



## **Filing Receipt**

**Filing Date - 2024-01-31 09:56:41 AM**

**Control Number - 53385**

**Item Number - 1674**

**PROJECT NO. 53385**  
**AFFIDAVIT OF CITY ADMINISTRATOR OF CITY OF BELLVILLE**  
**PURSUANT TO 16 TEXAS ADMINISTRATIVE CODE § 25.53**

**STATE OF TEXAS §**

**COUNTY OF AUSTIN §**

BEFORE ME, the undersigned authority, on this day personally appeared, and who, after being duly sworn, stated on his or her oath he or she is entitled to make this Affidavit, and that the statements contained below are true and correct.

I, Shawn Jackson, swear or affirm that as a Municipally Owned Utility operating in the State of Texas and the Electric Reliability Council of Texas (ERCOT) region and control system, confirms the following:

"I am the City Administrator for the City of Bellville (COB), which is an incorporated home-rule municipality in the State of Texas."

COB operates an electric distribution utility system in the State of Texas and the Electric Reliability Council of Texas power region.

The Emergency Operations Plan (EOP) developed to comply with the updated 16 TAC §25.53. Electric Service Emergency Operations Plan Rule, has been distributed to COS Managers and Operations personnel; COB executives and Operations personnel have received training on the updated EOP;

In accordance with the updated 16 TAC §25.53. Electric Service Emergency Operations Plan Rule, a drill (tabletop exercise) for COB Operations personnel will be conducted as required;

COB will notify Commission Emergency Management Personnel and regional TDEM representative(s) prior to the drill;

COB has distributed the EOP to local Jurisdictions, including regional TDEM personnel and including Guadalupe County Emergency Management Coordinator;

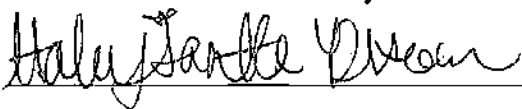
COB has a Business Continuity Plan related to returning to normal operations after an emergency event or situation;

COB's emergency management personnel who are designated to interact with local, state, and federal emergency management officials during emergency events have received the latest IS-100, IS-200, IS-700, and IS-800 National Incident Management System training.

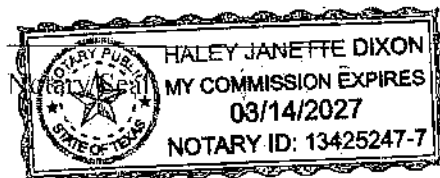


*Shawn Jackson, City Administrator*  
*City of Bellville*

Sworn and subscribed before me on this 29 day of January, 24,



Notary Public in and for the State of Texas



PROJECT NO. 53385

FILING OF ATTESTATION AFFIRMING EOP CHANGES

AFFIDAVIT OF CITY ADMINISTRATOR FOR

CITY OF BELLVILLE

FILED PURSUANT §25.53. ELECTRIC SERVICE EMERGENCY OPERATIONS PLANS SECTION (3) (B)

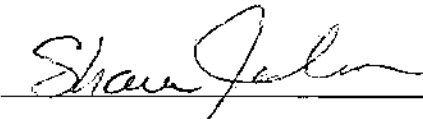
STATE OF TEXAS §

COUNTY OF AUSTIN §

BEFORE ME, the undersigned authority, on this day personally appeared, and who, after being duly sworn, stated on his or her oath he or she is entitled to make this Affidavit, and that the statements contained below are true and correct.

I, Shawn Jackson, swear or affirm that as a Municipal Owned Utility operating in the State of Texas and the Electric Reliability Council of Texas (ERCOT) region and control system, confirms the following:

- The City of Bellville operates a distribution utility system in the State of Texas and the Electric Reliability Council of Texas (ERCOT) region and control system;
- The §25.53. Electric Service Emergency Operations Plans Rule is applicable to the City of Bellville.
- The City of Bellville has reviewed the Bellville Emergency Operations Plan that was filed with the Commission in CY2022 and did not make any changes to its EOP that materially affects how the City of Bellville would respond to an emergency.



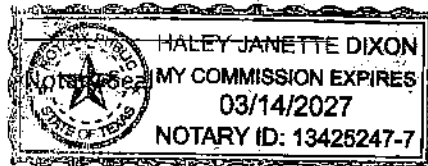
(Signature of Officer of the City)

Shawn Jackson  
City Administrator  
City of Bellville

Sworn and subscribed before me on this 29 day of January, 2024.



Notary Public in and for the State of Texas



**PUC PROJECT NO. 53385**

|                                      |          |                                  |
|--------------------------------------|----------|----------------------------------|
| <b>EMERGENCY OPERATIONS PLAN</b>     | <b>§</b> | <b>BEFORE THE</b>                |
| <b>PLEADING REGARDING CHANGES TO</b> | <b>§</b> |                                  |
| <b>THE LIST OF EMERGENCY</b>         | <b>§</b> | <b>PUBLIC UTILITY COMMISSION</b> |
| <b>CONTACTS</b>                      | <b>§</b> |                                  |
|                                      | <b>§</b> | <b>OF TEXAS</b>                  |

**CITY OF BELLVILLE'S EMERGENCY OPERATIONS PLAN STATEMENT**

COMES NOW, the City of Bellville pursuant to 16 Tex. Admin. Code (TAC) §25.53 Electric Service Emergency Operations Plans, who files this statement regarding section (3) (B) (i) which requires a pleading that documents any changes to the list of emergency contacts.

**I. AUTHORIZED REPRESENTATIVE**


The name, address, and telephone number of Bellville's authorized representative is:

Attn: Shawn Jackson  
City of Bellville  
City Administrator  
30 Holland Street  
Bellville, Texas 77418  
Telephone: (979) 865-2145  
Facsimile: (979) 865-9485 (fax)  
Email: [sjackson@cityofbellville.com](mailto:sjackson@cityofbellville.com)

**II. NOTICE OF CHANGES TO EMERGENCY CONTACTS**

The City of Bellville hereby gives notice that, effective January 26, 2024, Bellville has not made changes to its Emergency Contacts included in Bellville's 2022 Emergency Operations Plan Executive Summary document which was filed with the Commission pursuant to §25.53 Electric Service Emergency Operations Plans in Project 53385 during CY2022. These changes were necessary and are consistent with the information in the PUC Contacts Portal. Pursuant to §25.53(c)(4)(A). The City of Bellville has reviewed the current Emergency Operations Plan and has not made any changes that materially affect how Bellville would respond to an emergency, as attested to in the accompanying filing.

Respectfully submitted,

  
\_\_\_\_\_  
Authorized Representative  
City of Bellville