

STATEMENT OF EXPENDITURES BY ACC				
BUDGETED FUNDS ONLY FROM				
01-01-16 TO 12-31-16				
ACC #	OPERATIONS FUNDS	F/Y APPROPRIATION	2017 Budget	
	VEHICLE EXPENSES			
5055	VEHICLE FUEL	\$ 7,000.00	\$ 7,000.00	
5088	VEHICLE SERVICE	\$ 5,000.00	\$ 5,000.00	
	-			
ACC#	NEW EQUIPMENT/TOOLS			
	-			
	-			
5042	TOOLS	\$ 1,000.00	\$ 10,000.00	
5061	CHLORINE TEST SUPPLIES	\$ 10,000.00	\$ 7,500.00	
5042	Replacement colorimeters	\$ 5,000.00	\$ 500.00	
5047/5177	Computer repairs/Upgrades	\$ 5,000.00	\$ 5,000.00	
5176	Computer Software	\$ 6,000.00	\$ 4,000.00	
ACC #	SYSTEM MAINTENANCE REPAIRS			
5050	MATERIAL COST	\$ 100,000.00	\$ 160,000.00	
5052	EQUIPMENT CHARGES(rentals)	\$ 10,000.00	\$ 10,000.00	
5566	CONTRACTED LABOR	\$ 10,000.00	\$ 10,000.00	
5579/5580/5581	System Expense	\$ 20,000.00	\$ 25,000.00	
ACC#	MANDATORY EXPENSES			
5065	STATE REQUIRED TESTING	\$ 10,000.00	\$ 10,000.00	
	SUB TOTAL	\$ 189,000.00	\$ 254,000.00	

<b>ACC#</b>	<b>OPERATIONS FUNDS</b>	<b>F/Y APPROPRIATION</b>	<b>2017 Budget</b>	
5582	<u>OFFICE EXPENSES (security)</u>	\$ 4,000.00	\$ 4,000.00	
5090	<u>OPERATING EXPENSES</u>	\$ 30,000.00	\$ 30,000.00	
5201	<u>POSTAGE &amp; DELIVERY</u>	\$ 20,000.00	\$ 20,000.00	
5160	<u>ADVERTISEMENTS</u>	\$ 3,500.00	\$ 3,500.00	
5150	<u>DUES / SUBSCRIPTIONS</u>	\$ 18,000.00	\$ 18,000.00	
5151	<u>LICENSES / PERMITS</u>	\$ 6,200.00	\$ 6,200.00	
5110	<u>Commercial Ins.</u>	\$ 36,000.00	\$ 36,000.00	
5175	<u>BILLING &amp; 3G MAINT CONTRACT</u>	\$ 7,000.00	\$ 6,500.00	
2115	<u>WORLD LAND DEVELOPERS</u>	\$ 100,000.00	\$ 100,000.00	
2180	<u>Independent Bank</u>	\$ 140,000.00	\$ 140,000.00	
5573	<u>STATE ASSESTMENT FEE</u>	\$ 8,000.00	\$ 8,000.00	
	<u>SUD Directors Comp.</u>	\$ 8,000.00	\$ 8,000.00	
<b>ACC#</b>				
5062	<u>Interest Expense/Returned</u>			
5070	<u>Checks</u>	\$ 12,000.00	\$ 12,000.00	
	<u>SUB TOTAL</u>	\$ 392,700.00	\$ 392,200.00	
	<b>TOTAL OPERATING BUDGET</b>	<b>\$ 2,337,300.00</b>	<b>\$ 2,354,700.00</b>	

**STATEMENT OF EXPENDITURES BY ACCOUNT**

ACC#	OPERATIONS FUNDS	F/Y APPROPRIATION	2017 Budget
	<b>CAPITOL PURCHASE ITEMS</b>		
	<b>NEW EQUIPMENT</b>		
5058			
	<u>Signage for SUD</u>	\$	315,000.00
	<u>Doc. Management Ph.2</u>	\$	20,000.00
	<u>Billing Software</u>	\$ 23,000.00	
	<u>Election Costs</u>	\$ 7,000.00	\$ 6,000.00
	<u>I-Web</u>		\$ 2,000.00
	<u>Upgrade Phone System</u>	\$ 9,200.00	
	<u>Office Sign</u>		\$ 15,000.00
	<u>Mixing System</u>		\$ 25,000.00
ACC#	<b>SYSTEM UPGRADES</b>		
5061	<u>Line Upgrades-Hwy. 78</u>	\$ 2,000,000.00	\$ 75,000.00
5061			
	<b>SUB TOTAL</b>	\$ 2,039,200.00	\$ 458,000.00
	<b>TOTAL EXPENSES</b>	\$ 4,376,500.00	\$ 2,812,700.00

The NTMWD amount only covers the existing contract. The budget amount does not cover for a new contract.

		STATEMENT OF INCOME BY ACCOUNT		
	OPERATIONS FUNDS	ANTICIPATED INCOME	2017 Income	
ACC#	INCOME SOURCES			
01120	WATER SALES	\$ 1,500,000.00	\$ 1,150,000.00	
01120	Service Charges	\$ 650,000.00	\$ 650,000.00	
01120	Meter Sales	\$ 100,000.00	\$ 100,000.00	
01120	AID TO CONSTRUCTION	\$ 150,000.00	\$ 150,000.00	
01111	LATE FEES AND LOCK OUTS	\$ 60,000.00	\$ 60,000.00	
	INTEREST INCOME FROM			
00005	MONEY IN BANKS	\$ 12,000.00	\$ 12,000.00	
01120	Tower Rent	\$ 7,200.00	\$ 7,200.00	
02112	Misc. Income	\$ 100,000.00	\$ 65,000.00	
		\$ 2,579,200.00	\$ 2,194,200.00	



# BEAR CREEK SUD

Telephone 1-972-843-2101 • P.O. Box 188  
Lavon, Texas 75166

**Date:** November 13, 2018    **Time:** 7:02PM

## MINUTES OF REGULAR BOARD MEETING

**Call to order by:** President Herman Stork

**Directors Present:** Herman Stork, Bryan Block, Leticia Harrison, Robert Haynes, Kevin Hutchinson

**Directors Absent:** Chris Elder, David Hawkins

**Public Comment:** None

### **Consent Items:**

Approval of Minutes of Regular Meeting on October 9, 2018.

Approval of October 2018 Financials.

Approval of October 2018 General Manager Report

*General Manager, C. Reagan, stated that there had been several comments made about the customer deposits that are on each account. The question was raised about why customer deposits remain on the accounts until the customer terminates service instead of returning the deposit after one year. A customer's deposit is kept until service is terminated to insure against losses that result from unpaid or underpaid bills. When the company was a water supply corporation, the members were required to pay a membership fee. When the company changed to a special utility district, then the customers were required to pay a deposit that would prevent a burden arising from uncollectible bills which would have to be borne ultimately by all the utility's ratepayers. The Rate Order of Bear Creek SUD specifies that the deposit is held by the District, without interest, until settlement of the customer's final bill. The deposit will be used to offset unpaid charges or bills. If a customer terminates service without notice and providing a forwarding address to the District shall not be entitled to a deposit refund.*

*Motion made by Director R. Haynes, seconded by Director K. Hutchinson to approve Consent Items. Motion carried unanimously.*

**Staff Report:**

**Legal update by James W. Wilson:** *Attorney James Wilson was not in attendance.*

**Regular Agenda Items:**

- A. Discuss and act on Rate Increase Notice: *Notice of rate increase to be distributed to all customers available for review by Board members.*

*Motion made by Director R. Haynes, seconded by Director K. Hutchinson to distribute the Rate Increase Notification to all customers. Motion carried unanimously.*

- B. Discuss Cross Connection Control Procedure: *Discussion tabled until December Board meeting in order to discuss issues with registered backflow testers and third-party customers that provide the service.*

- C. Discuss and act on 2019 Budget: *Budget for FY2019 presented to Board for review along with a comparison of 2018 budget.*

*Motion made by Director R. Haynes, seconded by Director B. Block to approve 2019 Budget. Motion carried unanimously.*

**Adjournment to Executive Session:**

*Motion by Director K. Hutchinson, seconded by Director R. Haynes to adjourn to Executive Session at 8:30PM. Motion carried unanimously.*

**Executive Session:**

**Executive Session Call to Order at 8:33PM.**

**Executive Session Agenda Items:**

- (A) The Board may recess into closed or executive session to discuss the following:
  - (1) Government Code §551.072. Discuss Property Purchase.
  - (2) Government Code §551.071. Consultation with Attorney Regarding Executive Session Procedures and Rules
- (B) Reconvene into Regular Session and take any action necessary as a result of the Executive Session.

**Adjourn Executive Session at 9:14PM.**

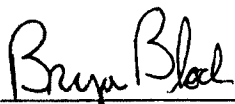
**Regular Session Call to Order at 9:15PM.**

**Adjournment at 9:15PM:**



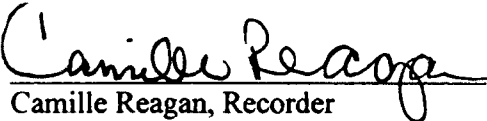
---

Herman Stork, President



---

Bryan Block, Vice President



---

Camille Reagan, Recorder



# BEAR CREEK SUD

Telephone 1-972-843-2101 • P.O. Box 188  
Lavon, Texas 75166

## NOTICE OF REGULAR MEETING OF BOARD OF DIRECTORS

### Bear Creek SUD Board Meeting

November 13, 2018, 7:00PM

Meeting to be held at 16881 C. R. 541, Lavon, TX 75166

### REGULAR AGENDA

#### Call To Order & Determine Quorum:

Tuesday, November 13, 2018 @ 7:00PM

#### Public Comment - Non Agenda Items:

(Comments shall be limited to 3 minutes per speaker. Board members are prohibited from discussing, deliberating or taking action on matters presented during public comment.)

