



Control Number: 51721



Item Number: 1783

Addendum StartPage: 0



**TEXAS COMMISSION ON ENVIRONMENTAL QUALITY**  
**Registration of Submetered**  
**or Allocated Utility Service**

This Box for TCEQ Use Only

RECEIVED

Date: 12/14/09 By: [Signature]

2009 JUL 20 11:24:15

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**CUSTOMER REFERENCE NUMBER****REGULATED ENTITY REFERENCE NUMBER**

CN(9 digits) 601095864

RN(9 digits) 101006983

Send a completed *Core Data Form* (TCEQ-10400) with this registration.**PROPERTY OWNER** (Customer on TCEQ-10400)

Name

Do not enter the name of the owner's contract manager, management company, or billing company

**NAME AND TYPE OF PROPERTY WHERE UTILITY SERVICE IS PROVIDED**

(A Regulated Entity on TCEQ-10400)

Name

Wynn Creek Crossing Apartments

☒ Apartment Complex☐ Condominium☐ Manufactured Home Rental Community☐ Multiple-Use Facility

If applicable, describe the multiple-use facility here

**INFORMATION ON UTILITY SERVICE**

Tenants are billed for

☒ Water☒ Wastewater☒ Both these bills are☐ Submetered☒ Allocated \*\*

Name of utility providing water/wastewater City of Austin

Date submetered or allocated billing begins (or began)

7/1/98

Required

**METHOD USED TO OFFSET CHARGES FOR COMMON AREAS**

Check one line only.

☒ Not applicable, because

Bills are based on the tenant's actual submetered consumption

There are neither common areas nor an installed irrigation system.**OR**☒ All common areas and the irrigation system(s) are metered or submetered. We deduct the actual utility charges for water and wastewater to these areas then allocate the remaining charges among our tenants.☒ This property has an installed irrigation system that is not separately metered or submetered. We deduct 25 percent (which is equal to or greater than 25 percent) of the utility's total charges for water and wastewater consumption, then allocate the remaining charges among our tenants.☒ This property has an installed irrigation system(s) that is/are separately metered or submetered. We deduct the actual utility charges associated with the irrigation system(s), then deduct at least 5 percent of the utility's total charges for water and wastewater consumption, then allocate the remaining charges among our tenants.☒ This property does not have an installed irrigation system. We deduct at least 5 percent of the retail public utility's total charges for water and wastewater consumption, then allocate the remaining charges among our tenants.

\*\* IF UTILITY SERVICES ARE ALLOCATED,

YOU MUST ALSO COMPLETE PAGE 2 OF THIS FORM

Send BOTH this form and the  
TCEQ Core Data Form by fax  
to 512/239-6972

OR

by mail: Utilities & Districts Section, MC-153  
TCEQ  
PO Box 13087  
Austin, TX 78711B3087

If you need help completing this form, call TCEQ's Utilities &amp; Districts Section at 512/239B4691. Additional information about submetered and allocated billing is available at the following site.

[http://www.tceq.state.tx.us/permitting/water\\_supply/ud/submeter.html](http://www.tceq.state.tx.us/permitting/water_supply/ud/submeter.html)

If you need help completing the TCEQ's Core Data Form, call our Central Registry Program at 512/239B5175. You can also find instructions for completing this form at the following page:

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[http://www.tceq.state.tx.us/permitting/central\\_registry/guidance.html](http://www.tceq.state.tx.us/permitting/central_registry/guidance.html)

### METHOD USED TO ALLOCATE UTILITY CHARGES

Check the box or boxes that describe the allocation method used to bill tenants.

☒ **Occupancy method.** The number of occupants in the tenant=s dwelling unit is divided by the total number of occupants in all dwelling units at the beginning of the month for which bills are being rendered.

