

# Filing Receipt

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### **DOCKET NO. 51431**

APPLICATION OF QUADVEST L.P. TO§PUBLIC UTILITY COMMISSIONAMEND A SEWER CERTIFICATE OF§CONVENIENCE AND NECESSITY IN§OF TEXASFTEXASFTEXAS

### **NOTICE OF APPROVAL**

This Notice of Approval addresses the application of Quadvest L.P. to amend its sewer certificate of convenience and necessity (CCN) number 20952 in Harris County. The Commission amends Quadvest's CCN number 20952 to add the requested area.

### I. Findings of Fact

The Commission makes the following findings of fact.

### <u>Applicant</u>

- 1. Quadvest is a Texas limited partnership registered with the Texas secretary of state under file number 800539284.
- Quadvest operates, maintains, and controls facilities for providing retail sewer service in Harris, Fort Bend, Montgomery, Liberty, and Waller counties under sewer CCN number 20952.
- Quadvest has received approval from the Texas Commission on Environmental Quality (TCEQ) to construct a sewer system, the Decker Rosehill Waste Water Treatment Plant (Decker Rosehill WWTP), under Texas Pollutant Discharge Elimination System (TPDES) permit number WQ0015825001.

### Application

4. On November 15, 2019, Quadvest filed, in Docket No. 50244,<sup>1</sup> the application that, in part, is at issue in this proceeding. As originally filed, the application sought to amend Quadvest's water CCN number 11612 and its sewer CCN number 20952 in Harris County to add approximately 51 acres to its certificated service areas.

<sup>&</sup>lt;sup>1</sup> Application of Quadvest L.P. to Amend a Water Certificate of Convenience and Necessity in Harris County, Docket No. 50244, Notice of Approval (May 7, 2021).

- 5. On January 7, 2020, Quadvest filed a supplement to the application in Docket No. 50244.
- 6. In Order No. 3 in Docket No. 50244 filed on February 21, 2020, the administrative law judge (ALJ) found the application administratively complete.
- 7. In Order No. 1 filed on November 3, 2020, the ALJ severed the application into two dockets: (1) Docket No. 50244, addressing Quadvest's application to amend its water service area under CCN number 11612; and (2) the present docket, addressing Quadvest's application to amend its sewer service area under CCN number 20952.
- 8. In Order No. 1 filed on November 3, 2020, the ALJ incorporated, by reference, all items filed prior to November 3, 2020, in Docket No. 50244 into the present docket.
- 9. On February 22, April 19, and May 13, 2021, Quadvest supplemented the application.
- 10. Quadvest's application, as severed and supplemented, requests to add approximately 51 acres and no current customers to its certificated sewer service area.
- 11. The requested area is located approximately five miles west of downtown Tomball, and is generally bounded on the north by Spring Creek; on the east by Country Hill; on the south by Waller Tomball Road (aka Farm-to-Market Road 2920); and on the west by Decker Prairie-Rosehill Road.

### <u>Notice</u>

- 12. On March 30, 2020, in Docket No. 50244, Quadvest filed a publisher's affidavit attesting to the publication of notice of the application in the *Houston Chronicle dba Tomball Potpourri*, a newspaper of general circulation in Harris County, on February 26 and March 4, 2020.
- On March 31, 2020, in Docket No. 50244, Quadvest filed the affidavit of Yvette McNellie, Quadvest's authorized representative, attesting that notice was mailed to neighboring utilities, county authorities, municipalities, and affected parties on February 21, 2020.
- On April 8, 2020, in Docket No. 50244, Quadvest filed representative copies of the notice published on February 26 and March 4, 2020.
- 15. On April 16, 2020, in Docket No. 50244, Quadvest filed a representative copy of the notice that was mailed on February 21, 2020.

16. In Order No. 5 in Docket No. 50244 filed on April 30, 2020, the ALJ found the notice sufficient.

### **Intervention**

- 17. On November 30, 2020, HMW Special Utility District filed a motion to intervene.
- 18. In Order No. 4 filed on January 8, 2021, the ALJ denied HMW's motion to intervene.

### <u>Map, Certificate, and Tariff</u>

- On December 8, 2020, Commission Staff emailed a proposed map, certificate, and tariff to Quadvest.
- 20. On January 14, 2021, Quadvest filed its consent to the proposed map, certificate, and tariff.
- 21. On January 25, 2021, Commission Staff filed the proposed map, certificate, and tariff as attachments to its recommendation on final disposition.

### <u>Evidentiary Record</u>

- 22. On February 4, 2021, the parties filed a joint motion to admit evidence.
- 23. On July 14, 2021, the parties filed a supplemental joint motion to admit evidence.
- 24. In Order No. 11 filed on July 16, 2021, the ALJ admitted the following evidence into the record of this proceeding: (a) the application and all attachments filed in Docket No. 50244 on November 15, 2019; (b) Quadvest's response to deficiencies filed in Docket No. 50244 on January 7, 2020; (c) Quadvest's affidavit of publication filed in Docket No. 50244 on March 30, 2020; (d) Quadvest's affidavit of notice to neighboring utilities and affected parties filed in Docket No. 50244 on March 31, 2020; (e) Quadvest's notice to neighboring systems, cities, and landowners filed in Docket No. 50244 on April 16, 2020; (f) Quadvest's request to sever filed in Docket No. 50244 on August 25, 2020; (g) Quadvest's consent form filed on January 14, 2021; (h) Commission Staff's final recommendation and attachments filed on January 25, 2021; (i) Quadvest's response to Order No. 5 filed on April 19, 2021; (k) TPDES permit number WQ0015825001 filed on May 13, 2021; and (*l*) Commission Staff's supplemental recommendation on final disposition, including attachments, filed on June 14, 2021.

### Adequacy of Existing Service

- 25. Sewer service is not currently being provided to the requested area.
- 26. Quadvest is currently constructing the Decker Rosehill WWTP under TPDES permit number WQ0015825001.

### Need for Service

27. There is a need for service because the requested area is currently being developed and the developer has requested sewer service from Quadvest.

### Effect of Granting the Amendment

- 28. Granting the amendment will obligate Quadvest to provide sewer service to future customers in the requested area.
- 29. There is one landowner in the requested area, the developer, who requested Quadvest provide sewer service to future customers.
- 30. Quadvest provided notice of the application to neighboring utilities within two miles of the requested area. Only HMW filed a motion to intervene in this docket, which was denied.
- 31. There will be no effect on any sewer retail public utility serving the proximate area.

### Ability to Serve: Managerial and Technical

- 32. The sewer system that will provide service to the requested area is permitted with the TCEQ.
- Quadvest employs TCEQ-licensed operators who will be responsible for operating the Decker Rosehill WWTP.
- 34. Quadvest has the managerial and technical capability to provide continuous and adequate service to the requested area.

