



Control Number: 51578



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APPLICATION OF MONARCH
UTILITIES I L.P. TO AMEND ITS
SEWER CERTIFICATE OF
CONVENIENCE AND NECESSITY IN
CHAMBERS COUNTY

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PUBLIC UTILITY COMMISSION
FILING CLERK
OF TEXAS

**COMMISSION STAFF'S RECOMMENDATION ON ADMINISTRATIVE
COMPLETENESS OF THE APPLICATION AND
PROPOSED PROCEDURAL SCHEDULE**

COMES NOW the Staff of the Public Utility Commission of Texas (Staff), representing the public interest, and in response to Order No. 1, files this Recommendation on Administrative Completeness and Proposed Procedure Schedule. Staff recommends that the application be deemed administratively incomplete at this time. In support thereof, Staff shows the following:

I. BACKGROUND

On December 3, 2020, Monarch Utilities I L.P. (Monarch) filed an application to amend its sewer Certificate of Convenience and Necessity (CCN) 20899 in Chambers County, Texas. Monarch's application indicates that there are no customers in the areas proposed for decertification.

On December 4, 2020, the administrative law judge (ALJ) filed Order No. 1 and established a deadline of January 4, 2021 for Staff to file a recommendation on the administrative completeness of the application and notice and to propose a procedural schedule for further processing of the application. Therefore, this pleading is timely filed.

II. ADMINISTRATIVE COMPLETENESS

Staff has reviewed the application filed by Monarch and, as detailed in the attached memoranda of Jolie Mathis, Infrastructure Division recommends that it be found administratively incomplete. Staff's recommendation on administrative completeness is not a comment on the merits of the application, but only that the application content is incomplete for further processing. Staff notes that Monarch should not issue notice until the application is found administratively complete.

III. PROCEDURAL SCHEDULE

Staff recommends the application be found administratively incomplete. Therefore, Staff proposes the following procedural schedule:

Event	Date
Deadline for Monarch to file information to cure deficiencies identified in Staff's memorandum	February 18, 2021
Deadline for Staff to file a recommendation on sufficiency of notice and propose a supplemental procedural schedule	February 25, 2021

IV. CONCLUSION

For the reasons detailed above, Staff recommends that the application be found administratively incomplete and that an order be issued consistent with the above recommendation.

Dated: January 4, 2021

Respectfully submitted,

PUBLIC UTILITY COMMISSION OF TEXAS LEGAL DIVISION

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CERTIFICATE OF SERVICE

I certify that, unless otherwise ordered by the presiding officer, notice of the filing of this document was provided to all parties of record via electronic mail on January 4, 2021, in accordance with the Order Suspending Rules, issued in Project No. 50664.

/s/ M. Justin Ackley
M. Justin Ackley

Public Utility Commission of Texas

Memorandum

TO: M. Justin Ackley, Attorney
Legal Division

FROM: Jolie Mathis, Utility Engineering Specialist
Infrastructure Division

DATE: January 4, 2021

RE: **Docket No. 51578** – *Application of Monarch Utilities I L.P. to Amend its Sewer Certificate(s) of Convenience and Necessity in Chambers County*

On December 3, 2020, Monarch Utilities I L.P. (Monarch) filed with the Public Utility Commission of Texas (Commission) an application to amend its sewer CCN No. 20899 in Chambers County, Texas under Texas Water Code (TWC) §§ 13.242 to 13.250 and 16 Texas Administrative Code (TAC) §§ 24.225 to 24.237.

Based on the mapping review by Gary Horton, Infrastructure Division, and my technical and managerial review of the information filed by the Monarch, I recommend that the application be deemed administratively incomplete and not accepted for filing due to the deficiencies detailed below:

Application Content:

1. If the Applicant is requesting decertification or dual certification, with Gulf Coast Waste Disposal Authority (CCN No. 20465) this requires an agreement during administrative review:

Please submit an agreement with Gulf Coast Waste Disposal Authority for decertification and/or dual certification with Gulf Coast Waste Disposal Authority (CCN No. 20465).

Mapping Content:

Maps submitted with **Item 1** on **12/3/2020** are deficient.

Part of the requested area the applicant is seeking to decertify from themselves (the polygon north of Kilgore Parkway) is not part of their current CCN No. 20899.

Applicant must submit the following items to resolve the mapping deficiencies:

- A general location map identifying only the requested area, in reference to the nearest county boundary, city, or town.
- A detailed map identifying only the requested area, in reference to verifiable man-made

and natural landmarks, such as roads, rivers, and railroads.

- Digital mapping data for the requested area, as a single polygon record, in shapefile (SHP) format, georeferenced in either NAD83 Texas Statewide Mapping System (Meters) or NAD83 Texas State Plane Coordinate System (US Feet); **OR** metes and bounds survey sealed or embossed by either a licensed state surveyor or a registered professional land surveyor.

Note: Any confidential items should be submitted as confidential filings with the PUC. The instructions for filing confidential documents can be found on our website at: (<http://www.puc.texas.gov/industry/filings/FilingProceed.aspx>).