



Control Number: 51721



Item Number: 1948



owner update

SAP 1543 CO

<b>TEXAS COMMISSION ON ENVIRONMENTAL QUALITY</b> Registration of Submetered or Allocated Utility Service		This Box for TCEQ Use Only Registration No. S <b>1543</b> Date: <b>12/13/09</b> By: <b>OC</b>	
This Box for TCEQ Use Only			
<b>CUSTOMER REFERENCE NUMBER</b>		<b>REGULATED ENTITY REFERENCE NUMBER</b>	
CN(9 digits) <b>601655104</b>		RN(9 digits) <b>101184711</b>	
Send a completed <i>Core Data Form</i> (TCEQ-10400) with this registration			
<b>PROPERTY OWNER</b> (Customer on TCEQ-10400)			
Name <b><del>Abraham S. ...</del></b>			
Do <u>not</u> enter the name of the owner=s contract manager, management company, or billing company.			
<b>NAME AND TYPE OF PROPERTY WHERE UTILITY SERVICE IS PROVIDED</b> (A Regulated Entity on TCEQ-10400)			
Name <b>Willow Brook Crossing Apartments</b>			
<input checked="" type="checkbox"/> Apartment Complex <input type="checkbox"/> Condominium <input type="checkbox"/> Manufactured Home Rental Community <input type="checkbox"/> Multiple-Use Facility If applicable, describe the multiple-use facility here:			
<b>INFORMATION ON UTILITY SERVICE</b>			
Tenants are billed for <input checked="" type="checkbox"/> Water <input checked="" type="checkbox"/> Wastewater <input type="checkbox"/> Both these bills are <input type="checkbox"/> Submetered <input checked="" type="checkbox"/> Allocated **			
Name of utility providing water/wastewater <b>NORTHWEST PARK MUD</b>			
Date submetered or allocated billing begins (or began) <b>12/18/99</b> Required			
<b>METHOD USED TO OFFSET CHARGES FOR COMMON AREAS</b> Check one line only.			
<input type="checkbox"/> Not applicable, because <input type="checkbox"/> Bills are based on the tenant=s actual submetered consumption <input type="checkbox"/> There are <u>neither</u> common areas <u>nor</u> an installed irrigation system. <b>OR</b>			
<input type="checkbox"/> All common areas and the irrigation system(s) are metered or submetered. We deduct the actual utility charges for water and wastewater to these areas then allocate the remaining charges among our tenants.			
<input type="checkbox"/> This property has an installed irrigation system that is <u>not</u> separately metered or submetered. We deduct <input type="checkbox"/> percent (which is equal to or greater than 25 percent) of the utility=s total charges for water and wastewater consumption, then allocate the remaining charges among our tenants			
<input checked="" type="checkbox"/> This property has an installed irrigation system(s) that <u>is/are</u> separately metered or submetered. We deduct the actual utility charges associated with the irrigation system(s), then deduct at least 5 percent of the utility=s total charges for water and wastewater consumption, then allocate the remaining charges among our tenants			
<input type="checkbox"/> This property does <u>not</u> have an installed irrigation system. We deduct at least 5 percent of the retail public utility=s total charges for water and wastewater consumption, then allocate the remaining charges among our tenants.			
<b>** IF UTILITY SERVICES ARE ALLOCATED,          YOU MUST ALSO COMPLETE PAGE 2 OF THIS FORM</b>			
Send BOTH this form and the TCEQ Core Data Form by fax to 512/239-6972 <b>OR</b> by mail to Utilities & Districts Section, MC-153 TCEQ PO Box 13087 Austin, TX 78711B3087			
If you need help completing this form, call TCEQ=s Utilities & Districts Section at 512/239B4691. Additional information about submetered and allocated billing is <u>available</u> at the following site <a href="http://www.tceq.state.tx.us/permitting/water_supply/ud/submeter.html">http://www.tceq.state.tx.us/permitting/water_supply/ud/submeter.html</a>			
If you need help completing the TCEQ=s <i>Core Data Form</i> , call our Central Registry Program at 512/239B5175 You can also find instructions for completing this form at the following page:			

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[http://www.tceq.state.tx.us/permitting/central\\_registry/guidance.html](http://www.tceq.state.tx.us/permitting/central_registry/guidance.html)

### METHOD USED TO ALLOCATE UTILITY CHARGES

Check the box or boxes that describe the allocation method used to bill tenants.

