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#### WATER UTILITY TARIFF FOR

#### Donie Water Works, Inc.

P.O. Box 133 (Business Address)

(Utility Name)

Donie, Texas 77335

254/359-4264 (Area Code/Telephone)

(City, State, Zip Code)

This tariff is effective for utility operations under the following Certificate of Convenience and Necessity:

#### 12403

This tariff is effective in the following county:

#### Freestone

This tariff is effective in the following cities or unincorporated towns (if any):

#### Donie

This tariff is effective in the following subdivisions or systems:

Donie Water Works; PWS ID #0810022

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TEXAS COMM. ON ENVIRONMENTAL QUALITY 36011-R, CCN 12403, JUNE 1, 2008 APPROVED TARIFF BY

#### SECTION 1.0 -- RATE SCHEDULE

Section	1.01	- Rates

Meter Size	Monthly Minimum Charge	Gallonage Charge
5/8" or 3/4"	\$25.00 (INCLUDING 3,000 GALLONS)	\$3.00 per 1000 gallons from 3,001 up to 10,000 gallons \$4.00 per 1000 gallons above 10,001 gallons

FORM OF PAYMENT: The utility will accept the following forms of payment:  Cash X , Check X , Money Order X , Credit Card , Other (specify)  THE UTILITY MAY REQUIRE EXACT CHANGE FOR PAYMENTS AND MAY REFUSE TO ACCEPT PAYMENTS MADE USING MORE THAN \$1.00 IN SMALL COINS. A WRITTEN RECEIPT WILL BE GIVEN FOR CASH PAYMENTS.
REGULATORY ASSESSMENT
Section 1.02 - Miscellaneous Fees
TAP FEE
TAP FEE
TAP FEE (Large meter)
RECONNECTION FEE  THE RECONNECT FEE MUST BE PAID BEFORE SERVICE CAN BE RESTORED TO A CUSTOMER WHO HAS BEEN DISCONNECTED FOR THE FOLLOWING REASONS (OR OTHER REASONS LISTED UNDER SECTION 2.0 OF THIS TARIFF):
a) Non payment of bill (Maximum \$25.00)

THE TRANSFER FEE WILL BE CHARGED FOR CHANGING AN ACCOUNT NAME AT THE SAME SERVICE LOCATION WHEN THE SERVICE IS NOT DISCONNECTED

RATES LISTED ARE EFFECTIVE ONLY IF THIS PAGE HAS TCEQ APPROVAL STAMP

### SECTION 1.0 -- RATE SCHEDULE (CONTINUED)

LATE CHARGE (EITHER \$5.00 OR 10% OF THE BILL)
RETURNED CHECK CHARGE\$25.00 RETURNED CHECK CHARGES MUST BE BASED ON THE UTILITY'S DOCUMENTABLE COST.
CUSTOMER DEPOSIT RESIDENTIAL (Maximum \$50)
COMMERCIAL & NON-RESIDENTIAL DEPOSIT 1/6TH OF ESTIMATED ANNUAL BILL
METER TEST FEE
METER RELOCATION FEE
METER CONVERSION FEE. Actual Cost to Convert the existing Meter THIS FEE MAY BE CHARGED IF A CUSTOMER REQUESTS CHANGE OF SIZE OF AN EXISTING METER OR CHANGE IS REQUIRED BY MATERIAL CHANGE IN CUSTOMERS SERVICE DEMAND
GOVERNMENTAL TESTING, INSPECTION AND COSTS SURCHARGE
LINE EXTENSION AND CONSTRUCTION CHARGES: REFER TO SECTION 3.0EXTENSION POLICY FOR TERMS, CONDITIONS, AND CHARGES WHEN NEW

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CONSTRUCTION IS NECESSARY TO PROVIDE SERVICE.

#### Section 2.01 - Texas Natural Resource Conservation Commission Rules

The utility will have the most current Texas Natural Resource Conservation Commission Rules, Chapter 291, Water Rates, available at its office for reference purposes. The Rules and this tariff shall be available for public inspection and reproduction at a reasonable cost. The latest Rules or Commission approved changes to the Rules supersede any rules or requirements in this tariff.

#### Section 2.02 - Application for and Provision of Water Service

All applications for service will be made on the utility's standard application or contract form (attached in the Appendix to this tariff) and will be signed by the applicant before water service is provided by the utility. A separate application or contract will be made for each service location.

After the applicant has met all the requirements, conditions and regulations for service, the utility will install tap, meter and utility cut-off valve and/or take all necessary actions to initiate service. The utility will serve each qualified applicant for service within 5 working days unless line extensions or new facilities are required. If construction is required to fill the order and if it cannot be completed within 30 days, the utility will provide the applicant with a written explanation of the construction required and an expected date of service.

Where service has previously been provided, service will be reconnected within one working day after the applicant has met the requirements for reconnection.

The customer will be responsible for furnishing and laying the necessary customer service pipe from the meter location to the place of consumption. Customers may be required to install a customer owned cutoff valve on the customer's side of the meter or connection.

