

Filing Receipt

Received - 2022-08-04 10:41:56 AM Control Number - 52942 ItemNumber - 1008

			ber: 52942		
Allocated Utility Se	Registration No.: 51613 (this number to be assigned by the				
NOTE: Please <u>DO NOT</u> include any person or p		r form is filed)			
this form (ex: tax identification #'s, social security	y #'s, etc.)	•			
PROPERTY OWNER : Do not enter the name of the owner's	s contract manager, manag	gement company,	or billing company.		
Name Knightvest Residential	-	TĨ_~~ «	· · · · · · · · · · · · · · · · · · ·		
Mailing Address: 5728 LBJ Freeway Ste 400 City	7 Dallas	State TX	Zip 75240		
Telephone# (AC) 214-989-7061					
E-mail 214-989-7061					
NAME, ADDRESS, AND TYPE OF PROPE	RTY WHERE UTILITY	SERVICE IS PI	ROVIDED		
Name Mosaic at Mueller	- Austin	State TX	Zip 78723		
Mailing Address:4600 Mueller BoulevardCityTelephone# (AC)5124745483	Austin	State TX	Zip 78723		
E-mail mueller@knightvest.com					
	Ifactured Home Rental (Community	Multiple-Use Facility		
If applicable, describe the "multiple-use facility" here:			Multiple Ose Facility		
	ON UTILITY SERVICE				
Tenants are billed for 🗶 Water 🗶 Wastewater	T	ometered <u>OR</u>	✗ Allocated ★★★		
Name of utility providing water/wastewater			ан с <u>1</u> — — — — — — — — — — — — — — — — — — —		
Date submetered or allocated billing begins (or began)		Required	<u>-</u>		
METHOD USED TO OFFSET CHARGES FOR COMMON	AREAS Check one lir				
Not applicable, because Bills are based on the ter	nant's actual submetered	consumption			
There are <u>neither</u> common areas <u>nor</u> an installed irrigation system					
All common areas and the irrigation system(s) are metered or submetered:					
We deduct the actual utility charges for water and wastewater to these areas then allocate the remaining charges among					
our tenants.					
This property has an installed irrigation system that is <u>not</u> separately metered or submetered:					
We deduct percent (we deduct at least 25 percent) of the utility's total charges for water and wastewater					
consumption, then allocate the remaining charges among our tenants.					
x This property has an installed irrigation system(s) that <u>is/are</u> separately metered or submetered:					
We deduct the actual utility charges associated with the irrigation system(s), then deduct at least 5 percent of the utility's					
total charges for water and wastewater consumption, then allocate the remaining charges among our tenants.					
This property does <u>not</u> have an installed irrigation system:					
We deduct at least 5 percent of the retail public utility's total charges for water and wastewater consumption, and then allocate the remaining charges among our tenants.					
anotate the remaining charges among our tenants.					
★★★IF UTILITY SERVICES ARE ALLOCATED, YOU MUST ALSO COMPLETE PAGE TWO OF THIS FORM ★★★					
You can e-file this form online through the PUC Interchange Filer (https://interchange.puc.texas.gov/filer).					
- You can find instructions for E-Filing at https://www.p					
Or you may mail one copy to:	For all other delivery	or courier serv	ices:		
For USPS:					
Public Utility Commission of Texas Central Records	Public Utility Commi	ssion of Texas	Central Records		
P.O. Box 13326	1701 N. Congress Av				
Austin, TX 78711-3326	Austin, TX 78701	,			

METHOD USED TO ALLOCATE UTILITY CHARGES

Check the box or boxes that describe the allocation method used to bill tenants.

× 1. Occupancy method: The number of occupants in the tenant's dwelling unit is divided by the total number of occupants in all dwelling units at the beginning of the month for which bills are being rendered.