### Feasibility of Obtaining Service from Adjacent Utilities

- 35. The landowner of the requested area requested service from Quadvest.
- 36. It is not feasible to obtain service from an adjacent retail public utility.

### Ability to Serve: Financial Ability and Stability

37. Quadvest has a debt-service coverage ratio that is more than 1.25, which satisfies the leverage test.

- 38. Quadvest's demonstrated that it has sufficient cash available to cover any projected operations and maintenance shortages during the first five years of operations after completion of the CCN amendment, satisfying the operations test.
- 39. Quadvest demonstrated the financial ability and stability to pay for the facilities necessary to provide continuous and adequate service to the requested area.

### Financial Assurance

40. There is no need to require Quadvest to provide a bond or other financial assurance to ensure continuous and adequate service.

### Environmental Integrity and Effect on the Land

- 41. The environmental integrity of the land will be maintained because the developer will be able to develop the property around a centralized sewer system rather than installing individual septic systems for future customers.
- 42. There will be effects on the land with future growth and development due to the construction needed to install sewer facilities, but the effects are not to such a degree that the application should not be granted.

### Improvement in Service or Lowering of Cost

- 43. Sewer service to the requested area will improve because Quadvest will be obligated to provide service to future customers in the requested area.
- 44. No lowering of cost to customers in the requested area will result from granting the CCN amendment because the requested area is not currently receiving service.

### **Regionalization or Consolidation**

- 45. There are no retail public sewer utilities within one half mile from the outer boundary of the requested area.
- 46. Quadvest demonstrated that regionalization or consolidation with another retail public utility is not economically feasible.

### Informal Disposition

- 47. More than 15 days have passed since the completion of the notice provided in this docket.
- 48. No person filed a protest and HMW's motion to intervene was denied.

- 49. Quadvest and Commission Staff are the only parties to this proceeding.
- 50. No party requested a hearing and no hearing is needed.
- 51. Commission Staff recommended that the application be approved.
- 52. The decision is not adverse to any party.

### **II.** Conclusions of Law

The Commission makes the following conclusions of law.

- The Commission has authority over this proceeding under Texas Water Code (TWC) §§ 13.241, 13.242, 13.244, and 13.246.
- 2. Quadvest is a retail public utility as defined in TWC § 13.002(19) and 16 Texas Administrative Code (TAC) § 24.3(31).
- 3. Quadvest's application meets the requirements of TWC § 13.244.
- 4. Quadvest provided notice of the application that complies with TWC § 13.246(a) and 16 TAC § 24.235.
- 5. The Commission processed the application in accordance with the requirements of the Administrative Procedure Act,<sup>2</sup> the TWC, and Commission rules.
- 6. After consideration of the factors in TWC §§ 13.241(a) and 13.246(c) and 16 TAC § 24.227(e), Quadvest demonstrated adequate financial, managerial, and technical capability for providing continuous and adequate service in the requested service area and its current service areas as required by TWC § 13.241 and 16 TAC § 24.227.
- Quadvest demonstrated that regionalization or consolidation with another retail public utility it is not economically feasible, as required by TWC § 13.241(d) and 16 TAC § 24.227(b).
- It is not necessary for Quadvest to provide a bond or other financial assurance under TWC § 13.246(d) or 16 TAC § 24.227(f).

<sup>&</sup>lt;sup>2</sup> Tex. Gov't Code §§ 2001.001–.903.

- 9. Quadvest demonstrated that the amendment of its CCN number 20952 to include the requested area is necessary for the service, accommodation, convenience, or safety of the public as required by TWC § 13.246(b) and 16 TAC § 24.227(d).
- 10. Quadvest's sewer facility is capable of meeting the TCEQ's design criteria for sewer facilities and the requirements of chapter 13 of the TWC, as required by TWC § 13.241(c).
- 11. Under TWC § 13.257(r) and (s), Quadvest must record a certified copy of the approved map and certificate, along with a boundary description of the service area, in the real property records of Harris County within 31 days of this Notice of Approval and must submit evidence of the recording to the Commission.
- 12. The requirements for informal disposition in 16 TAC § 22.35 have been met in this proceeding.

### **III. Ordering Paragraphs**

In accordance with these findings of fact and conclusions of law, the Commission issues the following orders.

- The Commission amends Quadvest's CCN number 20952 to add the requested area as described in this Notice of Approval and shown on the map attached to this Notice of Approval.
- 2. The Commission approves the map and tariff attached to this Notice of Approval.
- 3. The Commission issues the certificate attached to this Notice of Approval.
- 4. Quadvest must provide service to every customer and applicant for service within the approved area under CCN number 20952 who requests sewer service and meets the terms of Quadvest's sewer service, and such service must be continuous and adequate.
- 5. Quadvest must comply with the recording requirements in TWC § 13.257(r) and (s) for the areas in Harris County affected by this application and file in this docket proof of the recording no later than 45 days after the date of this Notice of Approval.
- 6. Within ten days of the date of this Notice of Approval, Commission Staff must provide a clean copy of the tariff approved by this Notice of Approval to Central Records to be marked *Approved* and filed in the Commission's tariff book.

7. The Commission denies all other motions and any other requests for general or specific relief that have not been expressly granted.

### Signed at Austin, Texas the 19th day of July 2021.

PUBLIC UTILITY COMMISSION OF TEXAS

and -

ISAAC TA ADMINISTRATIVE LAW JUDGE

q \cadm\docket management\water\ccn51xxx



1701 N. Congress Ave Austin, TX 78701

Project Path: n:\finalmapping\ 51431Quadvest.mxd



# Public Utility Commission of Texas

### By These Presents Be It Known To All That

# Quadvest, L.P.

having obtained certification to provide sewer utility service for the convenience and necessity of the public, and it having been determined by this Commission that the public convenience and necessity would in fact be advanced by the provision of such service, Quadvest, L.P. is entitled to this

### Certificate of Convenience and Necessity No. 20952

to provide continuous and adequate sewer utility service to that service area or those service areas in Harris, Fort Bend, Montgomery, Liberty and Waller Counties as by final Order or Orders duly entered by this Commission, which Order or Orders resulting from Docket No. 51431 are on file at the Commission offices in Austin, Texas; and are matters of official record available for public inspection; and be it known further that these presents do evidence the authority and the duty of the Quadvest, L.P. to provide such utility service in accordance with the laws of this State and Rules of this Commission, subject only to any power and responsibility of this Commission to revoke or amend this Certificate in whole or in part upon a subsequent showing that the public convenience and necessity would be better served thereby.

Issued at Austin, Texas, this 19th day of July 2021.



### SEWER UTILITY TARIFF Docket No. 51431

Quadvest, L.P. (Utility Name) P. O. Box 409 (Business Address)

Tomball, Texas 77377 (City, State, Zip Code) (Area Code/Telephone)

This tariff is effective for utility operations under the following Certificate of Convenience and Necessity:

<u>20952</u>

This tariff is effective in the following county:

Harris, Fort Bend, Montgomery, Liberty, and Waller

This tariff is effective in the following cities or unincorporated towns (if any):

<u>None</u>

This tariff is effective in the following subdivisions and water quality permit numbers:

See attached list.