	Number of Occupants	Number of Occupants for Billing Purposes
<input checked="" type="checkbox"/> <b>Ratio occupancy method.</b> The number of occupants in the tenant=s dwelling unit is adjusted as shown in the table to the right. This adjusted value is divided by the total of these values for all dwelling units occupied at the beginning of the retail public utility=s billing period.	1	1.0
	2	1.6
	3	2.2
	>3	2.2 + 0.4 for each additional occupant

	Number of Bedrooms	Number of Occupants for Billing Purposes
<input checked="" type="checkbox"/> <b>Estimated occupancy method.</b> The estimated occupancy for each unit is based on the number of bedrooms as shown in the table to the right. The estimated occupancy in the tenant=s dwelling unit is divided by the total estimated occupancy in all dwelling units regardless of the actual number of occupants or occupied units	0 (Efficiency)	1
	1	1.6
	2	2.8
	3	4.0
	>3	4.0 + 1.2 for each additional bedroom

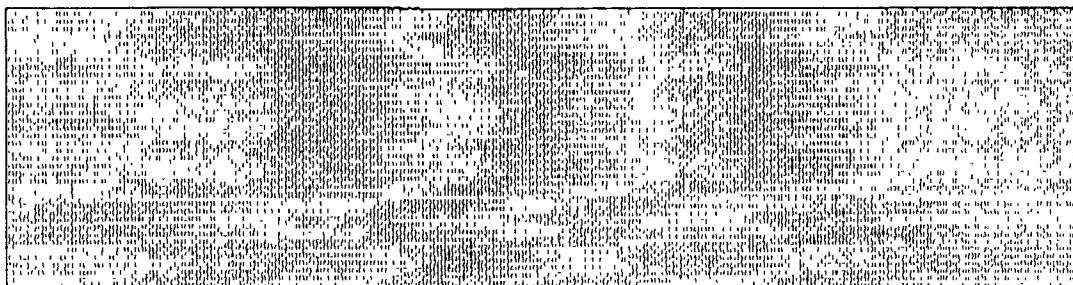
☒ **Occupancy and size of rental unit:** ☒ 50 percent (which is equal to or greater than 50%) of the utility bill for water/ wastewater consumption is allocated using the occupancy method checked above. The remainder is allocated according to either

- the size of the tenant=s dwelling unit divided by the total size of all dwelling units, OR
- the size of the space rented by the tenant of a manufactured home divided by the size of all rental spaces

☒ **Submetered hot water.** The individually submetered hot water used in the tenant=s dwelling unit is divided by all submetered hot water used in all dwelling units.

☒ **Submetered cold water is used to allocate charges for hot water provided through a central system.** The individually submetered cold water used in the tenant=s dwelling unit is divided by all submetered cold water used in all dwelling units

☒ **As outlined in the condominium contract.** | Describe



☒ **Size of manufactured home rental space:** The size of the area rented by the tenant divided by the total area of all rental spaces

**Size of the rented space in a multibuse facility.** The square footage of the space rented by the tenant divided by the total square footage of all rental spaces.



# TCEQ Core Data Form

TCEQ Use Only

For detailed instructions regarding completion of this form, please read the Core Data Form Instructions or call 512-239-5175

## SECTION I: General Information

1. Reason for Submission (If other is checked, please describe in space provided)			
<input type="checkbox"/> New Permit Registration or Authorization (Core Data Form should be submitted with the program application)			
<input type="checkbox"/> Renewal (Core Data Form should be submitted with the renewal form)		<input checked="" type="checkbox"/> Other <b>Update Regulated Entity Info</b>	
2. Attachments Describe Any Attachments (ex. Title V Application, Waste Transporter Application, etc.)			
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 10363			
3. Customer Reference Number (if issued)		4. Regulated Entity Reference Number (if issued)	
CN 601695364		RN 101226983	

