



Control Number: 50664



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**Kingsland Municipal Utility District**  
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Website: <http://kingslandmud.com>

March 26, 2020

Public Utility Commission of Texas  
1701 N. Congress Ave.  
Austin, TX 78701

RE: Project No. 50664, *Issues Related to the State of Disaster for the Coronavirus Disease 2019*

Dear PUC:

Kingsland Municipal Utility District has instituted the following practices in response to COVID-19.

1. We have locked the lobby door to the public / customers.
2. Office staff wears gloves to open mail and continues to sanitize counters, handles, phones and the mail several times a day. Office staff has instituted safe social distancing practices.
3. Office staff works with customers on all concerns whether it be payments, disconnects, problems with their units, etc.
4. When the On-Call crew is not on a call they are at the plant, also following social distancing practices.
5. We have split our plant and field staff to stagger their lunches to ensure a healthy crew is available.
6. Field staff is wearing appropriate PPE when on a service call and following proper social distancing with the Kingsland MUD customers.

Kingsland MUD continues to monitor the situation and to assist our customers as needed.

If you have any questions, please give me a call.

Sincerely,

A handwritten signature in blue ink that reads "Anita LaBier".

Anita LaBier  
General Manager

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