#### Consent Agenda:

Approval of Minutes of Regular Meeting on October 9, 2018

Approval of October 2018 Financials

Approval of October 2018 General Manager Report

#### Staff Reports:

Legal Update by James W. Wilson

#### REGULAR AGENDA ITEMS:

- (A) Discuss and act on Rate Increase Notice
- (B) Discuss Cross Connection Control Procedure
- (C) Discuss and act on 2019 Budget

#### EXECUTIVE SESSION:

- (A) The Board may recess into closed or executive session to discuss the following:
  - (1) Government Code § 551.072. Discuss Property Purchase.
  - (2) Government Code § 551.071. Consultation with Attorney Regarding Executive Session Procedures and Rules
- (B) Reconvene into Regular Session and take any action necessary as a result of the Executive Session.

#### ADJOURNMENT:



I certify this agenda was posted on November 9, 2018 at 4:00p.m., in the front window of the regular offices of Bear Creek Special Utility District, located at 16881 C. R. 541, Lavon, Texas 75166 (Collin County), facing the outside and visible to the public at all times.

By: Camille Reagan  
Camille Reagan, General Manager

### NOTICE

The Board of Directors reserves the right to recess into executive or closed session if the discussion of any of the above agenda items concerns one or more of the following:

- (a) Contemplated or pending litigation or when legal advice is requested of the District's attorney on matters in which the duty of the attorney under the Texas Disciplinary rules of Professional Conduct of the State Bar of Texas conflicts with the Open Meetings Act regarding. (Section 551.071, Texas Open Meetings Act)
- (b) The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the District in negotiations with a third person. (Section 551.072, Texas Open Meetings Act)
- (c) A contract for a prospective gift or donation to the District, if the deliberation in an open meeting would have a detrimental effect on the position of the District in negotiations with a third person. (Section 551.073, Texas Open Meetings Act)
- (d) Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee (Section 551.074, Texas Open Meetings Act)
- (e) Water system security procedures or devices. (Section 551.076, Texas Open Meetings Act)
- (f) Commercial or financial information that the District has received from a business prospect and to deliberate the offer or other incentives to a business prospect. (Section 551.087 Texas Open Meetings Act)

The Board of Directors may vote or act upon each and every item listed in this agenda.

### NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or assistance should contact the General Manager of the District at least two working days prior to the meeting at (972)843-2101 or by facsimile at (972)853-2505.

*Next Meeting will to be held on Tuesday December 11, 2018 @ 7:00 PM at 16881 C. R. 541, Lavon, TX 75166.  
"This institution is an equal opportunity provider, and employer."*

**BOARD MEETING**  
**GUEST SIGN-IN SHEET**  
**Tuesday, November 13, 2018**

1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

4 \_\_\_\_\_

5 \_\_\_\_\_

6 \_\_\_\_\_

7 \_\_\_\_\_

8 \_\_\_\_\_

9 \_\_\_\_\_

10 \_\_\_\_\_

11 \_\_\_\_\_

12 \_\_\_\_\_

13 \_\_\_\_\_

14 \_\_\_\_\_

15 \_\_\_\_\_

16 \_\_\_\_\_

17 \_\_\_\_\_

18 \_\_\_\_\_

19 \_\_\_\_\_

20 \_\_\_\_\_

# BUDGET OCTOBER 2018

## (AMENDED 09/11/18)

<b>5010 NTMWD</b>	<u>\$684,000.00</u>	\$63,847.43	\$563,320.43	\$120,679.57
<b>EMPLOYEE</b>				
<b>5013 EMPLOYEE SALARIES</b>	<u>\$420,000.00</u>	\$28,512.91	\$336,580.28	\$83,419.72
<b>5032 EMPLOYEE DRUG TESTING</b>	<u>\$800.00</u>	\$0.00	\$90.00	\$710.00
<b>5041 TEMP HELP SALARY</b>	<u>\$10,000.00</u>	\$0.00	\$1,097.96	\$8,902.04
<b>5116 INSURANCE - HEALTH</b>	<u>\$140,000.00</u>	\$11,052.08	\$104,056.17	\$35,943.83
<b>5112 TWC</b>	<u>\$10,000.00</u>	\$0.00	\$3,606.00	\$6,394.00
<b>5012 IRA CONTRIBUTION</b>	<u>\$18,000.00</u>	\$705.01	\$8,039.59	\$9,960.41
<b>5049 UNIFORMS</b>	<u>\$4,000.00</u>	\$260.24	\$3,009.47	\$990.53
<b>51/44/95 TRAINING/TRAVEL</b>	<u>\$18,000.00</u>	\$621.58	\$7,857.75	\$10,142.25
<b>5032 SAFETY EQUIPMENT</b>	<u>\$6,000.00</u>	\$510.00	\$510.00	\$5,490.00
<b>5020 MILEAGE REIMBURSEMENT</b>	<u>\$2,500.00</u>	\$107.45	\$639.97	\$1,860.03
<b>5136 FINANCIAL AUDIT</b>	<u>\$9,500.00</u>	\$0.00	\$9,400.00	\$100.00
<b>5120 ENGINEERING SERVICES</b>	<u>\$200,000.00</u>	\$4,051.33	\$132,787.56	\$67,212.44
<b>5135 LEGAL SERVICES</b>	<u>\$80,000.00</u>	\$950.00	\$16,427.13	\$63,572.87
<b>5117 LAWN MAINTENANCE</b>	<u>\$1,500.00</u>	\$225.00	\$675.00	\$825.00
<b>5567 INSPECTIONS/CSI/PROJECT</b>	<u>\$5,000.00</u>	\$0.00	\$225.00	\$4,775.00
<b>5581 PEST CONTROL</b>	<u>\$800.00</u>	\$0.00	\$225.00	\$575.00
<b>5040 PHONE SERVICE</b>	<u>\$11,000.00</u>	\$744.96	\$7,358.19	\$3,641.81
<b>5035 TRASH PICK-UP</b>	<u>\$1,500.00</u>	\$0.00	\$1,107.33	\$392.67
<b>5030 ELECTRICITY</b>	<u>\$58,000.00</u>	\$4,666.15	\$49,591.78	\$8,408.22
<b>5045/46 EQUIPMENT/BLDG. REPAIRS*****</b>	<u>\$155,000.00</u>	\$1,975.00	\$75,740.54	\$79,259.46
<b>5567 TANK INSPECTIONS/CLEANING</b>	<u>\$15,000.00</u>	\$0.00	\$0.00	\$15,000.00
<b>5051 SCADA SYSTEM UPGRADE/****</b>	<u>\$25,000.00</u>	\$0.00	\$349.99	\$24,650.01
<b>CONTRACT</b>				
<b>SUB TOTAL</b>				

# BUDGET OCTOBER 2018

## VEHICLE EXPENSES

5055 VEHICLE FUEL

5088 VEHICLE SERVICE

## ACC# NEW EQUIPMENT/TOOLS

5042 TOOLS

5050 CHLORINE TEST SUPPLIES

5042 Replacement colorimeters

5047 Computer repairs/Upgrades

5176 Computer Software

\$7,000.00	\$626.66	\$3,979.94	\$3,020.06
\$5,000.00	\$39.96	\$1,823.81	\$3,176.19
-			
-			
-			
\$1,000.00	\$0.00	\$0.00	\$1,000.00
\$10,000.00	\$2,181.13	\$6,331.05	\$3,668.95
\$5,000.00	\$1,575.04	\$4,559.94	\$440.06
\$5,000.00	\$0.00	\$230.00	\$4,770.00
\$6,000.00	\$1,054.31	\$2,799.48	\$3,200.52

## SYSTEM MAINTENANCE REPAIRS

5050 MATERIAL COST

5052 EQUIP. CHARGES(rentals)

5566 CONTRACTED LABOR

5053 System Expense/Expansion\*\*\*\*

\$100,000.00	\$8,464.78	\$53,012.81	\$46,987.19
\$10,000.00	\$430.14	\$4,434.20	\$5,565.80
\$10,000.00	\$1,000.00	\$2,000.00	\$8,000.00
\$0.00	\$0.00	\$0.00	\$0.00
-			
-			
\$10,000.00	\$207.70	\$5,073.10	\$4,926.90

## ACC# MANDATORY EXPENSES

5065 STATE REQUIRED TESTING

## SUB TOTAL

# BUDGET OCTOBER 2018

5582 <u>OFFICE EXPENSES (security)</u>	<u>\$4,000.00</u>	\$0.00	\$1,812.89	\$2,187.11
5090/91 <u>OFFICE OPERATING EXPENSES</u>	<u>\$30,000.00</u>	\$1,890.13	\$19,605.88	\$10,394.12
5201 <u>POSTAGE &amp; DELIVERY</u>	<u>\$20,000.00</u>	\$1,425.57	\$11,281.72	\$8,718.28
5160 <u>ADVERTISEMENTS</u>	<u>\$3,500.00</u>	\$0.00	\$49.50	\$3,450.50
5150 <u>DUES / SUBSCRIPTIONS</u>	<u>\$18,000.00</u>	\$0.00	\$748.00	\$17,252.00
5151 <u>LICENSES / PERMITS</u>	<u>\$6,200.00</u>	\$19.75	\$461.00	\$5,739.00
5113 <u>Commercial Ins.</u>	<u>\$36,000.00</u>	\$0.00	\$30,764.40	\$5,235.60
5176 <u>BILLING &amp; 3G MAINT CONTRACT</u>	<u>\$7,000.00</u>	\$0.00	\$6,704.96	\$295.04
2115 <u>WORLD LAND DEVELOPERS</u>	<u>\$100,000.00</u>	\$0.00	\$49,000.00	\$51,000.00
2180 <u>Independent Bank</u>	<u>\$140,000.00</u>	\$11,565.53	\$115,655.30	\$24,344.70
2130 <u>STATE ASSESSMENT FEE</u>	<u>\$8,000.00</u>	\$0.00	\$5,908.84	\$2,091.16
5565 SUD Directors Comp.	<u>\$8,000.00</u>	\$0.00	\$0.00	\$8,000.00
5070 <u>Interest Expense/</u>	<u>\$12,000.00</u>	\$70.48	\$5,415.09	\$6,584.91
5062 <u>Returned Check</u>				
<b><u>SUB TOTAL</u></b>				
<b>TOTAL OPERATING BUDGET</b>				

