



## **Filing Receipt**

**Filing Date - 2024-02-06 01:22:54 PM**

**Control Number - 53385**

**Item Number - 1688**

**PROJECT NO. 53385**  
**AFFIDAVIT OF CITY MANAGER OF CITY OF SEGUIN**  
**PURSUANT TO 16 TEXAS ADMINISTRATIVE CODE § 25.53**

**STATE OF TEXAS §**

**COUNTY OF GUADALUPE §**

BEFORE ME, the undersigned authority, on this day personally appeared, and who, after being duly sworn, stated on his or her oath he or she is entitled to make this Affidavit, and that the statements contained below are true and correct.

I, Steve Parker, swear or affirm that as a Municipally Owned Utility operating in the State of Texas and the Electric Reliability Council of Texas (ERCOT) region and control system, confirms the following:

"I am the City Manager for the City of Seguin (COS), which is an incorporated municipality in the State of Texas.

COS operates an electric distribution utility system in the State of Texas and the Electric Reliability Council of Texas power region.

The Emergency Operations Plan (EOP) developed to comply with the updated 16 TAC §25.53. Electric Service Emergency Operations Plan Rule, has been distributed to COS Managers and Operations personnel;

COS executives and Operations personnel have received training on the updated EOP;

In accordance with the updated 16 TAC §25.53. Electric Service Emergency Operations Plan Rule, a drill (tabletop exercise) for COS Operations personnel will be conducted as required;

COS will notify Commission Emergency Management Personnel and regional TDEM representative(s) prior to the drill;

COS has distributed the EOP to local Jurisdictions, including regional TDEM personnel and including Guadalupe County Emergency Management Coordinator;

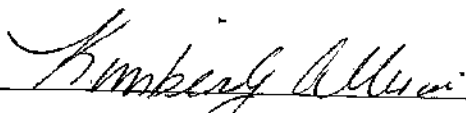
COS has a Business Continuity Plan related to returning to normal operations after an emergency event or situation;

COS's emergency management personnel who are designated to interact with local, state, and federal emergency management officials during emergency events have received the latest IS-100, IS-200, IS-700, and IS-800 National Incident Management System training.

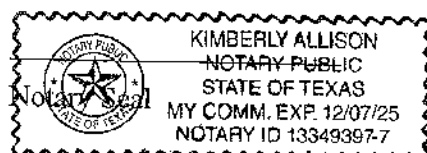


*Steve Parker, City Manager*  
*City of Seguin*

Sworn and subscribed before me on this 26<sup>th</sup> day of January, 2024.



Notary Public in and for the State of Texas



PROJECT NO. 53385

FILING OF ATTESTATION AFFIRMING EOP CHANGES

AFFIDAVIT OF CITY OFFICER FOR

CITY OF SEGUIN

FILED PURSUANT §25.53. ELECTRIC SERVICE EMERGENCY OPERATIONS  
PLANS SECTION (3) (B)

STATE OF TEXAS §

COUNTY OF GUADALUPE §

BEFORE ME, the undersigned authority, on this day personally appeared, and who, after being duly sworn, stated on his or her oath he or she is entitled to make this Affidavit, and that the statements contained below are true and correct.

I, Steve Parker, swear or affirm that as Municipal Utility operating in the State of Texas and the Electric Reliability Council of Texas (ERCOT) region and control system, confirms the following:

City of Seguin (COS) operates a distribution utility system in the State of Texas and the Electric Reliability Council of Texas (ERCOT) region and control system;

The §25.53. Electric Service Emergency Operations Plans Rule is applicable to COS.

COS has reviewed the COS Emergency Operations Plan that was filed with the Commission in 2022 and did not make any changes to its EOP that materially affects how COS would respond to an emergency.



{Signature of Officer of the City}

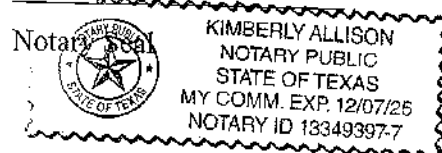
City Manager

City of Seguin

Sworn and subscribed before me on this 26<sup>th</sup> day of January, 2024.



Notary Public in and for the State of Texas



**PUC PROJECT NO. 53385**

<b>EMERGENCY OPERATIONS PLAN</b>	<b>§</b>	<b>BEFORE THE</b>
<b>PLEADING REGARDING CHANGES TO</b>	<b>§</b>	
<b>THE LIST OF EMERGENCY</b>	<b>§</b>	<b>PUBLIC UTILITY COMMISSION</b>
<b>CONTACTS</b>	<b>§</b>	
	<b>§</b>	<b>OF TEXAS</b>

**CITY OF SEGUIN'S EMERGENCY OPERATIONS PLAN STATEMENT**

COMES NOW, the City of Seguin (COS) pursuant to 16 Tex. Admin. Code (TAC) §25.53 Electric Service Emergency Operations Plans, who files this statement regarding section (3) (B) (i) which requires a pleading that documents any changes to the list of emergency contacts.

**I. AUTHORIZED REPRESENTATIVE**

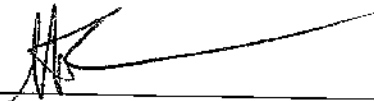
The name, address, and telephone number of COS's authorized representative is:

Attn: Steve Parker  
City of Seguin  
City Manager  
205 N River Street  
Seguin TX, 78155  
Telephone: 830-379-3212  
Facsimile: 830-401-2499  
Email: sparker@seguintexas.gov

**II. NOTICE OF CHANGES TO EMERGENCY CONTACTS**

City of Seguin (COS) hereby gives notice that, effective January 26, 2024, COS has not made changes to the Emergency Contacts included in COS's 2022 Emergency Operations Plan Executive Summary document which was filed with the Commission pursuant to §25.53 Electric Service Emergency Operations Plans in Project 53385 in 2022. Pursuant to §25.53(c)(4)(A), COS has reviewed the City's Emergency Operations Plan and has not made any changes that materially affects how COS would respond to an emergency, as attested to in the accompanying filing.

Respectfully submitted,

  
\_\_\_\_\_  
Authorized Representative  
City of Seguin