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SOAH DOCKET NO. 473-20-4071.WS
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RATEPAYERS APPEAL OF THE	§	BEFORE THE STATE OFFICE
DECISION BY WINDERMERE OAKS	§	
WATER SUPPLY CORPORATION TO	§	OF
CHANGE WATER AND SEWER	§	
RATES	§	ADMINISTRATIVE HEARINGS

SOAH ORDER NO. 15
POST-HEARING BRIEFING SCHEDULE; GUIDELINES

A hearing on the merits in the case was conducted on December 1-3, 2021, via the Zoom videoconferencing platform. This order sets post-hearing schedule and briefing guidelines. The parties are advised that the Administrative Law Judges may disregard any brief that is untimely filed or fails to comply with the guidelines set out herein.

I. BRIEFING SCHEDULE

IT IS ORDERED that the following post-hearing schedule shall control:

December 30, 2021	Initial Post-Hearing Briefs; Appellee Findings of Fact and Conclusions of Law; rate case expense update and motion to admit evidence.
January 25, 2022	Reply (i.e., responsive) Briefs; Staff and Appellant Findings of Fact and Conclusions of Law; response to rate case expense update and motion to admit evidence.

II. BRIEFING GUIDELINES

The parties agreed to follow the Commission's preliminary order in this docket as a briefing outline. The Appellee shall address each issue in the briefing outline in its initial brief, to which other parties may reply. Other parties should include all outline headings but need not address uncontested issues. Additional levels of subheadings may be added for issues requiring longer discussion.

To the extent possible, parties are encouraged to submit joint briefs, findings of fact (FoFs), conclusions of law (CoLs), and ordering paragraphs (OPs). Arguments shall not be submitted with the FoFs, CoLs, or OPs.

Reply briefs shall be limited to responding to other parties' initial briefs and shall clearly identify the initial brief (by party) and specific portion thereof (by heading or page numbers) to which the reply brief is responding. Reply briefs should not repeat initial briefs.

A. Table of contents

Briefs longer than ten pages shall have a table of contents with page numbers.

B. Citations

All factual assertions in briefs shall be supported by evidence admitted at the hearing for which a specific citation is provided in footnotes. To avoid confusion, if different page numbers appear on a page being cited, the parties shall cite to the original numbering but note the Bates number, if any, as, for example "Staff Ex. 2 at 4 (Bates 23)." Where necessary, the initial footnote citing an exhibit should identify which type of page number is being cited.

C. Support for statements in briefs

The ALJs may consider waived any statement or argument set forth in a brief to the extent that it (1) lacks accurate citations to the evidence and law, or (2) is in a party's reply brief but should have been in its initial brief. The parties shall file initial and reply briefs and proposed FoFs, CoLs, and OPs with the Commission in compliance with the Commission's filing requirements.

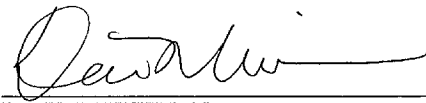
D. Word format copies

The parties are encouraged to the parties may file Microsoft Word (Word) versions of briefs, proposed FoFs, CoLs, and OPs, if any, on the Public Utility Commission of Texas Interchange.¹ The parties should NOT email Word versions to the ALJs' legal secretary.

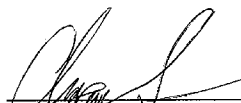
E. Protected material

Parties shall avoid filing any portion of their briefs confidentially by discussing exhibits covered by the Protective Order in a way that does not reveal protected information and referring the ALJs to the protected exhibits or the confidential portions of the transcripts for more detail. Before filing a brief summarizing protected information received from another party, the filing party shall consult with that other party as needed to ensure the summary does not reveal protected information. If a party must file part of its brief under seal, it shall do so in compliance with the Protective Order and the Commission's rules relating to confidential filings.

SIGNED December 6, 2021.



DANIEL WISEMAN
ADMINISTRATIVE LAW JUDGE
STATE OFFICE OF ADMINISTRATIVE HEARINGS



CHRISTIAAN SIANO
ADMINISTRATIVE LAW JUDGE
STATE OFFICE OF ADMINISTRATIVE HEARINGS

¹ See 16 Tex. Admin. Code § 22.72(i)(1) ("Electronic filings shall be made in accordance with the current list of preferred file formats available in Central Records and on the commission's World Wide Web site") and <https://www.puc.texas.gov/industry/filings/FilerFaq.aspx> (listing Microsoft Word as a common file type that the Commission Interchange supports).