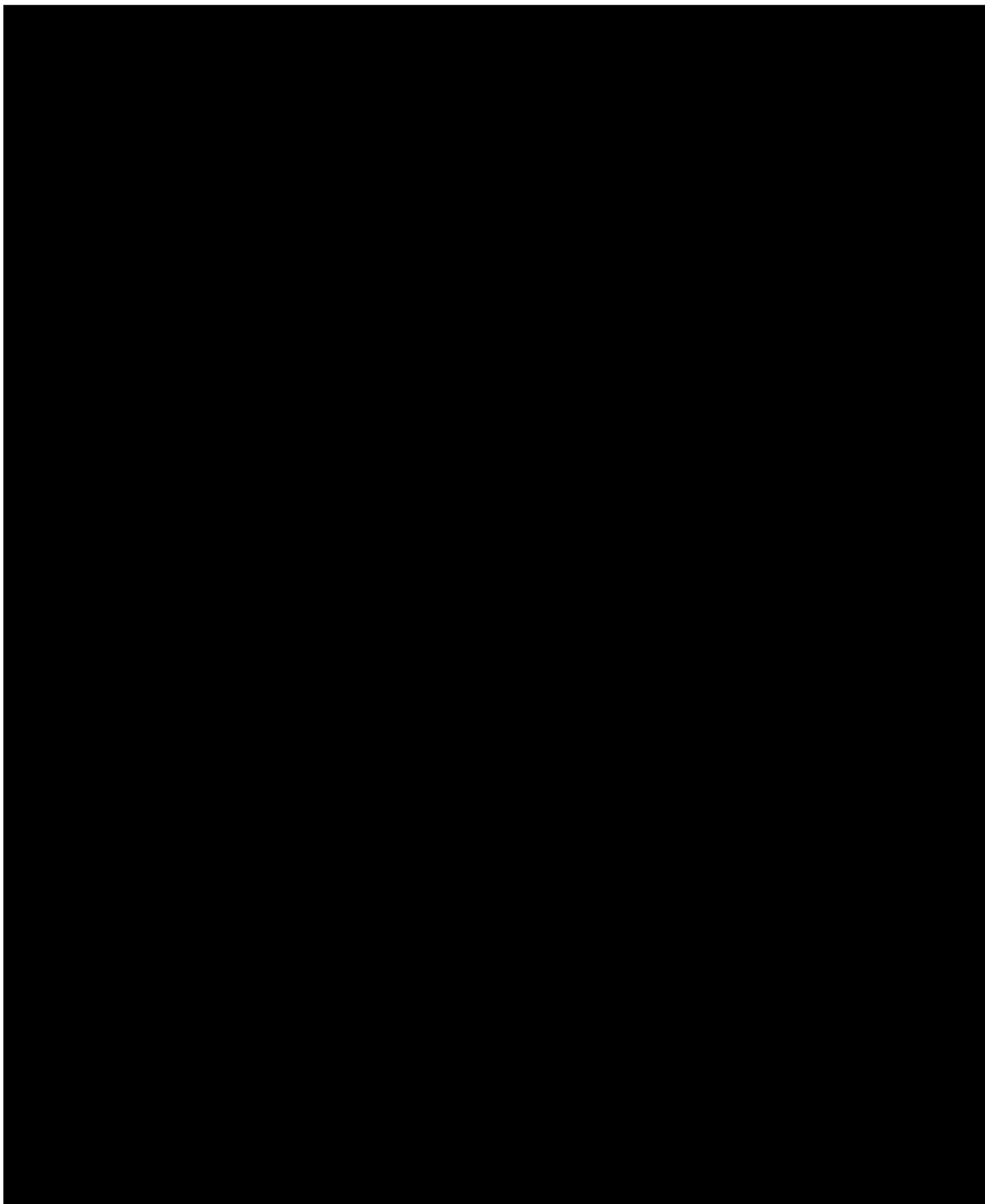
- 1.1 This Procedure provides detailed instructions for PWR4 Unit personnel to respond to a Gas Turbine Generator runback to FSNL (full speed no load).



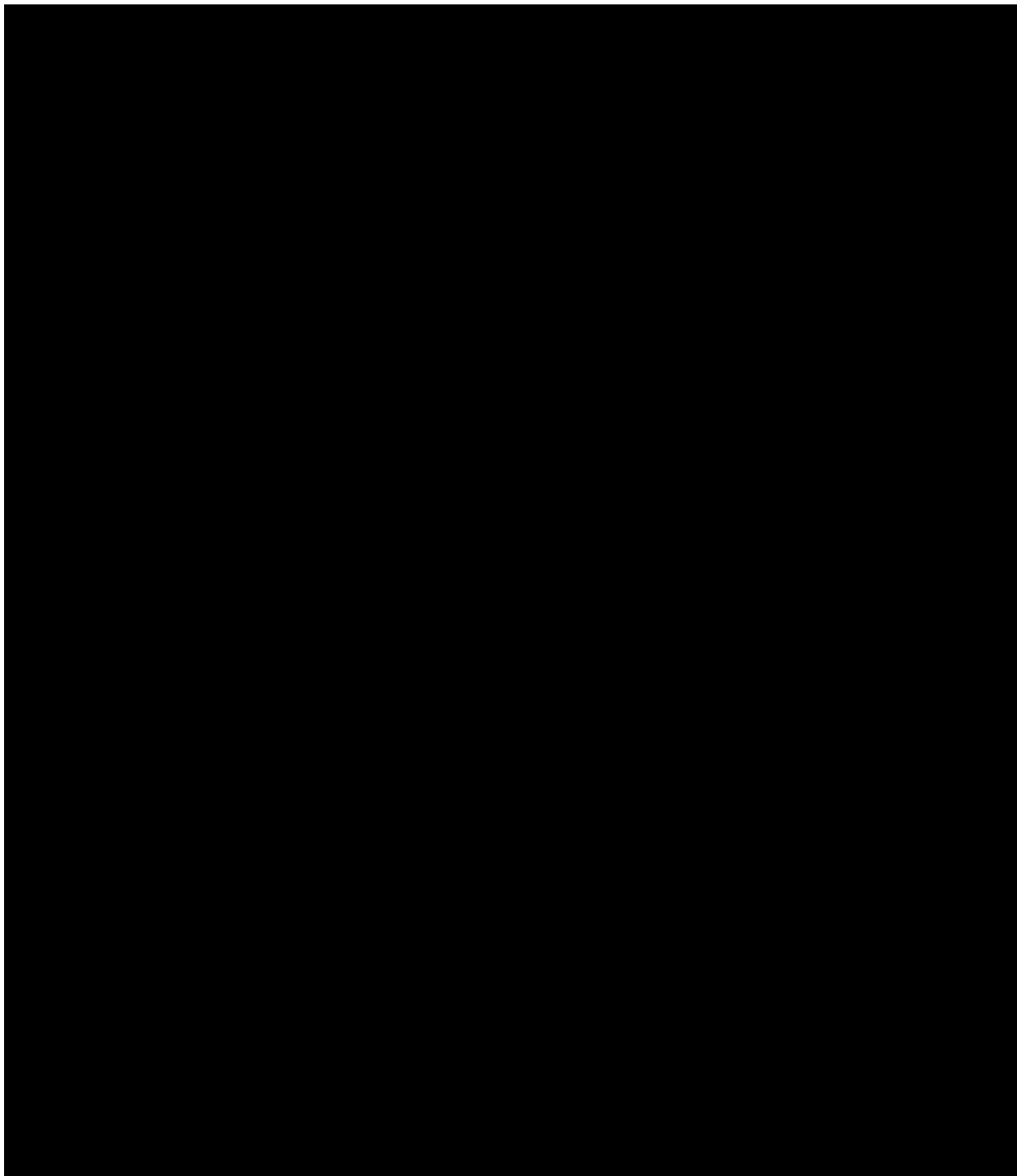
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Doc Custodian: Area 6 SHGP Process Specialist			
Approved By: Scott Evans			
Date Approved: 9/25/2019			
	Next Review Date: 9/25/2024	Galveston Bay Refinery	
		Effective Date: 9/25/2019	



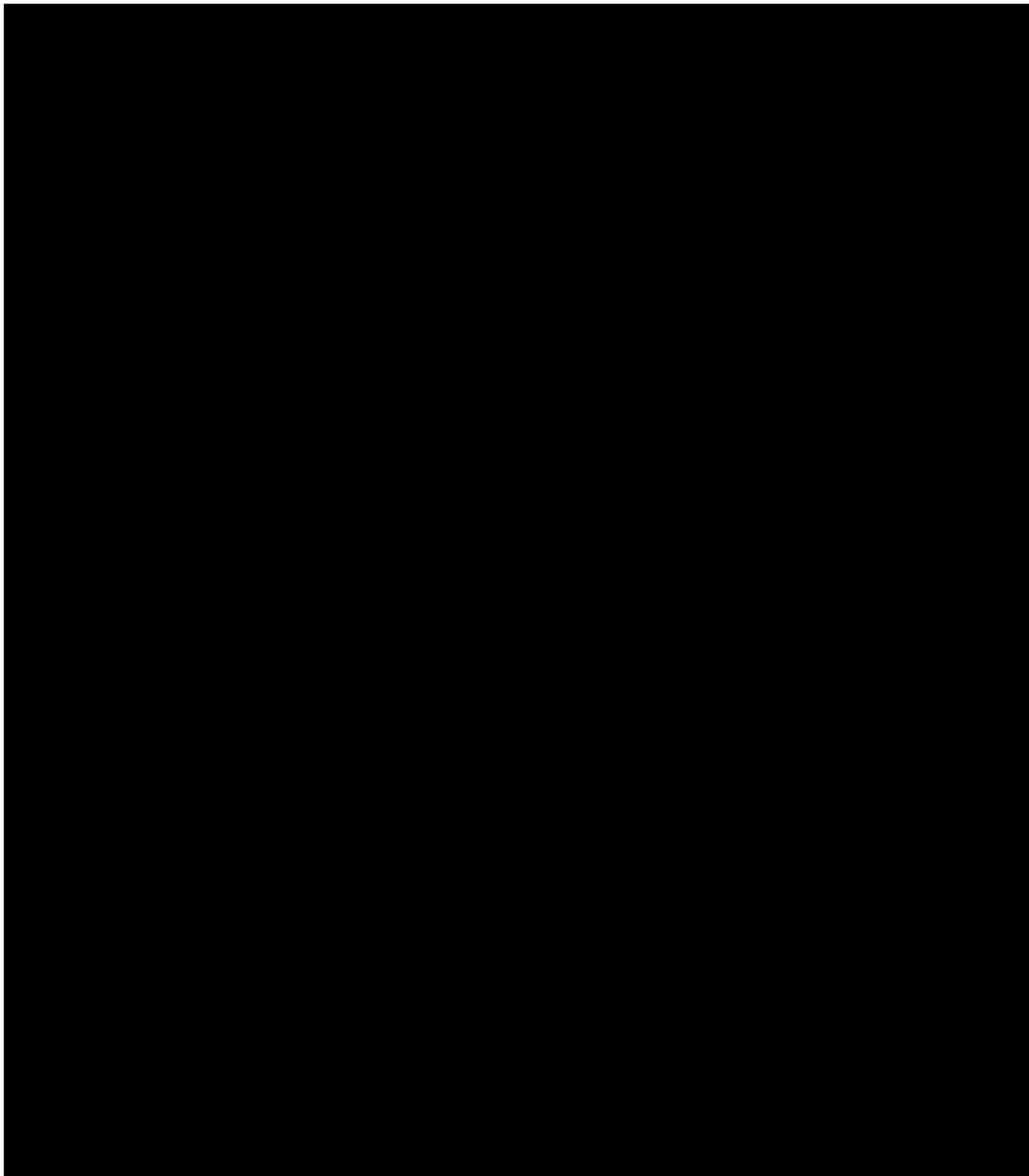
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Doc Custodian: Area 6 SHGP Process Specialist		Rev. No.: 0	Page 4 of 11
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Date Approved: 9/25/2019		Effective Date: 9/25/2019	
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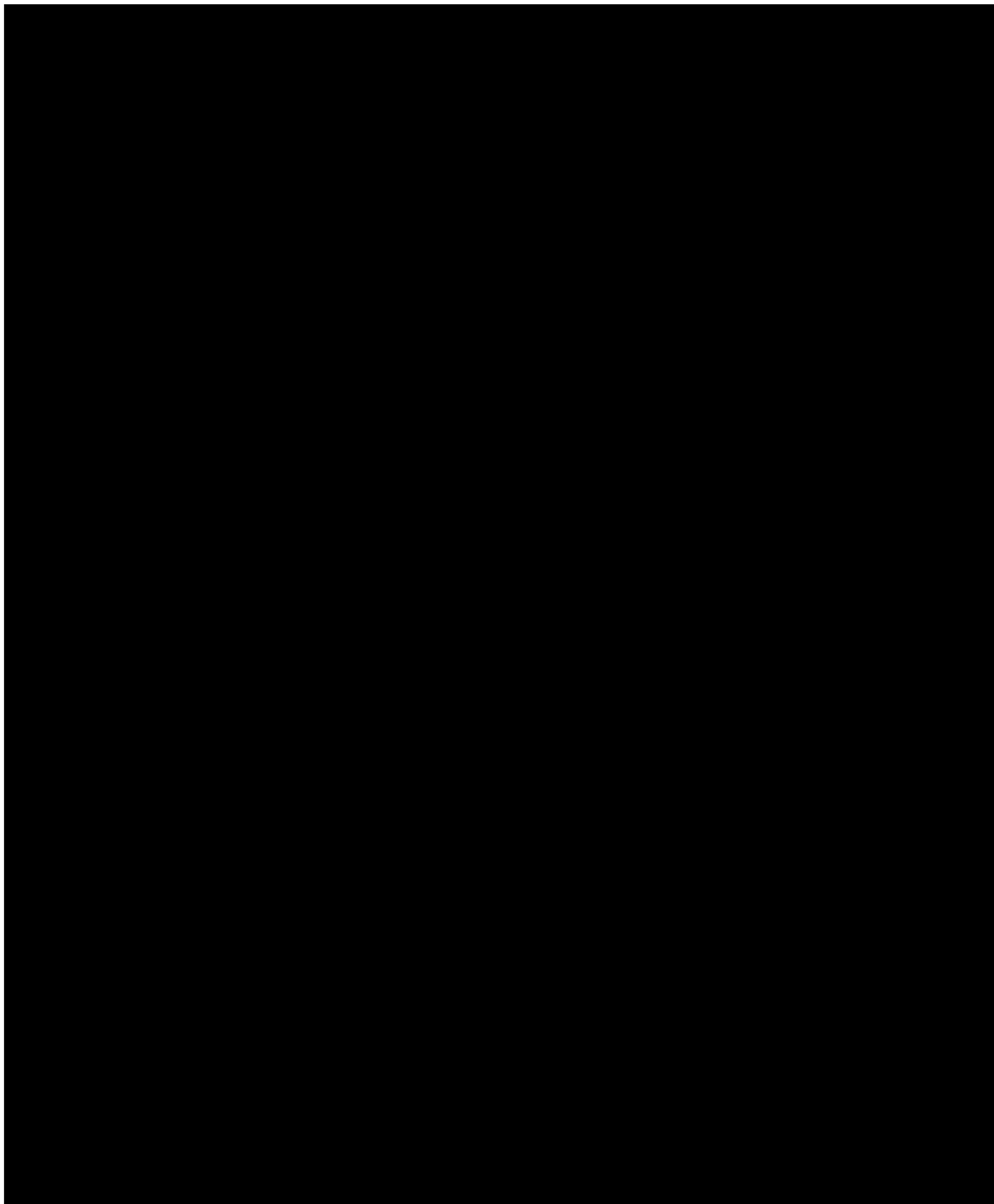
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Doc Custodian: Area 6 SHGP Process Specialist		Rev. No.: 0	Page 5 of 11
Approved By: Scott Evans		Galveston Bay Refinery	
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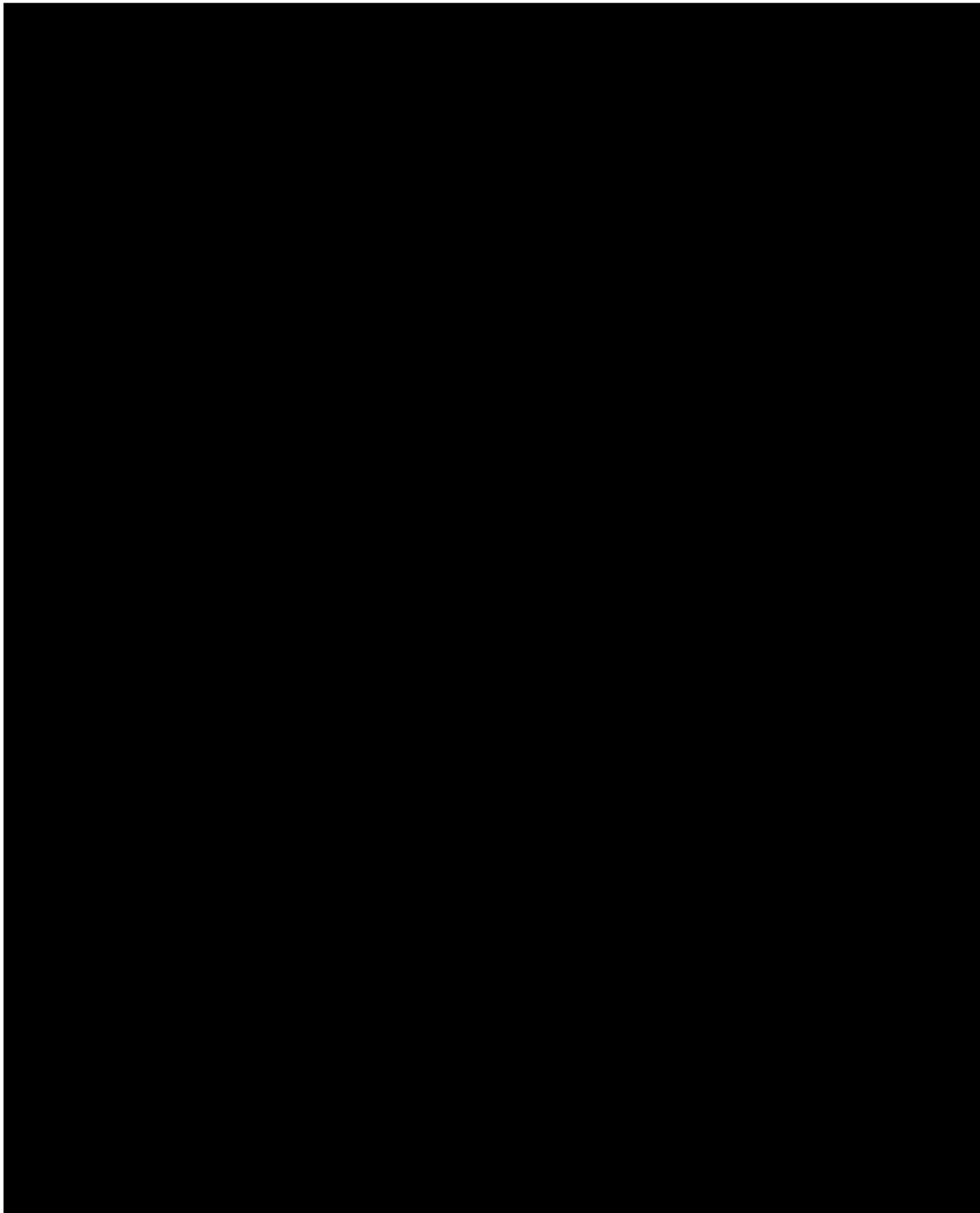
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Doc Custodian: Area 6 SHGP Process Specialist		Rev. No.: 0	Page 6 of 11
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Date Approved: 9/25/2019		Effective Date: 9/25/2019	
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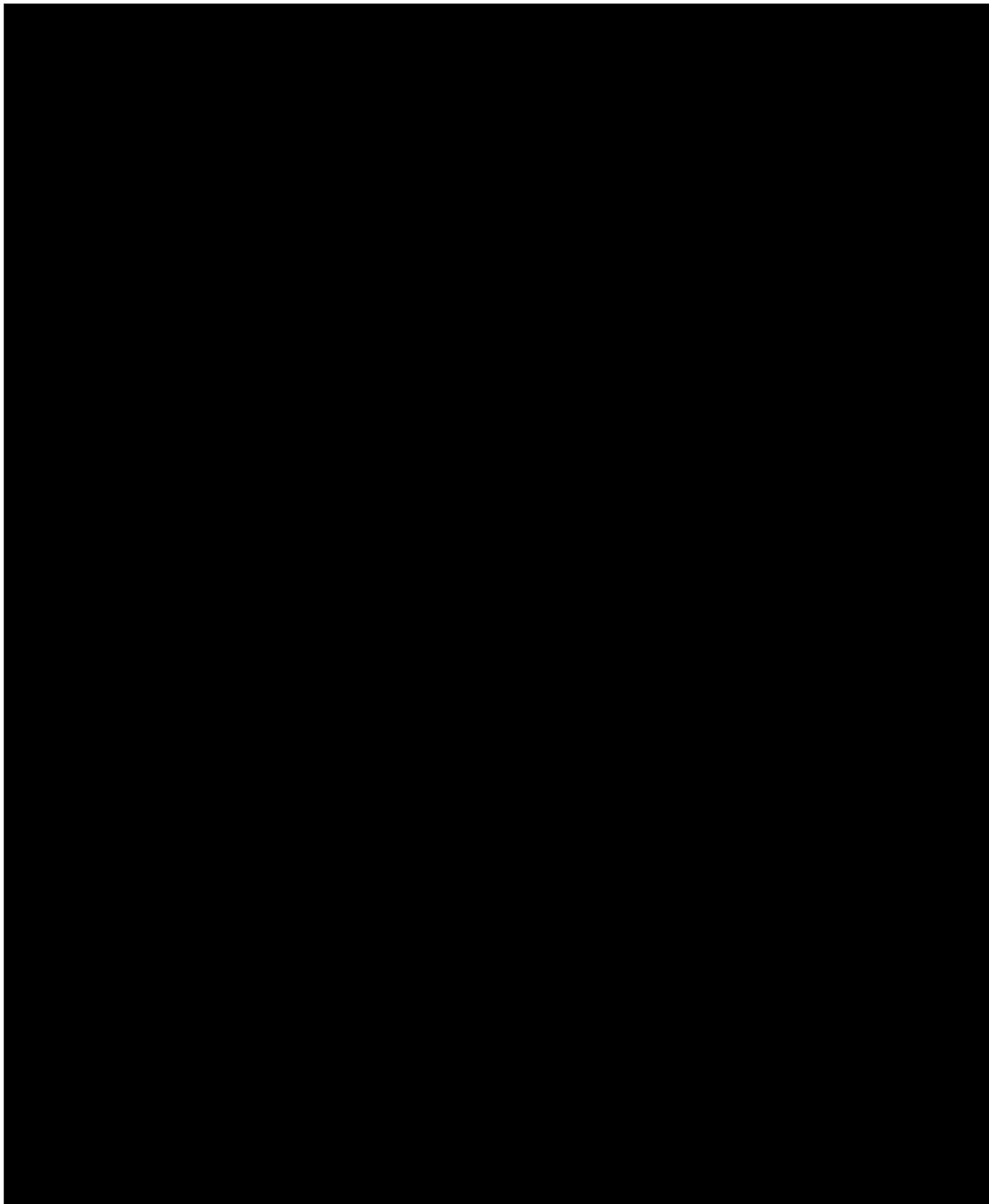
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Doc Custodian: Area 6 SHGP Process Specialist		Rev. No.: 0	Page 7 of 11
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Date Approved: 9/25/2019		Effective Date: 9/25/2019	
	Next Review Date: 9/25/2024		