# STATEMENT OF EXPENDITURES BY ACCOUNT

## BUDGET OCTOBER 2018

Billing Software	\$23,000.00	\$0.00	\$21,872.28	\$ 1,127.72
Phone System	\$9,200.00	\$0.00	\$8,281.13	\$918.87
Election Costs	\$7,000.00	\$0.00	\$5,788.25	\$1,211.75
Engineering Fees - PS Upgrade****		\$ 21,732.59	\$ 175,945.09	
ACC# <b>SYSTEM UPGRADES</b>				
5061 <u>Line Upgrades Hwy. 78</u>	<u>\$2,000,000.00</u>	\$0.00	\$0.00	\$ 2,000,000.00
<b>SUB TOTAL</b>				
<b>TOTAL EXPENSES</b>				
**** AMENDED 04/10/18				
***** AMENDED 05/08/18				

# STATEMENT OF INCOME BY ACCOUNT

## BUDGET OCTOBER 2018

ACC#	INCOME SOURCES				
4100	<u>WATER SALES</u>	\$	1,150,000.00	\$	164,607.19 \$ 1,289,386.07
4115	<u>Service Charges</u>	\$	650,000.00	\$	64,404.40 \$ 574,521.67
4300	<u>Meter Sales</u>	\$	100,000.00	\$	9,000.00 \$ 81,283.80
4500	<u>AID TO CONSTRUCTION</u>	\$	150,000.00	\$	21,000.00 \$ 201,077.00
4111/35	<u>LATE FEES, LOCK OUTS</u>	\$	60,000.00	\$	5,903.01 \$ 45,810.28
4200	<u>INTEREST INCOME</u>	\$	12,000.00	\$	473.85 \$ 7,041.93
4529	<u>Tower Rent</u>	\$	7,200.00	\$	600.00 \$ 6,000.00
4511/16	<u>Misc. Income</u>	\$	100,000.00	\$	8,075.29 \$ 78,001.47

4528/30

JANUARY	\$	186,455.44	\$	183,943.63	\$	2,511.81
FEBRUARY	\$	167,483.98	\$	141,372.25	\$	26,111.73
MARCH	\$	152,874.45	\$	151,845.65	\$	1,028.80
APRIL	\$	187,142.39	\$	144,351.79	\$	42,790.60
MAY	\$	208,794.90	\$	201,463.49	\$	7,331.41
JUNE	\$	247,652.09	\$	204,650.51	\$	43,001.58
JULY	\$	284,298.03	\$	145,112.95	\$	139,185.08
AUGUST	\$	326,371.57	\$	201,495.02	\$	124,876.55
SEPTEMBER	\$	247,985.63	\$	131,331.44	\$	116,654.19
OCTOBER	\$	274,063.74	\$	148,780.32	\$	125,283.42
NOVEMBER						
DECEMBER						

**TOTAL**

<b>BANK ACCOUNT BALANCES</b>		
<b>As of October 31, 2018</b>		
<b>ACT #</b>	<b>BANK ACCOUNT</b>	<b>BALANCE</b>
1112	Independent Bank Checking	\$ 148,940.15
1113	Independent Bank Construction Account	\$ 656,414.91
1121	Independent Bank - Auto Draft	\$ 780,370.79
1123	Independent Bank Online Payment	\$ 1,021,852.97
1124	Fire Hydrant Meter Deposits	\$ 15,518.93
1419	Edward Jones 1133 - Money Market .01%	\$ 123,517.80
1419	Edward Jones 1146 - First State Bank 012519	\$ 99,889.12
1419	Edwsrd Jones 1147 - Wells Fargo 021919	\$ 99,874.73
1419	Edward Jones 1148 - Discover Bank	\$ 99,511.93
1419	Edward Jones 1149 - Goldman Sachs 073119	\$ 99,511.93
	<b>TOTAL</b>	\$ 3,145,403.26



9:39 AM

11/02/18

Accrual Basis

# Bear Creek Special Utility District Profit & Loss YTD Comparison October 2018

	Oct 18	Jan - Oct 18
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
4100 • Water Sales	164,607.19	1,289,333.65
4110 • Late Fee	4,397.84	37,161.59
4115 • Srv Charges	64,404.40	574,486.67
4120 • Returned Ck Fee		
4122 • Online Processing Fee	5.80	2.90
4120 • Returned Ck Fee - Other	105.00	716.73
<b>Total 4120 • Returned Ck Fee</b>	<b>110.80</b>	<b>719.63</b>
4130 • Reconnect	1,505.17	8,648.69
4200 • Interest Income	473.85	9,502.28
4250 • Other Income	5,552.16	49,481.36
4300 • Meter Sale	9,000.00	81,283.80
4500 • Aid to Construct	21,000.00	201,077.00
4506 • Acct Transfer Fee	900.00	13,950.00
4511 • Assesment Rcv	812.33	6,310.22
4516 • Inspections Fee	500.00	4,500.00
4526 • Fire Hydrant Meter Deposit	1,100.00	7,700.00
4527 • Fire Hydrant Connection Fee	150.00	1,050.00
4528 • Trip Charge	0.00	140.00
4529 • Tower Rent	600.00	6,000.00
4530 • Backflow Operator Registration	200.00	1,900.00
4531 • BPAT Adminstrative Fee	0.00	100.00
<b>Total Income</b>	<b>275,313.74</b>	<b>2,293,344.89</b>
<b>Gross Profit</b>	<b>275,313.74</b>	<b>2,293,344.89</b>
<b>Expense</b>		
5010 • Water Purchases	63,847.43	563,320.43
5011 • Payroll Expenses		
5009 • Longevity Pay	0.00	0.00
5011 • Payroll Expenses - Other	29,217.92	344,619.87
<b>Total 5011 • Payroll Expenses</b>	<b>29,217.92</b>	<b>344,619.87</b>
5021 • Checks	0.00	387.17
5032 • Employee		
5031 • Training	0.00	875.00
5032 • Employee - Other	510.00	600.00
<b>Total 5032 • Employee</b>	<b>510.00</b>	<b>1,475.00</b>
5034 • Utilities		
5030 • Gas and Electric	4,666.15	49,591.78
5035 • Trash	0.00	1,107.33
<b>Total 5034 • Utilities</b>	<b>4,666.15</b>	<b>50,699.11</b>
5040 • Telephone	744.96	7,358.19
5041 • Temporary Employee	0.00	1,097.96
5042 • Tools	1,575.04	4,559.94
5044 • Travel		
5020 • Mileage	312.37	1,781.64
5022 • Hotel	0.00	1,400.99
5024 • Auto Allowance	0.00	3,749.94
5044 • Travel - Other	0.00	95.24
<b>Total 5044 • Travel</b>	<b>312.37</b>	<b>7,027.81</b>
5049 • Uniforms	260.24	3,009.47
5052 • Office Equipment Rental	430.14	4,434.20
5060 • Repairs		
5045 • Equipment Repairs	1,975.00	18,812.66
5046 • Building Repairs	0.00	56,707.88
5047 • Computer Repairs	0.00	230.00

9:39 AM

11/02/18

Accrual Basis

# Bear Creek Special Utility District

## Profit & Loss YTD Comparison

### October 2018

	Oct 18	Jan - Oct 18
5051 - Scada System	0.00	349.99
Total 5060 - Repairs	1,975.00	76,100.53
5061 - System		
5050 - Supplies	10,645.91	59,343.86
5065 - Lab Work	207.70	5,073.10
Total 5061 - System	10,853.61	64,416.96
5062 - Returned Check	62.14	1,902.80
5070 - Interest Expense	8.34	3,512.29
5086 - Automobile Expense		
5055 - Gasoline	626.66	3,754.07
5088 - Maintenance	39.96	1,823.81
5086 - Automobile Expense - Other	0.00	225.87
Total 5086 - Automobile Expense	666.62	5,803.75
5090 - Office Expense	1,890.13	25,006.96
5095 - Meals and Entertainment	0.00	178.25
5110 - Insurance		
5112 - Workmans Comp	0.00	3,606.00
5113 - Commercial Insurance	0.00	30,764.40
5114 - Dental	923.60	7,505.37
5116 - Medical Insurance	10,128.48	96,550.80
Total 5110 - Insurance	11,052.08	138,426.57
5117 - Lawn Maintenance	225.00	675.00
5120 - Engineering	3,676.33	54,626.72
5130 - Professional Fees		
5133 - TWDB	0.00	964.02
5135 - Legal Fees	0.00	8,837.50
5136 - CPA	0.00	9,400.00
5137 - RatePayer Appeal	0.00	2,133.02
5130 - Professional Fees - Other	950.00	4,856.61
Total 5130 - Professional Fees	950.00	26,191.15
5150 - Dues	0.00	748.00
5151 - Licenses and Permits	19.75	461.00
5160 - Advertising	0.00	49.50
5175 - Computer		
5176 - Software	1,054.31	31,376.72
Total 5175 - Computer	1,054.31	31,376.72
5201 - Postage and Delivery	1,425.57	11,281.72
5566 - Contractor Work	1,000.00	2,000.00
5567 - Inspections	0.00	225.00
5572 - Fire Hyd. Meter Deposit Refund	1,100.00	6,600.00
5579 - Building		
5581 - Maintenance	0.00	445.00
5582 - Security	0.00	10,094.02
Total 5579 - Building	0.00	10,539.02
Total Expense	137,523.13	1,448,111.09
Net Ordinary Income	137,790.61	845,233.80
Net Income	137,790.61	845,233.80

