



## Filing Receipt

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## Public Utility Commission of Texas

### Employee Training Report Required by 16 Texas Admin. Code § 25.97(d)

**PROJECT NO.** 52938

**AFFECTED ENTITY:** City of Whitesboro

#### General Information

Pursuant to 16 Texas Admin. Code § 25.97(d)(2), not later than the 30th day after the date an affected entity finalizes a material change to a document or training program, the affected entity must submit an updated report. The first report must be submitted not later than May 1, 2020.

#### Instructions

Answer all questions, fill-in all blanks, and have the report notarized in the Affidavit.

#### Affidavit

A representative of the affected entity must swear to and affirm the truthfulness, correctness, and completeness of the information provided by attaching a signed and notarized copy of the Affidavit provided with this form.

#### Filing Instructions

Submit four copies (an original and three copies) of the completed form and signed and notarized Affidavit to:

Central Records Filing Clerk  
Public Utility Commission of Texas  
1701 N. Congress Avenue  
P.O. Box 13326  
Austin, Texas 78711-3326  
Telephone: (512) 936-7180

1. Provide a summary description of hazard recognition training documents you provide your employees related to overhead transmission and distribution facilities.

City of Whitesboro provide hazard recognition training as part of an overall HB4150 compliance training session for the Electric Utility. The training documentation included a Microsoft Power Point presentation, in the field training, and attendance tracking. The hazard recognition portion of the training included the following learning objectives:

- 1)Review of various categories of electrical hazards;
- 2)Review of hazard situations related to improper vertical clearances on overhead distribution lines;
- 3)Review of photographs of real-world hazardous and code violation situations; also identifying hazards in actual work environment.
- 4)An interactive session to identify and discuss the severity (potential risks) of the hazard and how to eliminate the hazard and / or report the hazard.
- 5)A summary of hazard recognition and reporting which stressed the obligation the utility has to correct and/or report any hazards related to NESC or NEC code violations.

2. Provide a summary description of training programs you provide your employees related to the National Electrical Safety Code for construction of electric transmission and distribution lines.

City of Whitesboro provide hazard recognition training as part of an overall HB4150 compliance training session for the Electric Utility. The training documentation included a Microsoft Power Point presentation, in the field training, and attendance tracking.

The NESC Code review portion of the training included the following learning objectives:

- A. Defining sag requirements—Rule 230 2
- B. Ground clearances—Table 232-1 and 232-2
- C. Clearances to building and signs—Table 234-1
- D. Clearances to pools and grain bins—Rule 234E and 234F
- E. Joint use clearances—Rule 235, 238, and 239

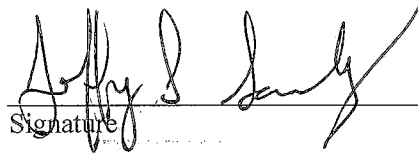
- 1) A review of the NESC and a discussion regarding the importance of the codes for electric distribution utilities.
- 2) The overall requirements of NESC codes and rules for the electric utility industry and how the NESC benefits utilities and the public;
- 3) A review of the most common code violations for electric distribution utilities; site based training determining in field violations
- 4) A detailed review of construction standards and requirements focused on overhead vertical clearances and lake crossing clearances;
- 5) A summary of NESC code requirements related to the construction of overhead distribution lines and the obligation the utility has to construct and maintain clearances to the NESC code.

Affected Entity: City of Whitesboro

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### AFFIDAVIT

I swear or affirm that I have personal knowledge of the facts stated in this report or am relying on people with personal knowledge, that I am competent to testify to them, and that I have the authority to submit this report on behalf of the affected entity. I further swear or affirm that all statements made in this report are true, correct, and complete.


  
Signature

Jeffrey S Scarbrough  
Printed Name

Electric Superintendent  
Job Title

City of Whitesboro  
Name of Affected Entity

Sworn and subscribed before me this 1 day of May, 2022  
Month Year

  
Notary Public in and For the State of TEXAS

My commission expires on 10/22/2024



## Public Utility Commission of Texas

### Annual Report

Required by 16 Texas Admin. Code § 25.97(f)

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**PROJECT NO.** 52938

**AFFECTED ENTITY:** City of Whitesboro

#### General Information

Pursuant to 16 Texas Admin. Code § 25.97(f)(1), not later than May 1 of each year, each affected entity must submit this report for the preceding calendar year. The first report must be submitted not later than May 1, 2020.

#### Instructions

Answer all questions, fill-in all blanks, and have the report notarized in the affidavit. If you check no in part 1.a, leave parts 1.b-d blank.

Violations resulting from, and incidents, fatalities, or injuries attributable to a violation resulting from, a natural disaster, weather event, or man-made act or force outside of an affected entity's control are not required to be reported.

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1. This part applies only to an affected entity that owns or operates overhead transmission facilities greater than 60 kilovolts.

a) Does this part 1 apply to you? Yes ☐ No ☒

b) Provide the number of identified occurrences of noncompliance with Public Utility Regulatory Act (PURA) § 38.004 regarding vertical clearance requirements of the National Electrical Safety Code (NESC) for overhead transmission facilities.

N/A

- c) Do you have actual knowledge that any portion of your transmission system is not in compliance with PURA § 38.004 regarding vertical clearance requirements of the NESC for overhead transmission facilities?

N/A

- d) Do you have actual knowledge of any violations of easement agreements with the United States Army Corps of Engineers relating to PURA § 38.004 regarding vertical clearance requirements of the NESC for overhead transmission facilities?

N/A



**Affected Entity:** City of Whitesboro

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2. This part applies to an affected entity that owns or operates overhead transmission facilities greater than 60 kilovolts or distribution facilities greater than 1 kilovolt.

- a) Provide the number of fatalities or injuries of individuals other than employees, contractors, or other persons qualified to work in proximity to overhead high voltage lines involving transmission or distribution assets related to noncompliance with the requirements of PURA § 38.004.

There have been no incidents fatalities or injuries of individuals working in proximity of overhead high voltage distribution lines under 60kv but greater than 1kv

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b) Provide a description of corrective actions taken or planned to prevent the reoccurrence of fatalities or injuries described in subpart a), immediately above.

To continue our track record of no incidences by performing yearly training pertaining to vertical clearance issue requirements stated by the NESC. ie.

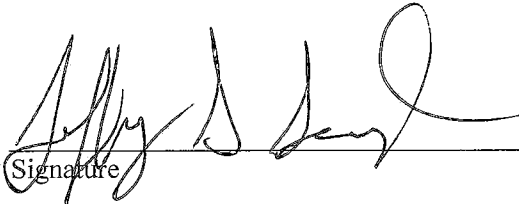
- A. Defining sag requirements—Rule 230 2
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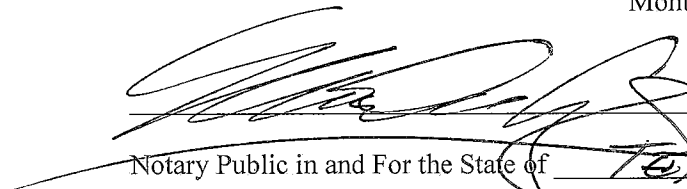
  
Signature

Jeffrey S Scarbrough  
Printed Name

Electric Superintendent  
Job Title

City of Whitesboro  
Name of Affected Entity

Sworn and subscribed before me this 1 day of MAY, 2022.  
Month Year

  
Notary Public in and For the State of TEXAS.  
My commission expires on 10/22/2024.