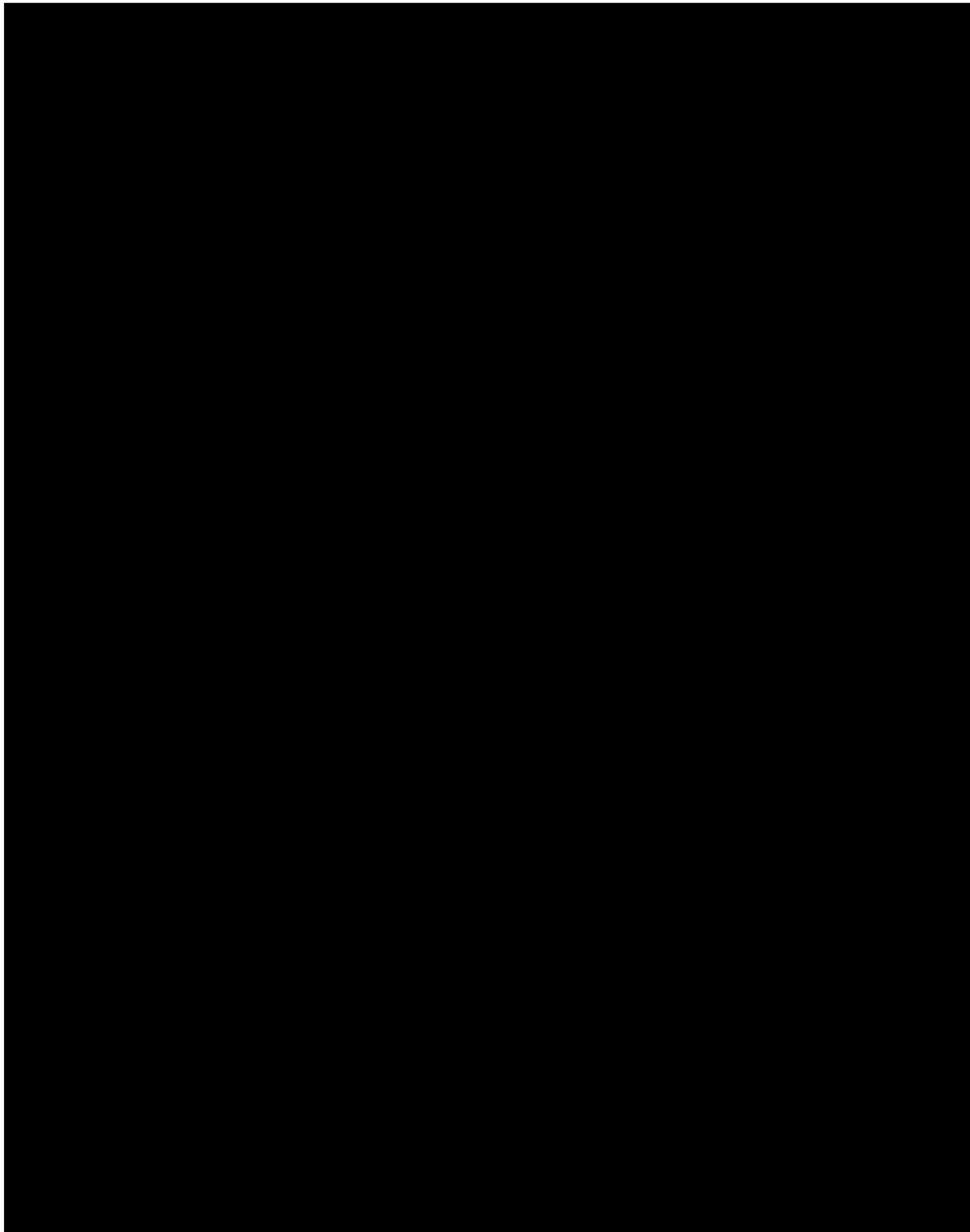
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Galveston Bay Refinery			
Doc Custodian: Area 6 SHGP Process Specialist			
Approved By: Scott Evans			
Date Approved: 9/25/2019	Next Review Date: 9/25/2024	Effective Date: 9/25/2019	



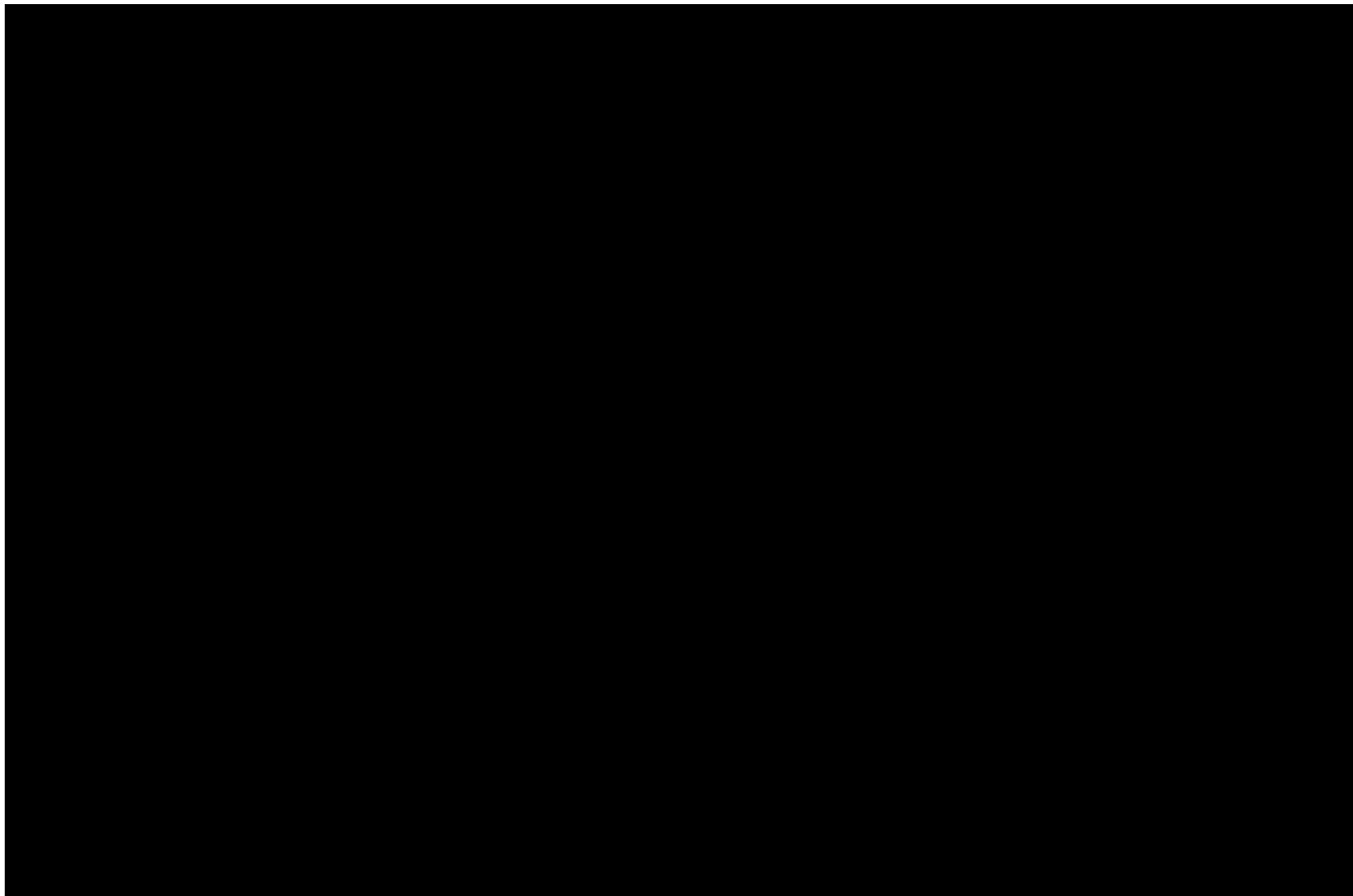
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Doc Custodian: Area 6 SHGP Process Specialist		Rev. No.: 0	Page 9 of 11
Approved By: Scott Evans		Galveston Bay Refinery	
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Authored By: Marshall Dunham	<u>Blanchard Refining Company LLC</u> 7EA RUNBACK TO FSNL EMERGENCY OPERATING PROCEDURE	Doc. No.: EOP-0502-4007	
Doc Custodian: Area 6 SHGP Process Specialist		Rev. No.: 0	Page 10 of 11
Approved By: Scott Evans		Galveston Bay Refinery	
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Authored By: Marshall Dunham Doc Custodian: Area 6 SHGP Process Specialist Approved By: Scott Evans Date Approved: 9/25/2019	<u>Blanchard Refining Company LLC</u> 7EA RUNBACK TO FSNL EMERGENCY OPERATING PROCEDURE	Doc. No.: EOP-0502-4007	
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		Effective Date: 9/25/2019	
Next Review Date: 9/25/2024			



