



Control Number: 51721



Item Number: 1757

Addendum StartPage: 0



owner update

SAP 1285 Co

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY Registration of Submetered or Allocated Utility Service		This Box for TCEQ Use Only Registration No. S <u>1285</u> Date: <u>12/14/09</u> By: <u>MT</u>	
This Box for TCEQ Use Only			
CUSTOMER REFERENCE NUMBER		REGULATED ENTITY REFERENCE NUMBER	
CN(9 digits) <u>601695364</u>		RN(9 digits) <u>1285</u>	
Send a completed <i>Core Data Form</i> (TCEQ-10400) with this registration.			
PROPERTY OWNER (Customer on TCEQ-10400)			
Name <u>Wendy P. Smith</u>			
Do <u>not</u> enter the name of the owner=s contract manager, management company, or billing company			
NAME AND TYPE OF PROPERTY WHERE UTILITY SERVICE IS PROVIDED (A Regulated Entity on TCEQ-10400)			
Name <u>Wendy P. Smith Apartments</u>			
<input checked="" type="checkbox"/> Apartment Complex	<input type="checkbox"/> Condominium	<input type="checkbox"/> Manufactured Home Rental Community	<input type="checkbox"/> Multiple-Use Facility
If applicable, describe the Multiple-Use facility here:			
INFORMATION ON UTILITY SERVICE			
Tenants are billed for	<input checked="" type="checkbox"/> Water	<input checked="" type="checkbox"/> Wastewater	Both these bills are <input type="checkbox"/> Submetered <input checked="" type="checkbox"/> Allocated ★★
Name of utility providing water/wastewater <u>City of Austin</u>			
Date submetered or allocated billing begins (or began) <u>12/1/09</u> Required			
METHOD USED TO OFFSET CHARGES FOR COMMON AREAS Check one line only			
<input checked="" type="checkbox"/> Not applicable, because <input type="checkbox"/> Bills are based on the tenant=s actual submetered consumption <input type="checkbox"/> There are <u>neither</u> common areas <u>nor</u> an installed irrigation system. OR			
<input type="checkbox"/> All common areas and the irrigation system(s) are metered or submetered. We deduct the actual utility charges for water and wastewater to these areas then allocate the remaining charges among our tenants.			
<input checked="" type="checkbox"/> This property has an installed irrigation system that is <u>not</u> separately metered or submetered. We deduct <u>25</u> percent (which is equal to or greater than 25 percent) of the utility=s total charges for water and wastewater consumption, then allocate the remaining charges among our tenants.			
<input type="checkbox"/> This property has an installed irrigation system(s) that <u>is/are</u> separately metered or submetered. We deduct the actual utility charges associated with the irrigation system(s), then deduct at least 5 percent of the utility=s total charges for water and wastewater consumption, then allocate the remaining charges among our tenants.			
<input checked="" type="checkbox"/> This property does <u>not</u> have an installed irrigation system. We deduct at least 5 percent of the retail public utility=s total charges for water and wastewater consumption, then allocate the remaining charges among our tenants			
** IF UTILITY SERVICES ARE ALLOCATED, YOU MUST ALSO COMPLETE PAGE 2 OF THIS FORM			
Send BOTH this form and the TCEQ Core Data Form by fax to: 512/239-6972			
by mail OR to Utilities & Districts Section, MC-153 TCEQ PO Box 13087 Austin, TX 78711B3087			
If you need help completing this form, call TCEQ=s Utilities & Districts Section at 512/239B4691 Additional information about submetered and allocated billing is available at the following site: http://www.tceq.state.tx.us/permitting/water_supply/ud/submeter.html			
If you need help completing the TCEQ=s Core Data Form, call our Central Registry Program at 512/239B5175 You can also find instructions for completing this form at the following page			

RECEIVED

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http://www.tceq.state.tx.us/permitting/central_registry/guidance.html

METHOD USED TO ALLOCATE UTILITY CHARGES

Check the box or boxes that describe the allocation method used to bill tenants.

☒ **Occupancy method.** The number of occupants in the tenant=s dwelling unit is divided by the total number of occupants in all dwelling units at the beginning of the month for which bills are being rendered

	Number of Occupants	Number of Occupants for Billing Purposes
<input checked="" type="checkbox"/> Ratio occupancy method. The number of occupants in the tenant=s dwelling unit is adjusted as shown in the table to the right. This adjusted value is divided by the total of these values for all dwelling units occupied at the beginning of the retail public utility=s billing period	1	1.0
	2	1.6
	3	2.2
	>3	2.2 + 0.4 for each additional occupant

	Number of Bedrooms	Number of Occupants for Billing Purposes
<input checked="" type="checkbox"/> Estimated occupancy method. The estimated occupancy for each unit is based on the number of bedrooms as shown in the table to the right. The estimated occupancy in the tenant=s dwelling unit is divided by the total estimated occupancy in all dwelling units regardless of the actual number of occupants or occupied units.	0 (Efficiency)	1
	1	1.6
	2	2.8
	3	4.0
	>3	4.0 + 1.2 for each additional bedroom

☒ **Occupancy and size of rental unit:** ☒ 50 percent (which is equal to or greater than 50%) of the utility bill for water/ wastewater consumption is allocated using the occupancy method checked above. The remainder is allocated according to either:
 ! the size of the tenant=s dwelling unit divided by the total size of all dwelling units, OR
 ! the size of the space rented by the tenant of a manufactured home divided by the size of all rental spaces.


