



Filing Receipt

Received - 2022-01-11 03:56:03 PM
Control Number - 52455
ItemNumber - 63



State Office of Administrative Hearings

Kristofer S. Monson
Chief Administrative Law Judge

January 11, 2022

TO: All Parties of Record Via Email & Interchange

Re: Mediation, SOAH Docket No. 473-22-0768, PUC Docket No. 52455

Dear Counsel and Parties:

This case has been referred to mediation and I have been assigned as the mediator. A description of mediation at SOAH is available on SOAH's website at <http://www.soah.texas.gov/Hearings-And-Mediation/mediation.html>.

The mediation in this case will take place at **9:00 a.m. on February 8, 2022** via the Zoom videoconferencing platform. The meeting details will be emailed you within a meeting invitation. Please share with your client. I encourage you to familiarize yourself with the Zoom platform in advance of the mediation to make sure you and your client are able to connect and be seen and heard. To participate via videoconference, you will need: (1) a computer with a functional webcam and microphone; or (2) any mobile or smart device, such as a smart phone, iPad, iPhone, or Android phone with the latest version of the Zoom application installed. More information on how to join a Zoom meeting is available here: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>.

If you would like to do so, you have the option of submitting to me written pre-mediation documents to help familiarize me with the case prior to the mediation.¹ If you choose to submit pre-mediation documents, you may do so by email at holly.vandrovec@soah.texas.gov. Please DO NOT submit documents to the presiding administrative law judge or e-file any documents.

¹ Written pre-mediation documents are not required, but you are free email them if you feel it would be helpful.

Setting Mediation
January 11, 2022
Page 2 of 2

I wish you success in your efforts to reach common ground. If you have any questions, you may contact me at (512) 475-2417.

Sincerely,

A handwritten signature in black ink that reads "Holly Vandrovec". The script is cursive and fluid, with the first name "Holly" and last name "Vandrovec" clearly legible.

Holly Vandrovec
Administrative Law Judge/Mediator