



## Filing Receipt

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**RICHARD T. LEE’S APPEAL OF THE § PUBLIC UTILITY COMMISSION  
COST OF OBTAINING SERVICE §  
FROM AQUA WATER SUPPLY § OF TEXAS  
CORPORATION §**

**ORDER NO. 1  
REQUIRING RESPONSES AND  
ADDRESSING OTHER PROCEDURAL MATTERS**

This Order addresses the November 23, 2021 petition of Richard T. Lee appealing the decision of Aqua Water Supply Corporation regarding the cost of obtaining water service.

**I. Requiring Comments on the Administrative Completeness of the Petition**

By December 23, 2021, Commission Staff must file comments on the administrative completeness of the petition.

**II. Requesting Procedural Schedule**

By January 4, 2022, Richard T. Lee, Aqua WSC, and Commission Staff must file recommendations regarding how to proceed with the petition and propose a procedural schedule.

**III. Filing Requirements**

Service of pleadings is typically governed by 16 Texas Administrative Code (TAC) § 22.74. However, the Commission has issued a Second Order Suspending Rules,<sup>1</sup> which has suspended the service requirements found in 16 TAC § 22.74. As long as the Second Order Suspending Rules remains in effect, all parties must file any pleading or document with the Commission solely through the Interchange on the Commission’s website and provide notice, by email, to all other parties that the pleading or document has been filed with the Commission, unless otherwise ordered by the presiding officer. It will be incumbent upon all other parties to obtain a copy of the pleading or document by accessing the Interchange.

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<sup>1</sup> *Issues Related to the State of Disaster for the Coronavirus Disease*, Docket No. 50664, Second Order Suspending Rules (July 16, 2020).

Responsive pleadings are governed by 16 TAC § 22.78. Unless otherwise specified, responses or replies to any motion or other pleading must be filed within five working days after the date on which the motion or other pleading was received by the responding party. The Commission will consider a failure to file a timely response as agreement to the relief requested.

All parties must provide their current addresses, **e-mail addresses**, telephone and fax numbers, if available, to all other parties and the Commission by filing and serving all parties with such information. Each party must provide the Commission and all parties with updated address, **e-mail addresses**, telephone, and fax information if such information changes. The **e-mail addresses**, telephone and fax numbers will be placed on the service list for the convenience of the parties. Parties are responsible for updating their own service lists to reflect changed information and the addition of any other parties.

**All filings can be accessed on the PUC Interchange webpage at, <https://interchange.puc.texas.gov>.**

#### **IV. Ex Parte Communications**

*Ex parte* communications with the administrative law judges and presiding officer (collectively, ALJs) are prohibited per 16 TAC § 22.3(b)(2). Parties must communicate with the ALJ only through written documents filed with the Commission's Filing Clerk and served on all parties. Questions concerning this Order or any other order must be submitted in writing, filed with the Commission, and served on all parties of record.

**Signed at Austin, Texas the 29th day of November 2021.**

**PUBLIC UTILITY COMMISSION OF TEXAS**



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**CHRISTINA DENMARK  
ADMINISTRATIVE LAW JUDGE**