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Bryan W. Shaw, Ph.D., P.E., *Chairman*  
Toby Baker, *Commissioner*  
Zak [REDACTED], *Commissioner*  
Richard A. Hyde, P.E., *Executive Director*



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## TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

*Protecting Texas by Reducing and Preventing Pollution*

August 25, 2014

Ms. Sabrina Patterson  
Conservice  
PO Box 4647  
Logan UT 84323-4647

Re: Request for Approval to Change Billing Method for: Clarewood Apartments (So888),  
Located at 1400 Clarewood Drive, San Marcos, Texas 78666

Dear Ms. Patterson:

The request submitted for Clarewood Apartments to change from submetered billing to allocated billing is approved. This approval is based on the facts stated in your letter dated August 14, 2014.

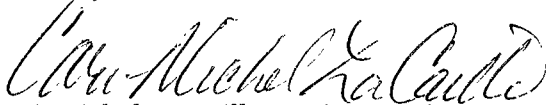
Please note: a tenant's billing method cannot be changed unless they have signed a new lease or a lease addendum, and have been issued a notice at least 35 days prior to implementation of the new billing method. Please reference Title 30, Texas Administrative Code §291.123(c). In the situation where a tenant has been provided proper notice but has not signed a new lease or lease addendum, the property is not authorized to bill them under the new billing method and must continue to bill them in accordance with their existing lease.

Please complete the TCEQ-10363 and TCEQ-10400 forms enclosed and return them along with a copy of this letter. If you have any questions, please contact Debbie Reyes Tamayo at 512/239-4683 or by e-mail: [debbie.reyes-tamayo@tceq.texas.gov](mailto:debbie.reyes-tamayo@tceq.texas.gov).

Effective September 1, 2014, responsibility for regulating water and wastewater rates and CCNs will transfer to the Public Utility Commission of Texas (PUC). If responding before September 1, 2014, please continue to submit your information to TCEQ. After September 1, 2014, please submit your requests to the address below:

Public Utility Commission, Water Utilities Division  
1701 N. Congress Avenue, P. O. Box 13326, Austin, Texas 78711-3326

Sincerely,

  
Cari-Michel La Caille, Assistant Director  
Water Supply Division  
Texas Commission on Environmental Quality

CM/DRT

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