#### Section 2.03 - Refusal of Service

The utility may decline to serve an applicant until the applicant has complied with the regulations of the regulatory agencies (state and municipal regulations) and for the reasons outlined in the TNRCC Rules. In the event that the utility refuses to serve an applicant, the utility will inform the applicant in writing of the basis of its refusal. The utility is also required to inform the applicant a complaint may be filed with the Commission.

#### Section 2.04 - Customer Deposits

If a residential applicant cannot establish credit to the satisfaction of the utility, the applicant may be required to pay a deposit as provided for in Section 1.02 of this tariff. The utility will keep records of the deposit and credit interest in accordance with TNRCC Rules.

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#### Section 2.04 - Customer Deposits (cont.)

Residential applicants 65 years of age or older may not be required to pay deposits unless the applicant has an outstanding account balance with the utility or another water or sewer utility which accrued within the last two years.

Nonresidential applicants who cannot establish credit to the satisfaction of the utility may be required to make a deposit that does not exceed an amount equivalent to one-sixth of the estimated annual billings.

Refund of deposit - If service is not connected, or after disconnection of service, the utility will promptly refund the customer's deposit plus accrued interest or the balance, if any, in excess of the unpaid bills for service furnished. The utility may refund the deposit at any time prior to termination of utility service but must refund the deposit plus interest for any customer who has paid 18 consecutive billings without being delinquent.

#### Section 2.05 - Meter Requirements, Readings, and Testing

All water sold by the utility will be billed based on meter measurements. The utility will provide, install, own and maintain meters to measure amounts of water consumed by its customers. One meter is required for each residential, commercial or industrial facility in accordance with the TNRCC Rules.

Service meters will be read at monthly intervals and as nearly as possible on the corresponding day of each monthly meter reading period unless otherwise authorized by the Commission.

Meter tests. The utility will, upon the request of a customer, and, if the customer so desires, in his or her presence or in that of his or her authorized representative, make without charge a test of the accuracy of the customer's meter. If the customer asks to observe the test, the test will be made during the utility's normal working hours at a time convenient to the customer. Whenever possible, the test will be made on the customer's premises, but may, at the utility's discretion, be made at the utility's testing facility. If within a period of two years the customer requests a new test, the utility will make the test, but if the meter is found to be within the accuracy standards established by the American Water Works Association, the utility will charge the customer a fee which reflects the cost to test the meter up to a maximum \$25 for a residential customer. Following the completion of any requested test, the utility will promptly advise the customer of the date of removal of the meter, the date of the test, the result of the test, and who made the test.

#### Section 2.06 - Billing

Bills from the utility will be mailed monthly unless otherwise authorized by the Commission. The due date of bills for utility service will be at least sixteen (16) days from the date of issuance. The postmark on the bill or, if there is no postmark on the bill, the recorded date of mailing by the utility will constitute proof of the date of issuance. Payment for utility service is delinquent if full payment, including late fees and the regulatory assessment, is not received at the utility or the utility's authorized payment agency by 5:00 p.m. on the due date. If the due date falls on a holiday or weekend, the due date for payment purposes will be the next work day after the due date.

A late penalty of either \$2.00 or 5.0% will be charged on bills received after the due date. The penalty on delinquent bills will not be applied to any balance to which the penalty was applied in a previous billing. The utility must maintain a record of the date of mailing to charge the late penalty.

Each bill will provide all information required by the TNRCC Rules. For each of the systems it operates, the utility will maintain and note on the monthly bill a telephone number (or numbers) which may be reached by a local call by customers. At the utility's option, a toll-free telephone number or the equivalent may be provided.

In the event of a dispute between a customer and a utility regarding any bill for utility service, the utility will conduct an investigation and report the results to the customer. If the dispute is not resolved, the utility will inform the customer that a complaint may be filed with the Commission.

#### Section 2.07 - Service Disconnection

Utility service may be disconnected if the bill has not been paid in full by the date listed on the termination notice. The termination date must be at least 10 days after the notice is mailed or hand delivered.

The utility is encouraged to offer a deferred payment plan to a customer who cannot pay an outstanding bill in full and is willing to pay the balance in reasonable installments. However, a customer's utility service may be disconnected if a bill has not been paid or a deferred payment agreement entered into within 26 days from the date of issuance of a bill and if proper notice of termination has been given.

Notice of termination must be a separate mailing or hand delivery in accordance with the TNRCC Rules.

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#### Section 2.07 - Service Disconnection (cont.)

Utility service may also be disconnected without notice for reasons as described in the TNRCC Rules.

Utility personnel must be available to collect payments and to reconnect service on the day of and the day after any disconnection of service unless service was disconnected at the customer's request or due to a hazardous condition.

#### Section 2.08 - Reconnection of Service

Service will be reconnected within 24 hours after the past due bill and any other outstanding charges are paid or correction of the conditions which caused service to be disconnected.