Annex E



Galveston Bay Refinery

Pandemic Illness Response Plan

Version 1.0.1

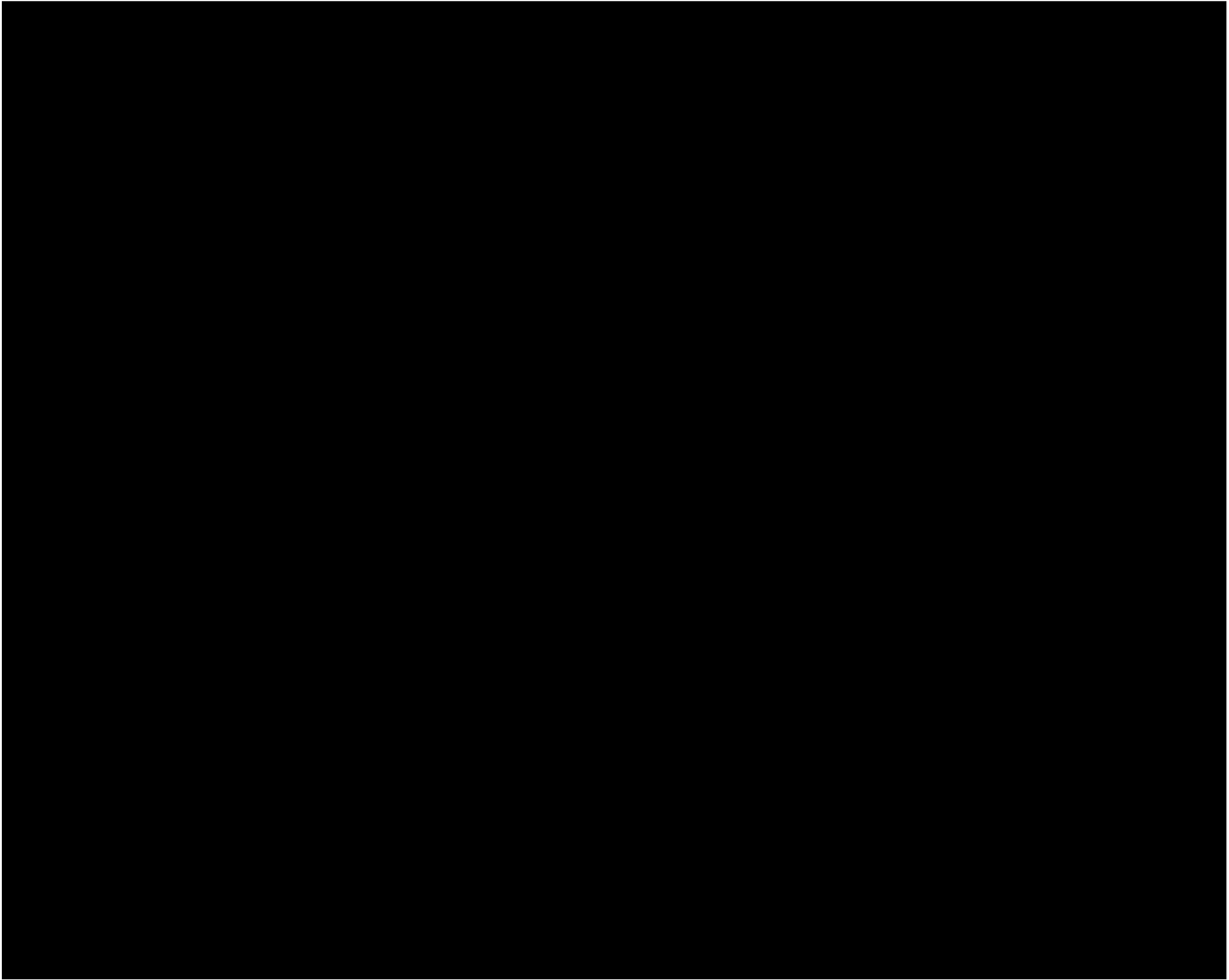
-Business Confidential-

Author:

[REDACTED]

Date:

January 2, 2020



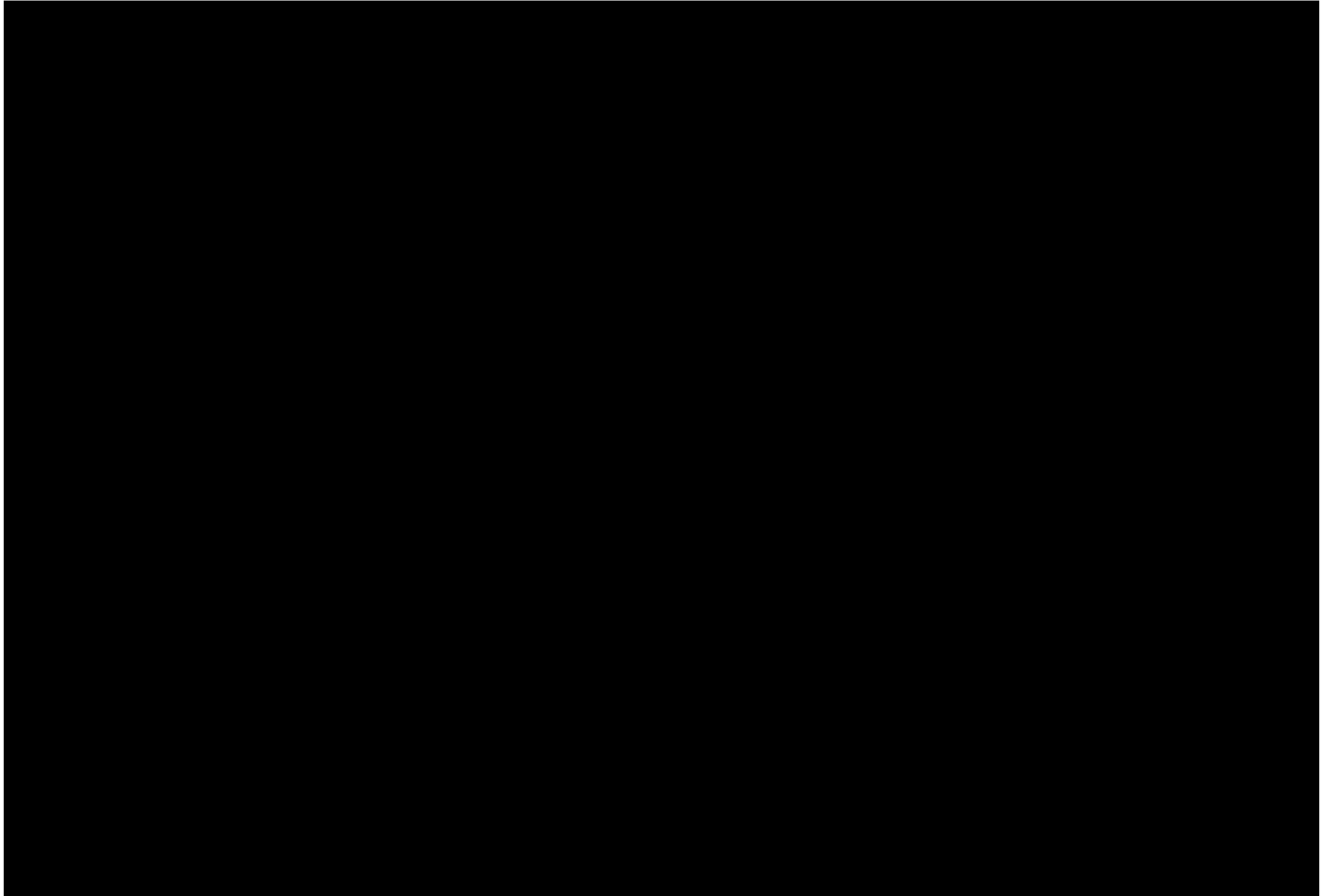
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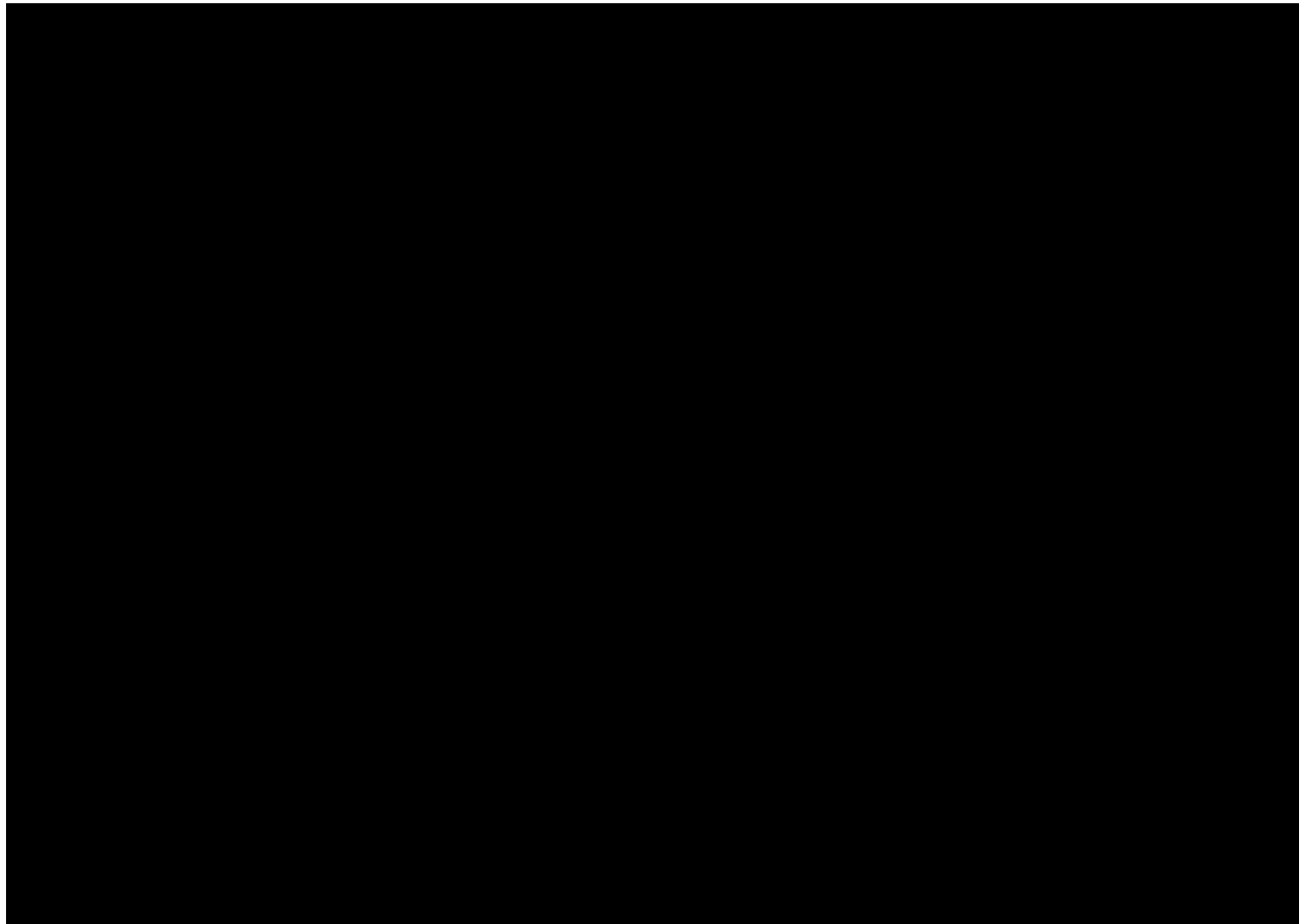
1. Scope
2. The Pandemic Response Organization
3. Business Continuity Strategy
4. The Response Plan
 - 4.1 Plan activation
 - 4.2 Specific Actions – Part1: Response
 - 4.3 Specific Actions – Part 2: Maintain Critical Processes
 - 4.4 Specific Actions – Part 3: Return to Normal
5. Attachments:

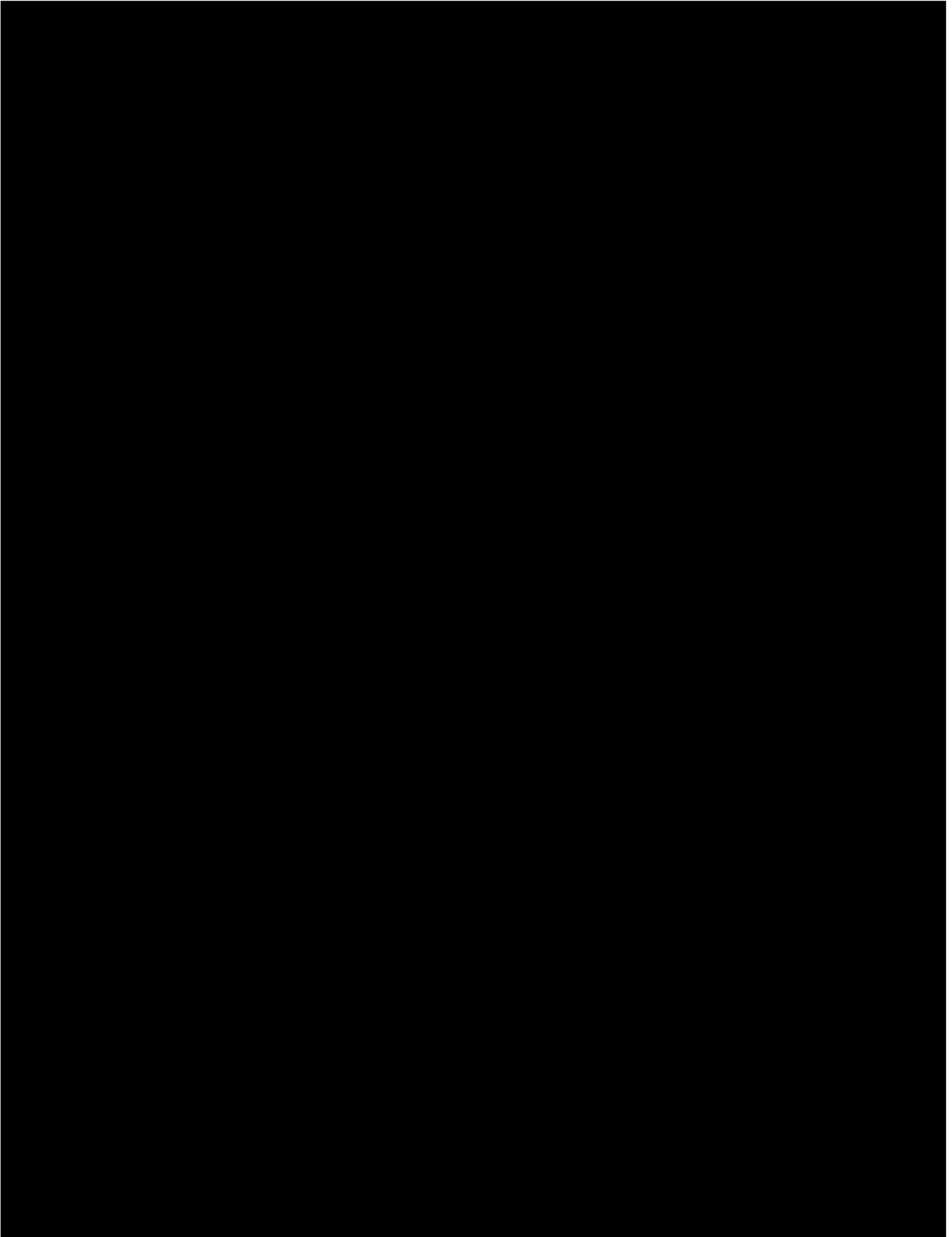
Attachment 1	Warehouse Inventory
Attachment 2	Handwashing
Attachment 3	Cover Your Cough
Attachment 4	Individual Actions
Attachment 5:	Connecting to the Business Network from Home

