



Control Number: 51721



Item Number: 2096

REGISTRATION OF SUBMETERED OR ALLOCATED UTILITY SERVICE

REVISED



Texas Natural Resource Conservation Commission  
Water Permits and Resource Management Division  
Utilities and Districts Section

This Box for TNRCC Use Only	
Registration No.	S 1675
Date: 8/3/01	By: mt

OWNER INFORMATION	
Name	Cammar-Csquare, L.P.; CND-Csquare, L.P.; Hylton Richard Phone 713-522-3132
Address	1202 Hawthorne, Houston, TX 77006
TAX I.D. No.	76-0628857

TYPE, NAME, AND LOCATION OF PROPERTY WHERE UTILITY SERVICE IS PROVIDED	
<input checked="" type="checkbox"/> Apartment <input type="checkbox"/> Condominium <input type="checkbox"/> Manufactured Home Rental Community <input type="checkbox"/> Multiple-Use Facility (describe below)	
Name	Cynthia Square Apartments Phone 713-675-7776
Street Address	10202 Challenger 7 Dr., Houston, TX 77029

MANAGEMENT INFORMATION (IF DIFFERENT FROM ABOVE)	
Name	Arruth Associates, Inc. Phone 713-784-1994
Address	5718 Westheimer Suite 2100, Houston, TX 77027

CONTACT INFORMATION FOR QUESTIONS OR COMPLAINTS (IF DIFFERENT FROM ABOVE)	
Name	Tracey Ward Phone 713-784-1994 ext. 220

INFORMATION ON UTILITY SERVICE	
Tenants are billed for:	<input type="checkbox"/> Water <input type="checkbox"/> Wastewater <input checked="" type="checkbox"/> Both                    These bills are: <input type="checkbox"/> Submetered <input checked="" type="checkbox"/> Allocated*
Name of utility providing water/wastewater:	City of Jacinto City
Date submetered or allocated billing begins (or began):	September 27, 2001

METHOD USED TO OFFSET CHARGES FOR COMMON AREAS (CHECK ONE):	
<input type="checkbox"/> This provision does not apply to this property. (Each unit is submetered, and we bill the tenant accordingly.)	
<input type="checkbox"/> All common areas are metered or submetered. We deduct the actual charges for water and wastewater to these areas. The we allocate the remainder of the utility bill among our tenants.	
<input type="checkbox"/> This property has an installed irrigation system that is <i>not</i> separately metered or submetered. We deduct 25 percent of the retail public utility's total charges for water and wastewater and then allocate the remaining charges among our tenants.	
<input type="checkbox"/> This property has an installed irrigation system that is <i>separately</i> metered or submetered. We deduct 5 percent of the retail public utility's total charges for water and wastewater and then allocate the remaining charges among our tenants.	
<input checked="" type="checkbox"/> This property does <i>not</i> have an installed irrigation system. We deduct 5 percent of the retail public utility's total charges for water and wastewater and then allocate the remaining charges among our tenants.	

If multiple-use facility, describe here:

UPDATE: NEW ALLOCATION FORMULA

\*IF UTILITY SERVICES ARE ALLOCATED, COMPLETE REVERSE SIDE OF FORM ALSO.

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**METHOD USED TO ALLOCATE UTILITY CHARGES (CHECK ALL THAT APPLY):**

**Occupancy method:** The number of occupants in the tenant's dwelling unit is divided by the total number of occupants in all dwelling units at the beginning of the utility's billing period.

**Ratio occupancy method:** The number of occupants in the tenant's dwelling unit is adjusted as shown in the table at right. This adjusted value is divided by the total of these values for all dwelling units at the beginning of the retail public utility's billing period. (The idea behind this method is that increased occupancy does not result in an equal increase in usage.)

Number of Occupants	Number of Occupants for Billing Purposes
1	1.0
2	1.6
3	2.2
>3	2.2 + 0.4 for each additional occupant

**Estimated occupancy method:** The estimated occupancy in the tenant's dwelling unit is divided by the total estimated occupancy of all dwelling units. The estimated occupancy for each unit is based on the number of bedrooms and is determined from the table at right.

Number of Bedrooms	Number of Occupants for Billing Purposes
0 (Efficiency)	1
1	1.8
2	2.8
3	4.0
>3	4.0 + 1.2 for each additional bedroom

**Occupancy and dwelling unit size:** At least 50 percent of the utility bill for water/wastewater consumption is allocated using the occupancy method checked above. The remainder is allocated according to either:

- the size of the tenant's dwelling unit divided by the total size of all dwelling units or
- the size of the space rented for the tenant's manufactured home divided by the total of size of all manufactured home spaces

**Submetered hot water:** The individually submetered hot water used in the tenant's dwelling unit is divided by all submetered hot water used in all dwelling units.

**Submetered cold water is used to allocate charges for hot water provided through a central system:** The individually submetered cold water used in the tenant's dwelling unit is divided by all submetered cold water used in all dwelling units.

Mall this registration form to: Utilities & Districts Section, MC-152  
 TNRCC  
 PO Box 13087  
 Austin, TX 78711-3087

Or fax this registration form to: 512/239-8972 Attn: Utilities & Districts Section

