




Control Number: 51721



Item Number: 372

Addendum StartPage: 0

	Texas Commission on Environmental Quality		This Box for TCEQ Use Only	
	Registration of Submetered or Allocated Utility Service		Registration No. S	6071
	Date: 7-25-12 PM 12:40		By: D&J	SAP 6071 CO

This Box for TCEQ Use Only			
CUSTOMER REFERENCE NUMBER		REGULATED ENTITY REFERENCE NUMBER	
CN(9 digits)		RN(9 digits)	
I Send a completed Core Data Form (TCEQB10400) with this registration.			
PROPERTY OWNER (ACustomer@ on TCEQ-10400)			
Name	Holly Park Associates, Ltd.		
I Do not enter the name of the owner=s contract manager, management company, or billing company.			
NAME AND TYPE OF PROPERTY WHERE UTILITY SERVICE IS PROVIDED (AREgulated Entity@ on TCEQ-10400)			
Name	Holly Park Apartments		
X	Apartment Complex		Condominium
			Manufactured Home Rental Community
			Multiple-Use Facility
I If applicable, describe the AmultipleBuse facility@ here:			

INFORMATION ON UTILITY SERVICE									
Tenants are billed for	X	Water	X	Wastewater	Both these bills are	Submetered	X	Allocated ★★	
Name of utility providing water/wastewater				City of Arlington TX					
Date submetered or allocated billing begins (or began)				Upon approval of registration by state				Required	
METHOD USED TO OFFSET CHARGES FOR COMMON AREAS Check one line only.									
Not applicable, because			Bills are based on the tenant=s actual submetered consumption						
			There are <u>neither</u> common areas <u>nor</u> an installed irrigation system OR						
All common areas and the irrigation system(s) are metered or submetered. We deduct the actual utility charges for water and wastewater to these areas then allocate the remaining charges among our tenants.									
X	This property has an installed irrigation system that is <u>not</u> separately metered or submetered.								
We deduct 55 percent (we deduct at least 25 percent) of the utility=s total charges for water and wastewater consumption, then allocate the remaining charges among our tenants.									
	This property has an installed irrigation system(s) that <u>is/are</u> separately metered or submetered.								
We deduct the actual utility charges associated with the irrigation system(s), then deduct at least 5 percent of the utility=s total charges for water and wastewater consumption, then allocate the remaining charges among our tenants.									
	This property does <u>not</u> have an installed irrigation system. We deduct at least 5 percent of the retail public utility=s total charges for water and wastewater consumption, then allocate the remaining charges among our tenants.								

★★IF UTILITY SERVICES ARE ALLOCATED,

YOU MUST ALSO COMPLETE PAGE TWO OF THIS FORM

I Send BOTH this form and the TCEQ Core Data Form by fax to: 512/239B6972 OR by mail to: TCEQ, Utilities & Districts Section, MCB153 PO Box 13087 Austin, TX 78711B3087

I If you need help completing this form, call TCEQ=s Utilities & Districts Section at 512/239B4691. Additional information about submetered and allocated billing is availabl at the following site:

<http://www.tceq.texas.gov/utilities/submeter.html>

I If you need help completing the TCEQ=s Core Data Form, call our Central Registry Program at 512/239B5175. You can also find instructions for completing this form at the following site:

http://www.tceq.texas.gov/permitting/central_registry/

METHOD USED TO ALLOCATE UTILITY CHARGES

Check the box or boxes that describe the allocation method used to bill tenants.

☐ Occupancy method: The number of occupants in the tenant=s dwelling unit is divided by the total number of occupants in all dwelling units at the beginning of the month for which bills are being rendered.

