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Bryan W. Shaw, Ph.D., *Chairman*
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Zak Covar, *Executive Director*



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TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Protecting Texas by Reducing and Preventing Pollution

December 19, 2013

Ms. Misty Gonzales
Community Manager
705 Village Way
New Braunfels, TX 78130

Re: Request for Approval to Change Billing Method for
COTTON CROSSING APARTMENT HOMES
NOT REGISTERED
705 VILLAGE WAY
NEW BRAUNFELS, TX 78130

Dear Ms. Gonzales:

The requests submitted on behalf of **COTTON CROSSING APARTMENT HOMES: NOT REGISTERED**, by address of **705 VILLAGE WAY, NEW BRAUNFELS TX 78130**, to change from submetered to allocated billing are approved. This approval is based on the facts stated in your letter dated **December 6, 2013**.

Please note: a tenant's billing method cannot be changed unless they have signed a new lease or a lease addendum, and have been issued a notice at least 35 days prior to implementation of the new billing method. Please reference §291.123(c). In the situation where a tenant has been provided proper notice but has not signed a new lease or lease addendum, the property is not authorized to bill them under the new billing method and must continue to bill them in accordance with their existing lease.

Please complete the TCEQ-10363 and TCEQ-10400 forms attached and return them along with a copy of this letter. If you have any questions, please contact Debbie Reyes Tamayo at 512/239-4683 or by e-mail: debbie.reyes-tamayo@tceq.texas.gov.

Sincerely,

A handwritten signature in cursive script that reads "Tammy Benter".

Tammy Benter, Manager
Utilities & Districts Section
Water Supply Division
Texas Commission on Environmental Quality

TB/DRT

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