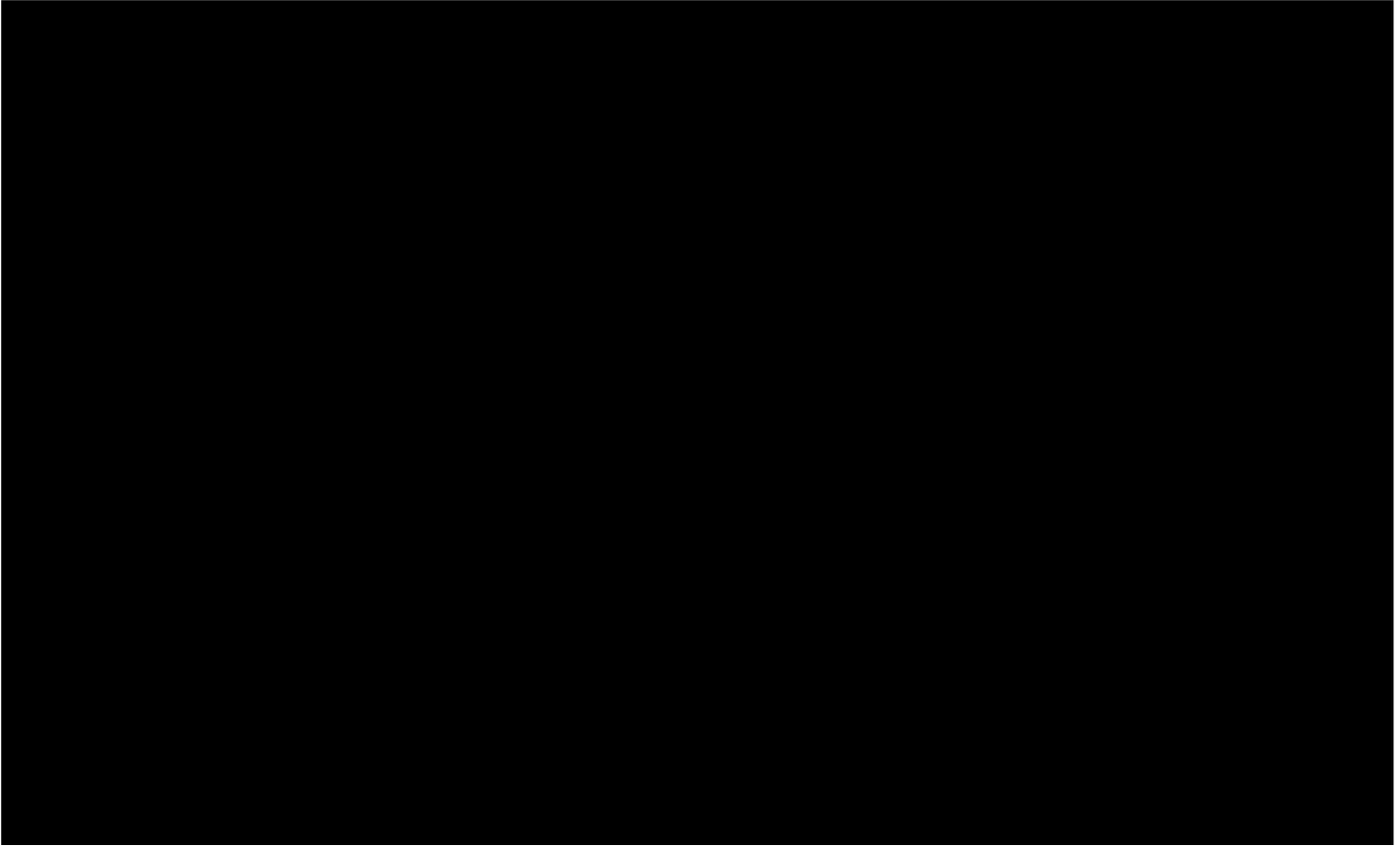
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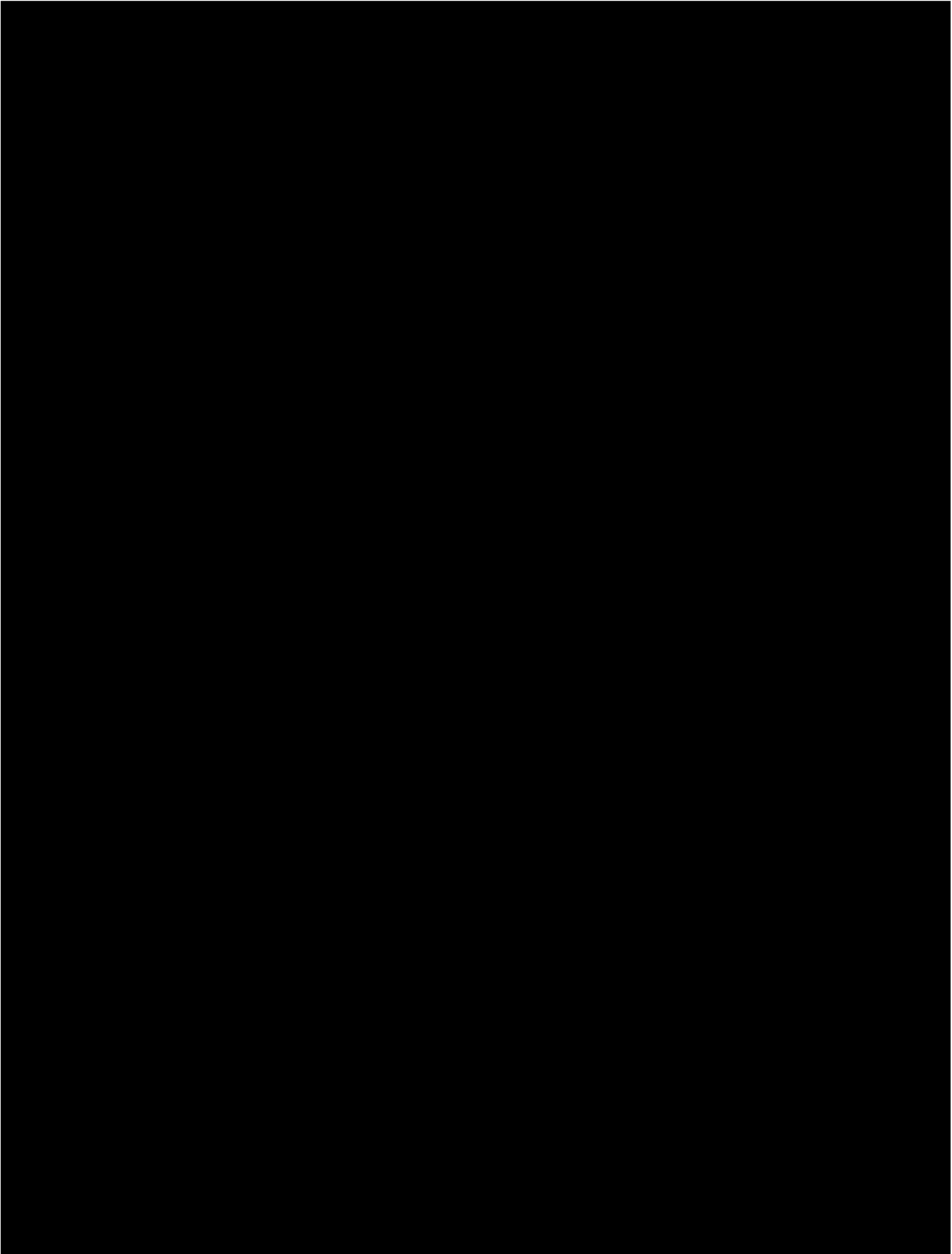
This plan covers the activation procedures, organizational roles and responsibilities, and recovery strategies for the Galveston Bay Refinery under a pandemic threat scenario. Critical human resource, office space, systems, and supply chain assets that are common to the site:

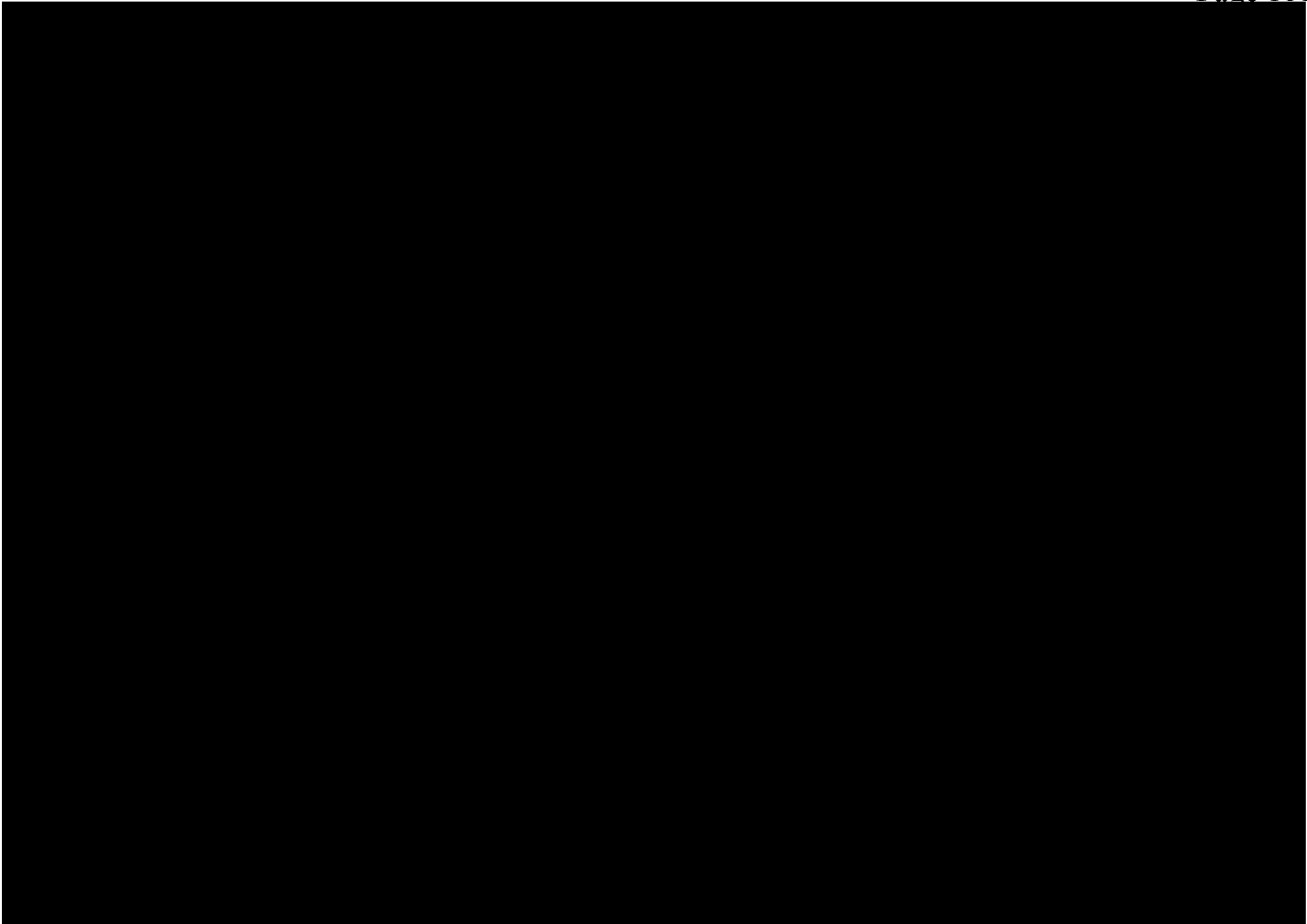


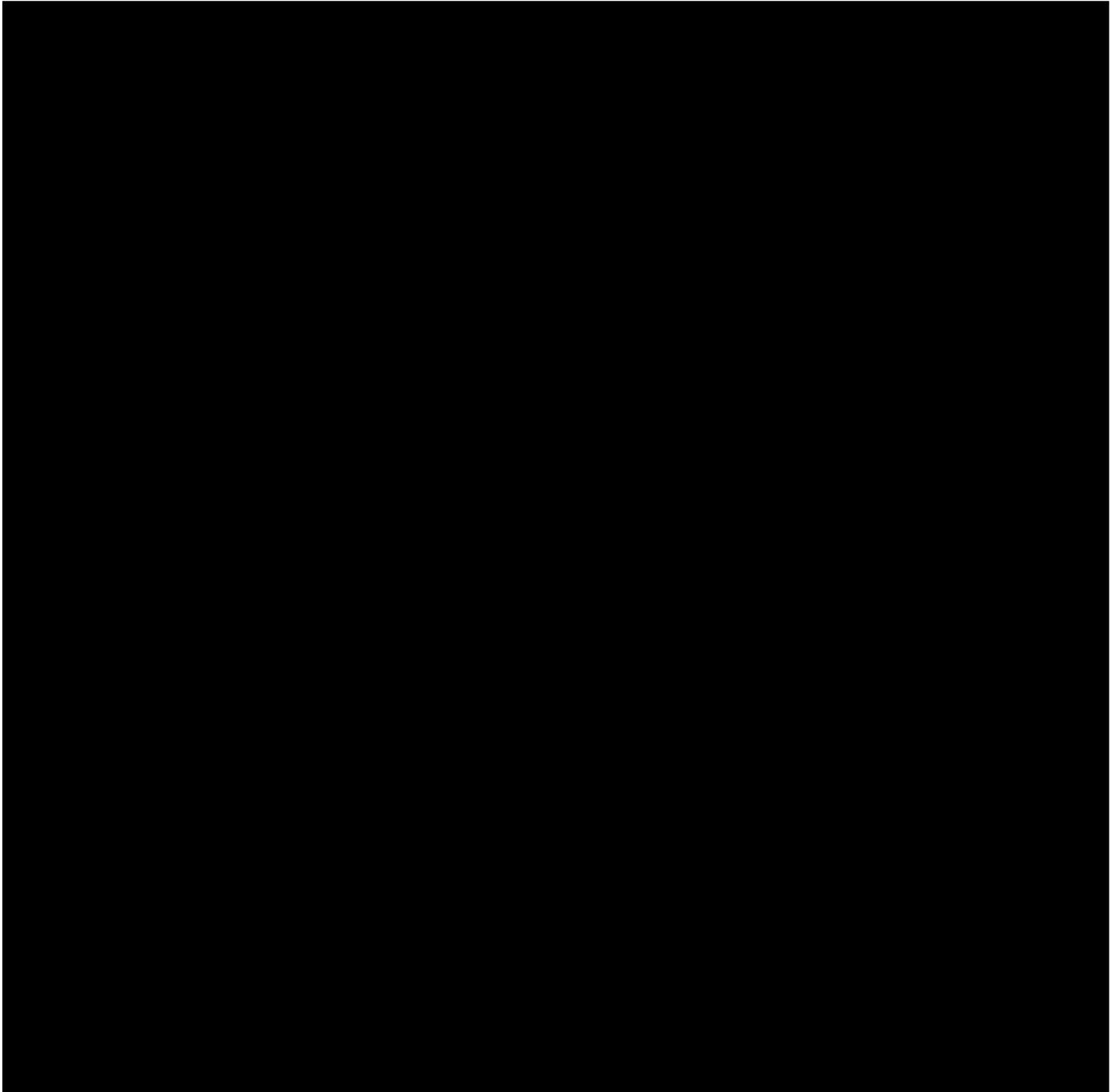




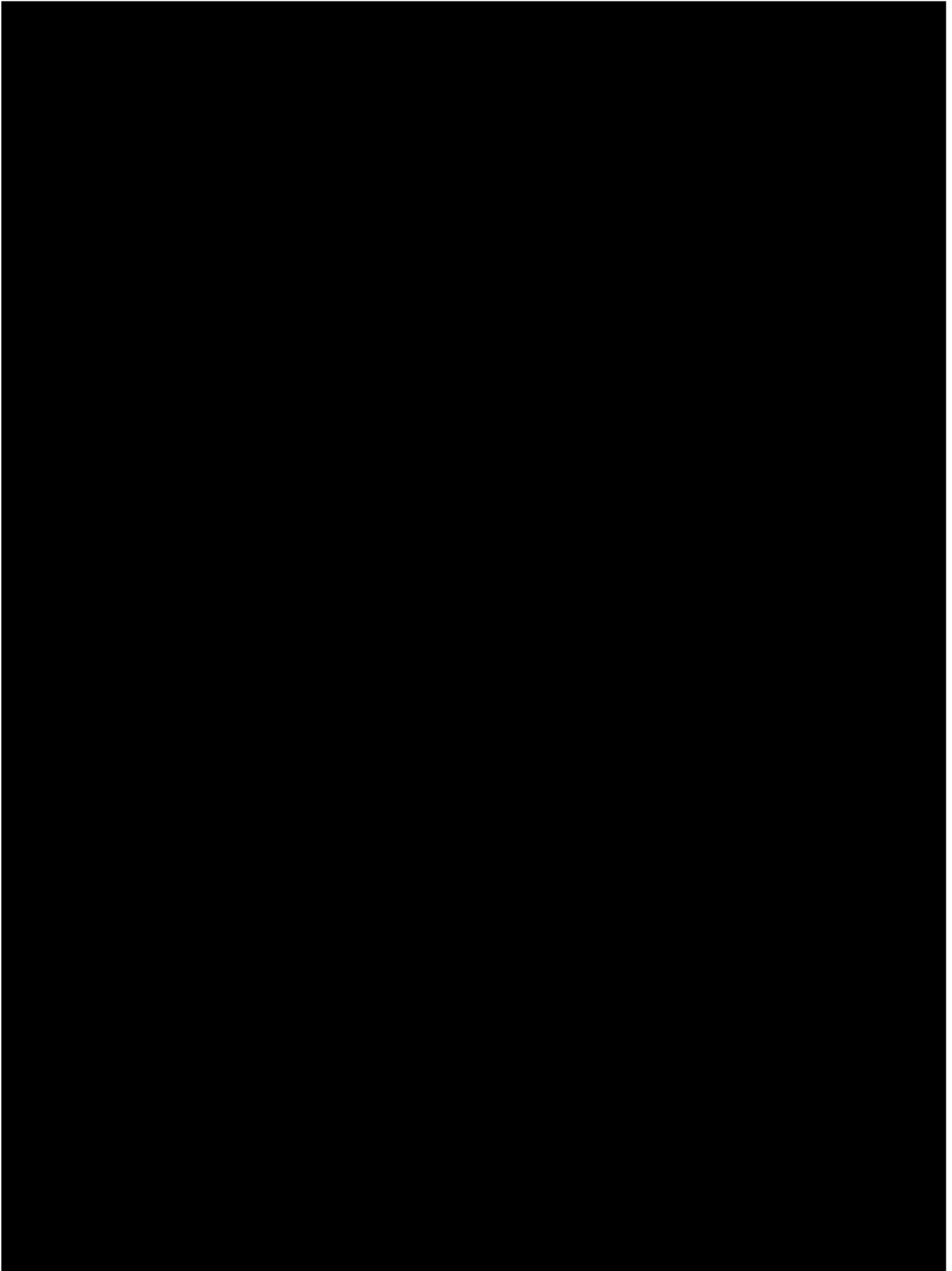


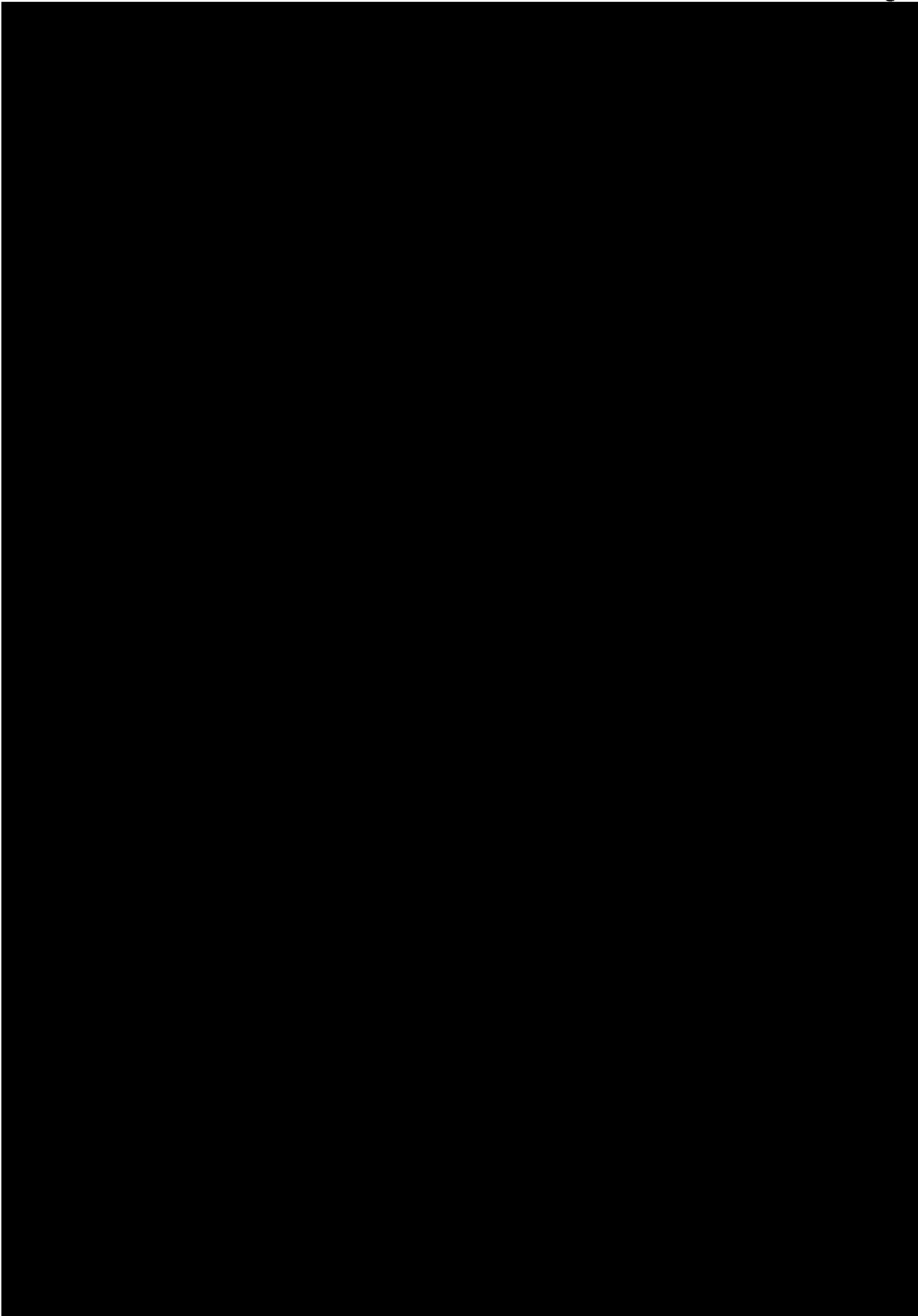


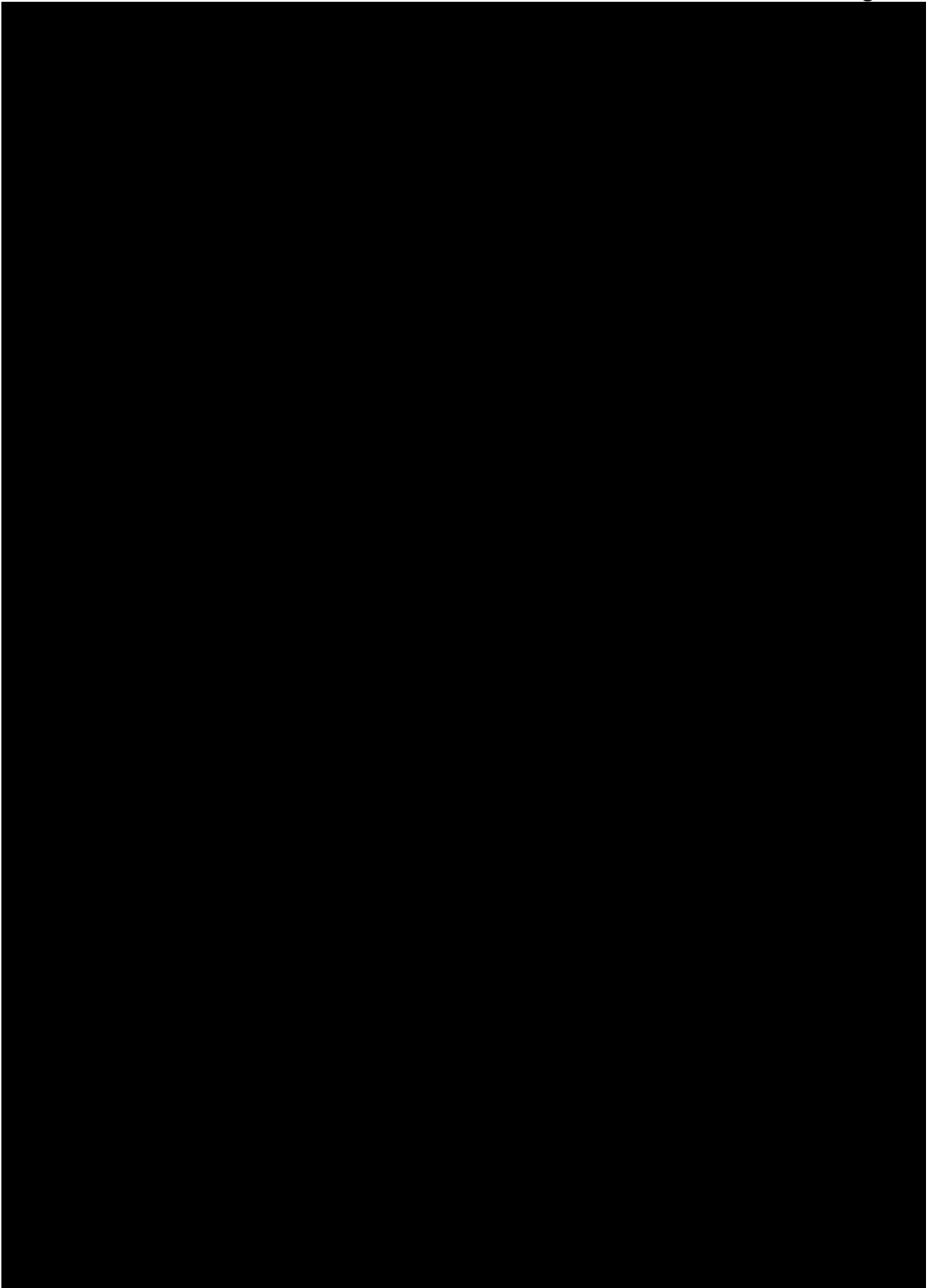


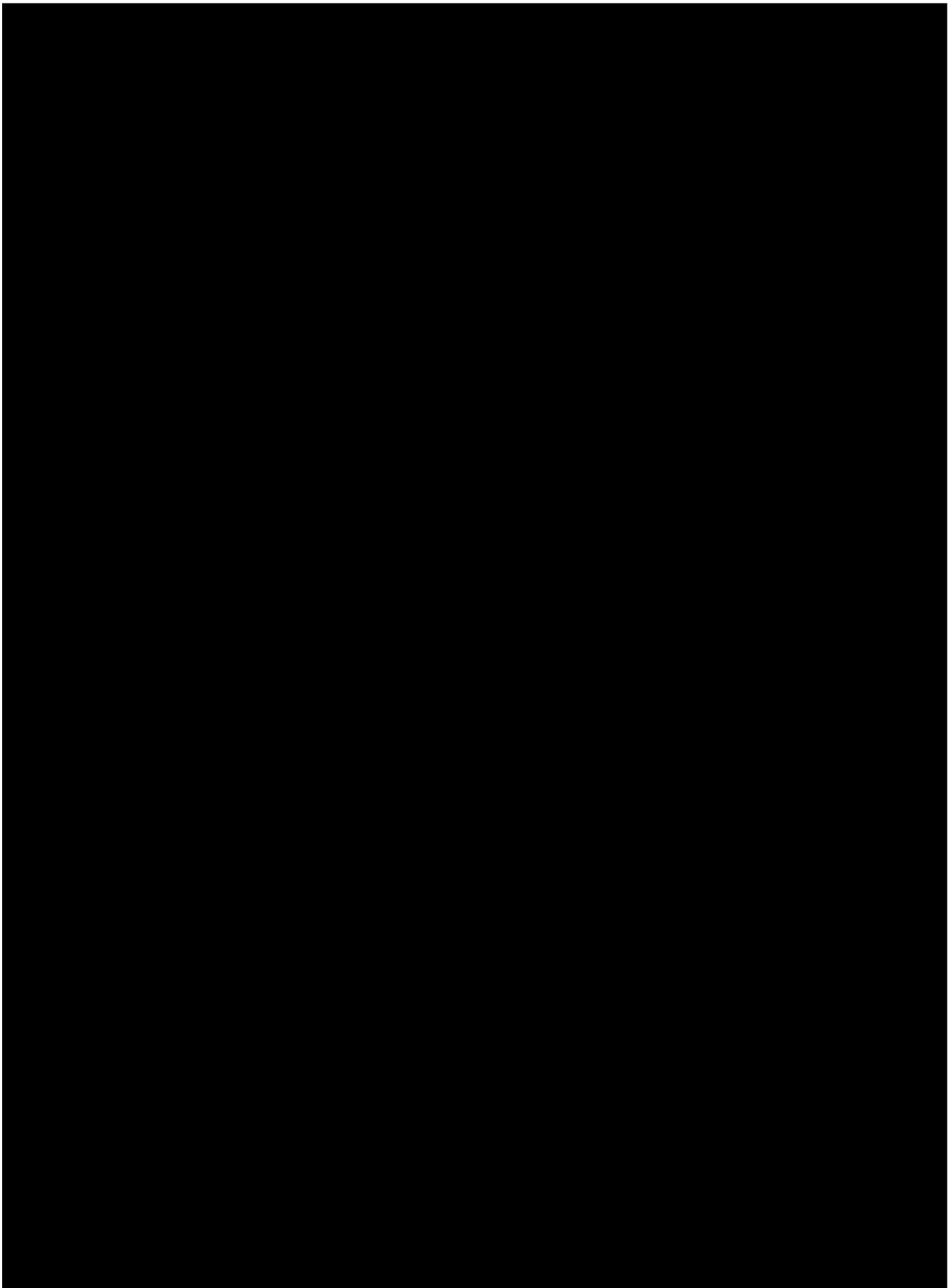




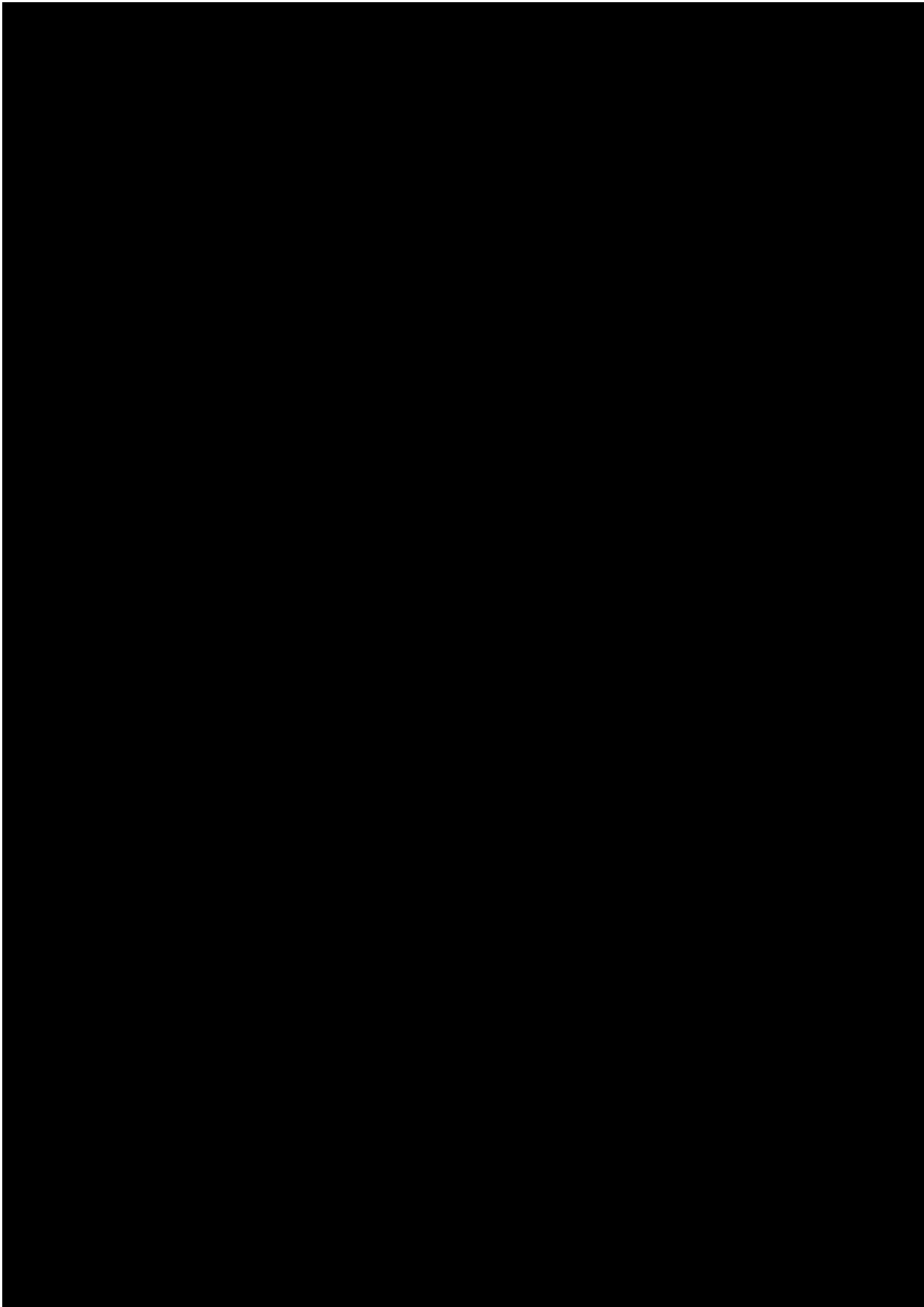


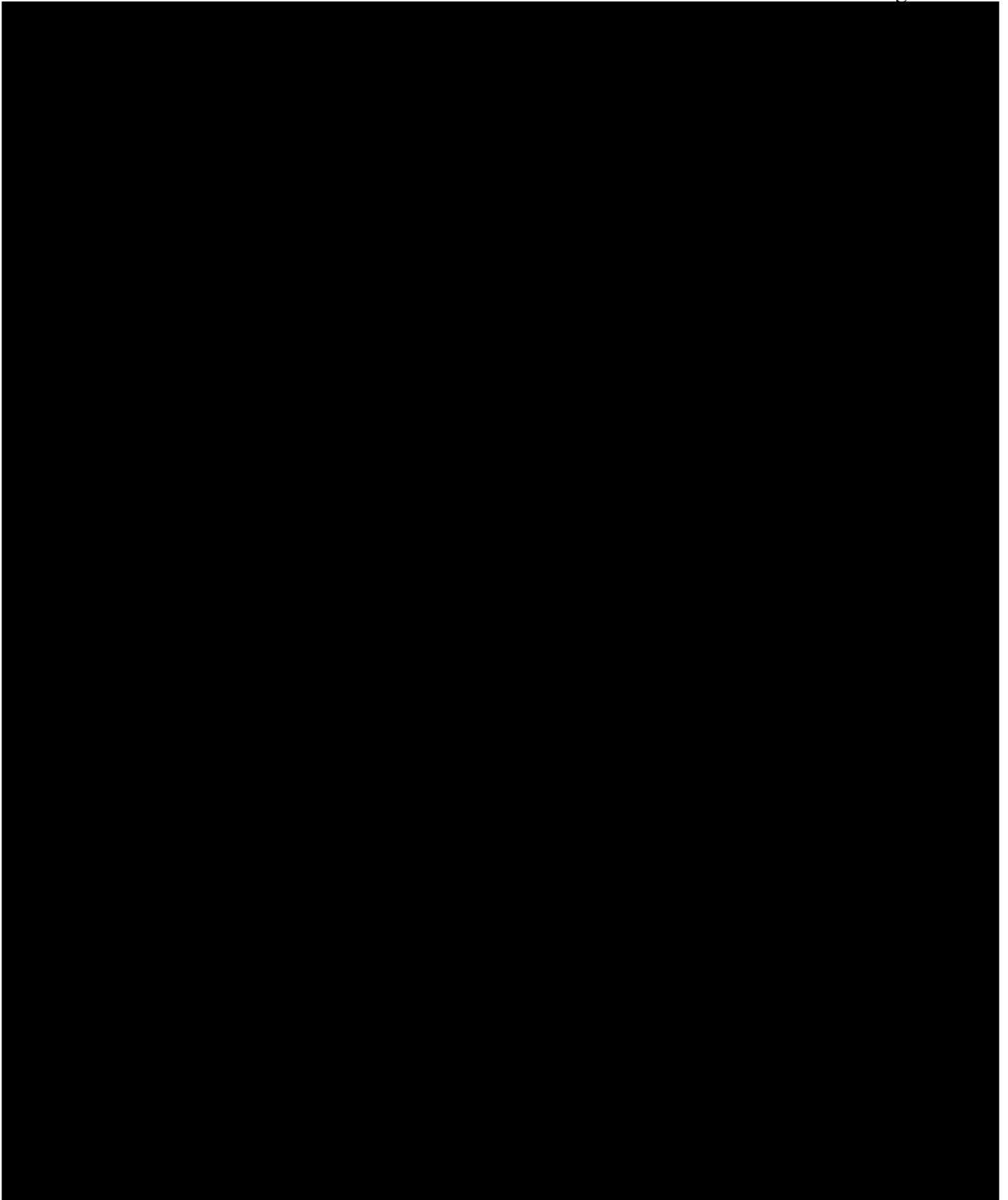


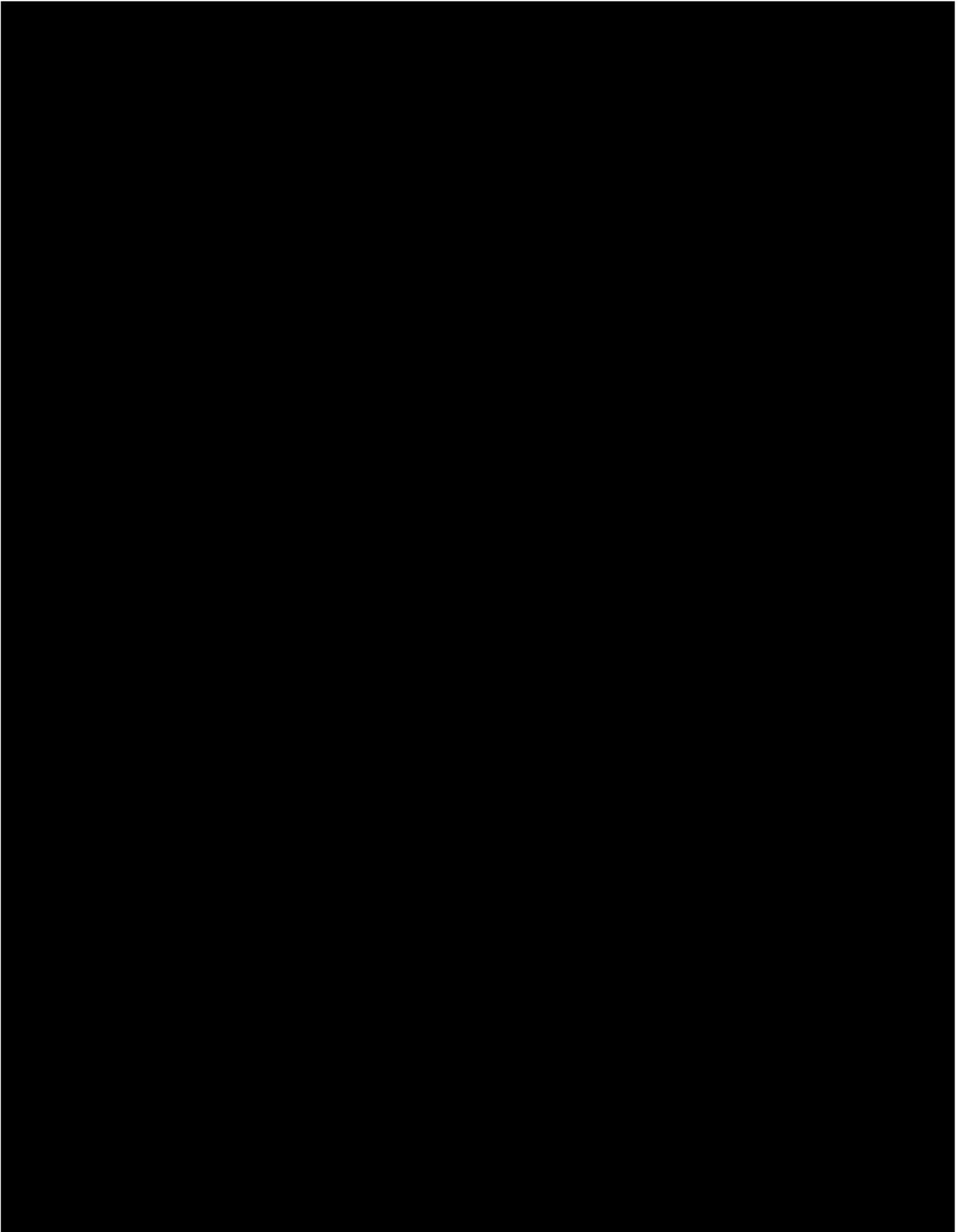


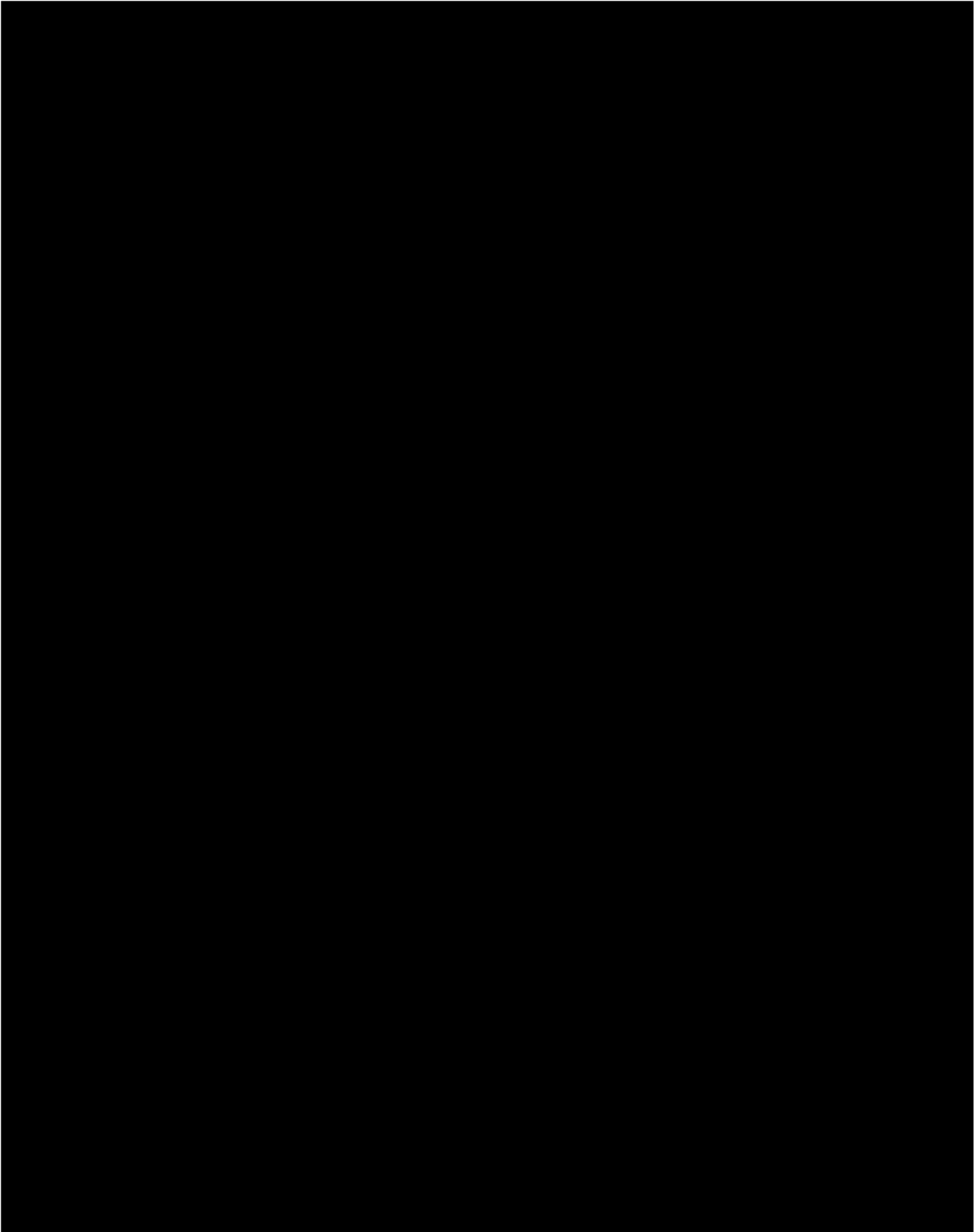


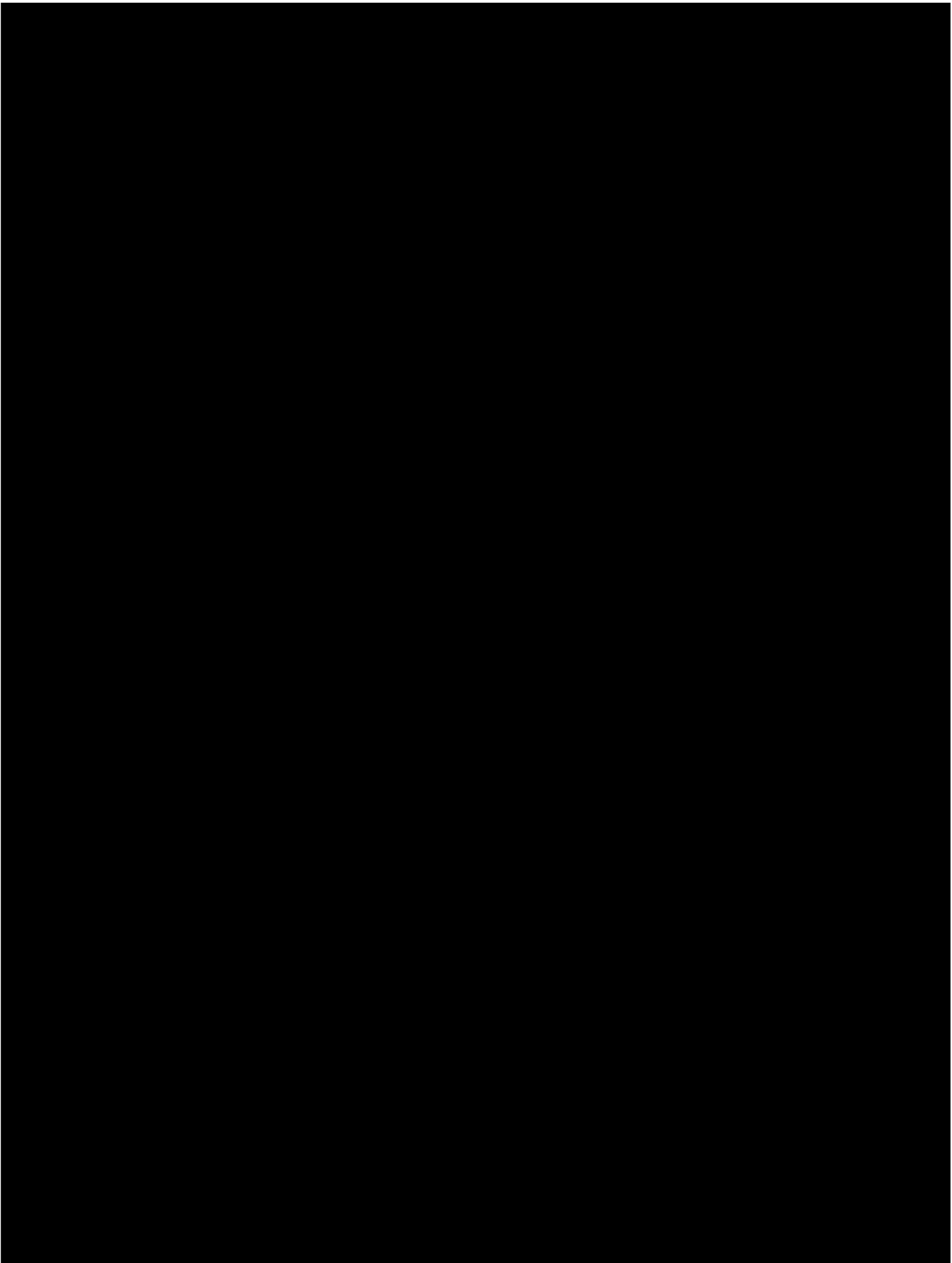


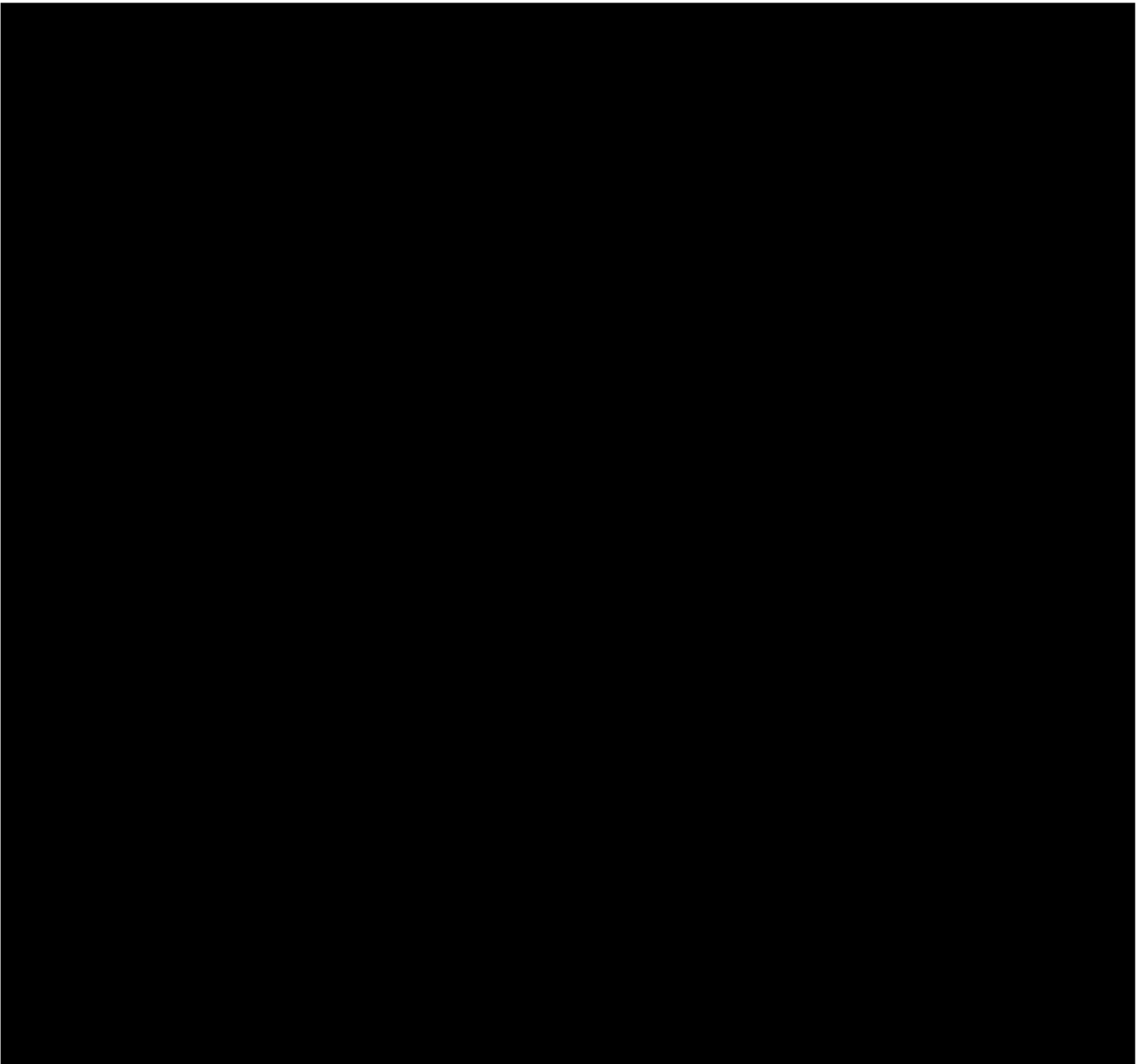


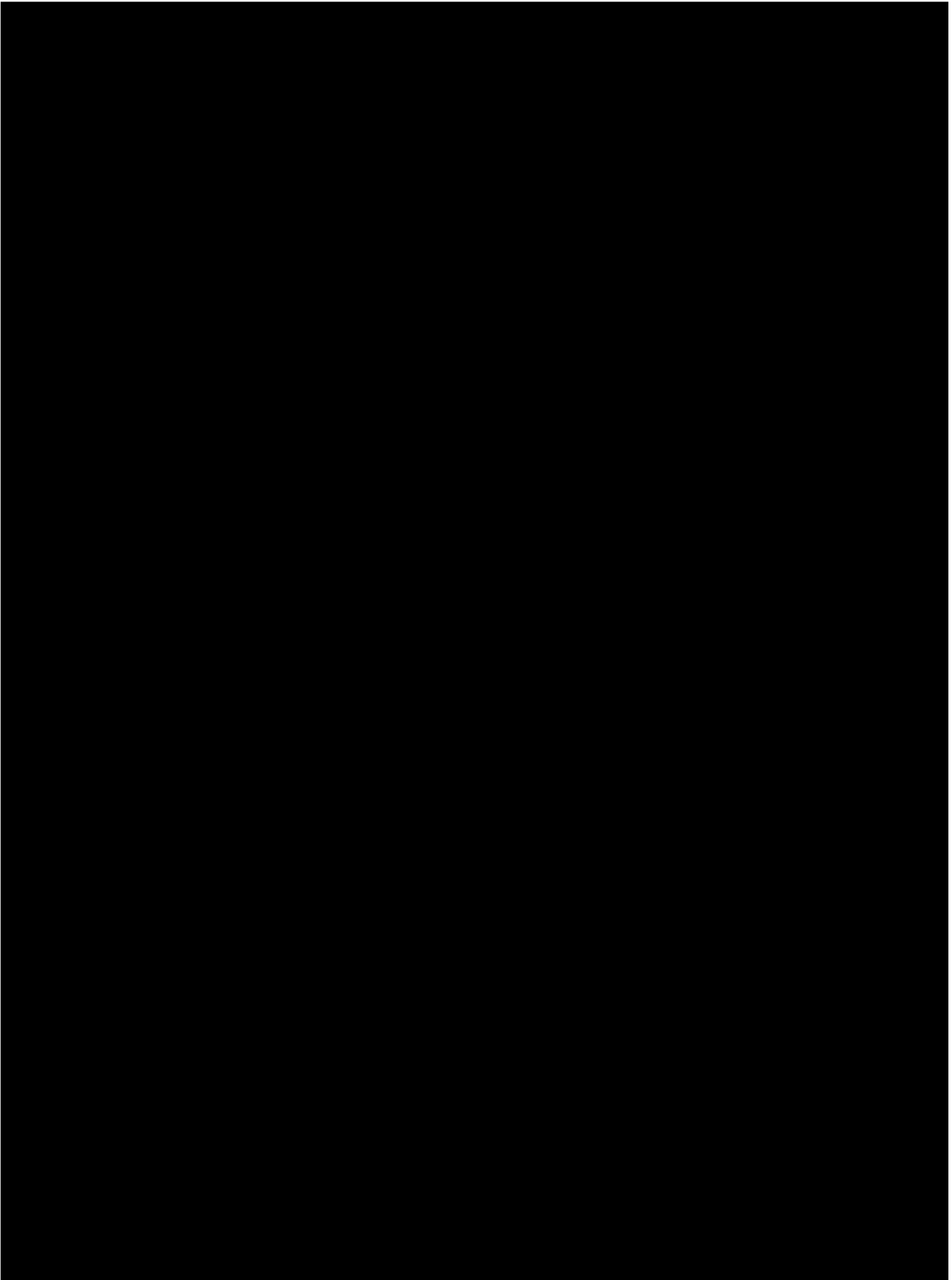


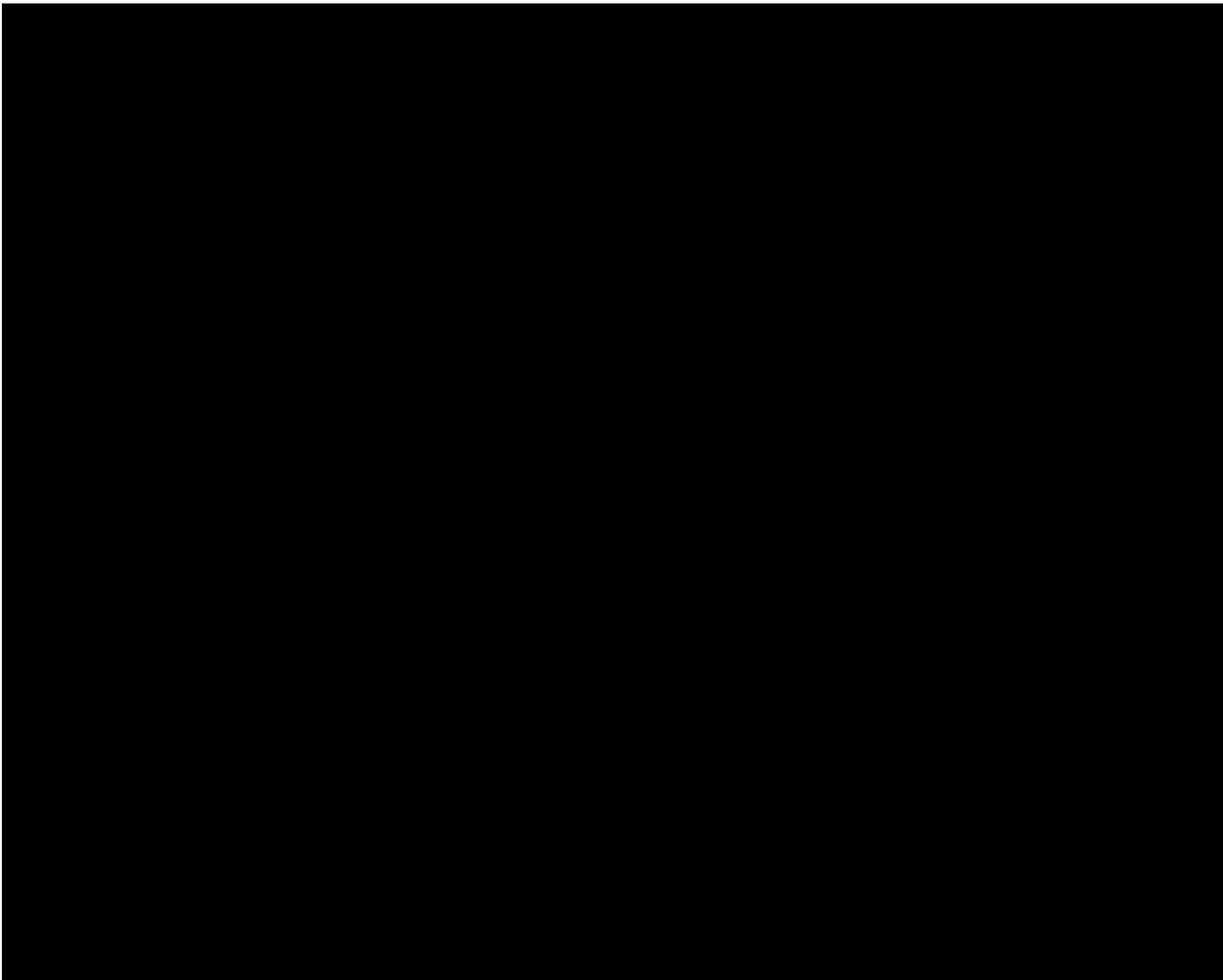


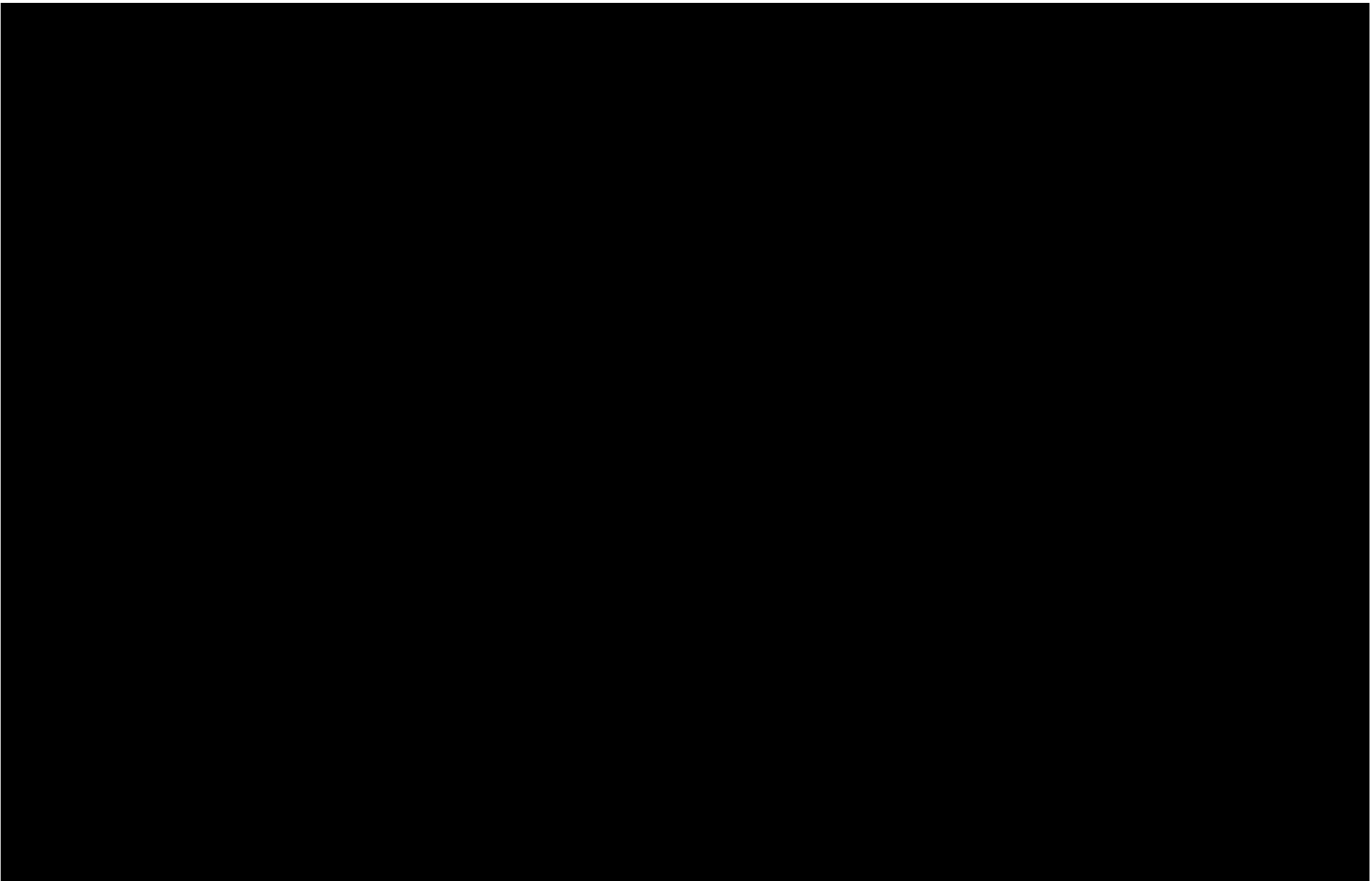


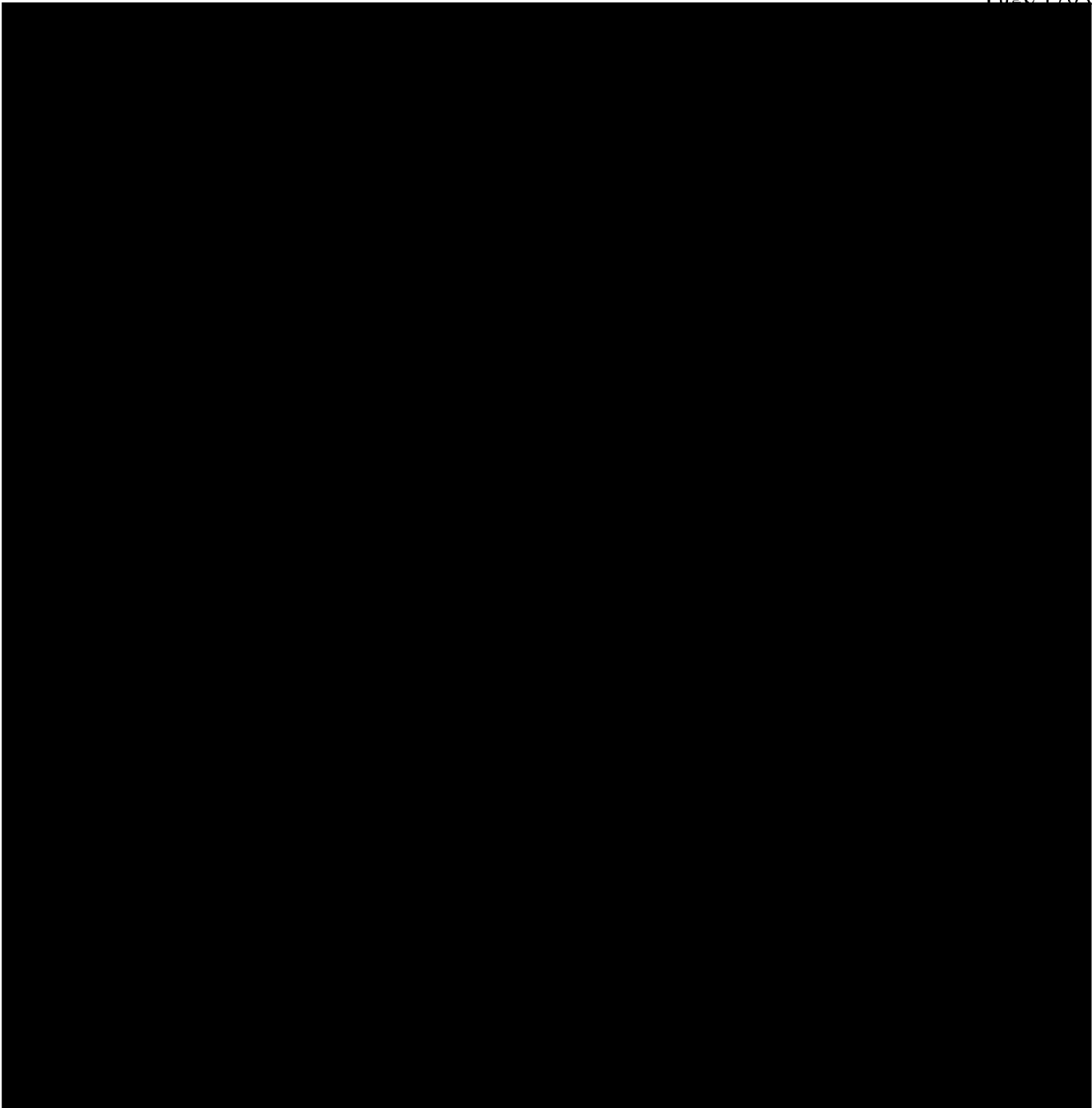


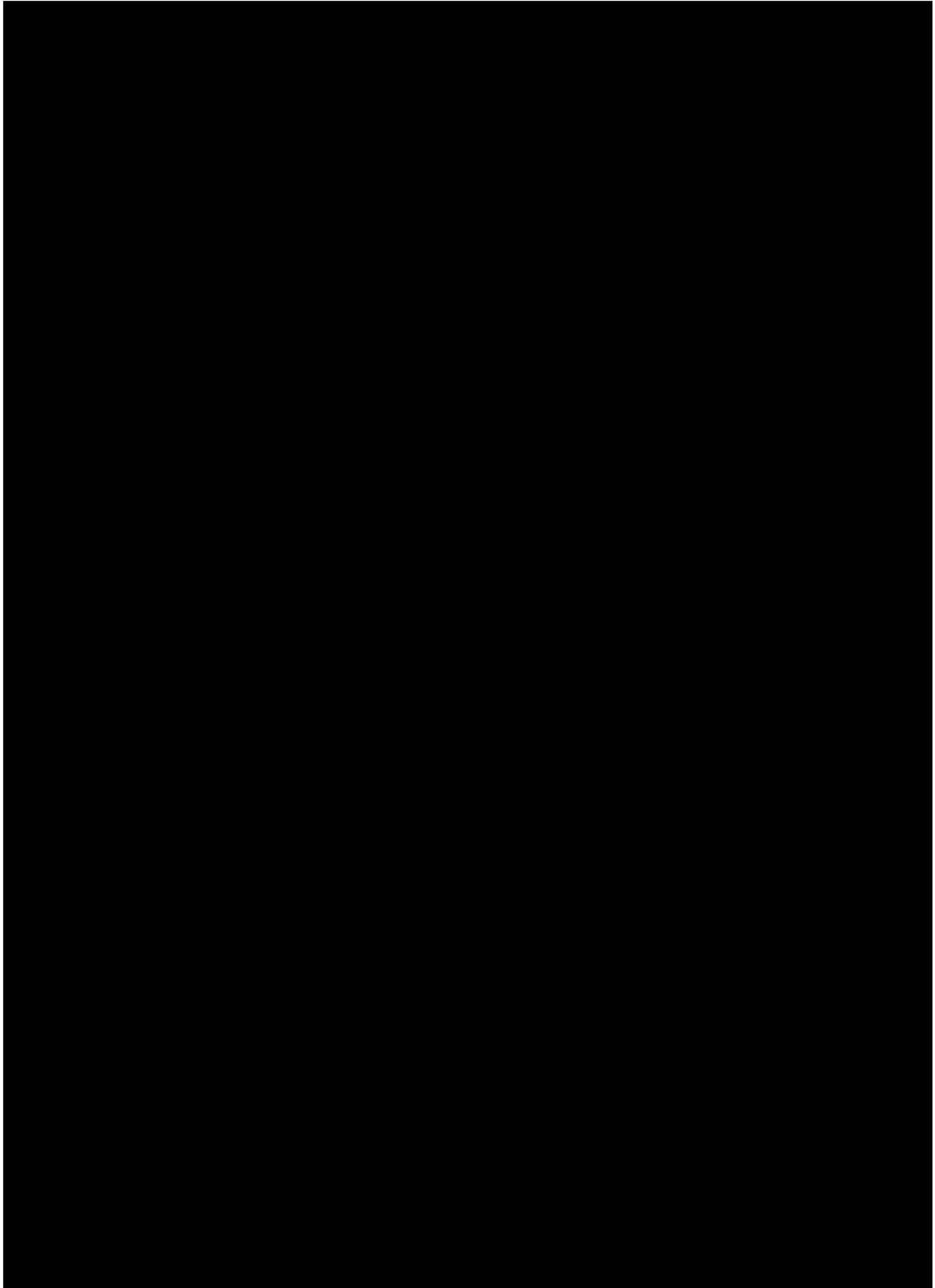


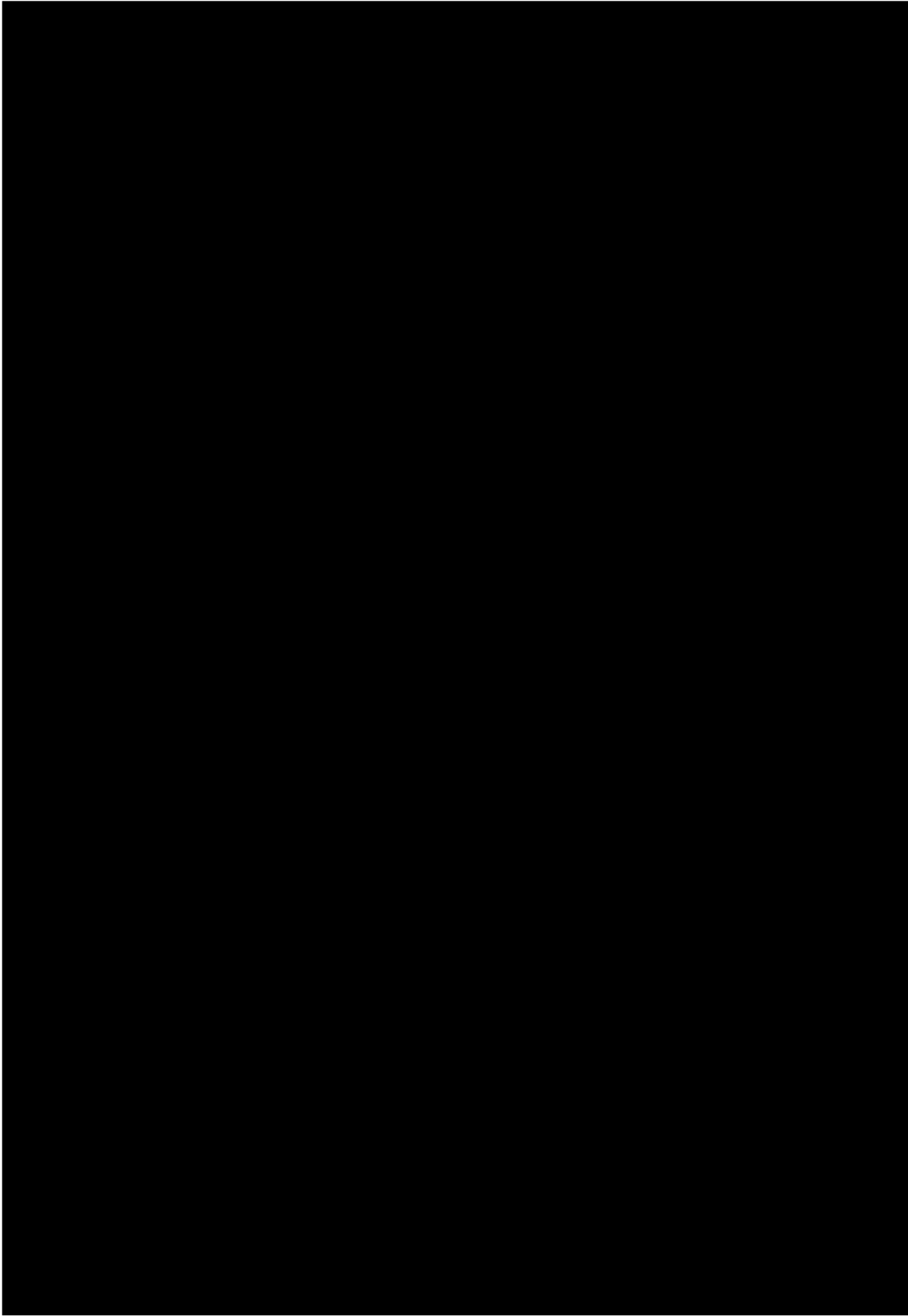


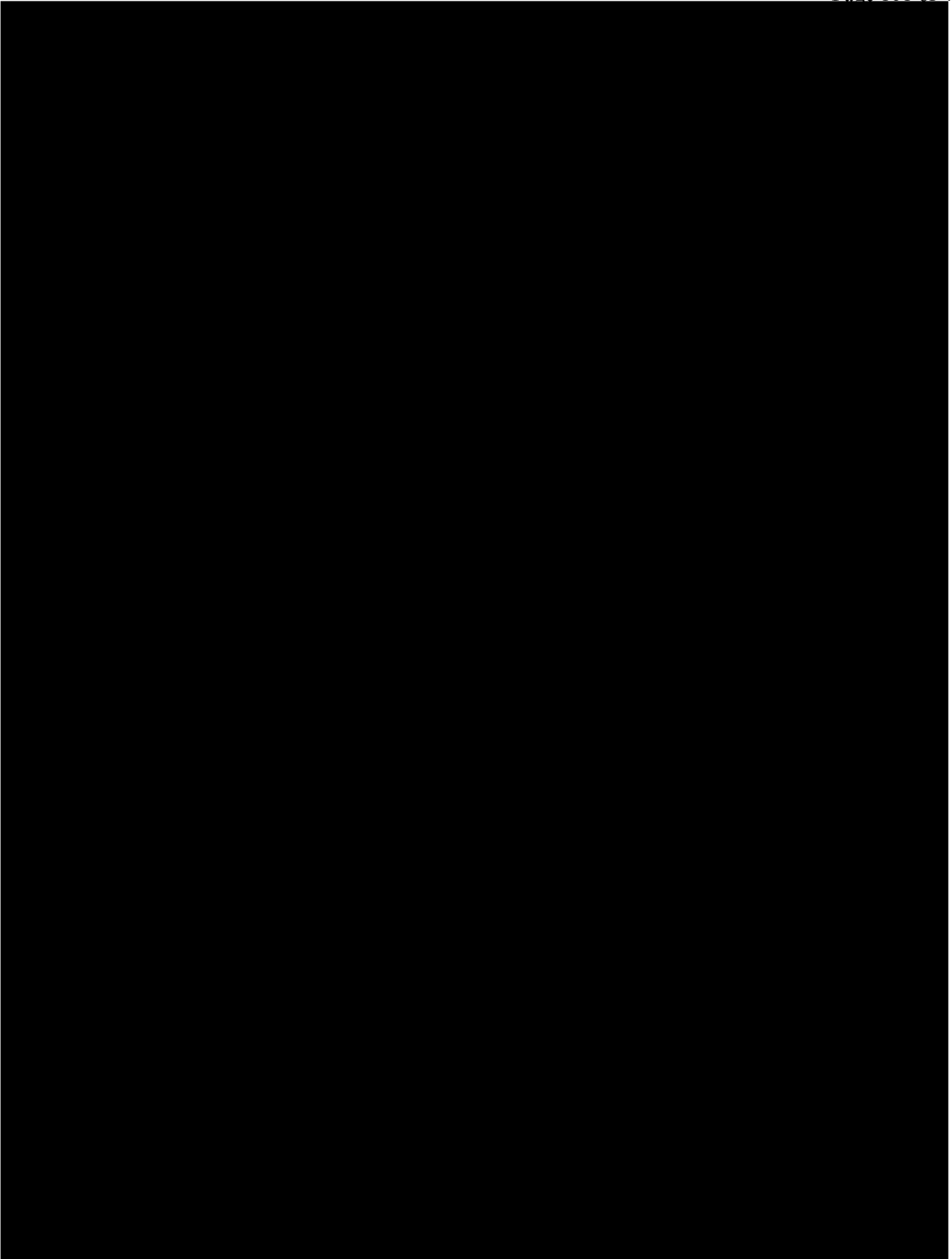




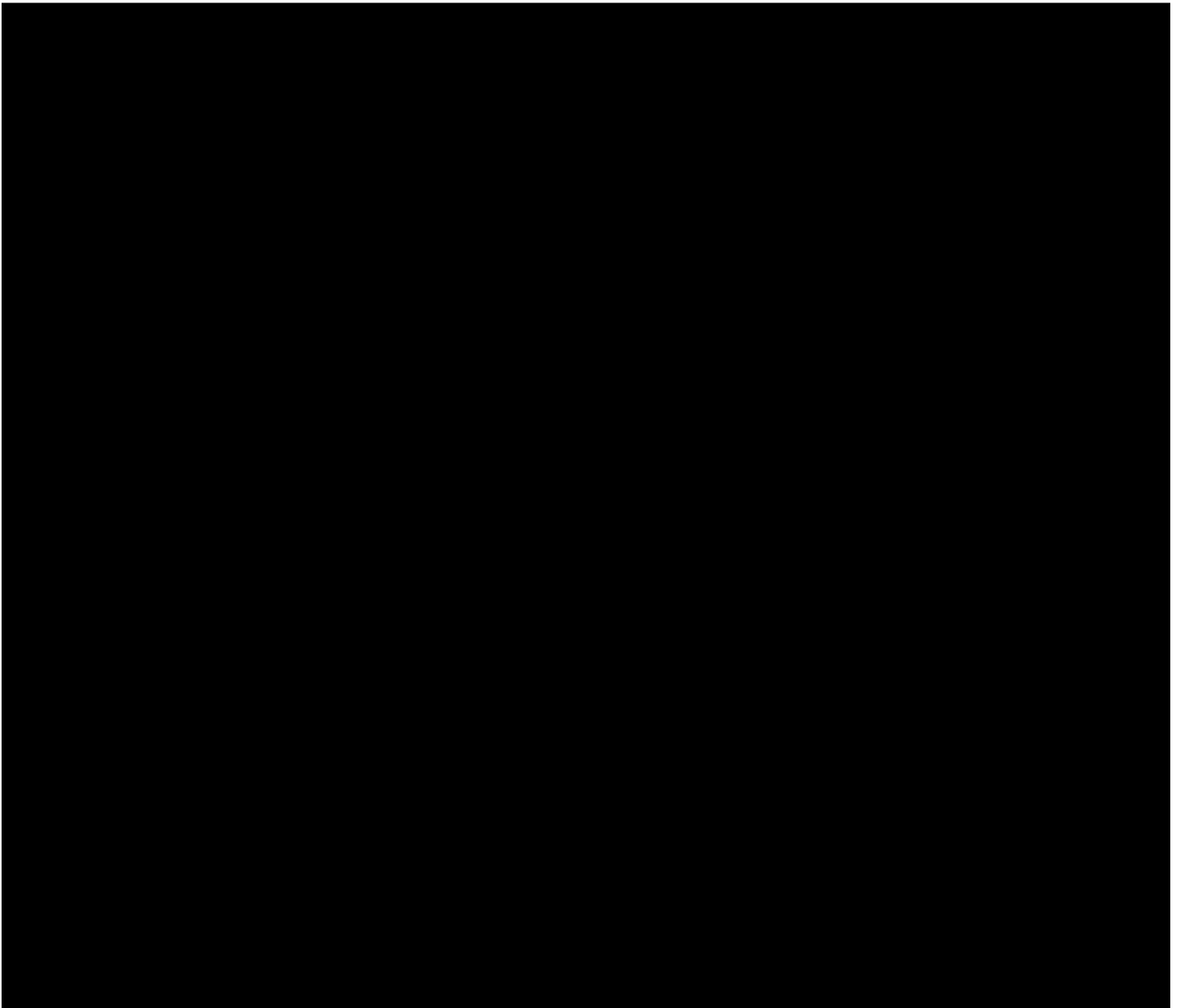












Annex F

TROPICAL WEATHER PREPAREDNESS AND RESPONSE PLAN

MARATHON PETROLEUM COMPANY GALVESTON BAY REFINERY

2021 Hurricane Season

BUSINESS CONFIDENTIAL

1.0 PLAN INTRODUCTION

- 1.1 [Plan Objectives](#)