#### Section 2.09 - Service Interruptions

The utility will make all reasonable efforts to prevent interruptions of service. If interruptions occur, the utility will re-establish service within the shortest possible time. Except for momentary interruptions due to automatic equipment operations, the utility will keep a complete record of all interruptions, both emergency and scheduled and will notify the Commission in writing of any service interruptions affecting the entire system or any major division of the system lasting more than four hours. The notice will explain the cause of the interruptions.

<u>Prorated Bills</u> - If service is interrupted or seriously impaired for 24 consecutive hours or more, the utility will prorate the monthly base bill in proportion to the time service was not available to reflect this loss of service.

### Section 2.10 - Quality of Service

The utility will plan, furnish, and maintain production, treatment, storage, transmission, and distribution facilities of sufficient size and capacity to provide a continuous and adequate supply of water for all reasonable consumer uses. Unless otherwise authorized by the Commission, the utility will maintain facilities as described in the TNRCC Rules or in the Texas Natural Resource Conservation Commission's "Rules and Regulations for Public Water Systems."

#### Section 2.11 - Customer Complaints and Disputes

If a customer or applicant for service lodges a complaint, the utility will promptly make a suitable investigation and advise the complainant of the results. Service will not be disconnected pending completion

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#### Section 2.11 - Customer Complaints and Disputes (cont.)

of the investigation. If the complainant is dissatisfied with the utility's response, the utility must advise the complainant that he has recourse through the Texas Natural Resource Conservation Commission complaint process. Pending resolution of a complaint, the commission may require continuation or restoration of service.

The utility will maintain a record of all complaints which shows the name and address of the complainant, the date and nature of the complaint and the adjustment or disposition thereof, for a period of two years after the final settlement of the complaint.

#### SECTION 2.20 - SPECIFIC UTILITY SERVICE RULES AND REGULATIONS

This section contains specific utility service rules in addition to the rules previously listed under Section 2.0. It must be reviewed and approved by the Commission and in compliance with TNRCC Rules to be effective.

#### **SECTION 3.0 - EXTENSION POLICY**

#### Section 3.01 - Standard Extension Requirements

LINE EXTENSION AND CONSTRUCTION CHARGES. No contribution in aid of construction may be required of any customer except as provided for in this approved extension policy.

The customer will be given an itemized statement of the costs, options such as rebates to the customer, sharing of construction costs between the utility and the customer, or sharing of costs between the customer and other applicants prior to beginning construction.

The utility will bear the full cost of any oversizing of water mains necessary to serve other customers in the immediate area. The individual residential customer shall not be charged for any additional production, storage, or treatment facilities. Contributions in aid of construction <u>may not be required</u> of individual residential customers for production, storage, treatment or transmission facilities unless otherwise approved by the Commission under this specific extension policy.

COST UTILITIES SHALL BEAR. Within its certificate area, the utility will pay the cost of the first 200 feet of any water main or distribution line necessary to extend service to an individual residential customer within a platted subdivision. However, if the residential customer requesting service purchased the property after the developer was notified of the need to provide facilities to the utility, the utility may charge for the first 200 feet. The utility must also be able to document that the developer of the subdivision refused to provide facilities compatible with the utility's facilities in accordance with the utility's approved extension policy after receiving a written request from the utility.

Developers may be required to provide contributions in aid of construction in amounts to furnish the system with all facilities necessary to comply with the Texas Natural Resource Conservation Commission's "Rules and Regulations for Public Water Systems."

#### SECTION 3.20 - SPECIFIC UTILITY EXTENSION POLICY

This section contains the utility's specific extension policy which complies with the requirements already stated under Section 3.01. It must be reviewed and approved by the Commission and in compliance with TNRCC Rules to be effective.

Residential customers not covered under Section 3.01 will be charged the equivalent of the costs of extending service to their property from the nearest transmission or distribution line even if that line does not have adequate capacity to serve the customer. However, if the customer places unique, non-standard service demands upon the system, the customer may be charged the full cost of extending service to and throughout their property, including the cost of all necessary transmission and storage facilities necessary to meet the service demands anticipated to be created by that property.

Developers will be required to provide contributions in aid of construction in amounts sufficient to furnish the development with all facilities necessary to provide for reasonable local demand requirements and to comply with Texas Natural Resource Conservation Commission minimum design criteria for facilities used in the production, transmission, pumping, or treatment of water or Texas Natural Resource Conservation Commission minimum requirements. For purposes of this subsection, a developer is one who subdivides or requests more than two meters on a piece of property. Commercial, industrial, and wholesale customers will be treated as developers.

SECTION 4.0 -- DROUGHT CONTINGENCY PLAN (Utility must attach copy of TCEQ approved Drought Contingency Plan)

### **DROUGHT CONTINGENCY PLAN** FOR THE INVESTOR OWNED UTILITY

Donie Water Works Inc.
(Name of utility)
Po, Box 133 Donie Tx 75838 (Address, City, Zip Code)
(Address, City, Zip Code)'
12403
(CCN#)
0810022
(PWS #s)
Aug. 1 2000
(Date)

#### Section 1 Declaration of Policy, Purpose, and Intent

In cases of extreme drought, periods of abnormally high usage, system contamination, or extended reduction in ability to supply water due to equipment failure, temporary restrictions may be instituted to limit non-essential water usage. The purpose of the Drought Contingency Plan is to encourage customer conservation in order to maintain supply, storage, or pressure or to comply with the requirements of a court, government agency or other authority.