### TABLE OF CONTENTS

The above utility lists the following sections of its tariff (if additional pages are ne	eded for a
section, all pages should be numbered consecutively):	
SECTION 1.0 RATE SCHEDULE	2
SECTION 2.0 SERVICE RULES AND POLICIES	6
SECTION 3.0 EXTENSION POLICY	11

Bauer Landing	WQ0014675-001
Old Town Spring	WQ0013819-001
Bella Vista	WQ0015061-001
Benders Landing Estates	WQ0014755-001
Caddo Village*	WQ0012670-001
Camino Real	WQ0015452-001
Victoria Station*	WQ0015003-001
(Formerly HMW SUD)	
Creekside Village	WQ0014531-001
Decker Oaks Estates	WQ0015003-001
Decker Prairie Rosehill	WQ0015825-001
Freeman Ranch	
Grande San Jacinto	WQ0015192-001
Lake House*	WQ0015101-001
(Formerly Cane Island)	
Lakes of Fairhaven*	WQ0014434-001
Lake Pointe Estates*	Purchased Sewer
Lone Star Ranch	WQ0014029-001
Lakes of Magnolia	WQ0014542-001
Olympia Falls	WQ0015747-001
Magnolia Reserve	WQ0015317-001
Mill Creek WWTP	WQ0015800-001
Mostyn Manor	WQ0014711-001
Mostyn Springs	WQ0014711-001
Ranch Hill	WQ0015676-001
Rancho San Vicente	WQ0015061-001
Summerset Estates	WQ0014029-001
Telge Jarvis	WQ0015336-001
Villa Nueva	WQ0015061-001
Village of Decker Oaks	WQ0015003-001

### LIST OF SUBDIVISION AND SYSTEMS

\*Caddo Village, Victoria Station, Lake House, Lakes of Fairhaven, and Lake Pointe Estates have separate tariff pages.

Rates Effective April 8, 2013		
Meter Size	Monthly Flat Rate	
	(Includes 0 gallons)	
5/8" x 3/4"	<u>\$67.50</u>	
3/4"	<u>\$67.50</u>	
1"	<u>\$67.50</u>	
$1\frac{1}{2}$ "	<u>\$337.50</u>	
2"	<u>\$540.00</u>	
3"	<u>\$1,012.50</u>	
4"	<u>\$1,687.50</u>	
6"	\$3,375.00	
8"	\$5,400.00	
10"	<u>\$7,762.50</u>	

Residential sewer service will be billed the monthly flat rate only.

Non-residential service connections will be billed the monthly flat rate plus \$3.33 per 1,000 gallons of actual water meter usage as supplied by the water utility.

Rates Effective January 8, 2014		
<u>Meter Size</u>	Monthly Flat Rate	
	(Includes 0 gallons)	
5/8" x 3/4"	<u>\$76.00</u>	
3/4"	<u>\$76.00</u>	
1"	<u>\$76.00</u>	
$1\frac{1}{2}$ "	<u>\$380.00</u>	
2"	<u>\$608.00</u>	
3"	<u>\$1,140.00</u>	
4"	<u>\$1,900.00</u>	
6"	\$3,800.00	
8"	\$6,080.00	
10"	\$8,740.00	

Residential sewer service will be billed the monthly flat rate only.

Non-residential service connections will be billed the monthly flat rate plus \$3.33 per 1,000 gallons of actual water meter usage as supplied by the water utility.

### SECTION 1.0 - RATE SCHEDULE (Continued)

## FEDERAL TAX CHANGE CREDIT RIDER (Tariff Control No. 48323)

Monthly Fixed Rate	May 1, 2018-December 31, 2018	January 1, 2019
<u>Adjustment</u>		
5/8" x 3/4"	\$(6.82)	\$(4.66)
3⁄4"	\$(6.82)	\$(4.66)
1"	\$(6.82)	\$(4.66)
11/2"	\$(34.08)	\$(23.31)
2"	\$(54.54)	\$(37.29)
3"	\$(102.25)	\$(69.92)
4"	\$(170.42)	\$(116.53)
6"	\$(340.84)	\$(233.06)
8"	\$(545.35)	\$(372.89)
10"	\$(783.94)	\$(536.03)

FORM OF PAYMENT: The utility will accept the following forms of payment:

Cash X\_,Check X\_,Money Order X\_, Credit Card X, Other (specify) Bank Draft THE UTILITY MAY REQUIRE EXACT CHANGE FOR PAYMENTS AND MAY REFUSE TO ACCEPT PAYMENTS MADE USING MORE THAN \$1 00 IN SMALL COINS A WRITTEN RECEIPT WILL BE GIVEN FOR CASH PAYMENTS

### Section 1.02 - Miscellaneous Fees

 TAP FEE (Gravity Sewer) for 5/8 x 3/4-inch water meter
 \$790.00

 TAP FEE COVERS THE UTILITY'S COSTS FOR MATERIALS AND LABOR TO INSTALL A STANDARD

 RESIDENTIAL CONNECTION
 AN ADDITIONAL FEE TO COVER UNIQUE COSTS IS PERMITTED IF

 LISTED ON THIS TARIFF

 TAP FEE
 \$870.00

 TAP FEE COVERS THE UTILITY'S COSTS FOR MATERIALS AND LABOR TO INSTALL A STANDARD 3/4"

 and 1" METER
 AN ADDITIONAL FEE TO COVER UNIQUE COSTS IS PERMITTED IF LISTED ON THIS TARIFF

 TAP FEE (Large Meter)
 Actual Cost

 TAP FEE IS THE UTILITY'S ACTUAL COST FOR MATERIALS AND LABOR FOR TAP SIZE INSTALLED

### SECTION 1.0 - RATE SCHEDULE (Continued)

### **RECONNECTION FEE** THE RECONNECT FEE MUST BE PAID BEFORE SERVICE CAN BE RESTORED TO A CUSTOMER WHO HAS BEEN DISCONNECTED FOR THE FOLLOWING REASONS (OR OTHER REASONS LISTED UNDER SECTION 2 0 OF THIS TARIFF) a) Non-payment of bill (Maximum \$25.00)......\$25.00 b) Customer's request that service be disconnected ......\$50.00 TRANSFER FEE ......\$45.00 THE TRANSFER FEE WILL BE CHARGED FOR CHANGING AN ACCOUNT NAME AT THE SAME SERVICE LOCATION WHEN THE SERVICE IS NOT DISCONNECTED PUC RULES ALLOW A ONE-TIME PENALTY TO BE CHARGED ON DELINQUENT BILLS A LATE CHARGE MAY NOT BE APPLIED TO ANY BALANCE TO WHICH THE PENALTY WAS APPLIED IN A PREVIOUS BILLING RETURNED CHECK CHARGES MUST BE BASED ON THE UTILITY'S DOCUMENTABLE COST COMMERCIAL & NON-RESIDENTIAL DEPOSIT ..... 1/6TH OF ESTIMATED ANNUAL BILL

