



## Filing Receipt

**Received - 2023-03-14 09:56:07 AM**  
**Control Number - 53385**  
**ItemNumber - 1048**

**PROJECT NO. 53385**  
**FILING OF ATTESTATION AFFIRMING EOP CHANGES**  
**AFFIDAVIT OF CITY ADMINISTRATOR FOR**  
**CITY OF BELLVILLE**

**FILED PURSUANT §25.53. ELECTRIC SERVICE EMERGENCY OPERATIONS PLANS SECTION (3) (B)**

**STATE OF TEXAS §**  
**COUNTY OF AUSTIN §**

BEFORE ME, the undersigned authority, on this day personally appeared, and who, after being duly sworn, stated on his or her oath he or she is entitled to make this Affidavit, and that the statements contained below are true and correct.

I, Shawn Jackson, swear or affirm that as a Municipal Owned Utility operating in the State of Texas and the Electric Reliability Council of Texas (ERCOT) region and control system, confirms the following:

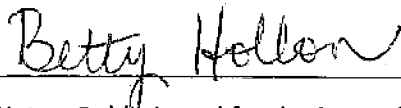
- The City of Bellville operates a distribution utility system in the State of Texas and the Electric Reliability Council of Texas (ERCOT) region and control system;
- The §25.53. Electric Service Emergency Operations Plans Rule is applicable to the City of Bellville.
- The City of Bellville has reviewed the Bellville Emergency Operations Plan that was filed with the Commission in CY2022 and did not make any changes to its EOP that materially affects how the City of Bellville would respond to an emergency.



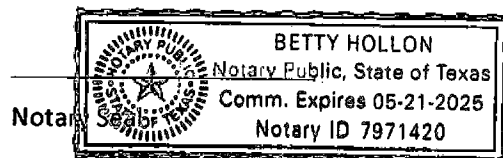
*{Signature of Officer of the City}*

*Shawn Jackson*  
*City Administrator*  
*City of Bellville*

Sworn and subscribed before me on this 13<sup>th</sup> day of March, 2023.



Notary Public in and for the State of Texas



**PROJECT NO. 53385**

**AFFIDAVIT OF CITY ADMINISTRATOR OF  
CITY OF BELLVILLE**

**PURSUANT TO 16 TEXAS ADMINISTRATIVE CODE § 25.53**

**STATE OF TEXAS §**

**COUNTY OF AUSTIN §**

BEFORE ME, the undersigned authority, on this day personally appeared, and who, after being duly sworn, stated on his or her oath he or she is entitled to make this Affidavit, and that the statements contained below are true and correct.

*I, Shawn Jackson, am of sound mind, capable of making this affidavit, and personally equipped with the facts stated herein. As the highest-ranking representative with binding authority over a Municipally Owned Utility operating in the State of Texas and the Electric Reliability Council of Texas (ERCOT) region and control system, I swear or affirm the following facts are true and correct:*

1. I am the City Administrator for the City of Bellville (COB), which is an incorporated home-rule municipality in the State of Texas.
2. COB operates an electric distribution utility system in the State of Texas and the ERCOT power region.
3. The Emergency Operations Plan (EOP) developed to comply with the updated 16 TAC §25.53. Electric Service Emergency Operations Plans Rule, has been distributed to COB Managers and Operations personnel.
4. COB executives and Operations personnel are familiar with and have received training on the applicable contents and execution of the updated EOP, and such personnel are instructed to follow the applicable portions of the EOP except to the extent deviations are appropriate as a result of specific circumstances during the course of an emergency.
5. The EOP has been reviewed and approved by the appropriate executives.
6. In accordance with the updated 16 TAC §25.53. Electric Service Emergency Operations Plan Rule, a drill (tabletop exercise) for COB Operations personnel was completed prior to the Winter Season in CY2022, and will be conducted in CY2023 as required;
7. COB notified Commission Emergency Management Personnel and regional TDEM representative(s) at least thirty (30) days prior to the drill.
8. COB has distributed the EOP to local Jurisdictions, including regional TDEM personnel and The Austin County Emergency Management Coordinator.
9. COB has a Business Continuity Plan related to returning to normal operations after an emergency event or situation.

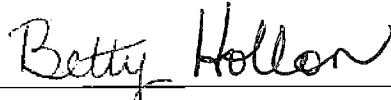
10. COB's emergency management personnel who are designated to interact with local, state, and federal emergency management officials during emergency events have received the latest IS-100, IS-200, IS-700, and IS-800 National Incident Management System training.



*Shawn Jackson, City Administrator*

*City of Bellville*

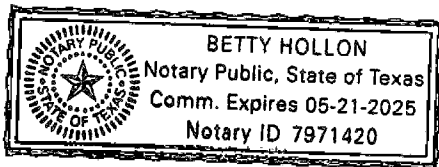
Sworn and subscribed before me on this 13<sup>th</sup> day of March, 2023, to certify which witness my hand and official seal.



Notary Public in and for the State of Texas



County



**PUC PROJECT NO. 53385**

<b>EMERGENCY OPERATIONS PLAN</b>	<b>§</b>	<b>BEFORE THE</b>
<b>PLEADING REGARDING CHANGES TO</b>	<b>§</b>	
<b>THE LIST OF EMERGENCY</b>	<b>§</b>	<b>PUBLIC UTILITY COMMISSION</b>
<b>CONTACTS</b>	<b>§</b>	
	<b>§</b>	<b>OF TEXAS</b>

**CITY OF BELLVILLE'S EMERGENCY OPERATIONS PLAN STATEMENT**

COMES NOW, the City of Bellville pursuant to 16 Tex. Admin. Code (TAC) §25.53 Electric Service Emergency Operations Plans, who files this statement regarding section (3) (B) (i) which requires a pleading that documents any changes to the list of emergency contacts.

**I. AUTHORIZED REPRESENTATIVE**

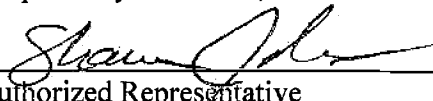
The name, address, and telephone number of Bellville's authorized representative is:

Attn: Shawn Jackson  
City of Bellville  
City Administrator  
30 Holland Street  
Bellville, Texas 77418  
Telephone: (979) 865-2145  
Facsimile: (979) 865-9485 (fax)  
Email: [sjackson@cityofbellville.com](mailto:sjackson@cityofbellville.com)

**II. NOTICE OF CHANGES TO EMERGENCY CONTACTS**

The City of Bellville hereby gives notice that, effective February 28, 2023, Bellville has made changes to its Emergency Contacts included in Bellville's 2022 Emergency Operations Plan Executive Summary document which was filed with the Commission pursuant to §25.53 Electric Service Emergency Operations Plans in Project 53385 during CY2022. These changes were necessary and are consistent with the information in the PUC Contacts Portal. Pursuant to §25.53(c)(4)(A). The City of Bellville has reviewed the current Emergency Operations Plan and has not made any changes that materially affects how Bellville would respond to an emergency, as attested to in the accompanying filing.

Respectfully submitted,

  
\_\_\_\_\_  
Authorized Representative  
City of Bellville