Ratio occupancy method:	Number of Occupants	Number of Occupants for Billing Purposes
The number of occupants in the tenant=s dwelling unit is adjusted as shown in the table to the right. This adjusted value is divided by the total of these values for all dwelling units occupied at the beginning of the retail public utility=s billing period.	1	1.0
	2	1.6
	3	2.2
	>3	2.2 + 0.4 for each additional occupant

X Estimated occupancy method:	Number of Bedrooms	Number of Occupants for Billing Purposes
The estimated occupancy for each unit is based on the number of bedrooms as shown in the table to the right. The estimated occupancy in the tenant=s dwelling unit is divided by the total estimated occupancy in all dwelling units regardless of the actual number of occupants or occupied units.	0 (Efficiency)	1
	1	1.6
	2	2.8
	3	4.0
	>3	4.0 + 1.2 for each additional bedroom

☐ Occupancy and size of rental unit percent (in which no more than 50%) of the utility bill for water/wastewater consumption is allocated using the occupancy method checked above. The remainder is allocated according to either:
 \$the size of the tenant's dwelling unit divided by the total size of all dwelling units, OR
 \$the size of the space rented by the tenant of a manufactured home divided by the size of all rental spaces.

☐ Submetered hot water: The individually submetered hot water used in the tenant=s dwelling unit is divided by all submetered hot water used in all dwelling units.

☐ Submetered cold water is used to allocate charges for hot water provided through a central system:

The individually submetered cold water used in the tenant=s dwelling unit is divided by all submetered cold water used in all dwelling units.

☐ As outlined in the condominium contract. | Describe

☐ Size of manufactured home rental space: The size of the area rented by the tenant divided by the total area of all rental spaces.



TCEQ Core Data Form

TCEQ Use Only

For detailed instructions regarding completion of this form, please read the Core Data Form Instructions or call 512-239-5175.

SECTION I: General Information

1. Reason for Submission (If other is checked please describe in space provided)			
<input checked="" type="checkbox"/> New Permit, Registration or Authorization (Core Data Form should be submitted with the program application)			
<input type="checkbox"/> Renewal (Core Data Form should be submitted with the renewal form)		<input type="checkbox"/> Other	
2. Attachments Describe Any Attachments: (ex. Title V Application, Waste Transporter Application, etc.)			
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Reg of Allocated Utility Service			
3. Customer Reference Number (if issued)		4. Regulated Entity Reference Number (if issued)	
CN		RN	

SECTION II: Customer Information

5. Effective Date for Customer Information Updates (mm/dd/yyyy)							
6. Customer Role (Proposed or Actual) – as it relates to the Regulated Entity listed on this form. Please check only one of the following:							
<input type="checkbox"/> Owner		<input type="checkbox"/> Operator		<input checked="" type="checkbox"/> Owner & Operator			
<input type="checkbox"/> Occupational Licensee		<input type="checkbox"/> Responsible Party		<input type="checkbox"/> Voluntary Cleanup Applicant		<input type="checkbox"/> Other: _____	
7. General Customer Information							
<input checked="" type="checkbox"/> New Customer		<input type="checkbox"/> Update to Customer Information		<input type="checkbox"/> Change in Regulated Entity Ownership			
<input type="checkbox"/> Change in Legal Name (Verifiable with the Texas Secretary of State)				<input type="checkbox"/> No Change**			
**If "No Change" and Section I is complete, skip to Section III – Regulated Entity Information.							
8. Type of Customer:		<input type="checkbox"/> Corporation		<input type="checkbox"/> Individual		<input type="checkbox"/> Sole Proprietorship- D.B.A	
<input type="checkbox"/> City Government		<input type="checkbox"/> County Government		<input type="checkbox"/> Federal Government		<input type="checkbox"/> State Government	
<input type="checkbox"/> Other Government		<input type="checkbox"/> General Partnership		<input checked="" type="checkbox"/> Limited Partnership		<input type="checkbox"/> Other: _____	
9. Customer Legal Name (If an individual, print last name first: ex: Doe, John) If new Customer, enter previous Customer below End Date:							
Holly Park Associates, Ltd. ✓ DK 7/25/12							
10. Mailing Address: 8333 Douglas; Suite 1150							
City		Dallas		State		TX	
ZIP		75225		ZIP + 4			
11. Country Mailing Information (if outside USA)				12. E-Mail Address (if applicable)			
				pramage@hornbarlow.com			
13. Telephone Number		14. Extension or Code		15. Fax Number (if applicable)			
(214) 748-1119				(214) 748-1156			
16. Federal Tax ID (9 digits)		17. TX State Franchise Tax ID (11 digits)		18. DUNS Number (if applicable)		19. TX SOS Filing Number (if applicable)	
752441591		17524415910					
20. Number of Employees				21. Independently Owned and Operated?			
<input checked="" type="checkbox"/> 0-20 <input type="checkbox"/> 21-100 <input type="checkbox"/> 101-250 <input type="checkbox"/> 251-500 <input type="checkbox"/> 501 and higher				<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