#### SEASONAL RECONNECTION FEE:

BASE RATE TIMES NUMBER OF MONTHS OFF THE SYSTEM NOT TO EXCEED SIX MONTHS WHEN LEAVE AND RETURN WITHIN A TWELVE- MONTH PERIOD

#### GOVERNMENTAL TESTING, INSPECTION AND COSTS SURCHARGE:

WHEN AUTHORIZED IN WRITING BY PUC AND AFTER NOTICE TO CUSTOMERS, THE UTILITY MAY INCREASE RATES TO RECOVER INCREASED COSTS FOR INSPECTION FEES AND WATER TESTING [16 TAC § 24 25(b)(2)(G)]

#### LINE EXTENSION AND CONSTRUCTION CHARGES:

REFER TO SECTION 3 0--EXTENSION POLICY FOR TERMS, CONDITIONS, AND CHARGES WHEN NEW CONSTRUCTION IS NECESSARY TO PROVIDE SERVICE

### <u>SECTION 1.0--RATE SCHEDULE</u> (Continued)

Meter Size	Monthly Minimum Charge	Gallonage Charge
Residential (Flat Rate)	<u>\$53.50</u>	Including all gallons for all meters

Commercial (based upon water meter size):

### Flat rates including all gallons for all meters

11/2"	<u>\$267.50</u>
2"	<u>\$428.00</u>
3"	<u>\$802.50</u>
4"	\$1,337.50
6"	\$2,675.00
8"	\$4,280.00
10"	<u>\$6,152.50</u>

### FEDERAL TAX CHANGE CREDIT RIDER (Tariff Control No. 48323)

Monthly Fixed Rate	May 1, 2018-December 31, 2018	January 1, 2019
<u>Adjustment</u>		
5/8" x 3/4"	\$(1.08)	\$(0.78)
3/4"	\$(1.08)	\$(0.78)
1"	\$(1.80)	\$(1.31)
11/2"	\$(5.39)	\$(3.92)
2"	\$(8.63)	\$(6.26)
3"	\$(16.18)	\$(11.75)
4"	\$(26.97)	\$(19.58)
6"	\$(53.95)	\$(39.15)
8"	\$(86.31)	\$(62.64)
10"	\$(124.08)	\$(90.05)

FORM OF PAYMENT: The utility will accept the following forms of payment:

Cash X, Check X, Money Order X, Credit Card X, Other (Specify) Bank Draft (THE UTILITY MAY REQUIRE EXACT CHANGE FOR PAYMENTS AND MAY REFUSE TO ACCEPT PAYMENTS MADE USING MORE THAN \$1 00 IN SMALL COINS A WRITTEN RECEIPT WILL BE GIVEN FOR CASH PAYMENTS )

### <u>SECTION 1.0--RATE SCHEDULE</u> (Continued)

### Section 1.02--Miscellaneous Fees

$\frac{1}{31,300.00}$
<b>RESIDENTIAL TAP FEE (Sugar Tree)</b>
RESIDENTIAL TAP FEE (Caddo Village)\$790.00
RESIDENTIAL TAP FEE (Caddo Village)
TAP FEE (Large meter)       Actual Cost         TAP FEE IS THE UTILITY'S ACTUAL COST FOR MATERIALS AND LABOR FOR TAP SIZE INSTALLED
TAP FEE (Pressure Sewer) any water meter size
TAP FEE (Pressure Sewer) any water meter size         Actual Cost         TAP FEE IS THE UTILITY'S ACTUAL COST FOR MATERIALS AND LABOR FOR TAP SIZE INSTALLED         CUSTOMER SHALL OWN AND MAINTIAN ALL REQUIRED GRINDER PUMPS AND APPURTENANCES
RECONNECTION FEE
THE RECONNECT FEE WILL BE CHARGED BEFORE SERVICE CAN BE RESTORED TO A CUSTOMER WHO HAS BEEN DISCONNECTED FOR THE FOLLOWING REASONS
a) Nonpayment of bill (Maximum \$25.00) b) Customer's request
b) Customer's request <u>\$50.00</u>
OR OTHER REASONS LISTED UNDER SECTION 2.0 OF THIS TARIFF
TRANSFER FEE
LATE CHARGE
$\underline{1070}$
A ONE TIME PENALTY MAY BE MADE ON DELINQUENT BILLS BUT MAY NOT BE APPLIED TO ANY BALANCE TO WHICH THE PENALTY WAS APPLIED IN A PREVIOUS BILLING
A ONE TIME PENALTY MAY BE MADE ON DELINQUENT BILLS BUT MAY NOT BE APPLIED TO ANY
A ONE TIME PENALTY MAY BE MADE ON DELINQUENT BILLS BUT MAY NOT BE APPLIED TO ANY BALANCE TO WHICH THE PENALTY WAS APPLIED IN A PREVIOUS BILLING          RETURNED CHECK CHARGE       \$25.00         RETURNED CHECK CHARGES MUST BE BASED ON THE UTILITY DS DOCUMENTABLE COST
A ONE TIME PENALTY MAY BE MADE ON DELINQUENT BILLS BUT MAY NOT BE APPLIED TO ANY BALANCE TO WHICH THE PENALTY WAS APPLIED IN A PREVIOUS BILLING <b>RETURNED CHECK CHARGE</b> RETURNED CHECK CHARGES MUST BE BASED ON THE UTILITY DE DOCUMENTABLE COST <b>CUSTOMER DEPOSIT (Maximum \$50)</b>
A ONE TIME PENALTY MAY BE MADE ON DELINQUENT BILLS BUT MAY NOT BE APPLIED TO ANY BALANCE TO WHICH THE PENALTY WAS APPLIED IN A PREVIOUS BILLING          RETURNED CHECK CHARGE       \$25.00         RETURNED CHECK CHARGES MUST BE BASED ON THE UTILITY DS DOCUMENTABLE COST
A ONE TIME PENALTY MAY BE MADE ON DELINQUENT BILLS BUT MAY NOT BE APPLIED TO ANY BALANCE TO WHICH THE PENALTY WAS APPLIED IN A PREVIOUS BILLING <b>RETURNED CHECK CHARGE</b> RETURNED CHECK CHARGES MUST BE BASED ON THE UTILITY DE DOCUMENTABLE COST <b>CUSTOMER DEPOSIT (Maximum \$50)</b>
A ONE TIME PENALTY MAY BE MADE ON DELINQUENT BILLS BUT MAY NOT BE APPLIED TO ANY BALANCE TO WHICH THE PENALTY WAS APPLIED IN A PREVIOUS BILLING RETURNED CHECK CHARGE

### **SECTION 1.0 - RATE SCHEDULE**

Meter Size	Monthly Flat Rate
5/8" x 3/4"	<u>\$33.00</u>
1"	<u>\$55.00</u>
11/2"	<u>\$110.00</u>
2"	<u>\$176.00</u>
21/2"	<u>\$264.00</u>
3"	<u>\$330.00</u>
4"	<u>\$550.00</u>

Residential sewer service will be billed the monthly flat rate plus <u>\$7.00</u> per 1,000 gallons of actual water meter usage.