- 1.2 [Tropical Weather](#)
- 1.3 [Key GBR Hurricane Plan Actions](#)
- 1.4 [Plan Distribution](#)
- 1.5 [Plan Review and Update Procedures](#)
- 1.6 [Other Applicable Plans](#)

2.0 PLANNING ACTION

- 2.1 [Employee Action Plan](#)
 - 2.1.1 [Personal and Family Storm Plans](#)
 - 2.1.2 [Employee Actions Upon Release From Work](#)
 - 2.1.3 [Return To Work](#)
 - 2.1.4 [Phased Criteria and Timeline](#)
- 2.2 [Hurricane Coordinator](#)
 - 2.2.1 [Hurricane Coordinator Storm Tracking Tools](#)
 - 2.2.2 [Leadership Team Weather and Storm Response Updates](#)
 - 2.2.3 [Hurricane Coordinator Category 4 or 5 Storm \(When Hurricane Ride-out Crew Evacuates\)](#)
- 2.3 [Site Organization](#)
 - 2.3.1 [Hurricane Shutdown Crew](#)
 - 2.3.2 [Hurricane Ride-out Crew](#)
 - 2.3.3 [Hurricane Incident Management Team \(IMT\)](#)
- 2.4 [Emergency Communications Systems](#)
 - 2.4.1 [Satellite Phones](#)
 - 2.4.2 [Equipment Information](#)
 - 2.4.3 [Placing or Receiving a call from a Satellite Phone](#)
- 2.5 [Run Through Plan](#)
 - 2.5.1 [Tropical Weather “Run-Through” Guidance](#)

