



## **Filing Receipt**

**Filing Date - 2024-03-06 12:29:55 PM**

**Control Number - 53385**

**Item Number - 1803**



INTEGRITY  
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February 28, 2024

Public Utility Commission of Texas  
1701 N. Congress Avenue  
PO Box 13326  
Austin, TX 78711-3326

RE: Emergency Operations Plan  
Response for Emergency Operations Plan  
(City of San Saba) (TX2060001)  
San Saba County, Texas

Dear PUC:

Jacob Martin is submitting the Emergency Operations Plan (EOP) 2024 Annual Renewal on behalf of the City of San Saba.

We appreciate the diligent efforts the PUC has made and will make to prepare for the challenging process of reviewing thousands of EOP's. To assist your efforts, we have prepared accurate documents for your review.

If you have any questions or need additional information, please feel free to contact Sarah Fernandez at [sfernandez@jacobmartin.com](mailto:sfernandez@jacobmartin.com) or at 325-695-1070.

Sincerely,

**Sarah Fernandez**  
**JACOB | MARTIN**



325.695.1070  
817.594.9880

[info@jacobmartin.com](mailto:info@jacobmartin.com)  
[www.jacobmartin.com](http://www.jacobmartin.com)

3465 Curry Lane  
Abilene, TX 79606

1508 Santa Fe, Suite 203  
Weatherford, TX 76086

TBPE Firm #: 2448

TBAE Firm #: BR 2261

TBPLS Firm #: 10024300 - Abilene

TBPLS Firm #: 10193992 - Weatherford



INTEGRITY  
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February 28, 2024

Public Utility Commission of Texas  
1701 N. Congress Avenue  
PO Box 13326  
Austin, TX 78711-3326

RE: Executive Summary  
Response for Emergency Operations Plan  
(City of San Saba) (TX2060001)  
San Saba County, Texas

Dear PUC:

Jacob Martin is submitting the Executive Summary for the Emergency Operations Plan (EOP) on behalf of the City of San Saba.

The City of San Saba's EOP contains Incident-Specific Response Procedures (ISRP's), specialized procedures tailored to an incident type. Incidents may include, but are not limited to, the following:

- Incident Command System (ICS)
- Cybersecurity & Cyber Intrusion
- Drought
- Extreme Cold and Winter Storms
- Extreme Heat
- Flooding
- Tornado
- Wildfire
- Power Outage Generators
- Pandemic

EPA's website provides a number of incident action checklists (IACs) that City of San Saba used to help develop their own ISRP's.

City of San Saba's EOP has a dedicated page for the Plan Distribution for employee recipients. This page includes a fill in section for name, title, who it was distributed by, and on what date.

Attached is an affidavit confirming this EOP signed by the City Manager, Scott Edmonson.

If you have any questions or need additional information, please feel free to contact Sarah Fernandez at [sfernandez@jacobmartin.com](mailto:sfernandez@jacobmartin.com) or at 325-695-1070.

Sincerely,

Sarah Fernandez  
JACOB | MARTIN



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# City of San Saba

March 4, 2024

Public Utility Commission of Texas  
1701 N. Congress Avenue  
PO Box 13326  
Austin, Texas 78711-3326

Re: Emergency Operations Plan (EOP) Tabletop Meeting

To Whom It May Concern:

I, Scott Edmonson, City Manager of the City of San Saba, Texas hereby attest to the fact that the City of San Saba had changes to the City's Emergency Operations Plan (EOP) those changes are as follows:

EOP Information Updated on 02/28/2024 by:

Denver Daniel – Electric Dept. Superintendent;  
Glynn Meador – Electric Dept. Lineman;  
Scott Glaze – Public Works Director;  
Jacob Uptain – Electric Dept. Lineman;  
Kyle Anderson – Electric Dept. Lineman; and  
Scott Edmonson – City Manager.

Population Information.

Utility Information.

My Contact and Resources.

Existing Generator Information Sheet.

If you need additional information or I can be of further assistance, please feel free to contact me at the number listed below.

Respectfully,

Scott Edmonson  
City Manager  
City of San Saba  
(325) 372-5144

**325-372-5144 • Fax: 325-372-3989**  
**P.O. Box 788 • 303 S. Clear • San Saba, Texas 76877**

My Commission Expires 10/31/2025

[illegible]