



Control Number: 51721



Item Number: 840

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**TEXAS COMMISSION ON ENVIRONMENTAL
QUALITY** Registration of Submetered or
Allocated Utility Service

SAP 5372 CO

This Box for TCEQ Use Only

Registration No. S 5372

Date By: DCT 5/9/07

This Box for TCEQ Use Only

CUSTOMER REFERENCE NUMBER

CN(9 digits)

| Send a completed Core Data Form (TCEQB10400) with this registration

REGULATED ENTITY REFERENCE NUMBER

RN (9 digits)

PROPERTY OWNER (A Customer on TCEQ-10400)

Name Beverly Arms

| Do not enter the name of the owner's contract manager, management company, or billing company

NAME AND TYPE OF PROPERTY WHERE UTILITY SERVICE IS PROVIDED (A Regulated Entity on TCEQ-10400)

Name Beverly Arms

☐ Apartment Complex ☐ Condominium ☐ Manufactured Home Rental Community ☐ Multiple-Use Facility

| If applicable, describe the Multiple-Use facility here:

INFORMATION ON UTILITY SERVICE

Tenants are billed for ☒ Water ☒ Wastewater ☐ Both These bills are ☐ Submetered ☒ Allocated**

Name of utility providing water/wastewater City of Temple

Date submetered or allocated billing begins or began | Required. Took place before property was taken over by us for management

METHOD USED TO OFFSET CHARGES FOR COMMON AREAS | Check one line only

☐ Not applicable, because

☐ Bills are based on the tenant's actual submetered consumption,

☐ There are neither common areas nor an installed irrigation system

OR

☐ All common areas and the irrigation system(s) are metered or submetered. We deduct the actual utility charges for water and wastewater to these areas then allocate the remaining charges among our tenants

☐ This property has an installed irrigation system that is not separately metered or submetered. We deduct _____ percent (which is equal to or greater than 25 percent) of the utility's total charges for water and wastewater consumption, then allocate the remaining charges among our tenants.

☐ This property has an installed irrigation system(s) that is/are separately metered or submetered. We deduct the actual utility charges associated with the irrigation system(s), then deduct at least 5 percent of the utility's total charges for water and wastewater consumption, then allocate the remaining charges among our tenants.

☐ This property does not have an installed irrigation system. We deduct at least 5 percent of the retail public utility's total charges for water and wastewater consumption, then allocate the remaining charges among our tenants.

**** IF UTILITY SERVICES ARE ALLOCATED, YOU MUST ALSO COMPLETE PAGE 2 OF THIS FORM.**

| Send BOTH this form and the TCEQ Core Data Form by fax to 512/23986190 OR by mail to Utilities & Districts Section, MC#153 TCEQ PO Box 13087 Austin, TX 78711-83087

| If you need help completing this form, call TCEQ's Utilities & Districts Section at 512/23984691. You can find additional information about submetered and allocated billing at www.tceq.state.tx.us/permitting/waterperm/ud/submeter.html

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If you need help completing the TCEQ's Core Data Form, call our Central Registry Program at 512/239-5175. You can also find instructions for completing this form at www.tceq.state.tx.us/permitting/projects/crf/10400-unit.pdf

METHOD USED TO ALLOCATE UTILITY CHARGES

Check the box or boxes that describe the allocation method used to bill tenants.

☐ **Occupancy method:** The number of occupants in the tenant's dwelling unit is divided by the total number of occupants in all dwelling units at the beginning of the month for which bills are being rendered

☐ **Ratio occupancy method:** The number of occupants in the tenant's dwelling unit is adjusted as shown in the table to the right. This adjusted value is divided by the total of these values for all dwelling units occupied at the beginning of the retail public utility's billing period.

Number of Occupants	Number of Occupants for Billing Purposes
1	1.0
2	1.8
3	2.2
>3	2.2 + 0.4 for each additional occupant

☐ **Estimated occupancy method:** The estimated occupancy for each unit is based on the number of bedrooms as shown in the table to the right. The estimated occupancy in the tenant's dwelling unit is divided by the total estimated occupancy in all dwelling units regardless of the actual number of occupants or occupied units

Number of Bedrooms	Number of Occupants for Billing Purposes
0 (Efficiency)	1
1	1.6
2	2.8
3	4.0
>3	4.0 + 1.2 for each additional bedroom

☐ **Occupancy and size of rental unit** 50% percent (which is equal to or greater than 50%) of the utility bill for water/ wastewater consumption is allocated using the occupancy method checked above. The remainder is allocated according to either:
☐ the size of the tenant's dwelling unit divided by the total size of all dwelling units, OR
☐ the size of the space rented by the tenant of a manufactured home divided by the size of all rental spaces

☐ **Submetered hot water:** The individually submetered hot water used in the tenant's dwelling unit is divided by all submetered hot water used in all dwelling units

☐ **Submetered cold water is used to allocate charges for hot water provided through a central system:** The individually submetered cold water used in the tenant's dwelling unit is divided by all submetered cold water used in all dwelling units

☐ **As outlined in the condominium contract** | Describe

☐ **Size of manufactured home rental space:** The size of the area rented by the tenant divided by the total area of all rental spaces

☐ **Size of the rented space in a multiuse facility:** The square footage of the space rented by the tenant divided by the total square footage of all rental spaces

TCEQ Core Data Form

TCEQ Use Only

If you have questions on how to fill out this form or about our Central Registry, please contact us at 512-239 5175.

