



Control Number: 50431



Item Number: 1121

Addendum StartPage: 0

09/29/2020

Public Utility Commission
Central Records
Attn: Cliff Crouch, Manager – Licensing and Compliance
1701 N. Congress Avenue, P.O Box 13326
Austin, TX 78711-3326



RE: Request for Approval to Change Billing Method at Colonnade S1982

Dear Mr. Crouch:

50431

Our company, Conservice LLC, serves as the utility billing provider for Colonnade, upon whose behalf and authorization we send this letter. The purpose of this correspondence is to formally request that the Public Utility Commission of Texas (“PUC”) approve this property to transition from its registered status as submetered to allocated billing.

We understand that Texas Water Code section § 13.502 permits the owner to switch from submetered to allocated billing upon a showing of good cause and approval by the PUC. The Colonnade is currently registered with TPUC as submetered, however The ownership of Colonnade has no record of ever being submetered and has not been able to identify existing submetering equipment at the property. Because Colonnade would have to commission an entirely new submetering system which would incur a significant cost, work order with estimate is attached, and the property does not anticipate having the capital resources required to make these and future repairs, they respectfully request that they be allowed to bill tenants through allocative methods.

Should you require any additional information in making your determination please do not hesitate to contact me directly.

Sincerely,

Bret R. James
Legal Counsel – Conservice
750 South Gateway Drive
River Heights, UT 84321
435-750-5402
bretjames@conservice.com

Property Code:

CONSERVIVE[®]

The Utility Experts[®]

ID #

Contact

Teresa Blau
(435) 750-2089
tblau@conservice.com

Date

PO Box 4647
Logan, UT 84323
Phone 855-737-7710 Fax 435-755-3759

PROPOSAL FOR SERVICE

We are pleased to provide you with this Proposal For Service
We are committed to providing the very best quality and timely service

Community Information

Property Name	Colonnade
Address	9898 Colonnade Blvd
City	San Antonio
State	TX
Zip Code	78230

Portfolio

System Information

Meter Location	TBD
Utility	Water
System Type	TBD
Collector Location	TBD

Total UNITS	312
SUBMETERS	312
ISSUES	-
Operating Level	-

Parts Pricing as Required for Service

Item Type	Part number	Item Description	Qty	Each	Total
Electronics	120405	120405 -- RF/ Cellular Gateway - Next Century	1	\$1,400 00	\$1,400 00
Electronics	120402	120402 -- RF Transceiver - Next Century	312	\$49 00	\$15,288 00
Electronics	120401	120401 -- RF Repeater - Next Century	13	\$238 00	\$3,094 00
Electronics	120006	120006 -- Ethernet Cable 25' Gray	1	\$8 00	\$8 00
Service	200401	200401 -- Upgrade Cellular Charge	1	\$35 00	\$35 00
Water Meter	180402	180402 -- 5/8" x 3/4 " NextCentury 1/10 Poly USG Cold (H	312	\$42 00	\$13,104 00

Install / Repair Estimate

LABOR	<input type="text" value="275"/>	<input type="text" value="\$34,375 00"/>	LABOR/TRAVEL
		<input type="text" value="\$32,929 00"/>	PARTS/MATERIALS LISTED ABOVE
		<input type="text" value="\$67,304.00"/>	TOTAL

Prices for parts, materials and labor are subject to change based on service needs, actual costs and/or warranty agreement. Sales tax will be included on the final invoice if applicable.

The property may be charged a \$45/hr service fee for over-the-phone technical assistance exceeding 30min.

We will continue to prepare estimated bills for these units. Please be advised that by not authorizing this service you may affect our ability to continue to bill these apartment homes and you may be in noncompliance with certain rules governing submetering in your state.

The Property will be responsible for any damage done to the equipment due to damage resulting from a preexisting condition in existing equipment. Prior to work being done, we request contact information for someone from your Property team and your preferred plumber. While we don't typically see leaks or damage, some older plumbing systems experience stress with any work being done and cracks, break, and other damage can occur when the water is restored after completing a project. If we notice a preexisting condition upon arrival, we will attempt to contact the provided Property contact. If you do not provide us with a contact or we are unable to reach the contact provided, we will perform the work when we arrive. In the event there is damage to the pipes due to age or a preexisting condition, we will reach out to your preferred plumber to request the work be done. Cost of the repair shall be the responsibility of the Property. If the damage was caused directly by the negligence or willful wrongful act of Conserve or its technicians and not due to a preexisting condition, Conserve shall take responsibility for payment of the repairs.

By signing below you are accepting the proposal as set forth above and agree to pay the prices described herein, as well as any applicable sales tax. You acknowledge that you are authorized to sign this proposal on behalf of your company.

Please email Conserve at meters@conservice.com, or FAX back to Fax 435-755-3759. Once received, we will contact you to schedule a service date. If we do not receive this approved PFR within 30 days, we will assume you do not want this service.

Accepted and Approved By

Signature Date Print Name and Title

Cancellation Policy Once work is approved and materials shipped, a technician will be scheduled. Once scheduling is confirmed by the property, Conserve must be notified at least two business days prior to service date via email at meters@conservice.com if the visit needs to be rescheduled. If written cancellation is not received at least two business days in advance, the technician is refused onsite or if tenants are not notified, the property will be charged a minimum of \$250 for related expenses.

IMPORTANT: THIS FORM MUST BE RETURNED TO US WITHIN 30 DAYS IN ORDER FOR SERVICE TO BE PERFORMED



Registration of Submetered OR Allocated

Utility Service S1982

NOTE: Please **DO NOT** include any person or protected information on this form (ex: tax identification #'s, social security #'s, etc.)