☐ **Occupancy method** The number of occupants in the tenant=s dwelling unit is divided by the total number of occupants in all dwelling units at the beginning of the month for which bills are being rendered.

	Number of Occupants	Number of Occupants for Billing Purposes
<input type="checkbox"/> <b>Ratio occupancy method</b> The number of occupants in the tenant=s dwelling unit is adjusted as shown in the table to the right. This adjusted value is divided by the total of these values for all dwelling units occupied at the beginning of the retail public utility=s billing period.	1	1.0
	2	1.6
	3	2.2
	>3	2.2 + 0.4 for each additional occupant

	Number of Bedrooms	Number of Occupants for Billing Purposes
<input checked="" type="checkbox"/> <b>Estimated occupancy method</b> The estimated occupancy for each unit is based on the number of bedrooms as shown in the table to the right. The estimated occupancy in the tenant=s dwelling unit is divided by the total estimated occupancy in all dwelling units regardless of the actual number of occupants or occupied units.	0 (Efficiency)	1
	1	1.6
	2	2.8
	3	4.0
	>3	4.0 + 1.2 for each additional bedroom

☐ **Occupancy and size of rental unit** ☐ percent (which is equal to or greater than 50%) of the utility bill for water/ wastewater consumption is allocated using the occupancy method checked above. The remainder is allocated according to either

- ! the size of the tenant=s dwelling unit divided by the total size of all dwelling units, OR
- ! the size of the space rented by the tenant of a manufactured home divided by the size of all rental spaces

☐ **Submetered hot water** The individually submetered hot water used in the tenant=s dwelling unit is divided by all submetered hot water used in all dwelling units.

☐ **Submetered cold water is used to allocate charges for hot water provided through a central system** The individually submetered cold water used in the tenant=s dwelling unit is divided by all submetered cold water used in all dwelling units

☐ **As outlined in the condominium contract.** | Describe

☐ **Size of manufactured home rental space** The size of the area rented by the tenant divided by the total area of all rental spaces



# TCEQ Core Data Form

TCEQ Use Only

For detailed instructions regarding completion of this form, please read the Core Data Form Instructions or call 512-239-5175

## SECTION I: General Information

1. Reason for Submission (If none is checked, please describe in space provided.)			
<input type="checkbox"/> New Permit, Registration or Authorization (Core Data Form should be submitted with the program application)			
<input type="checkbox"/> Renewal (Core Data Form should be submitted with the renewal form)		<input checked="" type="checkbox"/> Other	Update Regulated Entity Info
2. Attachments Describe Any Attachments: (ex. Title V Application, Waste Transporter Application, etc.)			
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		10363	
3. Customer Reference Number (If issued)		4. Regulated Entity Reference Number (If issued)	
CN 601695364		RN 101184711	

## SECTION II: Customer Information

5. Effective Date for Customer Information Updates (mm/dd/yyyy)		12/1/1999	
6. Customer Role (Proposed or Actual) - as it relates to the Regulated Entity listed on this form. Please check only one of the following:			
<input type="checkbox"/> Owner <input type="checkbox"/> Operator <input type="checkbox"/> Owner & Operator		<input type="checkbox"/> Occupational Licensee <input type="checkbox"/> Responsible Party <input type="checkbox"/> Voluntary Cleanup Applicant	
		<input checked="" type="checkbox"/> Other: Management Company	
7. General Customer Information			
<input type="checkbox"/> New Customer <input type="checkbox"/> Update to Customer Information		<input type="checkbox"/> Change in Regulated Entity Ownership	
<input type="checkbox"/> Change in Legal Name (Verifiable with the Texas Secretary of State)		<input checked="" type="checkbox"/> No Change**	
**If "No Change" and Section I is complete, skip to Section III - Regulated Entity Information.			
8. Type of Customer			
<input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> Sole Proprietorship- D.B.A.			
<input type="checkbox"/> City Government <input type="checkbox"/> County Government <input type="checkbox"/> Federal Government <input type="checkbox"/> State Government			
<input type="checkbox"/> Other Government <input type="checkbox"/> General Partnership <input checked="" type="checkbox"/> Limited Partnership <input type="checkbox"/> Other			
9. Customer Legal Name (If an individual, print last name first, ex: Doe, John) If new Customer, enter previous Customer's below End Date:			
Westdale Asset Management, Ltd.			
10. Mailing Address:			
3300 Commerce Street			
City	Dallas	State	TX
ZIP	75226	ZIP + 4	
11. Country Mailing Information (If outside USA)		12. E-Mail Address (if applicable)	
		robert.delgado@westdale.com	
13. Telephone Number		14. Extension or Code	
( 214 ) 515-7017			
15. Fax Number (if applicable)			
( 214 ) 515-1017			
16. Federal Tax ID (9 digits)		17. TX State Franchise Tax ID (11 digits)	
752680425		877986208	
18. DUNS Number (if applicable)		19. TX SOS Filing Number (if applicable)	
20. Number of Employees		21. Independently Owned and Operated?	
<input type="checkbox"/> 0-20 <input type="checkbox"/> 21-100 <input type="checkbox"/> 101-250 <input type="checkbox"/> 251-500 <input checked="" type="checkbox"/> 501 and higher		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