For sewer rate purposes, residential water usage is based on the average water consumption for December, January and February and is reset annually. Users without usage experience for those months shall be billed  $\frac{63.00}{9}$  per month, based on a 5/8" meter. Non-residential customers are billed on each month's metered water consumption.

# FEDERAL TAX CHANGE CREDIT RIDER (Tariff Control No. 48323)

Monthly Fixed Rate	May 1, 2018-December 31, 2018	January 1, 2019
<u>Adjustment</u>		
5/8" x 3/4"	\$(1.08)	\$(0.78)
3/4""	\$(1.08)	\$(0.78)
1"	\$(1.80)	\$(1.31)
11/2"	\$(3.60)	\$(2.61)
2"	\$(5.75)	\$(4.18)
21/2"	\$(8.63)	\$(6.26)
3"	\$(10.79)	\$(7.83)
4"	\$(17.98)	\$(13.05)

FORM OF PAYMENT: The utility will accept the following forms of payment:

Cash X, Check X, Money Order X, Credit Card X, Other (specify) Bank Draft

THE UTILITY MAY REQUIRE EXACT CHANGE FOR PAYMENTS AND MAY REFUSE TO ACCEPT PAYMENTS MADE USING MORE THAN \$1 00 IN SMALL COINS A WRITTEN RECEIPT WILL BE GIVEN FOR CASH PAYMENTS

**REGULATORY ASSESSMENT**......<u>1.0%</u> PUC RULES REQUIRE THE UTILITY TO COLLECT A FEE OF ONE PERCENT OF THE RETAIL MONTHLY BILL AND TO REMIT FEE TO THE TCEQ

Section 1.02 - Miscellaneous Fees

TAP FEE (Standard) for 5/8 x 3/4-inch water meter\$750.00TAP FEE COVERS THE UTILITY'S COSTS FOR MATERIALS AND LABOR TO INSTALL A STANDARDRESIDENTIAL CONNECTIONAN ADDITIONAL FEE TO COVER UNIQUE COSTS IS PERMITTED IFLISTED ON THIS TARIFF

 TAP FEE (Non-Standard)
 Actual Cost

 TAP FEE IS THE UTILITY'S ACTUAL COST FOR MATERIALS AND LABOR FOR TAP SIZE INSTALLED

### SECTION 1.0 - RATE SCHEDULE

<ul> <li>RECONNECTION FEE</li> <li>THE RECONNECT FEE MUST BE PAID BEFORE SERVICE CAN BE RESTORED TO A CUSTOMER WHO HAS BEEN DISCONNECTED FOR THE FOLLOWING REASONS (OR OTHER REASONS LISTED UNDER SECTION 2 0 OF THIS TARIFF)</li> <li>a) Non-payment of bill (Maximum \$25.00)\$25.00</li> </ul>
TRANSFER FEE
LATE CHARGE (EITHER \$5.00 OR 10% OF THE BILL)
RETURNED CHECK CHARGE
CUSTOMER DEPOSIT RESIDENTIAL (Maximum \$50)\$50.00
COMMERCIAL & NON-RESIDENTIAL DEPOSIT <u>1/6TH OF ESTIMATED ANNUAL BILL</u>
EQUIPMENT DAMAGE FEE: Actual Costs IF FACILITIES OR EQUIPMENT HAVE BEEN DAMAGED DUE TO TAMPERING, NEGLIGENCE, OR UNAUTHORIZED USE OF EQUIPMENT, RIGHT-OF-WAY, OR DUE TO OTHER ACTS FOR WHICH THE UTILITY INCURS LOSSES OR DAMAGES SHOWN TO BE CAUSED BY THE CUSTOMER, THE CUSTOMER SHALL BE LIABLE FOR THE ACTUAL COSTS FOR ALL LABOR, MATERIAL, AND EQUIPMENT USE FEES NECESSARY FOR REPAIR, REPLACEMENT, OR OTHER CORRECTIVE ACTIONS TAKEN BY THE UTILITY THE UTILITY SHALL PROVIDE AN ITEMIZED BILL OF SUCH CHARGES TO THE CUSTOMER EXCEPT IN CASES OF METER TAMPERING OR SERVICE DIVERSION, THE UTILITY MAY NOT DISCONNECT SERVICE, OR REFUSE RECONNECTION, OF A CUSTOMER REFUSING TO PAY DAMAGE CHARGES
CUSTOMER SERVICE INSPECTION FEE

INDEPENDENTLY, THE UTILITY MAY CHARGE SERVICE APPLICANTS THE CUSTOMER SERVICE INSPECTION FEE AT THE TIME THEY APPLY FOR SERVICE

### GOVERNMENTAL TESTING, INSPECTION AND COSTS SURCHARGE:

WHEN AUTHORIZED IN WRITING BY PUC AND AFTER NOTICE TO CUSTOMERS, THE UTILITY MAY INCREASE RATES TO RECOVER INCREASED COSTS FOR INSPECTION FEES AND WATER TESTING [16 TAC § 24 25(b)(2)(G)]

#### LINE EXTENSION AND CONSTRUCTION CHARGES:

REFER TO SECTION 3 0--EXTENSION POLICY FOR TERMS, CONDITIONS, AND CHARGES WHEN NEW CONSTRUCTION IS NECESSARY TO PROVIDE SERVICE

### SECTION 1.0 -- RATE SCHEDULE

### Section 1.01 - Rates

Meter Size	Monthly Minimum Charge	Gallonage Charge
5/8"	50.00 (Includes all gallons - Residential)	<u>\$4.50</u> per 1000 gallons for
3/4"	\$ <u>70.00</u>	all gallons - Non-residential
1"	<u>\$70.00</u>	
11/2"	<u>\$70.00</u>	
2"	<u>\$373.36</u>	
3"	<u>\$700.05</u>	
4"	<u>\$1400.10</u>	

## FEDERAL TAX CHANGE CREDIT RIDER (Tariff Control No. 48323

Monthly Fixed Rate	May 1, 2018-December 31, 2018	January 1, 2019
<u>Adjustment</u>		
5/8" x 3/4"	\$(1.08)	\$(0.78)
3/4"	\$(1.08)	\$(0.78)
1"	\$(1.08)	\$(0.78)
11/2"	\$(1.08)	\$(0.78)
2"	\$(5.75)	\$(4.18)
3"	\$(10.79)	\$(7.83)
4"	\$(21.58)	\$(15.66)