☒ **Submetered hot water:** The individually submetered hot water used in the tenant=s dwelling unit is divided by all submetered hot water used in all dwelling units.

☒ **Submetered cold water is used to allocate charges for hot water provided through a central system:** The individually submetered cold water used in the tenant=s dwelling unit is divided by all submetered cold water used in all dwelling units.

☒ **As outlined in the condominium contract.** | Describe

[REDACTED]

☒ **Size of manufactured home rental space:** The size of the area rented by the tenant divided by the total area of all rental spaces.

 **Size of the rented space in a multibuse facility:** The square footage of the space rented by the tenant divided by the total square footage of all rental spaces



TCEQ Core Data Form

TCEQ Use Only

For detailed instructions regarding completion of this form, please read the Core Data Form Instructions or call 512-239-5175

SECTION I: General Information

1. Reason for Submission (If other is checked, please describe in space provided)			
<input type="checkbox"/> New Permit Registration or Authorization (Core Data Form should be submitted with the program application)		<input type="checkbox"/> Renewal (Core Data Form should be submitted with the renewal form)	
<input type="checkbox"/> Other		<input checked="" type="checkbox"/> Update Regulated Entity Info	
2. Attachments Describe Any Attachments: (ex: Title Application, Waste Transporter Application, etc.)			
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		10363	
3. Customer Reference Number (if issued)		4. Regulated Entity Reference Number (if issued)	
CN 601695364		RN	

SECTION II: Customer Information

5. Effective Date for Customer Information Updates (mm/dd/yyyy)		12/1/2000	
6. Customer Role: Proprietor or Asset Owner - If it relates to the Regulated Entity, select on this form. Please check only one of the following:			
<input type="checkbox"/> Owner	<input type="checkbox"/> Operator	<input type="checkbox"/> Owner & Operator	<input type="checkbox"/> Occupational Licensee
<input type="checkbox"/> Responsible Party	<input type="checkbox"/> Voluntary Cleanup Applicant	<input checked="" type="checkbox"/> Other	Management Company
7. General Customer Information			
<input type="checkbox"/> New Customer		<input type="checkbox"/> Update to Customer Information	
<input type="checkbox"/> Change in Legal Name (Verifiable with the Texas Secretary of State)		<input type="checkbox"/> Change in Regulated Entity Ownership	
		<input checked="" type="checkbox"/> No Change**	
**If "No Change" and Section I is complete, skip to Section III - Regulated Entity Information.			
8. Type of Customer			
<input type="checkbox"/> Corporation	<input type="checkbox"/> Individual	<input type="checkbox"/> Sole Proprietorship- D.B.A	
<input type="checkbox"/> City Government	<input type="checkbox"/> County Government	<input type="checkbox"/> Federal Government	
<input type="checkbox"/> State Government	<input type="checkbox"/> General Partnership	<input checked="" type="checkbox"/> Limited Partnership	
<input type="checkbox"/> Other			
9. Customer Legal Name (For an individual, enter last name, first name, middle initial, and suffix) (New Customer - enter previous Customer Name)			
Westdale Asset Management, Ltd.			
10. Mailing Address			
3300 Commerce Street			
City	Dallas	State	TX
ZIP	75226	ZIP + 4	
11. Country Mailing Information (if outside USA)		12. E-Mail Address (if applicable)	
		robert.delgado@westdale.com	
13. Telephone Number		14. Extension or Code	
(214) 515-7017			
15. Fax Number (if applicable)			
(214) 515-1017			
16. Federal Tax ID (if applicable)		17. TX State Franchise Tax ID (if applicable)	
752680425		877986208	
18. DUNS Number (if applicable)		19. TX SOS Filing Number (if applicable)	
20. Number of Employees		21. Independently Owned and Operated?	
<input type="checkbox"/> 0-20 <input type="checkbox"/> 21-100 <input type="checkbox"/> 101-250 <input type="checkbox"/> 251-500 <input checked="" type="checkbox"/> 501 and higher		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

SECTION III: Regulated Entity Information

22. General Regulated Entity Information (If "New Regulated Entity" is selected below, this form should be accompanied by a permit application)			
<input type="checkbox"/> New Regulated Entity		<input type="checkbox"/> Update to Regulated Entity Name	
<input checked="" type="checkbox"/> Update to Regulated Entity Information		<input type="checkbox"/> No Change** (See below)	
**If "NO CHANGE" is checked and Section I is complete, skip to Section IV, Preparer Information.			
23. Regulated Entity Name (name of the site where the regulated action is taking place)			
Hunter's Chase Apartments			

24. Street Address of the Regulated Entity (Not P.O. Boxes)	12342 Hunter's Chase						
City	Austin	State	TX	ZIP	78729	ZIP + 4	
25. Mailing Address							
City		State		ZIP		ZIP + 4	
26. E-Mail Address							
27. Telephone Number	28. Extension or Code		29. Fax Number (If Applicable)				
(512) 250-1941			(512) 250-1943				
30. Primary SIC Code (4 digits)	31. Secondary SIC Code (4 digits)		32. Primary NAICS Code (6 digits)		33. Secondary NAICS Code (6 digits)		
6311			53111				
34. What is the Primary Business of this entity? (Please do not repeat the SIC or NAICS description)							
Apartment Rental							

Questions 34 – 37 address geographic location. Please refer to the instructions for applicability.