2. Ratio occupancy method:		Number of Occupants for
	Number of Occupants	Billing Purposes
The number of occupants in the tenant's dwelling unit	1	1.0
is adjusted as shown in the table to the right. This	2	1.6
adjusted value is divided by the total of these values	3	2.2
for all dwelling units occupied at the beginning of the	>3	2.2 + 0.4 for each additional occupant
retail public utility's billing period.		-

3. Estimated occupancy method:	Number of	Number of Occupants for
	Bedrooms	Billing Purposes
The estimated occupancy for each unit is based on the	0 (Efficiency)	1
number of bedrooms as shown in the table to the	1	1.6
right. The estimated occupancy in the tenant's	2	2.8
dwelling unit is divided by the total estimated	3	4.0
occupancy in all dwelling units regardless of the actual	>3	4.0 + 1.2 for each additional bedroom
number of occupants or occupied units.		

For Box #4: if you check off with the % you will need to choose #1, #2, or # 3 from above as the reminder of no more than 50%.

×	4. Occupancy and size of rental unit	50	percent (in which no more than 50%) of the utility bill for
сс	nsumption is allocated using the occupancy	meth	od checked above. The remainder is allocated according to either:

• the size of the tenant's dwelling unit divided by the total size of all dwelling units, OR

• the size of the space rented by the tenant of a manufactured home divided by the size of all rental spaces.

Submetered hot water:

The individually submetered hot water used in the tenant's dwelling unit is divided by all submetered hot water used in all dwelling units.

Submetered cold water is used to allocate charges for hot water provided through a central system:

The individually submetered cold water used in the tenant's dwelling unit is divided by all submetered cold water used in all dwelling units.

As outlined in the condominium contract. Describe:

Size of manufactured home rental space:

The size of the area rented by the tenant divided by the total area of all the size of rental spaces.

Size of the rented space in a multi-use facility:

The square footage of the space rented by the tenant divided by the total square footage of all rental spaces.

RealPage Submeter Maintenance Proposal

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PROPERTY INFORMATION

Property	Mosaic at Mueller	Units	433
Portfolio	Knightvest Management LLC	MAP	No
Address	4600 Mueller Blvd, Austin, TX 78723		

To authorize, please sign this RealPage Submeter Maintenance Proposal and send it via email to Submeter@RealPage.com. Terms and Conditions are included on the last page.

RealPage Submeter completed a quality check on your submetering system and identified some issues that need inspection and/or repair. These units may receive estimated, rather than actual, usage bills until the issues are resolved.

Please refer to the following pages for a detailed list of issues, service addresses and customer names.

PROPOSAL SUMMARY					
lssue	Materials	Labor	Combined	Quantity	Total
Meter Non-Incrementing	\$74.00	\$40.50	\$114.50	18	\$2,061.00
Upgrade Data Collector	\$1,735.65	\$324.00	\$2,059.65	1	\$2,059.65
Upgrade Repeaters	\$1,068.81	\$648.00	\$1,716.81	1	\$1,716.81
Upgrade Transmitters	\$36,372.00	\$17,536.50	\$53,908.50	1	\$53,908.50
		Su	btotal		\$59,745.96
		Di	scount 10.00%	6	\$5,974.60
	Shipping			\$258.38	
	Estimated Tax			\$4,414.23	
Estimated T		timated Total		\$58,443.97	
Work Start Date: To Be Determined		mined	Nork Stop Dat	te: To Be D	Determined

Proposal Date	RealPage Submeter Owner	Approval
5/19/2022	Rhiannon Morris	
Phone: (800) 254-9710	Eaxt (0/0) 250-6207	Email: Submatar@PaalPaga.com

Phone: (800) 254-9710

Fax: (949) 250-6397

Email: Submeter@RealPage.com

- (18) Replace meter non-advancements with new MTW SM15P 4.5" meters
- (433) Replace all Inovonics FA transmitters with Tehama MR Pulse MDTs
- (3) Install Tehama MR repeaters
- (1) Replace Inovonics DCC with Tehama MR DCAP Standard

10% DISCOUNT APPLIED IF EXECUTED BY 06/15/2022

Excludes:

- Plumbing installation; cutting, connecting, and reworking of piping to accommodate the 7.5" meter
- Plumping pipe and fittings, and shutoff valves

Site must provide full accessibility to water meters which may include moving of water heaters or resident obstructions such as washer/dryers, etc. where applicable.