FORM OF PAYMENT: The utility will accept the following forms of payment:

Cash X, Check X, Money Order X, Credit Card X, Other (specify) Bank Draft THE UTILITY MAY REQUIRE EXACT CHANGE FOR PAYMENTS AND MAY REFUSE TO ACCEPT PAYMENTS MADE USING MORE THAN \$1 00 IN SMALL COINS A WRITTEN RECEIPT WILL BE GIVEN FOR CASH PAYMENTS

### Section 1.02 - Miscellaneous Fees

TAP FEE\$750.00TAP FEE COVERS THE UTILITY'S COSTS FOR MATERIALS AND LABOR TO INSTALL A STANDARD<br/>RESIDENTIAL 5/8" or 3/4" METERAN ADDITIONAL FEE TO COVER UNIQUE COSTS IS PERMITTED IF<br/>LISTED ON THIS TARIFF

TAP FEE (Large meter)	
TAP FEE IS THE UTILITY'S ACTUAL COST FOR MATERIALS AND LABOR FOR METER SIZE INSTALLED	

### SECTION 1.0 – RATE SCHEDULE (Continued)

RECONNECTION FEE         THE RECONNECT FEE MUST BE PAID BEFORE SERVICE CAN BE RESTORED TO A CUSTOMER WHO HAS BEEN DISCONNECTED FOR THE FOLLOWING REASONS (OR OTHER REASONS LISTED UNDER SECTION 2 0 OF THIS TARIFF)         a) Nonpayment of bill (Maximum \$25.00)       \$25.00         b) Customer's request that service be disconnected       \$40.00
<b>TRANSFER FEE</b> \$40.00         THE TRANSFER FEE WILL BE CHARGED FOR CHANGING AN ACCOUNT NAME AT THE SAME SERVICE         LOCATION WHEN THE SERVICE IS NOT DISCONNECTED
LATE CHARGE (EITHER \$5.00 OR 10% OF THE BILL)
RETURNED CHECK CHARGE
CUSTOMER DEPOSIT RESIDENTIAL (Maximum \$50)\$50.00
COMMERCIAL & NON-RESIDENTIAL DEPOSIT <u>1/6TH OF ESTIMATED ANNUAL BILL</u>
GOVERNMENTAL TESTING, INSPECTION AND COSTS SURCHARGE:

WHEN AUTHORIZED IN WRITING BY PUC AND AFTER NOTICE TO CUSTOMERS, THE UTILITY MAY INCREASE RATES TO RECOVER INCREASED COSTS FOR INSPECTION FEES AND WATER TESTING [16 TAC § 24 25(b)(2)(G)]

### LINE EXTENSION AND CONSTRUCTION CHARGES:

REFER TO SECTION 3 0--EXTENSION POLICY FOR TERMS, CONDITIONS, AND CHARGES WHEN NEW CONSTRUCTION IS NECESSARY TO PROVIDE SERVICE

### SECTION 2.0 – SERVICE RULES AND POLICIES

The utility will have the most current Public Utility Commission of Texas (PUC or Commission) Rules, Chapter 24, available at its office for reference purposes. The Rules and this tariff shall be available for public inspection and reproduction at a reasonable cost. The latest Rules or Commission approved changes to the Rules supersede any rules or requirements in this tariff.

### <u>Section 2.01 – Application for Sewer Service</u>

All applications for service will be made on the utility's standard application or contract form (attached in the Appendix to this tariff), will be signed by the applicant, any required fees (deposits, reconnect, tap, extension fees, etc. as applicable) will be paid and easements, if required, will be granted before service is provided by the utility. A separate application or contract will be made for each service location.

### Section 2.02 – Refusal of Service

The utility may decline to serve an applicant until the applicant has complied with the regulations of the regulatory agencies (state and municipal regulations) and for the reasons outlined in the PUC Rules. In the event that the utility refused to serve an applicant, the utility will inform the applicant in writing of the basis of its refusal. The utility is also required to inform the applicant that a complaint may be filed with the Commission.

### Section 2.03 – Fees and Charges & Easements Required Before Service Can Be Connected

### (A) <u>Customer Deposits</u>

If a residential applicant cannot establish credit to the satisfaction of the utility, the applicant may be required to pay a deposit as provided for in Section 1.02 – Miscellaneous Fees of this tariff. The utility will keep records of the deposit and credit interest in accordance with PUC Rules.

Residential applicants 65 years of age or older may not be required to pay deposits unless the applicant has an outstanding account balance with the utility or another water or sewer utility which accrued within the last two years.

Nonresidential applicants who cannot establish credit to the satisfaction of the utility may be required to make a deposit that does not exceed an amount equivalent to one-sixth of the estimated annual billings.

Refund of deposit – If service is not connected, or after disconnection of service, the utility will promptly refund the customer's deposit plus accrued interest or the balance, if any, in excess of the unpaid bills for service furnished. The utility may refund the deposit at any time prior to termination of utility service but must refund the deposit plus interest for any residential customer who has paid 18 consecutive months without being delinquent.

### (B) <u>Tap or Reconnect Fees</u>

A new customer requesting service at a location where service has not previously been provided must pay a tap fee as provided in Section 1. A customer requesting service where service has previously been provided must pay a reconnect fee as provided in Section 1. Any applicant or existing customer required to pay for any costs not specifically set forth in the rate schedule pages of this tariff shall be given a written explanation of such costs prior to request for payment and/or commencement of construction. If the applicant or existing customer does not believe that these costs are reasonable or necessary, the applicant or existing customer shall be informed of their right to appeal such costs to the PUC or such other regulatory authority having jurisdiction over the utility's rate in that portion of the utility's service area in which the applicant's or existing customer's property(ies) is located.

Fees in addition to the regular tap fee may be charged to cover unique costs not normally incurred as permitted by 16 TAC § 24.163(a)(1)(C) if they are listed on this approved tariff. For example, a road bore for customers outside a subdivision or residential area could be considered a unique cost.

### (C) Easement Requirement

Where recorded public utility easements on the service applicant's property do not exist or public road right-of-way easements are not available to access the applicant's property, the Utility may require the applicant to provide it with a permanent recorded public utility easement on and across the applicant's real property sufficient to provide service to that applicant. Such easement(s) shall not be used for the construction of production, storage, transmission or pressure facilities unless they are needed for adequate service to that applicant.

### Section 2.04 - Utility Response to Applications for Service

After the applicant has met all the requirements, conditions and regulations for service, the utility will install tap and utility cut-off and/or take all necessary actions to initiate service. The utility will serve each qualified applicant for service within 5 working days unless line extensions or new facilities are required. If construction is required to fill the order and if it cannot be completed within 30 days, the utility will provide the applicant with a written explanation of the construction required and an expected date of service.