Please note: Water restriction is not a legitimate alternative if water system does not meet the Texas Natural Resource Conservation Commission's (TNRCC) capacity requirements under normal conditions or if the utility fails to take all immediate and necessary steps to replace or repair malfunctioning equipment.

1 Billy Turner	(Please p	orint r	name),	being	the	respon	sible o	official
for <u>Donie Water Works</u> Incamendment to include the enclosed Drought C	<u>د</u> (Na	ame (	of utili	ity), r	eques	st a	minor	tariff
amendment to include the enclosed Drought C	ontingency	y Plan.	•					
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Opportunity for the public to provide input into the preparation of the Plan was provided by: (check at least one of the following)
□ scheduling and providing public notice of a public meeting to accept input on the Plan.  The meeting took place at:
Date: Time: Location:
☐ mailed survey with summary of results. (attach survey and results)
□ bill insert inviting comment. (attach bill insert)
Xother method Telephone Contact
Section 3 Public Education
The <u>Denie Water Works</u> (hame of utility) will periodically provide the public with information about the Plan, including information about the conditions under which each stage of the Plan is to be initiated or terminated and the drought response measures to be implemented in each stage.
Drought plan information will be provided by: (check at least one of the following)
public meeting
□ press releases
🙀 utility bill inserts
<pre>     other</pre>
Section 4 Coordination with Regional Water Planning Groups
The service area of the Donie Water Works (name of your utility) is located within:
Regional Water Planning Group (RWPG)

Donie Water Works (name of your utility) has mailed a copy of this Plan to the RIMP Grant of the Copy of this Plan to the RIMP Grant of the Copy of this Plan to the RIMP Grant of the Copy of this Plan to the RIMP Grant of the Copy of this Plan to the RIMP Grant of the Copy of this Plan to the RIMP Grant of the Copy of this Plan to the RIMP Grant of the Copy of this Plan to the RIMP Grant of the Copy of this Plan to the RIMP Grant of the Copy of this Plan to the RIMP Grant of the Copy of this Plan to the RIMP Grant of the Copy of this Plan to the RIMP Grant of the Copy of this Plan to the RIMP Grant of the Copy of this Plan to the RIMP Grant of the Copy of this Plan to the Copy of the Copy of this Plan to the Copy of the Copy 124030CT 4'00 CCN

#### Section 5 Notice Requirements

Written notice will be provided to each customer prior to implementation or termination of each stage of the water restriction program. Mailed notice must be given to each customer 72 hours prior to the start of water restriction. If notice is hand delivered, the utility cannot enforce the provisions of the plan for 24 hours after notice is provided. The written notice to customers will contain the following information:

- 1. the date restrictions will begin,
- 2. the circumstances that triggered the restrictions,
- 3. the stages of response and explanation of the restrictions to be implemented, and,
- 4. an explanation of the consequences for violations.

The utility must notify the TNRCC by telephone at (512) 239-6020, or electronic mail at watermon@tnrcc.state.tx.us prior to implementing Stage III and must notify in writing the Public Drinking Water Section at MC - 155, P.O. Box 13087, Austin, Texas 78711-3087 within five (5) working days of implementation including a copy of the utility's restriction notice. The utility must file a status report of its restriction program with the TNRCC at the initiation and termination of mandatory water use restrictions (i.e. Stages III and IV).

#### Section 6 Violations

- 1. First violation The customer will be notified by written notice of their specific violation.
- 2. Subsequent violations:
  - a. After written notice, the utility may install a flow restricting device in the line to limit the amount of water which will pass through the meter in a 24 hour period. The utility may charge the customer for the actual cost of installing and removing the flow restricting device, not to exceed \$50.00.
  - b. After written notice, the utility may discontinue service at the meter for a period of seven (7) days, or until the end of the calendar month, whichever is LESS. The normal reconnect fee of the utility will apply for restoration of service.

### Section 7 Exemptions or Variances

The utility may grant any customer an exemption or variance from the drought contingency plan for good cause **upon written request**. A customer who is refused an exemption or variance may appeal such action of the utility in writing to the Texas Natural Resource Conservation Commission. The utility will treat all customers equally concerning exemptions and variances, and shall not discriminate in granting exemptions and variances. No exemption or variance shall be retroactive or otherwise justify any violation of this Plan occurring prior to the issuance of the variance.

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#### Section 8 Response Stages

Unless there is an immediate and extreme reduction in water production, or other absolute necessity to declare an emergency or severe condition, the utility will initially declare Stage I restrictions. If, after a reasonable period of time, demand is not reduced enough to alleviate outages, reduce the risk of outages, or comply with restrictions required by a court, government agency or other authority, Stage II may be implemented with Stage III to follow if necessary.

