



Control Number: 50595



Item Number: 166

Addendum StartPage: 0



Public Utility Commission of Texas

**Employee Training Report
Required by 16 Texas Admin. Code § 25.97(d)**



PROJECT NO. 50595

AFFECTED ENTITY: City of Whitesboro

General Information

Pursuant to 16 Texas Admin. Code § 25.97(d)(2), not later than the 30th day after the date an affected entity finalizes a material change to a document or training program, the affected entity must submit an updated report. The first report must be submitted not later than May 1, 2020.

Instructions

Answer all questions, fill-in all blanks, and have the report notarized in the Affidavit.

Affidavit

A representative of the affected entity must swear to and affirm the truthfulness, correctness, and completeness of the information provided by attaching a signed and notarized copy of the Affidavit provided with this form.

Filing Instructions

Submit four copies (an original and three copies) of the completed form and signed and notarized Affidavit to:

Central Records Filing Clerk
Public Utility Commission of Texas
1701 N. Congress Avenue
P.O. Box 13326
Austin, Texas 78711-3326
Telephone: (512) 936-7180

1666

1. Provide a summary description of hazard recognition training documents you provide your employees related to overhead transmission and distribution facilities.

City of Whitesboro provide hazard recognition training as part of an overall HB4150 compliance training session for the Electric Utility. The training documentation included a Microsoft Power Point presentation, in the field training, and attendance tracking. The hazard recognition portion of the training included the following learning objectives:

- 1)Review of various categories of electrical hazards;
- 2)Review of hazard situations related to improper vertical clearances on overhead distribution lines;
- 3)Review of photographs of real-world hazardous and code violation situations; also identifying hazards in actual work environment.
- 4)An interactive session to identify and discuss the severity (potential risks) of the hazard and how to eliminate the hazard and / or report the hazard.
- 5)A summary of hazard recognition and reporting which stressed the obligation the utility has to correct and/or report any hazards related to NESC or NEC code violations.

2. Provide a summary description of training programs you provide your employees related to the National Electrical Safety Code for construction of electric transmission and distribution lines.

City of Whitesboro provide hazard recognition training as part of an overall HB4150 compliance training session for the Electric Utility. The training documentation included a Microsoft Power Point presentation, in the field training, and attendance tracking.

The NESC Code review portion of the training included the following learning objectives:

- A. Defining sag requirements—Rule 230 2
- B. Ground clearances—Table 232-1 and 232-2
- C. Clearances to building and signs—Table 234-1
- D. Clearances to pools and grain bins—Rule 234E and 234F
- E. Joint use clearances—Rule 235, 238, and 239

- 1) A review of the NESC and a discussion regarding the importance of the codes for electric distribution utilities.
- 2)The overall requirements of NESC codes and rules for the electric utility industry and how the NESC benefits utilities and the public;
- 3)A review of the most common code violations for electric distribution utilities; site based training determining in field violations
- 4)A detailed review of construction standards and requirements focused on overhead vertical clearances and lake crossing clearances;
- 5)A summary of NESC code requirements related to the construction of overhead distribution lines and the obligation the utility has to construct and maintain clearances to the NESC code.

Affected Entity: City of Whitesboro

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AFFIDAVIT

I swear or affirm that I have personal knowledge of the facts stated in this report or am relying on people with personal knowledge, that I am competent to testify to them, and that I have the authority to submit this report on behalf of the affected entity. I further swear or affirm that all statements made in this report are true, correct, and complete.

[Handwritten Signature]
Signature

Shane Scarbraugh
Printed Name

Electric Superintendent
Job Title

City of Whitesboro
Name of Affected Entity

Sworn and subscribed before me this 31 day of August, 2020.
Month Year

[Handwritten Signature]
Notary Public in and For the State of TEXAS

My commission expires on 10/22/24