Except for good cause where service has previously been provided, service will be reconnected within one working day after the applicant has met the requirements for reconnection.

### Section 2.05 - Customer Responsibility

The customer will be responsible for furnishing and laying the necessary customer service pipe from the tap location to the place of consumption. Customers will not be allowed to use the utility's cutoff.

### 2.06 - Access to Customer's Premises

All customers or service applicants shall provide access to utility cutoffs at all times reasonably necessary to conduct ordinary utility business and after normal business hours as needed to protect and preserve the integrity of the public drinking water supply.

### Section 2.10 - Billing

### (A) <u>Regular Billing</u>

Bills from the utility will be mailed monthly unless otherwise authorized by the Commission. The due date of bills for utility service will be at least sixteen (16) days from the date of issuance. The postmark on the bill or, if there is no postmark on the bill, the recorded date of mailing by the utility will constitute proof of the date of issuance. Payment for utility service is delinquent if full payment, including late fees and the regulatory assessment, is not received at the utility or the utility's authorized payment agency by 5:00 p.m. on the due date. If the due date falls on a holiday or weekend, the due date for payment purposes will be the next workday after the due date.

### (B) Late Fees

A late penalty of either \$5.00 or 10% will be charged on bills received after the due date. The penalty on delinquent bills will not be applied to any balance to which the penalty was applied in a previous billing. The utility must maintain a record of the date of mailing to charge the late penalty.

### (C) Information on Bill

Each bill will provide all information required by the PUC Rules. For each of the systems it operates, the utility will maintain and note on the monthly bill a local or toll-free telephone number (or numbers) to which customers can direct questions about their utility service.

In the event of a dispute between a customer and a utility regarding any bill for utility service, the utility will conduct an investigation and report the results to the customer. If the dispute is not resolved, the utility will inform the customer that the complaint may be filed with the Commission.

### (D) Prorated Bills

If service is interrupted or seriously impaired for 24 consecutive hours or more, the utility will prorate the monthly base bill in proportion to the time service was not available to reflect this loss of service.

### Section 2.11- Payments

All payments for utility service shall be delivered or mailed to the utility's business office. If the business office fails to receive payment prior to the time of noticed disconnection for non-payment of a delinquent account, service will be terminated as scheduled. Utility service crews shall not be allowed to collect payments on customer accounts in the field.

Payment of an account by any means that has been dishonored and returned by the payor or payee's bank, shall be deemed to be delinquent. All returned payments must be redeemed with cash or valid money order. If a customer has two returned payments within a twelve month period, the customer shall be required to pay a deposit if one has not already been paid.

### Section 2.12 - Service Disconnection

### (A) <u>With Notice</u>

Utility service may be disconnected if the bill has not been paid in full by the date listed on the termination notice. The termination date must be at least 10 days after the notice is mailed or hand delivered. The utility is encouraged to offer a deferred payment plan to a customer who cannot pay an outstanding bill in full and is willing to pay the balance in reasonable installments. However, a customer's utility service may be disconnected if a bill has not been paid or a deferred payment agreement entered into within 26 days from the date of issuance of a bill and if proper notice of termination has been given.

Notice of termination must be a separate mailing or hand delivery in accordance with the PUC Rules.

### (B) <u>Without Notice</u>

Utility service may also be disconnected without notice for reasons as described in the PUC Rules.

### Section 2.13 - Reconnection of Service

Utility personnel must be available during normal business hours to accept payments on the day service is disconnected and the following day unless service was disconnected at the customer's request or due to a hazardous condition. Service will be reconnected within 24 hours after the past due bill, reconnect fees and any other outstanding charges are paid or the conditions which caused service to be disconnected are corrected.

### Section 2.14 - Service Interruptions

The utility will make all reasonable efforts to prevent interruptions of service. If interruptions occur, the utility will re-establish service within the shortest possible time. Except for momentary interruptions due to automatic equipment operations, the utility will keep a complete record of all interruptions, both emergency and scheduled and will notify the Commission in writing of any service interruptions affecting the entire system or any major division of the system lasting more than four hours. The notice will explain the cause of the interruptions.

### Section 2.15 - Quality of Service

The utility will plan, furnish, and maintain and operate production, treatment, storage, transmission, and collection facilities of sufficient size and capacity to provide continuous and adequate service for all reasonable consumer uses and to treat sewage and discharge effluent of

the quality required by its discharge permit issued by the Commission. Unless otherwise authorized by the Commission, the utility will maintain facilities as described in the PUC and TCEQ Rules.

### Section 2.16 - Customer Complaints and Disputes

If a customer or applicant for service lodges a complaint, the utility will promptly make a suitable investigation and advise the complainant of the results. Service will not be disconnected pending completion of the investigation. If the complainant is dissatisfied with the utility's response, the utility must advise the complainant that he has recourse through the PUC complaint process. Pending resolution of a complaint, the commission may require continuation or restoration of service.

The utility will maintain a record of all complaints which shows the name and address of the complainant, the date and nature of the complaint and the adjustment or disposition thereof, for a period of two years after the final settlement of the complaint.

In the event of a dispute between a customer and a utility regarding any bill for utility service, the utility will conduct an investigation and report the results to the customer. If the dispute is not resolved, the utility will inform the customer that a complaint may be filed with the Commission.

### Section 2.17 - Customer Liability

Customer shall be liable for any damage or injury to utility-owned property shown to be caused by the customer.

### SECTION 3.0 -- EXTENSION POLICY

### Section 3.01 - Standard Extension Requirements

Line Extension and Construction Charges: No Contribution in Aid of Construction may be required of any customer except as provided for in this approved extension policy.

The Utility is not required to extend service to any applicant outside of its certified service area and will only do so under terms and conditions mutually agreeable to the Utility and the applicant, in compliance with PUC rules and policies, and upon extension of the Utility's certified service area boundaries by the PUC.

The applicant for service will be given an itemized statement of the costs, options such as rebates to the customer, sharing of construction costs between the utility and the customer, or sharing of costs between the customer and other applicants prior to beginning construction.

### Section 3.02 - Costs Utilities and Service Applicants Shall Bear

Within its certified area, the utility will pay the cost of the first 200 feet of any water main or distribution line necessary to extend service to an individual residential customer within a platted subdivision.

However, if the residential customer requesting service purchased the property after the developer was notified in writing of the need to provide facilities to the utility, the utility may charge for the first 200 feet. The utility must also be able to document that the developer of the subdivision refused to provide facilities compatible with the utility's facilities in accordance with the utility's approved extension policy after receiving a written request from the utility.

Residential customers will be charged the equivalent of the costs of extending service to their property from the nearest collection line even if that line does not have adequate capacity to serve the customer. However, if the customer places unique, non-standard service demands upon the system, the customer may be charged the additional cost of extending service to and throughout their property, including the cost of all necessary transmission and storage facilities necessary to meet the service demands anticipated to be created by that property.