#### STAGE I - CUSTOMER AWARENESS

Stage 1 will begin:

Every April 1st, the utility will mail a public announcement to its customers. Nonotice to TNRCC required.

Stage 1 will end:

Every September 30th, the utility will mail a public announcement to its customers. No notice to TNRCC required.

#### **Utility Measures**:

This announcement will be designed to increase customer awareness of water conservation and encourage the most efficient use of water. A copy of the current public announcement on water conservation awareness shall be kept on file available for inspection by the TNRCC.

#### Voluntary Water Use Restrictions:

Water customers are requested to voluntarily limit the use of water for non-essential purposes and to practice water conservation.

#### STAGE II - VOLUNTARY WATER CONSERVATION:

Other

The water utility will implement Stage 2 when any one of the selected triggers is reached:

Supply-Based Triggers (check at least one and fill in the appropriate value)

Well level reaches \_\_\_\_\_\_ ft. mean sea level (m.s.l.)

Overnight recovery rate reaches \_\_\_\_\_\_ ft.

Reservoir elevation reaches \_\_\_\_\_\_ ft. (m.s.l.)

Stream flow reaches \_\_\_\_\_\_ cfs at USGS gage # \_\_\_\_\_\_

Wholesale supplier's drought Stage 2

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<u>Demar</u>	d- or Capacity-Based Triggers (check at least one and fill in the appropriate value)
	Drinking water treatment as % of capacity
	initiation and termination of Stage 2, the utility will mail a public announcement to tomers. No notice to TNRCC required.
Stage 2	ements for termination  I of the Plan may end when all of the conditions listed as triggering events have ceased to or a period of three (3) consecutive days. Upon termination of Stage 2, Stage 1 becomes ve.
Visual	Measures:  ly inspect lines and repair leaks on a daily basis. Monthly review of customer use records low-up on any that have unusually high usage.
water flushin	be additional measures, if any, to be implemented directly by the utility to manage limited supplies and/or reduce water demand. Examples include: reduced or discontinued g of water mains, activation and use of an alternative supply source(s); use of reclaimed for non-potable purposes.
The se	cond water source for <u>Inie Unter Works</u> Itname of utility) is: one)
×	Other well
	Inter-connection with other system
	Purchased water
	Other
Volum	ramy Water Lice Destrictions:
voiuni 1.	<u>sary Water Use Restrictions</u> : Restricted Hours: Outside watering is allowed daily, but only during periods specifically
1.	restricted from s. Outside watering is anowed daily, out only during periods specifically

- Restricted Hours: Outside watering is allowed daily, but only during periods specifically described in the customer notice; between 10:00 PM and 5:00 AM for example; OR
- 2. Restricted Days/Hours: Water customers are requested to voluntarily limit the irrigation of landscaped areas with hose-end sprinklers or automatic irrigation systems. Customers are requested to limit outdoor water use to Mondays for water customers with a street address ending with the numbers 1, 2, or 3, Wednesdays for water customers with a street address ending with the numbers 4.55 or 6 and Fridays is a least maturical resource.

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for water customers with a street address ending with the numbers 7, 8, 9, or 0. Irrigation of landscaped areas is further limited to the hours of 12:00 midnight until 10:00 a.m. and between 8:00 p.m. and 12:00 midnight on designated watering days. However, irrigation of landscaped areas is permitted at anytime if it is by means of a hand-held hose, a faucet filled bucket or watering can of five (5) gallons or less, or drip irrigation system.

3. Other uses that waste water such as water running down the gutter.

### **STAGE III - MANDATORY WATER USE RESTRICTIONS:**

The wa	ater utility will implement Stage 3 when any one of the selected triggers is reached:
Supply	y-Based Triggers (check at least one and fill in the appropriate value)
	Well level reaches ft. (m.s.l.)
	Overnight recovery rate reaches ft.
	Reservoir elevation reaches ft. (m.s.l.)
	Stream flow reaches cfs at USGS gage #
	Wholesale supplier's drought Stage 3
	Other
<u>Demai</u>	nd- or Capacity-Based Triggers (check at least one and fill in the appropriate value)
	Drinking water treatment as % of capacity%
X	Total daily demand as % of pumping capacity %
	Total daily demand as % of storage capacity/ 7 C %
	Pump hours per day hrs.
	Production or distribution limitations.
	Other
	initiation and termination of Stage 3, the utility will mail a public announcement to stomers. Notice to TNRCC required.
Stage	rements for termination  3 of the Plan may end when all of the conditions listed as triggering events have ceased to for a period of three (3) consecutive days. Upon termination of Stage 3, Stage 2 becomes tive.
	<u>/ Measures:</u> Ily inspect lines and repair leaks on a regualar basis. Flushing is prohibited except for dead nains.

