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Texas Retail Energy, LLC

2608 S.E. J Street, Mailstop 5530, Bentonville, AR 72716

March 14, 2023

Filing Clerk Public Utility Commission of Texas 1701 N. Congress Avenue Austin, Texas 78701

RE: Project No. 53385 – Texas Retail Energy EOP Update

Dear Sir or Madam:

Pursuant to 16 Texas Administrative Code ("TAC") § 25.53(c)(3)(B), Texas Retail Energy, LLC ("DC2") (Certificate No. 10065) is hereby filing its Emergency Operations Plan ("EOP") annual update.

The filing includes:

- 1) Affidavit from James Staggs:
 - a) Attesting that no changes were made to the EOP that materially affect how TRE would respond to an emergency; and
 - b) Providing the affirmations required by 16 TAC § 25.53(c)(4)(C).
- 2) A pleading updating TRE Emergency Contacts.

If you have any questions regarding this filing, please free to contact me.

Sincerely,

ames Staggs Senior Manager Texas Retail Energy, LLC (479) 321-9864 <u>istaggs@texasretailenergy.com</u>

AFFIDAVIT OF JAMES STAGGS

STATE OF ARKANSAS§COUNTY OF BENTON§

ON THIS DAY, James Staggs, of Bentonville, Arkansas APPEARED BEFORE ME, the undersigned authority, who, after being duly sworn, stated under oath that he is entitled to make this Affidavit, and that the statements contained below are true and correct to the best of his knowledge.

I, James Staggs, am the Senior Manager for Texas Retail Energy, LLC (TRE), a Public Utility Commission of Texas (Commission or PUC) certified retail electric provider (REP) in the Electric Reliability Council of Texas (ERCOT) [certificate number 10065]. I have binding authority over the REP operations.

- 1. TRE personnel have reviewed the current EOP and determined that the plan continues to support current operations. All changes to the plan did not materially alter how DC would respond to any future emergencies.
- All relevant operating personnel of TRE are familiar with and have received training on the applicable contents and execution of TRE's EOP, and have been instructed to follow the applicable portions of TRE's EOP except to the extent deviations are appropriate because of specific circumstances during the course of an emergency.
- 3. TRE's EOP has been reviewed and approved by all appropriate TRE executives.
- 4. TRE last conducted an EOP drill in December 2022 as required by 16 TAC § 25.53(f).
- 5. TRE has determined it was unnecessary to distribute its EOP to local jurisdictions at this time.
- 6. TRE has a business continuity plan that addresses returning to normal operations after disruptions caused by an incident.
- TRE's personnel designated to interact with local, state, and federal emergency management officials has received the IS-100, IS-200, IS-700, and IS-800 NIMS training.

10 James Staggs Texas Retail Energy, LLC Senior Manager

Signed before me on this 144 day of March 2023.

RisaV. Perry

LISA V. PERRY Notery Public-Arkansas Benton County My Commission Expires 08-18-2031 Commission # 12715904

{Notary Stamp}

PROJECT NO. 53385

PROJECT TO SUBMIT EMERGENCY § OPERATIONS PLABS AND RELATED § DOCUMENT UNDER 16 TAC § 25.53 §

BEFORE THE PUBLIC UTILITY COMMISSION OF TEXAS

EMERGENCY CONTACT INFORMATION FOR TEXAS RETAIL ENERGY

Pursuant to 16 Tex. Admin. Code § 25.53(c)(3)(B)(i), Texas Retail Energy, LLC ("TRE") (Certificate No. 10065) hereby submits this pleading confirming Emergency Contacts. The emergency contacts for TRE have been updated and restated in confidential Attachment 3.

Respectfully submitted,

James Staggs Senior Manager Texas Retail Energy, LLC (479) 321-9864 <u>istaggs@texasretailenergy.com</u>

Attachment 3 Texas Retail Energy, LLC Emergency Contacts

| Name | Title | Phone | Email |
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