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Bryan W. Shaw, Ph.D., Chairman  
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Toby Baker, Commissioner  
Toby Baker, Commissioner  
Zak Covar, Executive Director



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## TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

*Protecting Texas by Reducing and Preventing Pollution*

November 25, 2013

Ms. Darylene Jacobs  
NWP Services Corporation  
535 Anton Blvd STE 1100  
Costa Mesa CA 92626-7699

Re: Request for Approval to Change Billing Method for  
**VERANDAS AT TIMBERGLEN APARTMENTS, (S5553)**  
**4607 TIMBERGLEN RD, DALLAS, TX 75287 -5237**

Dear Ms. Jacobs:

The request submitted on behalf of **VERANDAS AT TIMBERGLE APARTMENTS, S5553** to change from submetered to allocated billing is approved. This approval is based on the facts stated in your letter with date of **November 22, 2013**.

Please note: a tenant's billing method cannot be changed unless they have signed a new lease or a lease addendum, and have been issued a notice at least 35 days prior to implementation of the new billing method. Please reference §291.123(c). In the situation where a tenant has been provided proper notice but has not signed a new lease or lease addendum, the property is not authorized to bill them under the new billing method and must continue to bill them in accordance with their existing lease.

Please complete the TCEQ-10363 and TCEQ-10400 forms attached and return them along with a copy of this letter. If you have any questions, please contact Debbie Reyes Tamayo at 512/239-4683 or by e-mail: [debbie.reyes-tamayo@tceq.texas.gov](mailto:debbie.reyes-tamayo@tceq.texas.gov).

Sincerely,

A handwritten signature in cursive script that reads "Tammy Benter".

Tammy Benter, Manager  
Utilities & Districts Section  
Water Supply Division  
Texas Commission on Environmental Quality

TB/DRT