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Describe additional measures, if any, to be implemented directly by the utility to manage limited water supplies and/or reduce water demand. Examples include: activation and use of an alternative supply source(s); use of reclaimed water for non-potable purposes; offering low-flow fixtures and water restrictors.

Mandatory Water Use Restrictions: The following water use restrictions shall apply to all customers.

- 1. Irrigation of landscaped areas with hose-end sprinklers or automatic irrigation systems shall be limited to Mondays for water customers with a street address ending with the numbers 1, 2, or 3, Wednesdays for water customers with a street address ending with the numbers 4, 5, or 6, and Fridays for water customers with a street address ending with the numbers 7, 8, 9, or 0. Irrigation of landscaped areas is further limited to the hours of 12:00 midnight until 10:00 a.m. and between 8:00 p.m. and 12:00 midnight on designated watering days. However, irrigation of landscaped areas is permitted at anytime if it is by means of a hand-held hose, a faucet filled bucket or watering can of five (5) gallons or less, or drip irrigation system.
- 2. Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle is prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight. Such washing, when allowed, shall be done with a hand-held bucket or a hand-held hose equipped with a positive shutoff nozzle for quick rinses. Vehicle washing may be done at any time on the immediate premises of a commercial car wash or commercial service station. Further, such washing may be exempted from these regulations if the health, safety, and welfare of the public is contingent upon frequent vehicle cleansing, such as garbage trucks and vehicles used to transport food and perishables.
- 3. Use of water to fill, refill, or add to any indoor or outdoor swimming pools, wading pools, or "jacuzzi" type pools is prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8 p.m. and 12:00 midnight.
- 4. Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.
- 5. Use of water from hydrants or flush valves shall be limited to maintaining public health, safety, and welfare.
- 6. Use of water for the irrigation of golf courses, parks, and green belt areas is prohibited except by hand held hose and only on designated watering days between the hours 12:00 midnight and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight.
- 7. The following uses of water are defined as non-essential and are prohibited:

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- a. wash down of any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
- b. use of water to wash down buildings or structures for purposes other than immediate fire protection;
- c. use of water for dust control;
- d. flushing gutters or permitting water to run or accumulate in any gutter or street:
- e. failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s); and
- f. Any waste of water.

## STAGE IV - CRITICAL WATER USE RESTRICTIONS:

The water utility will implement Stage 4 when any one of the selected triggers is reached: Supply-Based Triggers (check at least one and fill in the appropriate value) Well level reaches \_\_\_\_\_ ft. (m.s.l.) Overnight recovery rate reaches \_\_\_\_\_\_ft. Reservoir elevation reaches \_\_\_\_\_ ft. (m.s.l.) Stream flow reaches \_\_\_\_\_ cfs at USGS gage # \_\_\_\_\_ Wholesale supplier's drought Stage 4 X Supply contamination. Other \_\_\_\_\_ Demand- or Capacity-Based Triggers (check at least one and fill in the appropriate value) Drinking water treatment as % of capacity \_\_\_\_\_ Total daily demand as % of pumping capacity 70 减 Total daily demand as % of storage capacity 200 % × Pump hours per day hrs. Production or distribution limitations. System outage. × Other \_\_\_\_\_ Upon initiation and termination of Stage 4, the utility will mail a public announcement to its customers. Notice to TNRCC required. Requirements for termination: Stage 4 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of three (3) consecutive days. Upon termination of Stage 4, Stage 3 becomes operative.

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#### Operational Measures:

The utility shall visually inspect lines and repair leaks on a daily basis. Flushing is prohibited except for dead end mains and only between the hours of 9:00 p.m. and 3:00 a.m.. Emergency interconnects or alternative supply arrangements shall be initiated. All meters shall be read as often as necessary to insure compliance with this program for the benefit of all the customers. Describe additional measures, if any, to be implemented directly to manage limited water supplies and/or reduce water demand.

Mandatory Water Use Restrictions: All outdoor use of water is prohibited.

- 1. Irrigation of landscaped areas is absolutely prohibited.
- 2. Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle is absolutely prohibited.

# Texas Commission on Environmental Quality EIVED

INTEROFFICE MEMORANDUM

2016 JUN 14 PM 4:50

Date: RUSIUS GTT20,72005 MISSION
FILING CLERK

To:

Sheresia Perryman

Utilities Financial Review Team

Water Supply Division

From:

E. Scott Swanson

Resource Protection Team

Water Supply Division

Subject:

Review of IOU Drought Contingency Plan for Administrative Completeness

ESS 10/20/05

Donie Water Works, Inc.

CCN# 12403

The Drought Contingency Plan for Donie Water Works, Inc. has been reviewed and has been found to be administratively complete per 30 TAC §288.20.

This plan has not been reviewed for compliance with 30 TAC §291 Subchapter B.

No further review is required by the Water Conservation Staff of the Resource Protection Team.