# **Bear Creek Special Utility District**

**October 2018 MONTHLY  
MANAGERS REPORT  
November 13, 2018**

## Operations Work Order History October 2018

- During the month of October there were 6 work orders issued for a leak.
- Requested to locate water lines 6 times.
- Continued flushing dead end mains, flushed weekly.
- Meters locked for non-payment – 20.
- Meters Unlocked for non-payment – 19, meters unlocked for new service - 2.
- Read meters.
- There was 4 diagnostics run this month.
- 5 Customer Service Inspections Completed.
- Installed 2 new services this month, replaced 1 meter, replaced 2 registers.
- 4 door hangers delivered this month for BPAT Inspections & New Customers.
- Read 13 meters for final bills.
- No After Hours Call Out

## Special Projects

- Locate all Lines – Hwy. 205
- Valve Maintenance Program
- Fire Hydrant Maintenance
- Clean Out Meter Boxes & Valve Stacks

# Production / Operation

- Total water purchased this month was 28,324,600 down from 29,344,700 last month with the average daily purchase at 913,697 down from 978,157 last month with the maximum occurring on 10-05-18 at 1,263,300 and the minimum occurring on 10-26-18 at 645,300.
- Flushed at 31 sites using total of 19,063,300 gallons up from 12,771,800 last month.
- Water Loss was 8,100 gallons down from 76,150 gallons last month from leaks and fire department usage.
- Our lowest Chlorine residual taken in the system from flushing was 1.9 Total
- The lowest state required residual recorded was 1.10 Total Chlorine Residual.

# **MONTHLY OVERTIME REPORT OCTOBER 2018**

**Samantha Brooks**

**18 Hours Total**

**Assist with Billing, Board Meeting, Daily Routines**

**Amber Wright**

**18 Hours Total**

**Assist with Billing, Board Meeting, Daily Routines**

**Chad Martin**

**6 Hours Total**

**On Call, Water Leaks and Emergency Call Out**

**Richard Nelson**

**6 Hours Total**

**On Call, Water Leaks and Emergency Call Out**

**Lance Kiser**

**6 Hours Total**

**On Call, Water Leaks and Emergency Call Out**

## OCTOBER 2018 OPERATOR'S REPORT CLOSED WORK ORDERS

Job Description	:	CHECK FOR WATER LEAK	Work Order Count	5
Job Description	:	CHECK METER READING	Work Order Count	2
Job Description	:	CHECK OUT METER	Work Order Count	3
Job Description	:	CHECK WATER PRESSURE	Work Order Count	1
Job Description	:	CUSTOMER SERVICE INSPECTION	Work Order Count	5
Job Description	:	DELIVER DOOR HANGER-BPAT	Work Order Count	3
Job Description	:	DELIVER DOOR HANGER-NEW RESIDENT	Work Order Count	1
Job Description	:	INSTALL NEW 3/4" METER	Work Order Count	2
Job Description	:	LOCATE LINES	Work Order Count	6
Job Description	:	LOCK METER-NON PAYMENT	Work Order Count	20
Job Description	:	NEED METER READING	Work Order Count	13
Job Description	:	PULL METER	Work Order Count	1
Job Description	:	REPLACE METER	Work Order Count	1
Job Description	:	REPLACE 3/4" REGISTER	Work Order Count	1
Job Description	:	REPLACE 2" REGISTER	Work Order Count	1
Job Description	:	RUN DIAGNOSTICS RADIO READ METER	Work Order Count	4
Job Description	:	TURN METER ON - CUSTOMER REQUEST	Work Order Count	1
Job Description	:	UNLOCK METER	Work Order Count	2
Job Description	:	UNLOCK METER -NON PAYMENT	Work Order Count	19
Job Description	:	WATER HAS BAD SMELL	Work Order Count	1
Job Description	:	WATER LEAK	Work Order Count	1
			Total Closed Count	93

## OCTOBER 2018 OPERATOR'S REPORT OPEN WORK ORDERS

Job Description	:	CLEAN UP AREA	Work Order Count	1
Job Description	:	INSTALL NEW 3/4" METER	Work Order Count	1
Job Description	:	MONTHLY WAREHOUSE INVENTORY	Work Order Count	8
			Total Open Count	10



**Bear Creek SUD**

**Pump Station Comparison Report  
October 2018**

	<b>Master Usage</b>	<b>Billed</b>	<b>Flushing</b>	<b>Unbilled Unmetered Flushing &amp; Loss</b>	<b>Total Consumption</b>	<b>Water Loss</b>	<b>% of Loss</b>
Pump Station 1	7,591,600	2,301,600	4,462,500	40,150	6,804,250	787,350	10.37%
Pump Station 2	21,227,000	10,562,900	12,755,400	241,350	23,559,650	-2,332,650	-10.99%
<b>Total</b>	<b>28,818,600</b>	<b>12,864,500</b>	<b>17,217,900</b>	<b>281,500</b>	<b>30,363,900</b>	<b>-1,545,300</b>	<b>-5.36%</b>

\*\* Water loss for October is a  
negative loss - gained water

**Bear Creek SUD**

**Pump Station Comparison Report  
October 2018 CORRECTED 11/19/18**

	<b>Master Usage</b>	<b>Billed</b>	<b>Flushing</b>	<b>Unbilled Unmetered Flushing &amp; Loss</b>	<b>Total Consumption</b>	<b>Water Loss</b>	<b>% of Loss</b>
Pump Station 1	7,591,600	2,301,600	5,014,500	40,150	7,356,250	235,350	3 10%
Pump Station 2	21,227,000	10,562,900	12,755,400	241,350	23,559,650	-2,332,650	-10.99%
<b>Total</b>	<b>28,818,600</b>	<b>12,864,500</b>	<b>17,769,900</b>	<b>281,500</b>	<b>30,915,900</b>	<b>-2,097,300</b>	<b>-7.28%</b>

Corrected 11/19/18 - Reading for Prairie View FV was calculated wrong during reading  
cycle, which did not account for 1,000,000 gals



MONTHLY FLUSHING REPORT										
October 2018										
DATE	TIME START	TIME STOP	TIME	LOCATION	GPM	AMOUNT	RESIDUAL	FREE	TYPE OF UNIT	EMPLOYEE
<b>PUMP STATION 1</b>										
10/22/18	8:20 AM	8:30 AM	10	10404 C.R. 587	500	5,000	1.9		FH	
10/22/18	8:40 AM	9:00 AM	20	11999 LONE STAR	800	16,000	3.3		FH	
10/22/18	9:00 AM	9:15 AM	15	3747 C.R. 536	100	1,500	2.9		FV	
10/22/18	9:20 AM	9:30 AM	10	2720 PHYLLIS LANE	550	5,500	3.3		FV	
10/22/18	10:20 AM	10:30 AM	10	5688 F.M. 552	400	4,000	3.4		FV	
10/22/18	9:40 AM	10:00 AM	20	PRINCE LANE	200	4,000	2.5		FV	
10/22/18	10:40 AM	11:00 AM	20	18704 C.R. 1089	250	5,000	1.9		FV	
10/08/18	9:00 AM	3:00 PM	360	2755 ELEVATED	1,800	648,000	2.5			
AUTO	AUTO	AUTO		2716 LYDIA LANE	100	36,500	3.2		FV	AUTO
AUTO	AUTO	AUTO		PRAIRIE VIEW ROAD	40	1,800,400	2.8		FV	AUTO
AUTO	AUTO	AUTO		C.R. 1088	100	1,754,900	2.1		FV	AUTO
AUTO	AUTO	AUTO		CHAPARRAL TROT	120	387,200	2.5		FV	AUTO
AUTO	AUTO	AUTO		C.R. 949	100	300	2.1			
AUTO	AUTO	AUTO		C.R. 541 EAST	100	1,983,200	2.3		FV	AUTO
<b>TOTAL PS1</b>										
						6,651,500				
<b>PUMP STATION 2</b>										
10/22/18	1:00 PM	1:20 PM	20	10564 C.R. 484	200	4,000	3.4		FV	
10/22/18	1:30 PM	1:40 PM	10	13129 C.R. 483	550	5,500	3.5		FV	
10/22/18	2:20 PM	2:30 PM	10	12224 HWY 205	150	1,500	3.2		FV	
10/22/18	2:00 PM	2:10 PM	10	12390 HWY 205	600	6,000	3.0		FV	
10/22/18	1:50 PM	2:00 PM	10	12612 HWY 205	800	8,000	3.1		FH	
10/22/18	2:40 PM	2:50 PM	10	976 Austin Lane	1,200	1,200	3.4		FH	
10/22/18	3:00 PM	3:05 PM	5	LAVONIA PARK	500	2,500	3.0		FV	
10/22/18	3:05 PM	3:20 PM	15	1019 HILLTOP DRIVE	1,500	22,500	3.0		FH	
10/22/18	3:20 PM	3:25 PM	5	ROLLING MEADOW DR	400	2,000	2.2		FV	
10/22/18	3:30 PM	3:40 PM	10	301 Boyd	250	2,500	3.3		FV	
10/22/18	3:40 PM	3:50 PM	10	408 WOLF RUN COURT	400	4,000	3.2		FV	
10/22/18	4:00 PM	4:10 PM	10	P.R. 5400	150	1,500	2.5		FV	
AUTO	AUTO	AUTO		C.R. 535	40	820,100	3.0		FV	AUTO
AUTO	AUTO	AUTO		18475 FM 2755	180	497,800	2.8		FV	AUTO
AUTO	AUTO	AUTO		C.R. 484 SOUTH	60	26,100	3.9		FV	AUTO
AUTO	AUTO	AUTO		C.R. 541 WEST	90	5,329,000	3.0		FV	AUTO
AUTO	AUTO	AUTO		HWY 6	110	3,684,400	2.8		FV	AUTO
AUTO	AUTO	AUTO		CR 483		2,641,200	3.1			
<b>TOTAL PS 2</b>										
						13,059,800				
<b>TOTAL MONTHLY FLUSHED</b>						19,711,300				



# BEAR CREEK SUD

Telephone 1-972-843-2101 • P.O. Box 188  
Lavon, Texas 75166

NOVEMBER 18, 2018

## **RATE INCREASE NOTIFICATION**

Bear Creek Special Utility District (SUD) purchases all treated water from North Texas Municipal Water District (NTMWD). NTMWD notified the SUD in September 2018 that the cost of treated water would increase by 5% beginning October 1, 2018. The District is also seeking funding from Texas Water Development Board (TWDB) that will be used for system improvements to provide redundancy and capacity.