3.0 PREPAREDNESS –DEPARTMENT SPECIFIC PLANS

- 3.1 [Security Department Hurricane Plan](#)
 - 3.1.1 [Phased Procedures](#)
 - 3.1.2 [GBR Security Hurricane Evacuation Procedures](#)
 - 3.1.3 [Security Hurricane Emergency Communication Procedures](#)
- 3.2 [Fire Department Plan](#)
- 3.3 [Operations Plan](#)
 - 3.3.1 [General Plan for Plant Utilities](#)
 - 3.3.2 [General Rules for Securing the Units and Maintaining Unit Procedures](#)
 - 3.3.3 [General Rules for Furnaces](#)
- 3.4 [Production Plan](#)
- 3.5 [Human Resources Plan](#)
- 3.6 [Warehouse Plan](#)
- 3.7 [Procurement Plan](#)
- 3.8 [Facility Services Plan](#)
- 3.9 [Maintenance Plan](#)
 - 3.9.1 [Phased Procedures](#)
 - 3.9.2 [Maintenance Shutdown Crew](#)
 - 3.9.3 [Generator Plan](#)
 - 3.9.4 [Refinery Analyzer Plan](#)

4.0 RIDE-OUT CREW ACTIONS

- 4.1 [Ride-out Crew](#)
 - 4.2 [Ride-out Crew Safety](#)
 - 4.3 [Ride-out Crew Evacuation Plan](#)
 - 4.3.1 [Evacuation Procedures](#)
 - 4.3.2 [Communications](#)
 - 4.3.3 [Emergency Medical Operations](#)
-
- Figure 4.1 [Hurricane Ride-Out Crew Staffing](#)
 - Figure 4.2 [Ride-Out Crew Organization Chart](#)
 - Figure 4.3 [Wind Speed Log Sheet](#)

5.0 POST HURRICANE DAMAGE ASSESSMENT CHECKLISTS

- 5.1 [Post-Storm Hazard Damage Assessment Safety Procedures](#)
- 5.2 [Emergency Flyover](#)
- 5.3 [Initial Hazard and Damage Assessment Post Category 4+ Storms by Returning Ride-out Crew](#)
 - Figure 5.1 [Building Hazard Assessment Checklist](#)
 - Figure 5.2 [Process Unit Hazard Assessment Checklist](#)

APPENDIX A – STORM SUPPLIES

APPENDIX B – HURRICANE FACT SHEET

APPENDIX C – HURRICANE MAPS

APPENDIX D – EMERGENCY LINKS

APPENDIX E – GLOSSARY

APPENDIX F – REFINERY DESIGN WIND MAPS

1.1 PLAN OBJECTIVES

The safety of Galveston Bay Refinery (GBR) employees, the community and its neighbors is the prime consideration in determining the course of action during a threatening tropical storm or hurricane. Protection of personnel and family is always first; followed by the environment, then company property and assets as well as concern surrounding the ability to provide products for our customers.