35. Description to Physical Location					
36. Nearest City	County	State	Nearest ZIP Code		
37. Latitude (N) In Decimal	38. Longitude (W) In Decimal				
Degrees	Minutes	Seconds	Degrees	Minutes	Seconds

39. TCEQ Programs and ID Numbers Check all Programs and write in the permits/registration numbers that will be affected by the updates submitted on this form or the updates may not be made. If your Program is not listed, check other and write it in. See the Core Data Form instructions for additional guidance

<input type="checkbox"/> Dam Safety	<input type="checkbox"/> Districts	<input type="checkbox"/> Edwards Aquifer	<input type="checkbox"/> Industrial Hazardous Waste	<input type="checkbox"/> Municipal Solid Waste
<input type="checkbox"/> New Source Review – Air	<input type="checkbox"/> OSSF	<input type="checkbox"/> Petroleum Storage Tank	<input type="checkbox"/> PWS	<input type="checkbox"/> Sludge
<input type="checkbox"/> Stormwater	<input type="checkbox"/> Title V – Air	<input type="checkbox"/> Tires	<input type="checkbox"/> Used Oil	<input type="checkbox"/> Utilities
<input type="checkbox"/> Voluntary Cleanup	<input type="checkbox"/> Waste Water	<input type="checkbox"/> Wastewater Agriculture	<input type="checkbox"/> Water Rights	<input type="checkbox"/> Other


SECTION IV: Preparer Information

40. Name	Robert Delgado	41. Title	Director of Special Projects
42. Telephone Number	43. Ext./Code	44. Fax Number	45. E-Mail Address
(214) 515-7017		(214) 515-1017	robert.delgado@westdale.com

SECTION V: Authorized Signature

46. By my signature below, I certify, to the best of my knowledge, that the information provided in this form is true and complete, and that I have signature authority to submit this form on behalf of the entity specified in Section II, Field 9 and/or as required for the updates to the ID numbers identified in field 39

(See the Core Data Form instructions for more information on who should sign this form.)

Company	Westdale Asset Management, Ltd.	Job Title	Director of Special Projects
Name (in Print)	Robert Delgado	Phone	(214) 515-7017
Signature		Date	12/14/2009

TEXAS NATURAL RESOURCE CONSERVATION COMMISSION

NONSUBMETERED,
MASTER METERED
UTILITY SERVICE
REGISTRATION



Registration No. S
Region

TNRCC USE ONLY

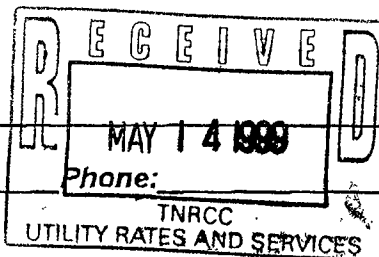
OWNER INFORMATION

Owner: Glennborough Properties LP 81285
Address: 400 S. E. Camino Real, San Mateo CA Phone: (650) 343-9300
Identification No.: 94-3231041 94402

FACILITY LOCATION AND DESCRIPTION OF FACILITY WHERE SERVICE IS PROVIDED:

Owner: Hunter's Chase Apartments
Address: 12342 Hunter's Chase Drive Austin TX Phone: (512) 250-1941
Apartment Condominium Multiple Use Facility (Describe on an attachment.) 78729

REGISTRATION INFORMATION (If Different From Above)

Company Name: Address: 

CONTACT INFORMATION FOR QUESTIONS OR COMPLAINTS

Contact: Paula Platt Phone: (512) 250-1941

INFORMATION ON NONSUBMETERED, MASTER METERED SERVICE

Providing Water/Wastewater: Springwood MUD

Nonsubmetered, Master Metered Service Begins (or Began): August 1, 1999

Method Used to Allocate Charges (Check one):

 Utility bill is allocated to each tenant based on the square footage of the tenant's dwelling unit as a percentage of all dwelling units and heated or air-conditioned common areas. % is deducted for common area water/wastewater

 Fifty percent of utility bill allocation is based on square footage of the tenant's dwelling unit as a percentage of all dwelling units and fifty percent of the utility bill allocation is based on the number of residents in the building. % is deducted for common area water/wastewater.

attachment.

Division, MC153, TNRCC, P. O. Box 13087, Austin, Texas 78711-3087.

Water Utilities Division, TNRCC-512/239-6100