As a result of the increase from NTMWD for treated water and the new debt services, the Board of Directors approved the following increase for water and the base rate at the October 9, 2018 BOD Meeting:

### **Water Rates:**

5% Pass-through from NTMWD

### **Base Rate:**

\$10.00 increase (Required by TWDB to pay for debt service on the loan)

When presented with such increases, the Board of Directors is still determined to meet the growing needs of our customers, continue to improve services, and maintain the existing investment in our infrastructure. The existing and new rates are shown below:

### **Existing Water Rate:**

\$6.05/1,000 GALS FOR 0 TO 5,000 Gallons  
\$6.71/1,000 GALS FOR 5,001 TO 10,000 Gallons  
\$7.70/1,000 GALS FOR 10,001 TO 15,000 Gallons  
\$9.52/1,000 GALS FOR 15,001 TO 25,000 Gallons  
\$10.73/1,000 GALS FOR OVER 25,001 Gallons

### **Construction Water Rates: (Fire Hydrant Meter)**

\$10.73/1,000 Gallons

### **Existing Base Rate:**

¾" Meter \$25.00/month  
1" Meter \$50.00/month  
2" Meter \$88.00/month  
3" Meter \$176.00/month  
4" Meter \$352/month  
6" Meter \$704/month

### **Cost of 5,000 Gallons of Water for ¾" Meter:**

Old Rate = \$55.40  
New Rate = \$66.91  
Increased cost of \$11.51 compared to old rate's

### **New Water Rate:**

\$6.35/1,000 GALS FOR 0 TO 5,000 Gallons  
\$7.05/1,000 GALS FOR 5,001 TO 10,000 Gallons  
\$8.09/1,000 GALS FOR 10,001 TO 15,000 Gallons  
\$10.00/1,000 GALS FOR 15,001 TO 25,000 Gallons  
\$11.27/1,000 GALS FOR OVER 25,001 Gallons

### **New Construction Water Rates: (Fire Hydrant Meter)**

\$11.27/1,000 Gallons

### **New Base Rate:**

¾" Meter \$35.00/month  
1" Meter \$60.00/month  
2" Meter \$98.00/month  
3" Meter \$186.00/month  
4" Meter \$362/month  
6" Meter \$714/month

### **Cost of 10,000 Gallons of Water for ¾" Meter:**

Old Rate = \$89.12  
New Rate = \$102.34  
Increased cost of \$13.22 compared to old rate's

The effective date of the rate increase will be on the bill due February 10, 2019 bill. The usage period is **December 18, 2018 to January 18, 2019**. The Board of Directors is committed to providing all customers with safe and dependable water at the most reasonable rate possible. If you have any question or comments, please contact the district's office at 972-843-2101.

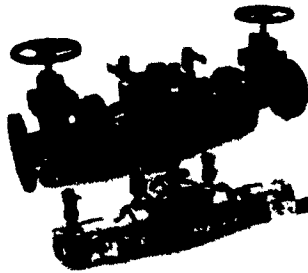
## SC TRACKING SOLUTIONS

### ACCOMPLISH MORE WORK SMARTER

SC Tracking Solutions (SCTS) strategically customizes tracking and recording solutions through our web-based tool that will offer municipality's simplicity and automation at little to no cost to the tax payers. No more software and no more upgrades to purchase. Save time, money and receive the tools at your fingertips to maximize productivity for compliance of government directives.

#### ***Cross Connection Program Benefits:***

- \*Texas Commission on Environmental Quality  
Approved (TCEQ)**
- \*Validation of Technician/Tester license(s) and  
certifications**
- \*Paperless-Automated notifications for required  
inspections**
- \*Visibility and data control**
- \*Program control within 90 days**
- \*Enforcement Reports**
- \*99% browser recognition and 256 bit encrypted**
- \*Ordinance review and guidance**
- \*SCTS city appointed Account Managers**





### ***Additional Benefits To Our Program:***

#### ***Cost Savings:***

- \*Little to no cost to municipality for tracking tool
- \*Eliminate time consuming administrative duties
  - \*Eliminate postage
  - \*No costly training or IT costs
  - \*No upgrade costs

#### ***Gain Program Control:***

- \*Increase compliance to statewide mandates
  - \*Avoid costly fines/lawsuits
  - \*Protect your community
- \*Better visibility and data control
- \*Audit and reporting capabilities

#### ***Time Saving Automation:***

- \*Central repository for all test results and inspection data
- \*No more spreadsheets and manual forms

#### ***Secure Real Time Data:***

- \*Protects against malware, hackers, viruses and spyware

WEBSITE: [WWW.SCTRACKINGSOLUTIONS.COM](http://WWW.SCTRACKINGSOLUTIONS.COM)

EMAIL: [CS@SCTRACKINGSOLUTIONS.COM](mailto:CS@SCTRACKINGSOLUTIONS.COM)

PHONE: 866-232-0174

## Backflow

	1st Letter	Time/Hr	2nd Letter	Time/Hr	3rd Letter	Time/Hr	4rd Letter	Time/Hr
JANUARY	92	18	31	8				
FEBRUARY	60	18	28	8	1	2	2	1
MARCH	71	18	34	8	7	2	4	1
APRIL	77	18	29	8	5	2	1	1
MAY	62	18	32	8	6	2	3	1
JUNE	79	18	35	8	5	2	4	1
JULY	75	18	37	8	10	2		
AUGUST	101	18	50	8				
SEPTEMBER	67	18	36	8				
OCTOBER	89	18	56	8				
NOVEMBER	73	18						
DECEMBER								
<b>Total</b>	<b>846</b>	<b>198</b>	<b>368</b>	<b>80</b>	<b>34</b>	<b>12</b>	<b>14</b>	<b>5</b>
<b>Total Letters</b>	<b>1262</b>							
<b>Total Time/Hr</b>	<b>295</b>							
<b>Total Devices</b>	<b>1,183</b>							

## Cost saving using SC Tracking Solutions LLC

- Hours going through accounts (216 hrs yearly - one employee \$4,050.00)
- Time folding and stuffing letters (60 hrs yearly - one employee \$1200.00)
- Paper (\$52.00 yearly)
- Eliminate stamps (\$694.10 yearly)
- Phone calls (197 hrs yearly - one employee \$3,700.00)
- Keeping up with all register backflow operator's information  
(18hrs - one employee \$340.00)
- More efficiency

**Estimate Savings \$10,010 a year**

# DRAFT BUDGET 2019 - November 13, 2018

ACC #	OPERATIONS FUNDS	F/Y APPROPRIATION	Justification
	<u>WATER PURCHASED FROM</u>		
	<u>NTMWD includes annual Price</u>		
<u>5010</u>	<u>Increase</u>	<u>\$777,000.00</u>	<u>Rate Increased with no overages</u>
	<b>EMPLOYEE WAGES</b>		
	<u>Payroll Expenses</u>	<u>\$420,000.00</u>	<u>Six Employees - Increase by \$70,000 for 2 new employees if hired</u>
5032	<u>EMPLOYEE DRUG TESTING</u>	<u>\$800.00</u>	<u>Includes Random Drug Testing</u>
5041	<u>TEMP HELP SALARY</u>	<u>\$5,000.00</u>	<u>Temp office services - decrease</u>
5116	<u>INSURANCE - HEALTH</u>	<u>\$140,000.00</u>	<u>Six Employees - Increase by \$30,000 if hire 2 new employees</u>
5112	<u>TWC</u>	<u>\$10,000.00</u>	<u>Six Employees</u>
5012	<u>IRA CONTRIBUTION</u>	<u>\$18,000.00</u>	<u>Six Employees - decrease</u>
5049	<u>UNIFORMS</u>	<u>\$4,200.00</u>	<u>Uniforms - increase</u>
5031/5044	<u>TRAINING/TRAVEL</u>	<u>\$18,000.00</u>	<u>Training</u>
5032	<u>SAFETY EQUIPMENT</u>	<u>\$3,500.00</u>	<u>Safety Equipment - decrease</u>
5020	<u>MILEAGE REIMBURSEMENT</u>	<u>\$2,500.00</u>	<u>Reimbursement for Personal Vehicle Mileage</u>
5136	<u>PROFESSIONAL SERVICES AUDIT</u>	<u>\$10,000.00</u>	<u>BCSUD Audit - increase</u>
5120	<u>ENGINEERING SERVICES</u>	<u>\$200,000.00</u>	<u>Maps of System, design, system audit, all other engineering duties, New Developments</u>
5130	<u>LEGAL SERVICES</u>	<u>\$80,000.00</u>	<u>Legal Services - TCEQ, TWDB Loan, New Development Agreements</u>
5117	<u>LAWN MAINTENANCE</u>	<u>\$1,500.00</u>	<u>Maintain acreage not mowed by operators ( BrushHog work)</u>
5567	<u>INSPECTIONS/CSI/PROJECT</u>	<u>\$5,000.00</u>	<u>Inspections of Projects - New Developments</u>
5579	<u>PEST CONTROL</u>	<u>\$800.00</u>	<u>Annually includes shop &amp; pump stations</u>
5040	<u>PHONE SERVICE</u>	<u>\$12,000.00</u>	<u>cost of service 4-land lines plus 4 cell phones - Increase in Office Phones</u>
5035	<u>TRASH PICK-UP</u>	<u>\$1,500.00</u>	<u>Dumpster</u>
5030	<u>ELECTRICITY</u>	<u>\$60,000.00</u>	<u>For all six sites plus office - increase</u>
5045	<u>EQUIPMENT REPAIRS</u>	<u>\$50,000.00</u>	<u>Perform routine maintenance, generator maintenance and respond to all emergency calls - decrease</u>
5567	<u>TANK INSPECTIONS/CLEANING</u>	<u>\$15,000.00</u>	<u>Clean all of the Ground and Elevated Storage Tanks &amp; Inspections</u>
5051	<u>SCADA SYSTEM UPGRADE/</u>	<u>\$20,000.00</u>	<u>Chlorine Analyzers - Replace transmitters due to attrition &amp; software updates &amp; mixer for Lincoln</u>
	<b>SUB TOTAL</b>	<b>\$1,854,800.00</b>	