## SECTION III: Regulated Entity Information

22. General Regulated Entity Information (If New Regulated Entity is selected below, this form should be accompanied by a permit application)			
<input type="checkbox"/> New Regulated Entity <input type="checkbox"/> Update to Regulated Entity Name <input checked="" type="checkbox"/> Update to Regulated Entity Information <input type="checkbox"/> No Change** (See below)			
**If "NO CHANGE" is checked and Section I is complete, skip to Section IV, Preparer Information.			
23. Regulated Entity Name (name of the site where the regulated action is taking place)			
Willow Brook Crossing Apartments			

24. Street Address of the Regulated Entity (No P.O. Boxes)	7150 Smiling Wood Ln						
City	Houston	State	TX	ZIP	77086	ZIP + 4	
25. Mailing Address							
City		State		ZIP		ZIP + 4	
26. E-Mail Address	xwb@westdale.com						
27. Telephone Number	28. Extension or Code		29. Fax Number (if applicable)				
( 281 ) 591-6029			( 281 ) 591-2608				
30. Primary SIC Code (4 digits)	31. Secondary SIC Code (4 digits)		32. Primary NAICS Code (5 or 6 digits)		33. Secondary NAICS Code (5 or 6 digits)		
6311			53111				
34. What is the Primary Business of this entity? (Please do not repeat the SIC or NAICS description)							
Apartment Rental							

Questions 34 – 37 address geographic location. Please refer to the instructions for applicability.

35. Description to Physical Location:					
36. Nearest City	County	State	Nearest ZIP Code		
37. Latitude (N) in Decimal	38. Longitude (W) in Decimal				
Degrees	Minutes	Seconds	Degrees	Minutes	Seconds

39. TCEQ Programs and ID Numbers Check all Programs and write in the permits/registration numbers that will be affected by the updates submitted on this form or the updates may not be made. If your Program is not listed, check other and write it in. See the Core Data Form instructions for additional guidance.

<input type="checkbox"/> Dam Safety	<input type="checkbox"/> Districts	<input type="checkbox"/> Edwards Aquifer	<input type="checkbox"/> Industrial Hazardous Waste	<input type="checkbox"/> Municipal Solid Waste
<input type="checkbox"/> New Source Review – Air	<input type="checkbox"/> OSSF	<input type="checkbox"/> Petroleum Storage Tank	<input type="checkbox"/> PWS	<input type="checkbox"/> Sludge
<input type="checkbox"/> Stormwater	<input type="checkbox"/> Title V – Air	<input type="checkbox"/> Tires	<input type="checkbox"/> Used Oil	<input type="checkbox"/> Utilities
<input type="checkbox"/> Voluntary Cleanup	<input type="checkbox"/> Waste Water	<input type="checkbox"/> Wastewater Agriculture	<input type="checkbox"/> Water Rights	<input type="checkbox"/> Other


#### SECTION IV: Preparer Information

40. Name	Robert Delgado	41. Title	Director of Special Projects
42. Telephone Number	43. Ext./Code	44. Fax Number	45. E-Mail Address
( 214 ) 515-7017		( 214 ) 515-1017	robert.delgado@westdale.com

#### SECTION V: Authorized Signature

46. By my signature below, I certify, to the best of my knowledge, that the information provided in this form is true and complete, and that I have signature authority to submit this form on behalf of the entity specified in Section II, Field 9 and/or as required for the updates to the ID numbers identified in field 39.

(See the Core Data Form instructions for more information on who should sign this form.)

Company:	Westdale Asset Management, Ltd	Job Title:	Director of Special Projects
Name (In-Print):	Robert Delgado	Phone:	( 214 ) 515-7017
Signature:		Date:	12/11/2009