Maintenance to open units at a rate of 1 door per 15 minutes. Significant delays are billable at \$140/hour labor.

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Manufacturer Service Address Resident Service Issue Type 4600 Mueller Boulevard #1022, Austin, Tx 78723 Kendra Koch Water Inovonics DCC Meter Non-Incrementing Parts Specified for This Work Order 1 M105-P / MTW Poly SM15P, 5/8" x 3/4" x 4.5", Cold Water Meter 1:5, Standard Pulse/Gallon (Must order 2 couplings separately.) Service Address Resident Service Issue Type Manufacturer 4600 Mueller Boulevard #1034, Austin, Tx 78723 Joseph Osaheni Water Meter Non-Incrementing Inovonics DCC Service Address Resident Service Issue Type Manufacturer 4600 Mueller Boulevard #2038, Austin, Tx 78723 John Hodges Water Meter Non-Incrementing Inovonics DCC Service Address Resident Service Issue Type Manufacturer 4600 Mueller Boulevard #2073, Austin, Tx 78723 Allison Antoine Water Meter Non-Incrementing Inovonics DCC Service Address Resident Service Issue Type Manufacturer 4600 Mueller Boulevard #2096, Austin, Tx 78723 Amanda Carlos Water Meter Non-Incrementing Inovonics DCC Service Address Resident Service Issue Type Manufacturer 4600 Mueller Boulevard #2097, Austin, Tx 78723 Alexandra Segel Meter Non-Incrementing Inovonics DCC Water Service Address Resident Service Issue Type Manufacturer 4600 Mueller Boulevard #2120, Austin, Tx 78723 **Dillon Niederhut** Water Meter Non-Incrementing Inovonics DCC Service Address Resident Service Manufacturer Issue Type 4600 Mueller Boulevard #3018, Austin, Tx 78723 Meter Non-Incrementing Inovonics DCC Alyssa Hess Water Service Address Resident Manufacturer Service Issue Type 4600 Mueller Boulevard #3102, Austin, Tx 78723 McKenna Dahl Water Meter Non-Incrementing Inovonics DCC Service Address Resident Issue Type Manufacturer Service 4600 Mueller Boulevard #3105, Austin, Tx 78723 Alexandra Rincon Water Meter Non-Incrementing Inovonics DCC Service Address Resident Service Issue Type Manufacturer 4600 Mueller Boulevard #4011, Austin, Tx 78723 Lindsey Wilkinson Water Meter Non-Incrementing Inovonics DCC Service Address Resident Service Issue Type Manufacturer 4600 Mueller Boulevard #4017, Austin, Tx 78723 * Apartment Life Inc Water Meter Non-Incrementing Inovonics DCC Service Address Resident Service Issue Type Manufacturer 4600 Mueller Boulevard #4028, Austin, Tx 78723 Samuel Dominguez Water Meter Non-Incrementing Inovonics DCC Service Address Resident Service Issue Type Manufacturer 4600 Mueller Boulevard #4079, Austin, Tx 78723 Macy Carbone Water Meter Non-Incrementing Inovonics DCC Service Address Resident Service Manufacturer Issue Type 4600 Mueller Boulevard #4090, Austin, Tx 78723 Farokh Asadi Inovonics DCC Water Meter Non-Incrementing Service Address Resident Manufacturer Service Issue Type 4600 Mueller Boulevard #4103, Austin, Tx 78723 **Benjamin Warms** Water Meter Non-Incrementing Inovonics DCC Service Address Resident Manufacturer Service Issue Type 4600 Mueller Boulevard #4111, Austin, Tx 78723 Nicole Payne Water Meter Non-Incrementing Inovonics DCC Service Address Resident Service Issue Type Manufacturer Meter Non-Incrementing 4600 Mueller Boulevard #4118, Austin, Tx 78723 Mark Malstrom Water Inovonics DCC Service Address Resident Service Issue Type Manufacturer Upgrade Property Property Parts Specified for This Work Order 433 R317-F / Tehama MAX RANGE Single Pulse Basic MDT Transmitter, Standard Pulses Service Address Resident Manufacturer Service Issue Type Property Upgrade Property Parts Specified for This Work Order