STATEMENT OF EXPENDITURES BY ACC  
BUDGETED FUNDS ONLY FROM  
01-01-17 TO 12-31-17

ACC #	OPERATIONS FUNDS	F/Y APPROPRIATION	Justification
	<u>VEHICLE EXPENSES</u>		
5055	<u>VEHICLE FUEL</u>	<u>\$7,000.00</u>	Estimated mileage increase to \$10,000 if purchase new vehicle
5088	<u>VEHICLE SERVICE</u>	<u>\$5,000.00</u>	Service on Three Vehicles
ACC#	<u>NEW EQUIPMENT/TOOLS</u>		
5042	<u>TOOLS</u>	<u>\$4,500.00</u>	Maintain three trucks with tools Increase
5061	<u>CHLORINE TEST SUPPLIES</u>	<u>\$10,000.00</u>	Daily Chlorine Residuals required by TCEQ, Chlorinator Supplies, New Testing Requirements
5042	<u>Replacement colorimeters</u>	<u>\$4,000.00</u>	New Tester for Sample requirements - decrease
5047/5177	<u>Computer repairs/Upgrades</u>	<u>\$5,000.00</u>	Computer equipment/upgrades
5176	<u>Computer Software</u>	<u>\$6,000.00</u>	Computer Software - Mfiles, lweb, QB, LogMein Maintenance
ACC #	<u>SYSTEM MAINTENANCE</u>		
	<u>REPAIRS</u>		
5050	<u>MATERIAL COST</u>	<u>\$160,000.00</u>	Repairs, New Services - Increase New Developments
5057	<u>EQUIPMENT CHARGES(rentals)</u>	<u>\$10,000.00</u>	Rent Equipment - Office Equipment & Field Equipment Rentals
5566	<u>CONTRACTED LABOR</u>	<u>\$10,000.00</u>	Cost for Labor to make repairs to system, Road Bores
5053	<u>System Expense</u>	<u>\$0.00</u>	Line Upgrades, Dead End Automatic Flush Valves - decrease
ACC#	<u>MANDATORY EXPENSES</u>		
5065	<u>STATE REQUIRED TESTING</u>	<u>\$6,000.00</u>	TCEQ Required Testing - decrease
	<u>SUB TOTAL</u>	<u>\$227,500.00</u>	

ACC#	OPERATIONS FUNDS	F/Y APPROPRIATION				
	5582 OFFICE EXPENSES (security)	\$4,000.00	Contract for Office Security Includes servicing Cameras			
	5090 OPERATING EXPENSES	\$30,000.00	Billing Materials and All Other Office Supplies, Website Maintenance, Document Storage			
	5201 POSTAGE & DELIVERY	\$23,000.00	Billing and Other Postage Needs - Increase - More customers			
	5160 ADVERTISEMENTS	\$3,500.00	Job Advertisements & Bid Packages			
	5150 DUES / SUBSCRIPTIONS	\$15,000.00	Membership Dues, TCEQ & TRWA DUES - decrease			
	5151 LICENSES / PERMITS	\$7,000.00	Operator certification, Building Security, misc. permits, Vehicle Tags - increase			
	5110 Commercial Ins.	\$33,000.00	Insurance for all Facilities - Increase - Chlorinator Building Coverage - decrease			
	5175 BILLING & 3G MAINT CONTRACT	\$15,000.00	Meter Reading System & billing - increase Data Management & ICIS Support & Master Meter & Field Hawk			
	2115 ** WORLD LAND DEVELOPERS	\$50,000.00	Meters Sold - Reimbursement - decrease			
	2180 Independent Bank	\$140,000.00	Loan from Independent Bank			
	5573 STATE ASSESTMENT FEE	\$8,000.00	Based on Water Sales			
	SUD Directors Comp.	\$8,000.00				
	5062 Interest Expense/Returned	\$12,000.00				
	5070 Checks		Interest Expense, Returned Checks			
	SUB TOTAL	\$348,500.00				
	TOTAL OPERATING BUDGET	\$2,430,800.00				

**STATEMENT OF EXPENDITURES BY ACCOUNT**

ACCH	OPERATIONS FUNDS	F/Y APPROPRIATION	Justification
	<b>CAPITOL PURCHASE ITEMS</b>		
	<u>Truck 1 Ton</u>	\$65,000.00	Pull excavator and vac machine
	<u>Dump Trailer</u>	\$8,000.00	Larger Capacity
	<u>Boring Machine</u>	\$10,000.00	Bore County Roads & Streets
	<u>Concrete Saw</u>	\$2,500.00	Concrete in developments (sidewalks and streets)
	<u>Pump Repairs (PS1)</u>	\$6,000.00	PS1 Upgrades - since the replacement pump station is on hold
	<u>Field Hawk Software</u>	\$25,000.00	Billing Software - Automation of Work Orders
	<u>Election Costs</u>	\$8,000.00	SUD Election - Increase
	<u>PS2 Loan</u>	\$222,000.00	
5061			
	<b><u>SUB TOTAL</u></b>	<b><u>\$346,500.00</u></b>	
	<b><u>TOTAL EXPENSES</u></b>	<b><u>\$2,777,300.00</u></b>	

# STATEMENT OF INCOME BY ACCOUNT

ACCT#	OPERATIONS FUNDS	ANTICIPATED INCOME
	<u>INCOME SOURCES</u>	
01120	<u>WATER SALES</u>	<u>\$1,800,000.00</u>
01120	<u>Service Charges</u>	<u>\$1,000,000.00</u>
01120	<u>Meter Sales</u>	<u>\$45,000.00</u>
01120	<u>AID TO CONSTRUCTION</u>	<u>\$155,000.00</u>
01111	<u>LATE FEES AND LOCK OUTS</u>	<u>\$60,000.00</u>
	<u>INTEREST INCOME FROM</u>	
00005	<u>MONEY IN BANKS</u>	<u>\$10,000.00</u>
01120	<u>Tower Rent</u>	<u>\$7,200.00</u>
02112	<u>Misc. Income</u>	<u>\$100,000.00</u>
		<u>\$3,177,200.00</u>

Increase  
 Decrease  
 No Change

# BUDGET COMPARISON 2018 - 2019

ACC #		2019 BUDGET	2018 BUDGET	
	<u>WATER PURCHASED FROM</u>			
	<u>NTMWD includes annual Price</u>			
5010	<u>Increase</u>	\$ 777,000.00	\$ 684,000.00	
	<u>EMPLOYEE WAGES</u>			
		\$ 420,000.00	\$ 420,000.00	
5032	<u>EMPLOYEE DRUG TESTING</u>	\$ 800.00	\$ 800.00	
5041	<u>TEMP HELP SALARY</u>	\$ 5,000.00	\$ 10,000.00	
5116	<u>INSURANCE - HEALTH</u>	\$ 140,000.00	\$ 140,000.00	
5112	<u>TWC</u>	\$ 10,000.00	\$ 10,000.00	
5012	<u>IRA CONTRIBUTION</u>	\$ 18,000.00	\$ 18,000.00	
5049	<u>UNIFORMS</u>	\$ 4,200.00	\$ 4,000.00	
5031/5044	<u>TRAINING/TRAVEL</u>	\$ 18,000.00	\$ 18,000.00	
5032	<u>SAFETY EQUIPMENT</u>	\$ 3,500.00	\$ 6,000.00	
5020	<u>MILEAGE REIMBURSEMENT</u>	\$ 2,500.00	\$ 2,500.00	
5136	<u>PROFESSIONAL SERVICES AUDIT</u>	\$ 10,000.00	\$ 9,500.00	
5120	<u>ENGINEERING SERVICES</u>	\$ 200,000.00	\$ 200,000.00	
5130	<u>LEGAL SERVICES</u>	\$ 80,000.00	\$ 80,000.00	
5117	<u>LAWN MAINTENANCE</u>	\$ 1,500.00	\$ 1,500.00	
5567	<u>INSPECTIONS/CSI/PROJECT</u>	\$ 5,000.00	\$ 5,000.00	
5579	<u>PEST CONTROL</u>	\$ 800.00	\$ 800.00	
5040	<u>PHONE SERVICE</u>	\$ 12,000.00	\$ 11,000.00	
5035	<u>TRASH PICK-UP</u>	\$ 1,500.00	\$ 1,500.00	
5030	<u>ELECTRICITY</u>	\$ 60,000.00	\$ 58,000.00	
5045	<u>EQUIPMENT REPAIRS</u>	\$ 50,000.00	\$ 155,000.00	
5567	<u>TANK INSPECTIONS/CLEANING</u>	\$ 15,000.00	\$ 15,000.00	
5051	<u>SCADA SYSTEM UPGRADE/</u>	\$ 20,000.00	\$ 25,000.00	
	<u>SUB TOTAL</u>	\$ 1,854,800.00	\$ 1,875,600.00	