## SECTION II: Customer Information

5. Effective Date for Customer Information Updates (mm/dd/yyyy)		12/1/1999								
6. Customer Role (Proposed or Actual) - as it relates to the Regulated Entity listed on this form. Please check only one of the following:										
<input type="checkbox"/> Owner <input type="checkbox"/> Operator <input type="checkbox"/> Owner & Operator <input type="checkbox"/> Occupational Licensee <input type="checkbox"/> Responsible Party <input type="checkbox"/> Voluntary Cleanup Applicant <input checked="" type="checkbox"/> Other <u>Management Company</u>										
7. General Customer Information										
<input type="checkbox"/> New Customer <input type="checkbox"/> Update to Customer Information <input type="checkbox"/> Change in Regulated Entity Ownership <input type="checkbox"/> Change in Legal Name (Verifiable with the Texas Secretary of State) <input checked="" type="checkbox"/> No Change**										
**If "No Change" and Section I is complete, skip to Section III - Regulated Entity Information.										
8. Type of Customer:										
<input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> Sole Proprietorship- D.B.A. <input type="checkbox"/> City Government <input type="checkbox"/> County Government <input type="checkbox"/> Federal Government <input type="checkbox"/> State Government <input type="checkbox"/> Other Government <input type="checkbox"/> General Partnership <input checked="" type="checkbox"/> Limited Partnership <input type="checkbox"/> Other:										
9. Customer Legal Name (If an individual, print last name first, ex. Doe, John) <u>new Customer or are you a Customer?</u> <u>End Date</u>										
Westdale Asset Management, Ltd.										
10. Mailing Address:										
3300 Commerce Street										
<table border="1"> <tr> <td>City</td> <td>Dallas</td> <td>State</td> <td>TX</td> <td>ZIP</td> <td>75226</td> <td>ZIP + 4</td> </tr> </table>				City	Dallas	State	TX	ZIP	75226	ZIP + 4
City	Dallas	State	TX	ZIP	75226	ZIP + 4				
11. Country Mailing Information (# outside USA)		12. E-Mail Address (if applicable)								
		robert.delgado@westdale.com								
13. Telephone Number		14. Extension or Code								
( 214 ) 515-7017										
15. Fax Number (if applicable)										
( 214 ) 515-1017										
16. Federal Tax ID (9 digits)		17. TX State Franchise Tax ID								
752680425										
18. DUNS Number (if applicable)		19. TX SOS Filing Number (if applicable)								
877986208										
20. Number of Employees		21. Independently Owned and Operated?								
<input type="checkbox"/> 0-20 <input type="checkbox"/> 21-100 <input type="checkbox"/> 101-250 <input type="checkbox"/> 251-500 <input checked="" type="checkbox"/> 501 and higher		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No								

## SECTION III: Regulated Entity Information

22. General Regulated Entity Information (If New Regulated Entity is selected below, this form should be accompanied by a permit application)			
<input type="checkbox"/> New Regulated Entity <input type="checkbox"/> Update to Regulated Entity Name <input checked="" type="checkbox"/> Update to Regulated Entity Information <input type="checkbox"/> No Change** (See below)			
**If "NO CHANGE" is checked and Section I is complete, skip to Section IV, Preparer Information			
23. Regulated Entity Name (name of the site where the regulated action is taking place)			
Walnut Creek Crossing Apartments			

24. Street Address of the Regulated Entity (No P.O. Boxes)	2000 Cedar Bend Dr						
25. Mailing Address							
26. E-Mail Address							
27. Telephone Number	City	Austin	State	TX	ZIP	78758	ZIP + 4
28. Extension or Code							
29. Fax Number (if applicable)							
30. Primary SIC Code (4 digits)	31. Secondary SIC Code (4 digits)	32. Primary NAICS Code (5 or 6 digits)	33. Secondary NAICS Code (5 or 6 digits)				
6311		53111					
34. What is the Primary Business of this entity? (Please do not repeat the SIC or NAICS description)							
Apartment Rental							

Questions 34 – 37 address geographic location. Please refer to the instructions for applicability.

35. Description to Physical Location					
36. Nearest City	County	State	Nearest ZIP Code		
37. Latitude (N) In Decimal	38. Longitude (W) In Decimal				
Degrees	Minutes	Seconds	Degrees	Minutes	

39. TCEQ Programs and ID Numbers Check all Programs and write in the permits/registration numbers that will be affected by the updates submitted on this form or the updates may not be made. If your Program is not listed, check other and write it in. See the Core Data Form instructions for additional guidance.