> 1 R317-N / Tehama MAX RANGE Diversity DCAP, Standard Capacity (1000 units max)



RealPage Submeter Maintenance Proposal

Thursday, May 19, 2022			·····	Page 3 of 5
Service Address	Resident	Service	Issue Type	Manufacturer
Property		L	Jpgrade Property	
			Parts Specified for This W	ork Order

з R317-L / Tehama MAX RANGE Diversity Repeater incl. 5V DC, 1 amp power supply

Invoicing will be on a parts & labor basis according to the fee schedule in this 'Not to Exceed' proposal. Minimum billing amount for a site visit is \$450.00 plus tax. RealPage Submeter warrants repairs for one (1) year. This includes any labor performed & all equipment that is repaired/replaced at time of service.

The Do Not Exceed proposal is based on properties in normal condition. Circumstances that would require significant extra labor -- such as corroded piping, brittle piping, buried meters, equipment in tight crawl spaces, equipment behind dry wall, etc... -- can result in a need to re-price the service. RealPage Submeter commits to communicate any nonnormal conditions as soon as possible after identification.

RealPage Submeter will contact you to schedule a date and time for a Field Technician to repair these issues. Prior to the visit, RealPage Submeter will provide you with a list of units to be serviced. The property will be responsible for notifying residents/tenants and having keys ready. A Post-Visit Report documenting the repairs will be sent after completion of the service. If access is not granted to any designated units during the scheduled visit, a return visit may be required and will be subject to the Surcharge/Travel Fee of \$450 for all visits.

RealPage Submeter Maintenance Proposal

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DEFINITIONS

Meter Non-Incrementing

- Definition:

The transmitter has sent data, but there has been zero meter usage reported for the past 30 days or more. The zero usage may be valid (unit is not occupied, residents were traveling, or the utility is only used during part of the year) or it may be a hardware problem (examples include sediment in a water meter or the connection to the transmitter is not correct).

- Normal Solution(s):

The most common resolution is to replace the meter or the probe (connection between transmitter and meter) or to reconnect the wires.

Transmitter Inactive

- Definition:

A transmitter has not reported (sent data) for a period of at least 12 days or more. If a property is manually read, then the period is 60 days or more. Conditions that may cause an inactive flag include dead transmitter, expired battery, bad phone line, inclement weather, radio interference, and vegetation growth.

- Normal Solution(s):

While other scenarios are possible, it is often necessary to replace the battery (if possible) or the entire transmitter.

Transmitter Low Battery

- Definition:

For those systems with the capability, transmitters are flagged several weeks in advance when the batteries are weak and nearing the end of their useful life.

- Normal Solution(s):

Replace the battery in the transmitter.

High Usage

- Definition:

While the threshold can vary from property to property and between utility services (water, gas, electric), this flag occurs when usage increases by a significant amount (such as 50%) versus the unit's prior daily average (over the past 3 months). While high usage is often valid (excessive consumption or large number of residents per unit), potential problems include a faulty transmitter or a leak in the unit.

- Normal Solution(s):

While there are rare occasions when it is necessary to replace a transmitter or the meter, the typical solution is to test the usage (such as a bucket test for water meters) and provide the analysis to the resident / tenant.

Low Usage

- Definition:

Meters with this flag have exceptionally low usage. While there may not be an issue with the meter, it is recommended that the property manager confirm that the unit was occupied for the entire period. If occupied, then there may a problem with the meter or the resident / tenant may not consume much of the utility.

- Normal Solution(s):

If not due to low usage, then it may be necessary to validate that the meter factor is correct or replace a faulty meter.

Vacant Usage

- Definition:

Units that are known to be vacant but display usage above a certain threshold are flagged for this issue. This threshold varies.