STATEMENT OF EXPENDITURES BY ACC  
BUDGETED FUNDS ONLY FROM  
01-01-16 TO 12-31-16

ACC #	OPERATIONS FUNDS	2019 Budget	2018 Budget
	5055 <u>VEHICLE FUEL</u>	\$ 7,000.00	\$ 7,000.00
	5088 <u>VEHICLE SERVICE</u>	\$ 5,000.00	\$ 5,000.00
ACC#			
	5042 <u>TOOLS</u>	\$ 4,500.00	\$ 1,000.00
	5061 <u>CHLORINE TEST SUPPLIES</u>	\$ 10,000.00	\$ 10,000.00
	5042 <u>Replacement colorimeters</u>	\$ 4,000.00	\$ 5,000.00
	5047/5177 <u>Computer repairs/Upgrades</u>	\$ 5,000.00	\$ 5,000.00
	5176 <u>Computer Software</u>	\$ 6,000.00	\$ 6,000.00
ACC #			
	5050 <u>MATERIAL COST</u>	\$ 160,000.00	\$ 100,000.00
	5052 <u>EQUIPMENT CHARGES(rentals)</u>	\$ 10,000.00	\$ 10,000.00
	5566 <u>CONTRACTED LABOR</u>	\$ 10,000.00	\$ 10,000.00
5579/5580/5581	<u>System Expense</u>	\$ -	\$ -
ACC#			
	5065 <u>STATE REQUIRED TESTING</u>	\$ 6,000.00	\$ 10,000.00
	<u>SUB TOTAL</u>	\$ 227,500.00	\$ 169,000.00

ACC#

	2019 Budget	2018 Budget	
5582 <u>OFFICE EXPENSES (security)</u>	\$ 4,000.00	\$ 4,000.00	
5090 <u>OPERATING EXPENSES</u>	\$ 30,000.00	\$ 30,000.00	
5201 <u>POSTAGE &amp; DELIVERY</u>	\$ 23,000.00	\$ 20,000.00	
5160 <u>ADVERTISEMENTS</u>	\$ 3,500.00	\$ 3,500.00	
5150 <u>DUES / SUBSCRIPTIONS</u>	\$ 15,000.00	\$ 18,000.00	
5151 <u>LICENSES / PERMITS</u>	\$ 7,000.00	\$ 6,200.00	
5110 <u>Commercial Ins.</u>	\$ 33,000.00	\$ 36,000.00	
5175 <u>BILLING &amp; 3G MAINT CONTRACT</u>	\$ 15,000.00	\$ 7,000.00	
2115 <u>WORLD LAND DEVELOPERS</u>	\$ 50,000.00	\$ 100,000.00	
2180 <u>Independent Bank</u>	\$ 140,000.00	\$ 140,000.00	
5573 <u>STATE ASSESTMENT FEE</u>	\$ 8,000.00	\$ 8,000.00	
SUD Directors Comp.	\$ 8,000.00	\$ 8,000.00	
5062 <u>Interest Expense/Returned</u>			
5070 <u>Checks</u>	\$ 12,000.00	\$ 12,000.00	
<u>SUB TOTAL</u>	\$ 348,500.00	\$ 392,700.00	
TOTAL OPERATING BUDGET	\$ 2,430,800.00	\$ 2,437,300.00	

ACC#

**STATEMENT OF EXPENDITURES BY ACCOUNT**

ACC#	OPERATIONS FUNDS CAPITOL PURCHASE ITEMS	2019		2018	
5058					
	<u>Truck (1 Ton)</u>	\$	65,000.00		
	<u>Dump Trailer</u>	\$	8,000.00		
	<u>Boring Machine</u>	\$	10,000.00		
	<u>Concrete Saw</u>	\$	2,500.00		
	<u>Pump Repairs PS1</u>	\$	6,000.00		
	<u>Field Hawk Software</u>	\$	25,000.00		
	<u>Election Costs</u>	\$	8,000.00		
ACC#	<u>SYSTEM UPGRADES PS2 Loan</u>	\$	222,000.00		
				\$	39,200.00
5061					
	<u>SUB TOTAL</u>	\$	346,500.00	\$	39,200.00
	<u>TOTAL EXPENSES</u>	\$	2,777,300.00	\$	2,476,500.00

The NTMWD amount only covers the existing contract. The budget amount does not cover for a new contract.



		STATEMENT OF INCOME BY ACCOUNT		
	OPERATIONS FUNDS	ANTICIPATED INCOME	2018 Income	
ACC#	INCOME SOURCES			
01120	<u>WATER SALES</u>	\$ 1,800,000.00	\$ 1,150,000.00	
01120	<u>Service Charges</u>	\$ 1,000,000.00	\$ 650,000.00	
01120	<u>Meter Sales</u>	\$ 45,000.00	\$ 100,000.00	
01120	<u>AID TO CONSTRUCTION</u>	\$ 155,000.00	\$ 150,000.00	
01111	<u>LATE FEES AND LOCK OUTS</u>	\$ 60,000.00	\$ 60,000.00	
	<u>INTEREST INCOME FROM</u>			
00005	<u>MONEY IN BANKS</u>	\$ 10,000.00	\$ 12,000.00	
01120	<u>Tower Rent</u>	\$ 7,200.00	\$ 7,200.00	
02112	<u>Misc. Income</u>	\$ 100,000.00	\$ 100,000.00	
		\$ 3,177,200.00	\$ 2,229,200.00	

## **RESPONSIVE TO STAFF 3-8**

<b>Operating Expenses</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
<b>Payroll</b>	Payroll for 6 Employees - Hired 1 additional employee and 2015 raises	Payroll for 6 Employees - 2016 raises	Payroll for 6 Employees - 2017 raises
<b>Repairs &amp; Maintenance</b>	PS1 Generator Electrical Upgrade; Repairs to 400k elevated storage/Purchased additional storage building & Chlorine Building Setup & Chlorine & Solenoid Hookup/ Computer Repairs/Scada System Repairs	Generator Repairs; Chlorine Analyzer Setup; Pipe rack Setup; Office Building Repairs added storage inside building;	All 4 Elevated Storage Tanks were painted. Added mixing system to towers; Pump Station 2 Repairs; Scada System and Solarbee Pump Integration
<b>Supplies</b>	Purchase Fire Hydrant Captivator Caps; Less in general supplies compared to 2014	Meter Replacement Program - replaced over 1400 meters; Water leak repairs; Purchase of new tools; Lab work cost increase	Increase in meter supplies due to new connections; Replaced 1" meters; Line expansion; Lab work increase
<b>Insurance</b>	Workman's Comp.; Commercial Insurance; Dental and Medical cost increased	Workman's Comp. decreased; Commercial Insurance decreased; Medical & Dental Insurance cost increased	Workman's Comp. Increased; Commercial Insurance increased; Medical & Dental Insurance cost increased
<b>Dues &amp; Fees</b>	Plat filing with county for Pump Station 1; TCEQ license renewal; TCEQ Water System Fee increase; TRWA Membership fee increase	Spent less no plat filings for Pump Station 1; TCEQ Water System Fee increase; TRWA Membership fee increase	7 Acre Plat Filing Fee; TCEQ license renewal; TCEQ Water System Fee increase; TRWA Membership fee increase
<b>Professional Fees</b>	Increase in Engineering Fees & General Council - New Developments/ Annexation of Pump Station 1/ Pump Station Tank Repairs	Engineering Fees decreased & General Council decreased/New Developments/Fate Annexation/Tower Repair/ General Engineering; Increase in CPA Audit	Increase in Engineering Fees & General Council - New Developments/CIP Plan/General Engineering. Council Increase for 2017 Rate Appeal. Annual Audit Increase.

Third RFI 3-8  
Crosswalk - GL Account Expenses

**GL ACCOUNT NUMBERS FOR EXPENSES**

<b>Payroll &amp; Benefits</b>	<b>Repairs &amp; Maintenance</b>	<b>Supplies</b>	<b>Insurance</b>	<b>Dues &amp; Fees</b>	<b>Professional Fees</b>
5011	5052	5050	5110	5150	5120
5009	5057	5053	5112	5151	5130
5012	5060	5065	5113		5135
5042	5045	5042	5114		5136
	5046	5061	5116		5137
	5047				5130 - Other
	5051				
	5088				
	5086				
	5117				
	5579				
	5580				
	5581				

<b>Row Labels</b>	<b>Sum of Jan - Dec 15</b>
Depreciation & Amortization	227891.91
Developer/Member Contributions	-88171.5
Dues & Fees	9772.55
Insurance	115349.53
Interest Expense	86459.06
Other Operating Expense	237296.88
Payroll & Benefits	327462.47
Professional Fees	94699.28
Repairs & Maintenance	44135.51
Supplies	100841.31
Utilities	61814.97
Water Purchases	464270.76
(blank)	17146.13
<b>Grand Total</b>	<b>1698968.86</b>

