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Executive Director

Public Utility Commission of Texas

Greg Abbot
Governor

I 604

April 24, 2015

Reserve at Charles Place Apartments S1604
4701 Charles PL
Plano TX 75093-7456
charlesplacemanager@irliving.com

<u>RECOMMENDATION</u>
> Registration Request of Reserve at Charles Place Apartments to Change from Submetered to Allocated Billing pursuant to Texas Water Code, Subchapter M, Sec. 13.502(e)(1) and (2)

On April 22, 2015, Reserve at Charles Place Apartments, Registration No. S1604, filed a request to change from Submetered to Allocated billing pursuant to Texas Water Code, Subchapter M, Sec. 13.502(e)(1) and (2). The request is assigned S1604.

Based on a review of the information provided, it appears the request meets the requirements of Texas Water Code, Subchapter M, Sec. 13.502(e)(1) and (2), and should be granted. The Commission's records should be updated to reflect the change from Submetered to Allocated billing **upon receipt of PUC Form 10363 to be filed by Reserve at Charles Place Apartments.**

Please reference Subchapter H, §24.123 (c) of the PUC's rules which state the following: **Tenant agreement to billing method changes. An owner shall not change the method by which a tenant is billed unless the tenant has agreed to the change by signing a lease or other written agreement. The owner shall provide notice of the proposed change at least 35 days prior to implementing the new method.**

Also, Subchapter M, Sec. 13.5031.(1) of the Texas Water Code requires that **the rental agreement must contain a clear written description of the method of calculation of the allocation of nonsubmetered master metered utilities for the manufactured home rental community, apartment house, or multiple use facility.**

Sincerely,

Tammy Benter, Director
Water Utility Division

TB/DRT