

Item Number: 101

Addendum StartPage: 0

Biyan W. Shaw, Ph.D., Chairman Toby Baker, Commissioner Jak Covar, Executive Director



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Protecting Texas by Reducing and Preventing Pollution

October 14, 2013

Mr. Doug Graham, Vice President Sunridge Management Group 1603 LBJ Freeway, Suite 350 Dallas, Texas 75234

Re: Request for Approval to Change Billing Method for MARIPOSA VILLAS APARTMENTS (S4611), RN103172383 CN601702665

Dear Mr. Graham:

The requests submitted on behalf of **MARIPOSA VILLAS APARTMENTS**, Registration **No. S4611**, to change from submetered to allocated billing is approved. This approval is based on the facts stated in your e-mail dated **October 11, 2013**, with letter dated **October 11, 2013**.

Please note: a tenant's billing method cannot be changed unless they have signed a new lease or a lease addendum, and have been issued a notice at least 35 days prior to implementation of the new billing method. Please reference §291.123(c). In the situation where a tenant has been provided proper notice but has not signed a new lease or lease addendum, the property is not authorized to bill them under the new billing method and must continue to bill them in accordance with their existing lease.

Please complete the TCEQ-10363 and TCEQ-10400 forms attached and return them along with a copy of this letter. If you have any questions, please contact Debbie Reyes Tamayo at 512/239-4683 or by e-mail: <u>debbie.reyes-tamayo@tceq.texas.gov</u>.

Sincerely.

Tammy Benter, Manager Utilities & Districts Section Water Supply Division Texas Commission on Environmental Quality

TB/DRT

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13