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**DOCKET NO. 51370**

**APPLICATION OF MUNSON POINT §  
PROPERTY OWNER'S ASSOCIATION §  
FOR AUTHORITY TO CHANGE §  
WATER AND SEWER RATES AND FOR §  
A PASS THROUGH RATE CHANGE §**

**PUBLIC UTILITY COMMISSION  
OF TEXAS**

**ORDER NO. 1  
REQUIRING COMMENTS ON ADMINISTRATIVE COMPLETENESS  
OF THE APPLICATION AND PROPOSED NOTICE; REQUIRING  
CLARIFICATIONS; AND ADDRESSING OTHER MATTERS**

**I. Application**

This Order addresses the October 1, 2020 application of Munson Point Property Owner's Association. The application purports to be one for authority to change water and sewer rates and for a pass through rate change. Munson Point POA holds water certificate of convenience and necessity (CCN) number 13016 and sewer CCN number 20919.

**II. Requiring Comments on Administrative Completeness of the Application  
and Proposed Notice and Continued Processing**

On or before November 2, 2020, Commission Staff must file comments on the administrative completeness of the application and proposed notice. Additionally, Commission Staff must file clarifications regarding processing. Specifically, it is unclear whether (1) this application contains more than a single application; (2) severance may be appropriate; and (3) de-docketing as to the requested pass through is appropriate.

**III. Procedural Schedule**

In light of the above clarifications needed, a procedural schedule will not be requested in this Order.

**IV. Filing Requirements**

Unless otherwise specified, an original and ten copies of documents relating to this proceeding must be filed with the Commission's filing clerk in accordance with 16 Texas Administration Code (TAC) § 22.71. **In light of the Commission's Second Order entered in Docket No. 50664 (Commission's Second Order), this requirement will be considered**

satisfied if pleadings are filed with the Commission through the Interchange on the Commission's website as long as the Commission's Second Order is in effect.<sup>1</sup>

Service of pleadings is typically governed by 16 TAC § 22.74. However, as long as the Commission's Second Order remains in effect, all parties must file any pleading or document with the Commission solely through the Interchange on the Commission's website and provide notice, by email, to all other parties that the pleading or document has been filed with the Commission, unless otherwise ordered by the presiding officer. It will be incumbent upon all other parties to obtain a copy of the pleading or document by accessing the Interchange at: <https://interchange.puc.texas.gov>.

All parties are required to provide their current addresses, **e-mail addresses**, telephone and fax numbers, if available, to all other parties and to the Commission by filing and serving all parties with such information. Each party must provide the Commission and all parties with updated address, **e-mail address**, telephone, and fax information if such information changes. The **e-mail addresses**, telephone and fax numbers will be included on the service list for the convenience of the parties. Parties are responsible for updating their own service lists to reflect changed information and the addition of any other parties.

## V. Ex Parte Communications

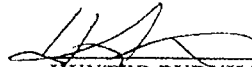
Ex parte communications with the administrative law judge (ALJ) are prohibited under 16 TAC § 22.3(b)(2). Parties must communicate with the ALJ only through written documents filed with the Commission's filing clerk and served on all parties. Questions concerning this Order, or any other order must be submitted in writing, filed with the Commission, and served on all parties of record.

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<sup>1</sup> See *Issues Related the State of Disaster for Coronavirus Disease 2019*, Docket No. 50664, Second Order Suspending Rules (July 16, 2020).

Signed the 2nd day of October 2020.

PUBLIC UTILITY COMMISSION OF TEXAS

A handwritten signature in black ink, appearing to read 'HB', is written over a horizontal line.

HUNTER BURKHALTER  
CHIEF ADMINISTRATIVE LAW JUDGE