



Control Number: 50595



Item Number: 141

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Public Utility Commission of Texas

Employee Training Report Required by 16 Texas Admin. Code § 25.97(d)



PROJECT NO. 50595

AFFECTED ENTITY: Farmers' Electric Cooperative, Inc. of New Mexico

General Information

Pursuant to 16 Texas Admin. Code § 25.97(d)(2), not later than the 30th day after the date an affected entity finalizes a material change to a document or training program, the affected entity must submit an updated report. The first report must be submitted not later than May 1, 2020.

Instructions

Answer all questions, fill-in all blanks, and have the report notarized in the Affidavit.

Affidavit

A representative of the affected entity must swear to and affirm the truthfulness, correctness, and completeness of the information provided by attaching a signed and notarized copy of the Affidavit provided with this form.

Filing Instructions

Submit four copies (an original and three copies) of the completed form and signed and notarized Affidavit to:

Central Records Filing Clerk
Public Utility Commission of Texas
1701 N. Congress Avenue
P.O. Box 13326
Austin, Texas 78711-3326
Telephone: (512) 936-7180

1. Provide a summary description of hazard recognition training documents you provide your employees related to overhead transmission and distribution facilities.

Farmers' Electric Cooperative, Inc. of New Mexico (FECNM) utilizes the services of the Oklahoma Association of Electric Cooperatives (OAEC) to conduct safety meetings and formal training sessions to employees in each of ten (10) months during the calendar year. Training is separated into topics applicable to all employees, such as hazard recognition, and training related to employee's area of work responsibility, including NESC compliance.

At the beginning of each Safety Meeting, employees are encouraged to report any accidents or near accidents related to employee work activity or accidents involving the public, i.e. Car hitting a pole. This exercise provides a regular, active opportunity to discuss hazard recognition as well as potential violations of safe work practices and written Safety Policy.

Annually, all employees receive Hazard Recognition training with video and photographs of utility overhead and underground facilities with potential hazards present as well as hazards that may be present in the office workplace. Employees are encouraged to identify the hazard, rate the severity of the hazard, and identify the mechanism for proper and timely reporting of the hazard. Employees receiving calls from consumers or other members of the public are advised on how to document the hazard report and relay the report to the appropriate department.

Hazardous conditions reporting is done through a "paper" reporting form or electronically, marking the location and description of the hazard on system maps. Once all necessary repairs have been completed, documentation of the repair is completed in the system mapping database, including any changes made to address NESC clearance issues identified and resolved.

In addition FECNM utilizes a newsletter to periodically remind consumers to be alert for potential hazards, the importance of safety around electricity, including high-voltage power lines, and the importance of reporting anything they see that appears to be problem with the electric system.

2. Provide a summary description of training programs you provide your employees related to the National Electrical Safety Code for construction of electric transmission and distribution lines.

In addition to information provided in 1., employees responsible construction and maintenance of electric transmission and distribution lines receive training in the United States Department of Agriculture (USDA), Rural Utility Service (RUS), construction specifications which are equal to, or in some cases more restrictive than, the NESC. This training includes handouts of NESC vertical and horizontal clearances for all voltages in use by FECNM.

Affected Entity: Farmers' Electric Cooperative, Inc. of New Mexico

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AFFIDAVIT

I swear or affirm that I have personal knowledge of the facts stated in this report or am relying on people with personal knowledge, that I am competent to testify to them, and that I have the authority to submit this report on behalf of the affected entity. I further swear or affirm that all statements made in this report are true, correct, and complete.

Lance R. Adkins
Signature

Lance R. Adkins
Printed Name

General Manager
Job Title

Farmers' Electric Cooperative, Inc. of New Mexico
Name of Affected Entity

Sworn and subscribed before me this 16th day of June, 2020.
Month Year

Sharon Lipton

Notary Public in and For the State of New Mexico.

My commission expires on March 14, 2022.

