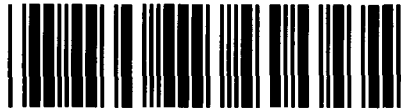




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DOCKET NO. 50463

**APPLICATION OF ALBURY MANOR
UTILITY COMPANY, INC. FOR A
CLASS D ANNUAL RATE
ADJUSTMENT** §
§
§
§

PUBLIC UTILITY COMMISSION

STATE OF TEXAS

RECEIVED
JAN 27 2020
FILED

**ORDER NO. 1
REQUIRING COMMENTS ON ADMINISTRATIVE COMPLETENESS
AND NOTICE; AND ADDRESSING PROCEDURAL MATTERS**

I. Application

This Order addresses the application of Albury Manor Utility Company, Inc. filed on January 21, 2020, for a Class D annual rate adjustment for its water customers. Albury Manor holds water certificate of convenience and necessity number 11507 with a total of 50 active connections.

**II. Requiring Comments on Administrative
Completeness of the Application and Notice**

Under 16 Texas Administrative Code (TAC) § 24.49(d), if additional information is required to process the application, Commission Staff must file a notification to the utility on or before January 31, 2020.

The application is required to be reviewed for administrative completeness within 30 calendar days of receipt of the application. By February 20, 2020, Commission Staff must file comments on the administrative completeness of the application and notice. Further, if Commission Staff recommends that the application be deemed administratively complete, Commission Staff must also file a recommendation on final disposition, including, if necessary, a proposed tariff sheet reflecting the requested rate change.

III. Discovery

Discovery may proceed informally; however, objections to requests for information (RFIs) must be filed and served within ten days of receiving the RFI. Objections must include a statement that negotiations were conducted diligently and in good faith. If the parties are unable to resolve a discovery dispute, a motion to compel a response to an RFI must be filed and served within five

working days of receipt of an objection. The motion to compel must specify the grounds for the motion.

IV. Filing Requirements

Unless otherwise specified, an original and ten copies of documents relating to this proceeding must be filed with the Commission's filing clerk according to 16 TAC § 22.71. A copy of each document filed with the Commission must also be served on all parties as provided in 16 TAC § 22.74. All filings can be accessed on the PUC Interchange, <http://interchange.puc.texas.gov>.


All parties must provide their current addresses, telephone and fax numbers, if available, to all other parties and the Commission by filing and serving all parties with such information. Each party must provide the Commission and all parties with updated address, telephone, and fax information, if such information changes. The telephone and fax numbers will be placed on the service list for this proceeding. Parties are responsible for updating their own service lists to reflect changed information and the addition of any other parties.

V. Ex Parte Communications

In accordance with 16 TAC § 22.3(b)(2), ex parte communications with the administrative law judge and presiding officer are prohibited. Parties must communicate with the administrative law judge only through written documents filed with the Commission's filing clerk and served on all parties. Questions concerning this Order or any other order must be submitted in writing, filed with the Commission, and served on all parties of record.

Signed at Austin, Texas the 22nd day of January 2020.

PUBLIC UTILITY COMMISSION OF TEXAS



HUNTER BURKHALTER
ADMINISTRATIVE LAW JUDGE