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APPLICATION OF EL PASO	§	BEFORE THE STATE OFFICE
ELECTRIC COMPANY TO CHANGE	§	OF
RATES	§	ADMINISTRATIVE HEARINGS

## EL PASO ELECTRIC COMPANY'S RESPONSE TO COMMISSION STAFF'S TWELFTH REQUEST FOR INFORMATION QUESTION NOS. STAFF 12-1 THROUGH STAFF 12-11

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#### **STAFF 12-1**:

#### **Payroll**

Please provide the amount of non-qualified pension payments capitalized to plant in service by FERC account since Docket No 46831 test year end.

#### RESPONSE:

Please see STAFF 12-1, Attachment 1, for the amount of non-qualified pension payments capitalized to plant in service allocated by FERC account since the Docket No. 46831 test year end.

Preparer: Barbara J. Torres Title: Principal Plant Accountant

Sponsor: Larry J. Hancock Title: Manager-Plant Accounting

Cynthia S. Prieto Vice President – Controller

# EL PASO ELECTRIC COMPANY NON-QUALIFIED PENSION PAYMENTS CAPITALIZED TO PIS FOR THE PERIODS OCT 2016 THROUGH DEC 2020

FERC Account	Non-Qualified Pension Payments Capitalized
303 - Misc intangible plant	\$ 122,335
311 - Structures and Improvements	56,597
312 - Boiler plant equipment	55,094
313 - Engines/eng-driven generators	72,372
314 - Turbogenerator units	111,814
315 - Accessory electric equipment	22,713
316 - Misc power plant equipment	7,534
340 - Land and land rights	(149)
341 - Structures and improvements	(132,916)
342 - Fuel holders, producrs, accessr	16,303
343 - Prime movers	173,413
344 - Generators	68,171
345 - Accessory electric equipment	20,855
346 - Misc power plant equipment	135
350 - Land and land rights	70,135
352 - Structures and improvements	(1,683)
353 - Station equipment	64,053
354 - Towers and fixtures	12,006
355 - Poles and fixtures	133,981
356 - Overhead conductors, devices	19,095
359 - Roads and trails	4,504
360 - Land and land rights	7,425
361 - Structures and improvements	34,058
362 - Station equipment	287,498
364 - Poles, towers and fixtures	109,907
365 - Overhead conductors, devices	106,384
366 - Underground conduit	72,699
367 - Underground conductors, devices	86,847
368 - Line transformers	184,596
369 - Services	28,034
370 - Meters	35,199
371 - Installs customer premise	6,541
373 - Street lighting, signal system	3,645
389 - Land and land rights	3,043
	42,886
390 - Structures and improvements 391 - Office furniture, equipment	•
	44,989 41,764
392 - Transportation equipment	8,619
394 - Tools, shop, garage equipment	
395 - Laboratory equipment	5,075
396 - Power operated equipment	2,001
397 - Communication equipment	31,881
398 - Miscellaneous equipment	4,943
Total Canitalized since October 2016 and Classed	
Total Capitalized since October 2016 and Closed to Rate Base as of December 2020.	\$ 2,041,715

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#### EL PASO ELECTRIC COMPANY'S RESPONSE TO COMMISSION STAFF'S TWELFTH REQUEST FOR INFORMATION QUESTION NOS. STAFF 12-1 THROUGH STAFF 12-11

#### STAFF 12-2:

#### **Payroll**

Please provide a copy of the Company's PTO sell-back policy. If the company is unable to provide a copy of the policy, please provide a detailed description of the policy.

#### **RESPONSE**:

El Paso Electric Company's Employee Handbook (revised October 2020, page 18) sets forth the number of PTO hours an employee may sell according to a schedule. PTO hours sold do not count toward the minimum PTO hours required to be taken during any given year. Please see Staff 12-2, Attachment 1-Confidential for a copy of the Employee Handbook.

The PTO sell-back schedule is as follows:

Years of Service	PTO Hours Awarded	Employee Must Take Hours	Hours Eligible to Sell Back	Hours Available to Roll Over to Next Year's PTO Bank	Hours Available to Roll Over to New Sick Leave Bank*
Accrual on Date of Hire	32	16	0	0	16
Accrual at Six Months	40	24	0	0	16
Accrual at One Year Anniversary	120	80	0	40	40
2-5 Years	144	80	0	160	64
6 Years	152	80	8	160	72
7 Years	160	80	16	160	80
8 Years	168	80	24	160	88
9 Years	176	80	32	160	96
10 Years	184	80	40	160	104
11 Years	192	80	48	160	112
12 Years	200	80	56	160	120
13 Years	208	80	64	160	128
14 Years	216	80	72	160	136
15-24 Years	224	80	80	160	144
25+ Years	264	80	120	160	184

Preparer: Karin Melson Title: HR – Benefits Manager

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#### **PUBLIC**

STAFF 12-2 Attachment 1 is a CONFIDENTIAL or HIGHLY SENSITIVE PROTECTED MATERIALS attachment.

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### EL PASO ELECTRIC COMPANY'S RESPONSE TO COMMISSION STAFF'S TWELFTH REQUEST FOR INFORMATION QUESTION NOS. STAFF 12-1 THROUGH STAFF 12-11

#### **STAFF 12-3**:

#### **Payroll**

Please provide a copy of the agreement between El Paso Electric Company and Local Union No. 960 of the International Brotherhood of Electrical Workers, that is effective September 3, 2019.