### **Drought Contingency Plan for Donie Water Works, Inc.**

Donie Water Works, Inc. P.O.BOX 133 Donie, TX. 75838 CNN 12403 PWS 0810022 Revised 10/3/2005 DCI 10 (1111)

### Section 1. Declaration of Policy, Purpose and Intent

The Purpose of this Drought Plan is to cause a conservation or reduction of water consumption to occur in an orderly fashion, while meeting at least the minimum needs of the consumers as a whole. It's a retraining process with emphasis on voluntary reduction in daily usage accomplished through public education, wholesale public self discipline and careful management of Donie Water Works, Inc.'s facilities. This policy will lay out an action plan that will identify drought thresholds, the necessary steps and timetables to alert the public of drought conditions, communicate necessary action required, monitor system response and dictate alternate action when necessary to protect and preserve the water supply to the benefit of current and future citizens.

This Drought Contingency Plan will be initiated under the direction of the Board of Directors by and through the Operating Manager.

### Section 2. Public Involvement

Opportunity for the public to discuss and provide input into the plan was provided by invitation to attend a called board meeting for the purpose of reviewing and approving this plan. Notice of the meeting was provided through direct mail. The Board of Directors of Donie Water Works, Inc. approved this plan on 10/3/05.

### Section 3. Public Education

Donie Water Works, Inc. will provide the public with information concerning the plan and conditions under which each stage of the plan is to be initiated or terminated as well as response measures to be implemented in each stage of the drought condition. This information will be communicated through direct mail.

### Section 4. Coordination with Regional Water Planning Groups

The Service Area of Donie Water Works, Inc. is located within the Regional Water Planning Group C. A copy of this plan has been furnished for their use.

### Section 5. Notice Requirements

The customers will receive proper notification of each stage implemented or terminated by mail with at least 72 hours lead time so that compliance can be assured.

The mailed notice will include the targeted start or stop date, the restriction to be implemented, information concerning the condition requiring the restrictions, detailed explanations of each stage implemented and their intended impact, as well as penalties imposed for violators.

#### Section 6. Violations

#### A. First Violation

The offending customer will receive written notification explaining the non-compliance and steps to be taken to achieve compliance. A timetable will accompany the notification to assure prompt corrective action.

#### B. Subsequent Violations

The Board of Directors will review the violation history including customer variance request and make recommendations as to the proposed actions taken, including fines of up to \$50 per occurrence or to discontinue service up to 7 days or month end whichever is less.

#### Section 7. Variance

The Board of Directors will review all written request for variance to this policy. Any variance granted will be period sensitive and will not be considered for future periods. No blanket variance request without suggested alternate use restrictions will be considered. The Customers may appeal any denials to the TCEQ.

Applications for Variances should be in writing and should contain specifics included but not limited to: Name and Address of Petitioner, detailed statement as to the perceived hardship brought by compliance, description of relief requested, period of time for which variance is requested, proposed alternative measures that the petitioner is willing to take to meet the intent of this plan.

### Section 8. Response Stages

Unless there is an immediate need to curtail water consumption such as an emergency outage or other extreme or severe condition, Donie Water Works, Inc. will initially declare Stage 1 restrictions. If after a reasonable time demand is not sufficiently reduced, Stage 2 through Stage 4 will be implemented according to triggers outlined as appropriate for each stage.

### Stage 1 - Customer Awareness

Stage 1 will begin every April 1<sup>st</sup>. Donie Water Works will mail public notice to each customer requesting voluntary compliance.

Stage 1 will end every September 30<sup>th</sup>. Donie Water Works, Inc. will mail out public notice rescinding stage 1 and thanking the customer for their effort.

#### **Utility Measures:**

This announcement will be designed to increase consumer awareness of water conservation and encourage the most efficient use of water.

#### Voluntary Water Use Restrictions:

Water Customers are requested to voluntarily curtail the use of water for non-essential purposes and to practice water conservation.

### Stage 2 – Voluntary Water Conservation

Target: To achieve a 10% reduction in total average water demand over the previous 30 day period.

Donie Water Works, Inc. will implement Stage 2 of our Drought Plan when any one of the following triggers is exceeded for at least 3 consecutive days.

- Water consumption has reached 75% of the amount available.
- The water in the storage tank has declined by 10 feet or more and cannot be replenished.
- The pumpage level of water in the well has reached 250 feet.

The customers are to be notified by mail containing appropriate information upon implementation of phase 2.

#### Requirements for Termination:

Donie Water Works, Inc. will end Stage 2 whenever the event causing the implementation ceases to exist for 3 consecutive days. Upon termination of Stage 2, Stage 1 becomes effective.

#### Utility Measures:

Donie Water Works, Inc. will instigate a special investigation to ensure that there are no leaks and will review daily pumpage and monthly meter readings to determine the cause of any abnormally high usage.

#### Customer Voluntary Use Restrictions:

The customers will be encouraged to irrigate landscaped areas on Mondays for those having a 911 address ending in 1, 2, or 3 and Wednesday for customers having an address ending in 4, 5, or 6 and Friday for customers having an address ending in 7, 8, 9, or 0. Irrigation shall be allowed only between the hours of 12:00 midnight and 10:00 a.m. on the above designated days, unless it is accomplished by means of a hand-held hose or other manual method. Those customers wishing to irrigate by hand-held hose may do so at any time on any day.