Unless an exception is granted by the PUC, the residential service applicant shall not be required to pay for costs of main extensions greater than 6" in diameter for gravity wastewater lines.

Exceptions may be granted by the PUC if:

- adequate service cannot be provided to the applicant using the maximum line sizes listed due to distance or elevation, in which case, it shall be the utility's burden to justify that a larger diameter pipe is required for adequate service;
- or larger minimum line sizes are required under subdivision platting requirements or building codes of municipalities within whose corporate limits or extraterritorial jurisdiction the point of use is located; or the residential service applicant is located outside the CCN service area.

### SECTION 3.0 -- EXTENSION POLICY (Continued)

If an exception is granted, the Utility shall establish a proportional cost plan for the specific extension or a rebate plan which may be limited to seven years to return the portion of the applicant's costs for oversizing as new customers are added to ensure that future applicants for service on the line pay at least as much as the initial service applicant.

For purposes of determining the costs that service applicants shall pay, commercial customers with service demands greater than residential customer demands in the certified area, industrial, and wholesale customers shall be treated as developers.

If an applicant requires service other than the standard service provided by the utility, such applicant will be required to pay all expenses incurred by the utility in excess of the expenses that would be incurred in providing the standard service and connection beyond 200 feet and throughout his property including the cost of all necessary transmission facilities.

The utility will bear the full cost of any over-sizing of sewer mains necessary to serve other customers in the immediate area. The individual residential customer shall not be charged for any additional treatment facilities. Contributions in aid of construction <u>may not be required</u> of individual residential customers for production, storage, treatment or transmission facilities unless otherwise approved by the Commission under this specific extension policy.

### Section 3.03 - Contributions in Aid of Construction

Developers may be required to provide contributions in aid of construction in amounts sufficient to furnish the development with all facilities necessary to provide for reasonable local demand requirements and to comply with TCEQ minimum design criteria for facilities used in the production, collection, transmission, pumping, or treatment of sewage or TCEQ minimum requirements. For purposes of this subsection, a developer is one who subdivides or requests more than two meters on a piece of property. Commercial, industrial, and wholesale customers will be treated as developers.

Any applicant who places unique or non-standard service demands on the system may be required to provide contributions in aid of construction for the actual costs of any additional facilities required to maintain compliance with the TCEQ minimum design criteria for water production, treatment, pumping, storage and transmission.

Any service extension to a subdivision (recorded or unrecorded) may be subject to the provisions and restrictions of 16 TAC § 24.163(c). When a developer wishes to extend the system to prepare to service multiple new connections, the charge shall be the cost of such extension, plus a pro-rata charge for facilities which must be committed to such extension compliant with the TCEQ minimum design criteria. As provided by 16 TAC § 24.163(c)(3), for purposes of this section, commercial, industrial, and wholesale customers shall be treated as developers.

A utility may only charge a developer standby fees for unrecovered costs of facilities committed to a developer's property under the following circumstances:

### SECTION 3.0 -- EXTENSION POLICY (Continued)

- Under a contract and only in accordance with the terms of the contract; or
- if service is not being provided to a lot or lots within two years after installation of facilities necessary to provide service to the lots has been completed and if the standby fees are included on the utility's approved tariff after a rate change application has been filed. The fees cannot be billed to the developer or collected until the standby fees have been approved by the commission or executive director.
- For purposes of this section, a manufactured housing rental community can only be charged standby fees under a contract or if the utility installs the facilities necessary to provide individually metered service to each of the rental lots or spaces in the community.

### Section 3.04 - Appealing Connection Costs

The imposition of additional extension costs or charges as provided by Sections 3.0 - Extension Policy of this tariff shall be subject to appeal as provided in this tariff, PUC rules, or the rules of such other regulatory authority as may have jurisdiction over the utility's rates and services. Any applicant required to pay for any costs not specifically set forth in the rate schedule pages of this tariff shall be given a written explanation of such costs prior to payment and/or commencement of construction. If the applicant does not believe that these costs are reasonable or necessary, the applicant shall be informed of the right to appeal such costs to the PUC or such other regulatory authority having jurisdiction over the utility's rates in that portion of the utility's service area in which the applicant's property(ies) is located.

### Section 3.05 - Applying for Service

The Utility will provide a written service application form to the applicant for each request for service received by the Utility's business offices. A separate application shall be required for each potential service location if more than one service connection is desired by any individual applicant.

Service application forms will be available at the Utility's business office during normal weekday business hours. Service applications will be sent by prepaid first class United States mail to the address provided by the applicant upon request. Completed applications should be returned by hand delivery in case there are questions which might delay fulfilling the service request. Completed service applications may be submitted by mail if hand delivery is not possible.

Where a new tap or service connection is required, the service applicant shall be required to submit a written service application and request that a tap be made. A diagram, map, plat, or written metes and bounds description of precisely where the applicant desires each tap or service connection is to be made and, if necessary, where the meter is to be installed, along the applicant's property line may also be required with the tap request. The actual point of connection and meter installation must be readily accessible to Utility personnel for inspection, servicing, and meter reading while being reasonably secure from damage by vehicles and mowers. If the Utility has more than one main adjacent to the service applicant's property, the tap or service connection will be made to the Utility's nearest service main with adequate capacity to

### SECTION 3.0 -- EXTENSION POLICY (Continued)

service the applicant's full potential service demand. Beyond the initial 200 feet, the customer shall bear only the equivalent cost of extending from the nearest main. If the tap or service connection cannot be made at the applicant's desired location, it will be made at another location mutually acceptable to the applicant and the Utility. If no agreement on location can be made, the applicant may refer the matter to the PUC for resolution.

### Section 3.06 - Qualified Service Applicant

A "qualified service applicant" is an applicant who has: (1) met all of the Utility's requirements for service contained in this tariff, PUC rules and/or PUC order, (2) has made payment or made arrangement for payment of tap fees, (3) has provided all easements and rights-of-way required to provide service to the requested location, (4) delivered an executed customer service inspection certificate to the Utility, if applicable, and (5) has executed a customer service application for each location to which service is being requested.

The Utility shall serve each qualified service applicant within its certified service area as soon as practical after receiving a completed service application. All service requests will be fulfilled within the time limits prescribed by PUC rules once the applicant has met all conditions precedent to achieving "qualified service applicant" status. If a service request cannot be fulfilled within the required period, the applicant shall be notified in writing of the delay, its cause and the anticipated date that service will be available. The PUC service dates shall not become applicable until the service applicant has met all conditions precedent to becoming a qualified service applicant as defined by PUC rules.

### Section 3.07 - Developer Requirements

As a condition of service to a new subdivision, the Utility shall require a developer (as defined by PUC rule) to provide permanent recorded public utility easements as a condition of service to any location within the developer's property.