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Public Utility Commission of Texas

**Employee Training Report
Required by 16 Texas Admin. Code § 25.97(d)**



PROJECT NO. 49827-50595

AFFECTED ENTITY: City of San Marcos

General Information

Pursuant to 16 Texas Admin. Code § 25.97(d)(2), not later than the 30th day after the date an affected entity finalizes a material change to a document or training program, the affected entity must submit an updated report. The first report must be submitted not later than May 1, 2020.

Instructions

Answer all questions, fill-in all blanks, and have the report notarized in the Affidavit.

Affidavit

A representative of the affected entity must swear to and affirm the truthfulness, correctness, and completeness of the information provided by attaching a signed and notarized copy of the Affidavit provided with this form.

Filing Instructions

Submit four copies (an original and three copies) of the completed form and signed and notarized Affidavit to:

Central Records Filing Clerk
Public Utility Commission of Texas
1701 N. Congress Avenue
P.O. Box 13326
Austin, Texas 78711-3326
Telephone: (512) 936-7180

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1. Provide a summary description of hazard recognition training documents you provide your employees related to overhead transmission and distribution facilities.

City of San Marcos contracted with Schneider Engineering, Ltd. to provide hazard recognition training as part of an overall HB4150 compliance training session. The training documentation included a Microsoft Power Point presentation, a video version of the training and attendance tracking.

The hazard recognition portion of the training included the following learning objectives:

- 1) Review of various categories of electrical hazards;
- 2) Review of hazard situations related to improper vertical clearances on overhead distribution lines;
- 3) Review of photographs of real-world hazardous and code violation situations;
- 4) An interactive session to identify and discuss the severity (potential risks) of the hazard and how to eliminate the hazard and / or report the hazard.
- 5) A summary of hazard recognition and reporting which stressed the obligation the utility has to correct and/or report any hazards related to NESC or NEC code violations.