### <u>Stage 3 – Mandatory Water Use Restrictions:</u>

<u>Target:</u> Achieve a 15% reduction in total average daily demand for the previous 30 days.

Donie Water Works, Inc. will implement our Drought Plan Stage 3 when any one of the following triggers is exceeded for a period of 3 consecutive days.

- Water demand has reached 85% of the amount available.
- Water in the storage tank has declined by 15 feet and cannot be replenished.
- Pumpage level has reached 275 feet.

#### Requirements for Termination:

Donie Water Works, Inc. will terminate Stage 3 whenever all the conditions triggering the restrictions have ceased for a period of 3 consecutive days. Upon termination of Stage 3, Stage 2 is automatically operative.

Notification will be provided to the TCEQ and the customers advising of the changed status.

#### **Utility Measures:**

Donie Water Works, Inc. will inspect system for leaks, fixing any found. Pumpage reports will be scrutinized to verify that results are positive and customer meter readings will be reviewed to ensure that all customers are complying with requirements.

The TCEQ will be notified by electronic mail at <a href="watermon@tceq.state.tx.us">watermon@tceq.state.tx.us</a> as well as written notification to the TCEQ, Public Drinking Water Section at MC – 155, P.O. Box 13087, Austin, TX 78711-3087 within 5 working days. Customers will be notified in writing prior to implementing Stage 3. Reports will be filed with the TCEQ concerning our restriction program's status.

#### Mandatory Water Restrictions:

The following use restrictions shall apply to all customers.

- Irrigation of all landscapes will be limited to Mondays for those customers having a 911 address ending 1, 2, or 3, Wednesdays for those having a address ending in 4, 5, or 6, and Friday for those having an address ending in 7, 8, 9 or 0. All automatic watering and hose sprinkler systems are further limited to time restraints between the hours of 12:00 midnight and 10:00 a.m. on the above specified days. Hand held watering devices will be allowed at any time.
- Use of water to fill, refill, or add to swimming pools, "Jacuzzi " type pools are prohibited except during the above scheduled days and times.
- Use of water to wash any motor vehicle, motorbike, boat, trailer, or other type vehicle is allowed between the hours of 12:00 midnight and 10:00 a.m. And between 8:00 p.m. and 12:00 midnight and then only when done with a bucket or by the use of a water hose equipped with a positive shutoff nozzle.

The following uses of water are defined as non-essential and are prohibited:

- Wash down any sidewalk, driveway, parking lot, or other hard service.
- Wash down any building or structure, accept as required to protect from eminent fire danger.
- Use of water for dust control.
- Flushing gutters.
- Failure to repair a customer responsible leak on a timely basis.
- Any waste of water.

### Stage 4 – Critical Water Use Restriction:

Target: Achieve a 20% reduction in total average water demand over the last 30 days.

Donie Water Works, Inc. will implement Drought Stage 4 when any of the following triggers are exceeded for 3 consecutive days. The company will provide notification to the TCEQ by electronic mail at <a href="waterman@tceq.state.tx.us">waterman@tceq.state.tx.us</a> and at the Public Drinking Water Section at MC- 155, P.O. Box 13087, Austin, TX 78711-3087. Reports concerning our restriction program's status will be provided to the TCEQ. The customer will be notified by mail.

- Water demand reaches 90% of amount available.
- Water in the storage tank is down by 25 feet and cannot be restored.
- Well pumpage level falls to 300 feet.

#### Requirements for termination:

Donie Water Works, Inc. will terminate Stage 4 of the Drought Plan when all of the conditions creating the restriction have ceased to exist for 3 consecutive days. Upon termination of Stage 4, Stage 3 becomes operable.

The TCEQ and the customer will be notified by mail advising of the change in status. Status Reports will be provided.

#### Operational Measures:

Donie Water Works, Inc. will visually inspect lines and repair detected leaks on a daily basis. The utility will discontinue flushing valves and mains. Meters shall be read as often as necessary to assure compliance.

#### Mandatory Water Use Restrictions:

All landscape watering is strictly prohibited. The use of water to wash any motor vehicle, motorbike, boat, trailer, tractor, or any other type of vehicle is absolutely prohibited. Wasting of water in any form will not be tolerated.

### **System Outage or Supply Contamination:**

Donie Water Works, Inc. will immediately notify the TCEQ, Mid Tex Water District and applicable personnel with Freestone County. Donie Water Works, Inc. is a stand alone system. Every precaution has been taken to ensure that we are fully redundant in our plant. However, should a major catastrophe occur and our system be disabled, we take solace in the fact that the nearest water system is no more than 7/10ths of a mile to the North. A temporary line could be installed and connected rather quickly

allowing us to provide minimum service while we correct the problem that incapacitated us. That is of course if the TCEQ grants permission and our neighboring system's Board is agreeable.