



Control Number: 50595



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**Public Utility Commission of Texas**

**Employee Training Report  
Required by 16 Texas Admin. Code § 25.97(d)**

2020 APR 28 AM 10:18  
FILING CLERK

**PROJECT NO.** 50595

**AFFECTED ENTITY:** Greenbelt Electric Cooperative, Inc.

**General Information**

Pursuant to 16 Texas Admin. Code § 25.97(d)(2), not later than the 30th day after the date an affected entity finalizes a material change to a document or training program, the affected entity must submit an updated report. The first report must be submitted not later than May 1, 2020.

**Instructions**

Answer all questions, fill-in all blanks, and have the report notarized in the Affidavit.

**Affidavit**

A representative of the affected entity must swear to and affirm the truthfulness, correctness, and completeness of the information provided by attaching a signed and notarized copy of the Affidavit provided with this form.

**Filing Instructions**

Submit four copies (an original and three copies) of the completed form and signed and notarized Affidavit to:

Central Records Filing Clerk  
Public Utility Commission of Texas  
1701 N. Congress Avenue  
P.O. Box 13326  
Austin, Texas 78711-3326  
Telephone: (512) 936-7180

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**1. Provide a summary description of hazard recognition training documents you provide your employees related to overhead transmission and distribution facilities.**

All employees of Greenbelt Electric Cooperative, Inc. (GEC) are provided with access to hazard recognition documentation. This document is to be completed in the event of a witnessed hazard and submitted for review by engineering and staking.

All GEC employees are provided with a current list of NESC clearances for all voltages as well as those specified by the Texas Administrative Code. Field personnel are provided with line specifications and drawings for distribution and transmission construction. All employees are also provided with a copy of the requirements set forth by section 38 of the Texas Utilities Code. A list of all lakes included within section 38.004 of the Texas Utilities Code as specified by the U.S. Army Corps of Engineers is also attached to the training documentation.

2. Provide a summary description of training programs you provide your employees related to the National Electrical Safety Code for construction of electric transmission and distribution lines.

Once per month all field personnel employed by Greenbelt Electric Cooperative, Inc. (GEC) attend a safety training organized and conducted by a trained instructor employed by Texas Electric Cooperatives, (TEC). During each monthly meeting, construction practices are reviewed with a special emphasis on safety and the relation to the National Electrical Safety Code, (NESC.) Employees discuss lessons learned throughout the industry as well as ways to minimize contacts while abiding by guidelines set forth by the NESC.

Once per year all GEC employees attend a hazard recognition training, again conducted by trained TEC personnel. Current NESC clearances are listed and discusses, as well as those specified by the TX Administrative Code. Typical construction practices and assemblies for both transmission as well as distribution and their compliance with the NESC are reviewed. The requirements of Section 38 of the Texas Utilities Code is then discussed with portions referencing the NESC. At this time hazard recognition documentation is compared to current NESC standards, revised by engineering, and then reviewed by all employees during the training.

Affected Entity: Greenbelt Electric Cooperative, Inc.

PROJECT NO. \_\_\_\_\_

### AFFIDAVIT

I swear or affirm that I have personal knowledge of the facts stated in this report or am relying on people with personal knowledge, that I am competent to testify to them, and that I have the authority to submit this report on behalf of the affected entity. I further swear or affirm that all statements made in this report are true, correct, and complete.

*Mark Lemons*  
Signature

Mark Lemons  
Printed Name

Electrical Engineer  
Job Title

Greenbelt Electric Cooperative, Inc.  
Name of Affected Entity

Sworn and subscribed before me this 23<sup>rd</sup> day of April, 2020.  
Month Year

*Matthew Dwight Needham*

Notary Public in and For the State of Texas.

My commission expires on June 29, 2021.

