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Item Number: 236

Addendum StartPage: 0



**PROJECT NO. 27706**

**REPORTS OF THE ELECTRIC § PUBLIC UTILITY COMMISSION**  
**RELIABILITY COUNCIL OF TEXAS §**  
**§ OF TEXAS**

**PROJECT NO. 50664**

**ISSUES RELATED TO THE STATE § PUBLIC UTILITY COMMISSION**  
**OF DISASTER FOR CORONAVIRUS §**  
**DISEASE 2019 § OF TEXAS**

**ELECTRIC RELIABILITY COUNCIL OF TEXAS, INC.’S NOTICE OF  
DECEMBER 7 AND DECEMBER 8, 2020 URGENT TELECONFERENCE MEETINGS  
OF THE ERCOT FINANCE AND AUDIT COMMITTEE, HUMAN RESOURCES AND  
GOVERNANCE COMMITTEE, AND BOARD OF DIRECTORS**

Given the continuing Coronavirus Disease 2019 (COVID-19) pandemic situation and the inability to accommodate medium to large in-person groups and maintain proper social distancing requirements, Electric Reliability Council of Texas, Inc. (ERCOT) hereby provides notice to the Public Utility Commission of Texas (Commission) that it has scheduled urgent teleconference meetings of the Finance and Audit Committee at 9:00 a.m., and the Human Resources and Governance Committee at 2:00 p.m. on December 7, 2020, and the ERCOT Board of Directors (Board) at 9:00 a.m. on December 8, 2020, to consider urgent, time-sensitive matters that cannot wait until the next regularly-scheduled Finance and Audit Committee, Human Resources and Governance Committee and Board meetings on February 8-9, 2021. In addition, ERCOT has cancelled the in-person, regularly-scheduled meetings of the Board and its Committees originally scheduled for December 7-8, 2020.

**I. COVID-19 Pandemic Outbreak and Mandatory Social Distancing**

The circumstances surrounding the international COVID-19 outbreak and the resulting need for ERCOT to conduct meetings via teleconference are set forth in ERCOT’s April 6, 2020 *Notice of April 14, 2020 Urgent Teleconference Meeting of the ERCOT Board of Directors* in these Projects (April 6, 2020 Notice). ERCOT continues to monitor this extremely fluid and dynamic situation closely, and follow guidance from federal, state, and local health agencies,

234

along with professional epidemiologist recommendations. As such, ERCOT intends to continue to restrict visitation on all ERCOT facilities for the foreseeable future. Consistent with this policy, after consultation with Technical Advisory Committee (TAC) and TAC Subcommittee leadership, on May 11, 2020, ERCOT announced via Market Notice that ERCOT and TAC leadership have determined that all stakeholder meetings will continue to operate remotely for the foreseeable future.

II. ERCOT Bylaws Allow for a Teleconference Board and Committee Meetings to Act on Urgent Matters and Discuss Non-Urgent Matters

Consistent with Public Utility Regulatory Act (PURA) Section 39.1511(b), while meetings of the Board and its Committees are generally conducted in person, ERCOT Bylaws Sections 4.6(c) and 4.7(e) provide that meetings may be held via teleconference, but that the Board may only take action on urgent matters. ERCOT Bylaws Section 4.6(b) defines “urgent matters” as follows:

For purposes of these Bylaws, an urgent matter is an emergency or public necessity (including but not limited to an imminent threat to public health and safety or to the ERCOT market or system), or a reasonably unforeseen situation. A matter shall be considered an urgent matter if it would be difficult or impossible for a quorum of Directors or subcommittee members to physically convene in one location and failure to consider the matter without delay may result in operational (including but not limited to those activities and functions affecting the ERCOT market or system), regulatory, legal, organizational or governance risk.

Given the national health recommendations, local and state orders and directives that have been issued (particularly with regard to physical social distancing in enclosed indoor areas), the speed of the transmission of COVID-19, and the serious health concerns about travel and crowds, ERCOT believes an in-person meeting of the Board or any of its Committees could pose a significant public health and safety risk and it would be difficult or impossible for a quorum of Directors or subcommittee members to physically convene in one location, and therefore the conditions for an urgent meeting have been met in accordance with the Bylaws. Accordingly, ERCOT has decided to hold urgent meetings only via teleconference of the Finance and Audit Committee at 9:00 a.m., and the Human Resources and Governance Committee at 2:00 p.m. on

December 7, 2020; and the Board at 9:00 a.m. on December 8, 2020.<sup>1</sup> The voting items for the urgent Committee and Board meetings will be limited to urgent, time-sensitive matters that if not considered until the regularly-scheduled February 8-9, 2021 Finance and Audit and Human Resources and Governance Committee meetings and Board meeting may result in operational (including but not limited to those activities and functions affecting the ERCOT market or system), regulatory, legal, organizational or governance risk.

As required by PURA Section 39.1511(c), ERCOT will make live Internet video of the general session (public portion) of each meeting publicly accessible without charge for viewing from an Internet website. Specifically, the teleconferences will be hosted by ERCOT through Cisco Webex, which will be simultaneously webcast live by ERCOT's vendor, Swagit Productions, to the public on the ERCOT website at no charge. In addition, ERCOT expects to utilize Webex's video functionality as part of these teleconferences, assuming no technical difficulties; and this video will be webcast live to the public. To address public participation and comment on the agenda items of the urgent Board and Committee meetings, ERCOT will provide the public with the Assistant Corporate Secretary's email address for the purpose of notifying ERCOT staff by 5:00 p.m. on December 4, 2020, of any person's desire to provide commentary at the Board or Committee meetings in connection with any specific agenda items. Upon receipt of the email, ERCOT staff will provide instruction regarding the way to participate in the relevant teleconference(s) and direction not to share the teleconference participation information or the participant's unique identifier (which is necessary for identification of online speakers and for the orderly administration of remote participant communication during the teleconferences).

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<sup>1</sup> Due to COVID-19 precautions, ERCOT also will be holding its 50<sup>th</sup> Annual Membership Meeting of its corporate members by teleconference at 2:00 p.m., on December 8, 2020, which it will make available by public webcast on ERCOT.com.

Respectfully Submitted,

/s/ Chad V. Seely

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