- Normal Solution(s):

If the property or maintenance staff cannot identify the underlying issue, such as a leak or the unit was really occupied, then the meter should be inspected to determine if it needs to be replaced.

RealPage Submeter Maintenance Proposal

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TERMS AND CONDITIONS

Terms of Sale

These terms of sale ("Agreement") shall govern the sale of the meters purchased herein and any maintenance services for the meters to be provided by RealPage Utility Management, Inc. ("Company"). A purchaser, contractor, subcontractor, owner, manager, agent for such, or their successors or assigns (collectively, the "Purchaser") shall be bound by this Agreement.

Limitation of Liability

COMPANY SHALL HAVE NO LIABILITY TO THE PURCHASER OF THE METERS OR MAINTENANCE SERVICES PROVIDED BY COMPANY FOR INCIDENTAL, CONSEQUENTIAL, EXEMPLARY, SPECIAL, INDIRECT, INCIDENTAL OR PUNITIVE DAMAGES, (INCLUDING WITHOUT LIMITATION LOSS OF REVENUE, UTILITY COST RECOUPMENT, OR PROFITS), FROM ALL CAUSES OF ACTION OF ANY KIND, INCLUDING CONTRACT, TORT OR OTHERWISE, EVEN IF PURCHASER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN NO EVENT SHALL COMPANY'S AGGREGATE LIABILITY UNDER THIS PURCHASE ORDER EXCEED THE AMOUNT ACTUALLY RECEIVED BY COMPANY PURSUANT TO THIS PURCHASE ORDER.

Company Warranties

COMPANY PROVIDES NO WRITTEN OR ORAL WARRANTIES WHATSOEVER. COMPANY MAKES NO REPRESENTATIONS OR EXPRESS OR IMPLIED WARRANTIES WITH RESPECT TO THE PURCHASED SERVICES OR METERS. COMPANY HEREBY SPECIFICALLY DISCLAIMS ANY OTHER REPRESENTATIONS AND WARRANTIES, INCLUDING BUT NOT LIMITED TO IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE FOR THE METERS OR ANY MAINTENANCE SERVICES TO BE PROVIDED BY COMPANY.

Construction

The parties agree that this Agreement was fully negotiated by and between the parties and, therefore, no part of this Agreement shall be interpreted against the party that drafted it.

Confidentiality

Confidentiality: Each of the parties agree to keep the terms of this Agreement confidential and shall not disclose such terms to any other party except on a need-to-know basis in order to carry out the terms of this Agreement as may be required by law, or upon the express written consent of the other party.

Entire Agreement

This Agreement comprises the entire agreement between the parties regarding the subject matter hereof. All prior written and or oral agreements, including any proposals not set forth herein are hereby merged into this Agreement. This Agreement shall not be modified, amended or changed except by written instrument signed by authorized representatives of both parties and designated as an amendment.

Purchaser agrees that any legal action between Company and Purchaser shall be commenced only in Texas which shall be the exclusive venue and forum.



Chris Burch, Director, Customer Protection Division,

We are requesting a billing methodology change for Mosaic at Mueller Apartments located at 4600 Mueller Blvd, Austin, TX 78723 from sub-metering to an allocated method ""

The current sub-meters are in need of repair in the amount of \$58,443.97, see attached.

All meters would need to be updated which would result in an unanticipated financial burden.