Individuals are entitled to request and review their personal information that the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, contact us at 512-239-3282

SECTION I: General Information

1. Reason for Submission *Example: new wastewater permit, IHW registration; change in customer information; etc.*

Registration for water allocation

2. Attachments Describe Any Attachments: (ex: Title V Application, Waste Transporter Application, etc.)

YES NO

3. Customer Reference Number-if issued

CN

(9 digits)

4. Regulated Entity Reference Number-if issued

RN

(9 digits)

SECTION II: Customer Information

5. Customer Role (Proposed or Actual) -- As It Relates to the Regulated Entity Listed on This Form

Please check one of the following:

Owner

X

Operator

Owner and Operator

Occupational Licensee

Volunteer Cleanup Applicant

Other

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Superfund

PST

Respondent

6. General Customer Information

X

New Customer

Change to Customer Information

Change in Regulated Entity Ownership

No Change *

*If a No Change and Section I is complete, skip to Section III - Regulated Entity Information.

7. Type of Customer:

Individual

Sole Proprietorship - D.B.A.

X

Partnership

Corporation

Federal Government

State Government

County Government

City Government

Other Government

Other:

8. Customer Name (If an individual, please print last name first)

If new name, enter previous name:

Beverly Arms

9. Mailing Address:

611 W. French

City

State

ZIP

ZIP + 4

Temple

Texas

76501

10. Country Mailing Information if outside USA

11. E-Mail Address if applicable

12. Telephone Number

254-778-5111

13. Extension or Code

14. Fax Number if applicable

254-778-9262

15. Federal Tax ID (9 digits)

33-0879560

16. State Franchise Tax ID Number if applicable

17. DUNS Number if applicable (9 digits)

18. Number of Employees

X

0-20

21-100

101-250

251-500

501 and higher

19. Independently Owned and Operated?

Yes

X

No

SECTION III: Regulated Entity Information

20. General Regulated Entity Information

New Regulated Entity

Change to Regulated Entity Information

No Change*

*If "No Change" and Section I is complete, skip to Section IV - Preparer Information.

21. Regulated Entity Name (If an individual, please print last name first)					
Beverly Arms					
22. Street Address (No PO Boxes)		611 W. French			
		City	State	ZIP	ZIP + 4
		Temple	TX	76501	
23. Mailing Address		Temple Gardens % The Charter Group			
		3000 S. 31 st . Ste. 500			
		City	State	ZIP	ZIP + 4
		Temple	TX	76502	
24. E-Mail Address:		lori@charterproperty.com			
25. Telephone Number		26. Extension or Code		27. Fax Number if applicable	
(254)778-6675		101		(254)254-778-7324	
28. Primary SIC Code (4 digits)		29. Secondary SIC Code (4 digits)		30. Primary NAICS Code (5 or 6 digits)	
				31. Secondary NAICS Code (5 or 6 digits)	
32. What is the Primary Business of this entity? (Please do not repeat the SIC or NAICS description)					
Apartment complex					
Questions 33 - 37 address geographic location. Please refer to the instructions for applicability.					
33. County		Bell			
34. Description of Physical Location					
BEVERLY ARMS ADDITION, BLOCK 001, LOT 0001, 0.950AC					
35. Nearest City			State	Nearest Zip	
Temple			Texas	76501	
36. Latitude (N)			37. Longitude (W)		
<i>Degrees</i>	<i>Minutes</i>	<i>Seconds</i>	<i>Degrees</i>	<i>Minutes</i>	<i>Seconds</i>
38. TCEQ Programs In Which This Regulated Entity Participates Not all programs have been listed. Please add to this list as needed. If you don't know or are unsure, please mark "Unknown". If you know a permit or registration # for this entity, please write it below the program."					
Animal Feeding Operation		Petroleum Storage Tank		Water Rights	
Title V - Air		Wastewater Permit			
Industrial & Hazardous Waste		Water Districts			
Municipal Solid Waste		Water Utilities		Unknown	
New Source Review - Air		Licensing - TYPE(s)			
Section IV: Preparer Information					
39. Name			40. Title		
Kelly Lewton			Property Manager		
41. Telephone Number		42. Extension or Code		43. Fax Number if applicable	
254-778-5111				254-778-9262	
44. E-mail Address:		Kelly@charterproperty.com			