<input type="checkbox"/> Dam Safety	<input type="checkbox"/> Districts	<input type="checkbox"/> Edwards Aquifer	<input type="checkbox"/> Industrial Hazardous Waste	<input type="checkbox"/> Municipal Solid Waste
<input type="checkbox"/> New Source Review – Air	<input type="checkbox"/> OSSF	<input type="checkbox"/> Petroleum Storage Tank	<input type="checkbox"/> PWS	<input type="checkbox"/> Sludge
<input type="checkbox"/> Stormwater	<input type="checkbox"/> Title V – Air	<input type="checkbox"/> Tires	<input type="checkbox"/> Used Oil	<input type="checkbox"/> Utilities
<input type="checkbox"/> Voluntary Cleanup	<input type="checkbox"/> Waste Water	<input type="checkbox"/> Wastewater Agriculture	<input type="checkbox"/> Water Rights	<input type="checkbox"/> Other.

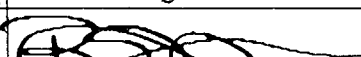
#### SECTION IV: Preparer Information

40. Name:	Robert Delgado	41. Title:	Director of Special Projects
42. Telephone Number	43. Ext/Code	44. Fax Number	45. E-Mail Address
(214) 515-7017		(214) 515-1017	robert.delgado@westdale.com

#### SECTION V: Authorized Signature

46. By my signature below, I certify, to the best of my knowledge, that the information provided in this form is true and complete, and that I have signature authority to submit this form on behalf of the entity specified in Section II, Field 9 and/or as required for the updates to the ID numbers identified in field 39.

(See the Core Data Form instructions for more information on who should sign this form.)

Company:	Westdale Asset Management, Ltd.	Job Title:	Director of Special Projects
Name (in Print):	Robert Delgado	Phone:	(214) 515-7017
Signature:		Date:	12/14/2009

## TEXAS NATURAL RESOURCE CONSERVATION COMMISSION

SUBMETERED,  
MASTER METERED  
UTILITY SERVICE  
REGISTRATION



Registration No. S  
Region       

TNRCC USE ONLY

## OTHER INFORMATION

by: Glenborough Realty 51318  
Address: 400 South El Camino Real Phone: 650-343-9300

Identification No.: 75-2680603 San Mateo, Calif. 94402  
Walnut Creek

## E. LOCATION AND DESCRIPTION OF FACILITY WHERE SERVICE IS PROVIDED:

by: Walnut Creek Crossing

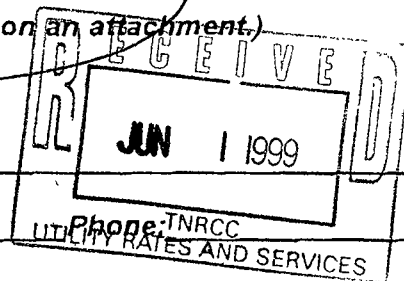
Address: 2000 Cedar Bend Dr. Austin, TX 78708 Phone: (512) 339-7173

☒ Apartment ☐ Condominium ☐ Multiple Use Facility (Describe on an attachment)

## MANAGEMENT INFORMATION (If Different From Above)

Company Name:       

Address:       



## CONTACT INFORMATION FOR QUESTIONS OR COMPLAINTS

by: Walnut Creek Crossing - Maria Apodaca Phone: (512) 339-7173

## INFORMATION ON NONSUBMETERED, MASTER METERED SERVICE

Utility Providing Water/Wastewater: City of Austin

Nonsubmetered, Master Metered Service Begins (or Began): 8-99

Method Used to Allocate Charges (Check one):

☐ Utility bill is allocated to each tenant based on the square footage of the tenant's dwelling unit as a percentage of all dwelling units and heated or air-conditioned common areas.       % is deducted for common area water/wastewater

☐ Fifty percent of utility bill allocation is based on square footage of the tenant's dwelling unit as described above and fifty percent of the utility bill allocation is based on the number of residents in the dwelling unit as a percentage of all residents.       % is deducted for common area water/wastewater.

☐ Other. Describe on an attachment.

Registration forms to: Water Utilities Division, MC153, TNRCC, P. O. Box 13087, Austin, Texas 78711-3087.

Questions? Call Consumer Assistance, Water Utilities Division, TNRCC-512/239-6100