



Control Number: 51856



Item Number: 171

Addendum StartPage: 0

SAP 5827C0

Bryan W. Shaw, Ph.D., *Chairman*
Carlos Rubinstein, *Commissioner*
Toby Baker, *Commissioner*
Zak Covar, *Executive Director*



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Protecting Texas by Reducing and Preventing Pollution

December 19, 2012

Ms. Donna Walker, Vice President
SunRidge Management Group, Inc.
1603 LBJ Freeway, Suite 350
Dallas, Texas 75234

Re: Request for Approval to Change Billing Method for **SAVOY OF GARLAND APARTMENTS (S5827)**

Dear Ms. Walker:

The request submitted on behalf of **SAVOY OF GARLAND APARTMENTS**, Registration No. **S5827**, to change from submetered to allocated billing is approved. This approval is based on the facts stated in your letter dated December 21, 2011.

Please note: a tenant's billing method cannot be changed unless they have signed a new lease or a lease addendum, and have been issued a notice at least 35 days prior to implementation of the new billing method. Please reference 30 Texas Administrative Code §291.123(c). In the situation where a tenant has been provided proper notice but has not signed a new lease or lease addendum, the property is not authorized to bill them under the new billing method and must continue to bill them in accordance with their existing lease.

Please complete the enclosed forms and mail to the attention of Debbie Reyes Tamayo, MC-153, or send them via-e-mail to debbie.reyes-tamayo@tceq.texas.gov. If you have any questions, please contact Mrs. Tamayo at 512/239-4683.

Sincerely,

Sandy Van Cleave P.S.

Tammy Benter, Manager
Utilities & Districts Section
Water Supply Division

TB/DRT/mmg