Thank you,

Allison Crawford

<u>Allison@Knightvest.com</u>



Control Number: 51613



Item Number: 150

Addendum StartPage: 0

Registration of Submetered OR Allocated Utility Service NOTE: Please DO NOT include any person or protected information on his form (ex: tax identification #'s, social security #'s, etc.) NoTE: Please DO NOT include any person or protected information on his form (ex: tax identification #'s, social security #'s, etc.) Name [VM Owsaic Apartments LLC By: Docket No. State: Weight and the institution of the owner's contract manager, management company, or billing company. Name [VM Mosaic Apartments LLC Billing Address: 4600 Mueller Boulevard City Austin State: TX TX Zip 78723 Telephone# (AC) 512-474-5483 Fax # (if applicable) E-mail Mueller@knightvest.com Name [Mosaic at Mueller Mueller@knightvest.com Maiting Address: 4600 Mueller Boulevard City Austib State: TX Zip 78723 Telephone# (AC) 5124745483 Fax # (if applicable) E-mail Mueller@knightvest.com E Name Mosaic at Mueller Maiting Address: 4600 Mueller Boulevard City Austib State: TX Zip 78723 Telephone# (AC) 5124745483 Fax # (if applicable) E E E E Mueller@knightvest.com X X Apartment Complex Condominium Manafactured Home Rental Community M				
NOTE: Please <u>DO NOT</u> include any person or protected information on this form (ex: tax identification #'s, social security #'s, etc.) It is number to be assigned by the PUC after your form is filed) PROPERTY OWNER: Do not enter the name of the owner's contract manager, management company, or billing company. Name KV Mosaic Apartments LLC Mailing Address: 4600 Mueller Boulevard City Austin State TX Zip 78723 Telephone# (AC) 512-474-5483 Fax # (if applicable) Email Fax # (if applicable) Email Fax # (if applicable) Name Mosaic at Mueller Gity Austin State TX Zip 78723 Telephone# (AC) 512-474-5483 Fax # (if applicable) Email Fax # (if applicable) Fax # (if applicable) Email Fax # (if applicable) Email Fax # (if applicable) Fax # (if applicable) Fa				
this form (ex: tax identification #'s, social security #'s, etc.) Mailing Address: 4600 Mueller Boulevard City Austin State TX Zip 78723 Telephone# (AC) 512-474-5483 Fax # (if applicable) E-mail Mueller@knightvest.com NAME_ADDRESS, AND TYPE OF PROPERTY WHERE UTILITY SERVICE IS PROVIDED Name Mosaic at Mueller Mailing Address: 4600 Mueller Boulevard City Austib State TX Zip 78723 Telephone# (AC) 512-474-5483 Fax # (if applicable) E-mail Mueller@knightvest.com NAME_ADDRESS, AND TYPE OF PROPERTY WHERE UTILITY SERVICE IS PROVIDED Name Mosaic at Mueller Mailing Address: 4600 Mueller Boulevard City Austib State TX Zip 78723 Telephone# (AC) 5124745483 Fax # (if applicable) E-mail mueller@knightvest.com X Apartment Complex Condominium Manufactured Home Rental Community Multiple-Use Facility If applicable, describe the "multiple-use facility" here: INFORMATION ON UTILITY SERVICE Tenants are billed for X Water X Wastewater X Submetered OR Allocated ★★★ Name of utility providing water/wastewater City of Austin Date submetered or allocated billing begins (or began) 3/10/2021 Required METHOD USED TO OFFSET CHARGES FOR COMMON AREAS Check one line only. X Not applicable, because X Bills are based on the tenant's actual submetered consumption There are neither common areas nor an installed irrigation system All common areas and the irrigation system(s) are metered or submetered: We deduct the actual utility charges for water and wastewater to these areas then allocate the remaining charges among our tenants.				
PROPERTY OWNER: Do not enter the name of the owner's contract manager, management company, or billing company. Name KV Mosaic Apartments LLC Mailing Address: 4600 Mueller Boulevard City Austin State TX Zip 78723 Telephone# (AC) 512-474-5483 Fax # (if applicable)				
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E-mail mueller@knightvest.com x Apartment Complex Condominium Manufactured Home Rental Community Multiple-Use Facility If applicable, describe the "multiple-use facility" here: INFORMATION ON UTILITY SERVICE Tenants are billed for x Water x Wastewater x Submetered OR Allocated ★★★ Name of utility providing water/wastewater City of Austin Required Date submetered or allocated billing begins (or began) 3/10/2021 Required METHOD USED TO OFFSET CHARGES FOR COMMON AREAS Check one line only. X x Not applicable, because x Bills are based on the tenant's actual submetered consumption There are neither common areas nor an installed irrigation system(s) are metered or submetered: We deduct the actual utility charges for water and wastewater to these areas then allocate the remaining charges among our tenants. This property has an installed irrigation system that is not separately metered or submetered: We deduct percent (we deduct at least 25 percent) of the utility's total charges for water and wastewater consumption, then allocate the remaining charges among our tenants.				
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Name of utility providing water/wastewater City of Austin Date submetered or allocated billing begins (or began) 3/10/2021 Required METHOD USED TO OFFSET CHARGES FOR COMMON AREAS Check one line only. x Not applicable, because x Bills are based on the tenant's actual submetered consumption Method There are neither common areas nor an installed irrigation system All common areas and the irrigation system(s) are metered or submetered: We deduct the actual utility charges for water and wastewater to these areas then allocate the remaining charges among our tenants. This property has an installed irrigation system that is not separately metered or submetered: We deduct percent (we deduct at least 25 percent) of the utility's total charges for water and wastewater consumption, then allocate the remaining charges among our tenants.				
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consumption, then allocate the remaining charges among our tenants.				
This property has an installed irrigation system(s) that <u>is/are</u> separately metered or submetered:				
We deduct the actual utility charges associated with the irrigation system(s), then deduct at least 5 percent of the utility's				
total charges for water and wastewater consumption, then allocate the remaining charges among our tenants.				
This property does <u>not</u> have an installed irrigation system:				
We deduct at least 5 percent of the retail public utility's total charges for water and wastewater consumption, and then				
allocate the remaining charges among our tenants.				
$\star \star \star$ IF UTILITY SERVICES ARE ALLOCATED, YOU MUST ALSO COMPLETE PAGE TWO OF THIS FORM $\star \star \star$				
Send this form by mail with a total of (3) copies to:				
Filing Clerk, Public Utility Commission of Texas				
1701 North Congress Avenue				
P.O. Box 13326 Austin, Texas 78711-3326				