#### RESPONSE:

Please see Staff 12-3, Attachment 1-Confidential.

Preparer: Magdalena Rodriguez Title: Supervisor – Payroll

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#### **PUBLIC**

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### EL PASO ELECTRIC COMPANY'S RESPONSE TO COMMISSION STAFF'S TWELFTH REQUEST FOR INFORMATION QUESTION NOS. STAFF 12-1 THROUGH STAFF 12-11

#### **STAFF 12-4**:

#### **Payroll**

Reference WP A-3 Adj 03 Salaries, P2. Please explain how the projected payroll expense ratio of 74.95% is calculated and justify the use of a projected payroll expense ratio rather than one based on the actual test year.

#### RESPONSE:

The projected payroll expense ratio was calculated by calculating the ratio of the 2021 budgeted payroll amounts charged to expense to the total 2021 annual budgeted payroll. The budgeted payroll expense ratio for 2021 is comparable to the average payroll expense ratio for January to June 2021 of 74.74% (100% less the capital ratio of 25.26% on line 20) as reported on OPUC 8-3, Attachment 1. The use of the budgeted payroll expense ratio is consistent with the methodology that was used in and unchallenged the 2017 Rate Case.

Preparer: Magdalena Rodriguez Title: Supervisor – Payroll

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#### **STAFF 12-5**:

#### **Payroll**

Reference Schedule G-1.6. Please explain column (d) Strategic Costs. Are these Strategic Costs included in the Company's Cost of Service?

#### RESPONSE:

Strategic transaction costs are payroll costs associated with El Paso Electric Company's (the "Company") merger with IIF. Strategic transaction costs were recorded in FERC Account 426.5 and are not included in the Company's Cost of Service.

Preparer: Tamera Henderson Title: Manager – Tax

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#### **STAFF 12-6**:

#### **Payroll**

Reference the testimony of Cynthia S. Prieto at 7. Please provide board minutes or other executive approvals certifying the non-union pay increase effective January 2021.

#### RESPONSE:

The 2021 merit pay increase for non-union employees was approved by management and included as part of the 2021 O&M Budget presented to and approved by the Board of Directors. There are no board minutes that capture a separate presentation or approval of the non-union pay increase by the Board of Directors People and Remuneration Committee.

Preparer: Robert M. Almanzan Title: Senior Director – Human Resources

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#### **STAFF 12-7**:

#### **Non-Qualified Plans**

Please provide the amount of Supplemental Executive Retirement Plan (SERP) included in the Company's requested revenue requirement by FERC account for both the expensed portion and the capitalized portion.

#### RESPONSE:

Please refer to El Paso Electric Company's response to Staff 1-22 for the amount of Supplemental Executive Retirement Plan (SERP) included in the Company's requested revenue requirement by FERC account for both the expensed portion and the capitalized portion.

Preparer: En Li Title: Manager – Financial Accounting

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#### **STAFF 12-8**:

#### **Non-Qualified Plans**

Please provide the amount of Excess Benefit Plan-included in the Company's requested revenue requirement by FERC account for both the expensed portion and the capitalized portion.

#### RESPONSE:

Please refer to El Paso Electric Company's (the "Company") response to Staff 1-22 for the amount of Excess Benefit Plan costs included in the Company's requested revenue requirement by FERC account for both the expensed portion and the capitalized portion.

Preparer: En Li Title: Manager – Financial Accounting

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#### **STAFF 12-9 TO STAFF 12-11**:

Staff counsel has agreed to withdraw these questions because EPE is withdrawing its request to include charitable contributions in its cost of service.

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### CONFIDENTIALITY STATEMENT UNDER SECTION 4 OF THE PROTECTIVE ORDER

The undersigned attorney for El Paso Electric Company (EPE) submits this statement under the section 4 of the Protective Order entered in this case. Materials provided in the responses to the following questions in Commission Staff's twelfth set of discovery are exempt from public disclosure pursuant to section and 552.110 of the Public Information Act:

QUESTION	CONFIDENTIAL MATERIAL
Staff 12-2	Attachment 1 – Confidential
Staff 12-3	Attachment 1 – Confidential

The information contained in all of these Attachments concerns commercial and financial information that is not otherwise readily available to the public and that if released could cause substantial competitive harm to EPE or the owner of the confidential information. Specifically, the contents of Staff 12-2, Attachment 1 – Confidential is EPE's internal employee handbook and Staff 12-3, Attachment 1 – Confidential is EPE's agreement with Local Union No. 960 of the International Brotherhood of Electrical Workers.

Respectfully submitted,

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Laura B Kennedy

ATTORNEYS FOR EL PASO ELECTRIC COMPANY

#### **CERTIFICATE OF SERVICE**

I certify that a true and correct copy of this document was served by email on all parties of record on October 5, 2021.

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The following files are not convertible:

STAFF 12-01 Attachment 1.xlsx

Please see the ZIP file for this Filing on the PUC Interchange in order to access these files.

Contact centralrecords@puc.texas.gov if you have any questions.