SECTION III: Regulated Entity Information

22. General Regulated Entity Information (If "New Regulated Entity" is selected below this form should be accompanied by a permit application)	
<input checked="" type="checkbox"/> New Regulated Entity <input type="checkbox"/> Update to Regulated Entity Name <input type="checkbox"/> Update to Regulated Entity Information <input type="checkbox"/> No Change** (See below)	
**If "NO CHANGE" is checked and Section I is complete, skip to Section IV, Preparer Information.	
23. Regulated Entity Name (name of the site where the regulated action is taking place)	
Holly Park Apartments	

24. Street Address of the Regulated Entity: (No P.O. Boxes)	112 Holly Park Drive						
	City	Arlington	State	TX	ZIP	76014	ZIP + 4
25. Mailing Address:	112 Holly Park Drive						
	Attn: Office						
	City	Arlington	State	TX	ZIP	76014	ZIP + 4
26. E-Mail Address:	hpmanager@hornbarlow.com						
27. Telephone Number	28. Extension or Code		29. Fax Number (if applicable)				
(817) 467-3093			(817) 467-5579				
30. Primary SIC Code (4 digits)	31. Secondary SIC Code (4 digits)	32. Primary NAICS Code (5 or 6 digits)		33. Secondary NAICS Code (5 or 6 digits)			
6513		531110					
34. What is the Primary Business of this entity? (Please do not repeat the SIC or NAICS description.)							
Rental Apartments							

Questions 34 – 37 address geographic location. Please refer to the instructions for applicability.

35. Description to Physical Location:					
36. Nearest City	County	State	Nearest ZIP Code		
Arlington	Tarrant	TX	76014		
37. Latitude (N) In Decimal:	32.691893	38. Longitude (W) In Decimal:	-97.108947		
Degrees	Minutes	Seconds	Degrees	Minutes	Seconds
32	41	30.8148	-97	6	32.2092

39. TCEQ Programs and ID Numbers Check all Programs and write in the permits/registration numbers that will be affected by the updates submitted on this form or the updates may not be made. If your Program is not listed, check other and write it in. See the Core Data Form instructions for additional guidance.

<input type="checkbox"/> Dam Safety	<input type="checkbox"/> Districts	<input type="checkbox"/> Edwards Aquifer	<input type="checkbox"/> Industrial Hazardous Waste	<input type="checkbox"/> Municipal Solid Waste
<input type="checkbox"/> New Source Review – Air	<input type="checkbox"/> OSSF	<input type="checkbox"/> Petroleum Storage Tank	<input type="checkbox"/> PWS	<input type="checkbox"/> Sludge
<input type="checkbox"/> Stormwater	<input type="checkbox"/> Title V – Air	<input type="checkbox"/> Tires	<input type="checkbox"/> Used Oil	<input checked="" type="checkbox"/> Utilities
				10363 Registration Allocated Utility Service
<input type="checkbox"/> Voluntary Cleanup	<input type="checkbox"/> Waste Water	<input type="checkbox"/> Wastewater, Agriculture	<input type="checkbox"/> Water Rights	<input type="checkbox"/> Other:


SECTION IV: Preparer Information

40. Name:	Patti Ramage	41. Title:	Director of Operations
42. Telephone Number	43. Ext./Code	44. Fax Number	45. E-Mail Address
(214) 748-1119		(214) 748-1156	pramage@hornbarlow.com

SECTION V: Authorized Signature

46. By my signature below, I certify, to the best of my knowledge, that the information provided in this form is true and complete, and that I have signature authority to submit this form on behalf of the entity specified in Section II, Field 9 and/or as required for the updates to the ID numbers identified in field 39.

(See the Core Data Form instructions for more information on who should sign this form.)

Company:	Horn-Barlow Companies	Job Title:	Director of Operations
Name(In Print):	Patti L. Ramage	Phone:	(214) 748-1119
Signature:		Date:	7/24/2012