METHOD USED TO ALLOCATE UTILITY CHARGES

Check the box or boxes that describe the allocation method used to bill tenants.

Occupancy method: The number of occupants in the tenant's dwelling unit is divided by the total number of occupants in all dwelling units at the beginning of the month for which bills are being rendered.

Ratio occupancy method:	Number of Occupants	Number of Occupants for Billing Purposes
The number of occupants in the tenant's dwelling unit	1	1.0
is adjusted as shown in the table to the right. This	2	1.6
adjusted value is divided by the total of these values	3	2.2
for all dwelling units occupied at the beginning of the retail public utility's billing period.	>3	2.2 + 0.4 for each additional occupant

Estimated occupancy method:	Number of Bedrooms	Number of Occupants for Billing Purposes
	Deutoonis	binnig rutposes
The estimated occupancy for each unit is based on the	0 (Efficiency)	1
number of bedrooms as shown in the table to the	1	1.6
right. The estimated occupancy in the tenant's	2	2.8
dwelling unit is divided by the total estimated	3	4.0
occupancy in all dwelling units regardless of the actual	>3	4.0 + 1.2 for each additional bedroom
number of occupants or occupied units.		

Occupancy and size of rental unit _____ percent (in which no more than 50%) of the utility bill for water/wastewater consumption is allocated using the occupancy method checked above. The remainder is allocated according to either:

• the size of the tenant's dwelling unit divided by the total size of all dwelling units, OR

• the size of the space rented by the tenant of a manufactured home divided by the size of all rental spaces.

Submetered hot water:

The individually submetered hot water used in the tenant's dwelling unit is divided by all submetered hot water used in all dwelling units.

Submetered cold water is used to allocate charges for hot water provided through a central system:

The individually submetered cold water used in the tenant's dwelling unit is divided by all submetered cold water used in all dwelling units.

As outlined in the condominium contract. Describe:

Size of manufactured home rental space:

The size of the area rented by the tenant divided by the total area of all the size of rental spaces.

Size of the rented space in a multi-use facility:

The square footage of the space rented by the tenant divided by the total square footage of all rental spaces.