Date: _____
By: Legal 50431
Docket No. _____
(this number to be assigned by the PUC after your form is filed)

PROPERTY OWNER: Do not enter the name of the owner's contract manager, management company, or billing company.

Name	Clearfork Realty Corporation						
Mailing Address:	c/o Eaton Vance Mgmt, Two International Place	City	Boston	State	MA	Zip	02110
Telephone# (AC)	(210) 694-9898		Fax # (if applicable)				
E-mail	colonnadeSAMgr@lincolnaps.com						

NAME, ADDRESS, AND TYPE OF PROPERTY WHERE UTILITY SERVICE IS PROVIDED

Name	Colonnade						
Mailing Address:	9898 Colonnade Blvd	City	San Antonio	State	TX	Zip	78230
Telephone# (AC)	(210) 694-9898		Fax # (if applicable)				
E-mail	c/o legal@conservice.com						

<input checked="" type="checkbox"/>	Apartment Complex	<input type="checkbox"/>	Condominium	<input type="checkbox"/>	Manufactured Home Rental Community	<input type="checkbox"/>	Multiple-Use Facility
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If applicable, describe the "multiple-use facility" here:

INFORMATION ON UTILITY SERVICE

Tenants are billed for	<input checked="" type="checkbox"/>	Water	<input checked="" type="checkbox"/>	Wastewater	<input type="checkbox"/>	Submetered <u>OR</u>	<input checked="" type="checkbox"/>	Allocated ★★★
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Name of utility providing water/wastewater	San Antonio Water System						
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Date submetered or allocated billing begins (or began)	05/01/2020	Required
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METHOD USED TO OFFSET CHARGES FOR COMMON AREAS Check one line only.

<input type="checkbox"/>	Not applicable, because	Bills are based on the tenant's actual submetered consumption
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<input type="checkbox"/>	There are <u>neither</u> common areas <u>nor</u> an installed irrigation system	
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<input type="checkbox"/>	All common areas and the irrigation system(s) are metered or submetered: We deduct the actual utility charges for water and wastewater to these areas then allocate the remaining charges among our tenants.	
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<input type="checkbox"/>	This property has an installed irrigation system that is <u>not</u> separately metered or submetered: We deduct <input type="text"/> percent (we deduct at least 25 percent) of the utility's total charges for water and wastewater consumption, then allocate the remaining charges among our tenants.	
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<input checked="" type="checkbox"/>	This property has an installed irrigation system(s) that <u>is/are</u> separately metered or submetered: We deduct the actual utility charges associated with the irrigation system(s), then deduct at least 5 percent of the utility's total charges for water and wastewater consumption, then allocate the remaining charges among our tenants.	
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<input type="checkbox"/>	This property does <u>not</u> have an installed irrigation system: We deduct at least 5 percent of the retail public utility's total charges for water and wastewater consumption, and then allocate the remaining charges among our tenants.	
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★★★IF UTILITY SERVICES ARE ALLOCATED, YOU MUST ALSO COMPLETE PAGE TWO OF THIS FORM ★★★

Send this form by mail with a total of (3) copies to:
Filing Clerk, Public Utility Commission of Texas
1701 North Congress Avenue
P.O. Box 13326
Austin, Texas 78711-3326

METHOD USED TO ALLOCATE UTILITY CHARGES

Check the box or boxes that describe the allocation method used to bill tenants.

<input checked="" type="checkbox"/>	Occupancy method: The number of occupants in the tenant's dwelling unit is divided by the total number of occupants in all dwelling units at the beginning of the month for which bills are being rendered.
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<input type="checkbox"/> Ratio occupancy method: The number of occupants in the tenant's dwelling unit is adjusted as shown in the table to the right. This adjusted value is divided by the total of these values for all dwelling units occupied at the beginning of the retail public utility's billing period.	Number of Occupants	Number of Occupants for Billing Purposes
	1	1.0
	2	1.6
	3	2.2
	>3	2.2 + 0.4 for each additional occupant

<input type="checkbox"/> Estimated occupancy method: The estimated occupancy for each unit is based on the number of bedrooms as shown in the table to the right. The estimated occupancy in the tenant's dwelling unit is divided by the total estimated occupancy in all dwelling units regardless of the actual number of occupants or occupied units.	Number of Bedrooms	Number of Occupants for Billing Purposes
	0 (Efficiency)	1
	1	1.6
	2	2.8
	3	4.0
	>3	4.0 + 1.2 for each additional bedroom

<input checked="" type="checkbox"/>	Occupancy and size of rental unit <input style="width: 50px;" type="text" value="50%"/> percent (in which no more than 50%) of the utility bill for water/wastewater consumption is allocated using the occupancy method checked above. The remainder is allocated according to either: <ul style="list-style-type: none"> • the size of the tenant's dwelling unit divided by the total size of all dwelling units, OR • the size of the space rented by the tenant of a manufactured home divided by the size of all rental spaces.
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<input type="checkbox"/>	Submetered hot water: The individually submetered hot water used in the tenant's dwelling unit is divided by all submetered hot water used in all dwelling units.
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<input type="checkbox"/>	Submetered cold water is used to allocate charges for hot water provided through a central system: The individually submetered cold water used in the tenant's dwelling unit is divided by all submetered cold water used in all dwelling units.
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<input type="checkbox"/>	As outlined in the condominium contract. Describe: <div style="border: 1px solid black; height: 40px; margin-top: 5px;"></div>
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<input type="checkbox"/>	Size of manufactured home rental space: The size of the area rented by the tenant divided by the total area of all the size of rental spaces.
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<input type="checkbox"/>	Size of the rented space in a multi-use facility: The square footage of the space rented by the tenant divided by the total square footage of all rental spaces.
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