## Bear Creek Special Utility District Profit & Loss

January through December 2015

Jan - Dec 15

Details

COA		
4555 · Contribution	-88,171.50	Developer/Member Contributions
5010 · Water Purchases	464,270.76	Water Purchases
5011 · Payroll Expenses		Payroll & Benefits
5009 · Longevity Pay	1,710.00	Payroll & Benefits
5012 · 401K	160.00	Payroll & Benefits
5011 · Payroll Expenses - Other	325,592.47	Payroll & Benefits
5021 · Checks	350.35	Other Operating Expense
5032 · Employee		Other Operating Expense
5031 · Training	4,139.87	Other Operating Expense
5032 · Employee - Other	2,450.51	Other Operating Expense
5034 · Utilities		Utilities
5030 · Gas and Electric	52,132.80	Utilities
5035 · Trash	1,056.86	Utilities
5040 · Telephone	8,625.31	Utilities
5042 · Tools	10,130.70	Supplies
5044 · Travel		Other Operating Expense
5020 · Mileage	1,987.51	Other Operating Expense
5022 · Hotel	319.70	Other Operating Expense
5044 · Travel - Other	0.54	Repairs & Maintenance
5048 · Unemployment	6,810.00	Other Operating Expense
5049 · Uniforms	1,485.08	Other Operating Expense
5052 · Office Equipment Rental	5,489.95	Repairs & Maintenance
5057 · Equipment Rental	964.42	Repairs & Maintenance
5058 · Equipment - Small	1,645.00	Repairs & Maintenance
5060 · Repairs		Repairs & Maintenance
5045 · Equipment Repairs	8,423.24	Repairs & Maintenance
5046 · Building Repairs	20,609.64	Repairs & Maintenance
5047 · Computer Repairs	150.00	Repairs & Maintenance
5051 · Scada System	2,880.29	Repairs & Maintenance
5061 · System		Supplies
5050 · Supplies	90,710.61	Supplies
5053 · Expansion	143,011.52	Other Operating Expense
5065 · Lab Work	1,505.34	Other Operating Expense
5062 · Returned Check	0.00	
5070 · Interest Expense		
5071 · Finance Charge	17,146.13	
5070 · Interest Expense - Other	0.00	
5086 · Automobile Expense		
5055 · Gasoline	4,788.52	Other Operating Expense
5088 · Maintenance	1,410.73	Repairs & Maintenance
5086 · Automobile Expense - Other	0.00	Repairs & Maintenance
5090 · Office Expense	14,174.55	Other Operating Expense
5091 · Business Materials	5,163.84	Other Operating Expense
5095 · Meals and Entertainment	736.66	Repairs & Maintenance
5100 · Bank Service Charges	25.00	Repairs & Maintenance

<b>Row Labels</b>	<b>Sum of Jan - Dec 16</b>
Depreciation & Amortization	263505.91
Developer/Member Contributions	-223430
Dues & Fees	8404.3
Insurance	114603.86
Other Operating Expense	187695.45
Payroll & Benefits	381896.21
Professional Fees	60252.44
Repairs & Maintenance	33373.48
Supplies	237891.22
Utilities	60262.29
Water Purchases	551497.26
(blank)	0
Interest	64462.38
<b>Grand Total</b>	<b>1740414.8</b>

# **Bear Creek Special Utility District Profit & Loss**

**January through December 2015**  
**Jan - Dec 15** **Details**

COA		
5110 • Insurance		Insurance
5112 • Workmans Comp	8,521.00	Insurance
5113 • Commercial Insurance	25,526.00	Insurance
5114 • Dental	7,105.61	Insurance
5116 • Medical Insurance	74,196.92	Insurance
5117 • Lawn Maintenance	175.00	Repairs & Maintenance
5120 • Engineering	38,554.59	Professional Fees
5130 • Professional Fees		Professional Fees
5135 • Legal Fees	48,394.69	Professional Fees
5136 • CPA	7,750.00	Professional Fees
5150 • Dues	7,306.25	Dues & Fees
5151 • Licenses and Permits	2,466.30	Dues & Fees
5160 • Advertising	1,201.88	Other Operating Expense
5175 • Computer		Other Operating Expense
5176 • Software	4,599.59	Other Operating Expense
5177 • Equipment	6,677.57	Other Operating Expense
5201 • Postage and Delivery	15,168.39	Other Operating Expense
5510 • Depreciation Expense	221,910.00	Depreciation & Amortization
5512 • Amortization Expense	5,981.91	Depreciation & Amortization
5560 • Miscellaneous	6.00	Repairs & Maintenance
5565 • Directors Compensation	4,165.00	Other Operating Expense
5566 • Contractor Work	6,507.50	Other Operating Expense
5567 • Inspections	9,142.00	Other Operating Expense
5572 • Fire Hyd. Meter Deposit Refund	1,100.00	Repairs & Maintenance
5574 • Refund	39.04	Repairs & Maintenance
5579 • Building		Repairs & Maintenance
5580 • Improvements	0.00	Repairs & Maintenance
5581 • Maintenance	480.00	Repairs & Maintenance
5582 • Security	3,648.16	Other Operating Expense
5583 • Interest Expense Audtors	86,459.06	Interest Expense



# Bear Creek Special Utility District Profit & Loss

January through December 2016

COA	Jan - Dec 16	Details
5000 · Reconciliation Discrepancies	0.00	
5021 · Checks	69.91	Other Operating Expense
5032 · Employee		Other Operating Expense
5031 · Training	2,726.00	Other Operating Expense
5032 · Employee - Other	4,738.82	Other Operating Expense
5041 · Temporary Employee	6,278.63	Other Operating Expense
5044 · Travel		Other Operating Expense
5020 · Mileage	2,092.51	Other Operating Expense
5022 · Hotel	1,499.80	Other Operating Expense
5044 · Travel - Other	64.60	Other Operating Expense
5049 · Uniforms	3,457.83	Other Operating Expense
5052 · Office Equipment Rental	5,354.66	Repairs & Maintenance
5057 · Equipment Rental	2,285.66	Repairs & Maintenance
5058 · Equipment - Small	0.00	Repairs & Maintenance
5060 · Repairs		Repairs & Maintenance
5045 · Equipment Repairs	7,514.38	Repairs & Maintenance
5046 · Building Repairs	2,231.88	Repairs & Maintenance
5047 · Computer Repairs	2,500.00	Repairs & Maintenance
5051 · Scada System	491.85	Other Operating Expense
5053 · Expansion	0.00	Other Operating Expense
5065 · Lab Work	3,607.78	Other Operating Expense
5062 · Returned Check	583.86	Other Operating Expense
5086 · Automobile Expense		Other Operating Expense
5055 · Gasoline	5,543.15	Other Operating Expense
5088 · Maintenance	1,332.17	Other Operating Expense
5086 · Automobile Expense - Other	1,702.65	Other Operating Expense
5090 · Office Expense	23,668.11	Other Operating Expense
5091 · Business Materials	3,966.80	Other Operating Expense
5095 · Meals and Entertainment	1,439.69	Other Operating Expense
5100 · Bank Service Charges	-25.00	Other Operating Expense
5117 · Lawn Maintenance	1,045.00	Repairs & Maintenance
5160 · Advertising	218.60	Other Operating Expense
5176 · Computer		Other Operating Expense
5176 · Software	31,642.74	Other Operating Expense
5177 · Equipment	806.99	Other Operating Expense
5201 · Postage and Delivery	18,108.38	Other Operating Expense
5565 · Directors Compensation	3,871.00	Other Operating Expense
5566 · Contractor Work	9,950.00	Other Operating Expense
5567 · Inspections	5,668.00	Other Operating Expense
5572 · Fire Hyd. Meter Deposit Refund	0.00	
5579 · Building		
5580 · Improvements	10,502.90	Repairs & Maintenance
5581 · Maintenance	1,939.00	Repairs & Maintenance
5582 · Security	1,739.40	Other Operating Expense
5700 · Other Expenses	52,451.18	Other Operating Expense

## **RESPONSIVE TO STAFF 3-9**

<b>1. Customer Charges/Fees</b>	<b>TOTAL</b>	<b>Staff 3-9</b>	<b>Explanation</b>
4110 · Late Fee	91,184.38	Customer Charges & Fees	Late fees collected
4115 · Srv Charges	649,766.62	Customer Charges & Fees	Service Charges Collected
4122 · Online Processing Fee	0.00	Customer Charges & Fees	Return Payment Fee
4120 · Returned Ck Fee - Other	648.17	Customer Charges & Fees	Return Payment Fee
4130 · Reconnect	9,174.74	Customer Charges & Fees	Reconnect fees from disconnections
4250 · Other Income	26,489.84	Customer Charges & Fees	Reimbursement of Engineering Fees/ Road Bore Fees and Material/Water Leak
4300 · Meter Sale	105,420.00	Customer Charges & Fees	New Meter Sales Fee
4506 · Acct Transfer Fee	11,298.88	Customer Charges & Fees	Account Transfer Fees - New Customers
4511 · Assesment Rcv	-141.38	Customer Charges & Fees	State Assessment
4516 · Inspections Fee	5,770.00	Customer Charges & Fees	Customer Service Inspection Fees
4527 · Fire Hydrant Connection Fee	900.00	Customer Charges & Fees	Fire Hydrant Connection Fees
4528 · Trip Charge	35.00	Customer Charges & Fees	Trip Charge
4530 · Backflow Operator Registration	1,900.00	Customer Charges & Fees	Backflow Operator Registration Fees
4531 · BPAT Adminstrative Fee	1,005.83	Customer Charges & Fees	Backflow Admin. Fees
<b>TOTAL</b>	<b>903,452.08</b>		
<b>2. Developer Member Contributions</b>	<b>TOTAL</b>	<b>Staff 3-9</b>	<b>Explanation</b>
4500 · Aid to Construct	227,408.00	Developer/Member Contributions	Income from Aid to Construction for new meter installations
4555 · Contribution	95,075.00	Developer/Member Contributions	Reimbursement from County for Engineering fees for the relocation of Pump Station 1 due to highway widening
<b>TOTAL</b>	<b>322,483.00</b>		
<b>3. Rental Income</b>	<b>TOTAL</b>	<b>Staff 3-9</b>	<b>Explanation</b>
4529 · Tower Rent	7,200.00	Rental Income	Income from tower rental
<b>TOTAL</b>	<b>7,200.00</b>		
<b>4. Interest Income</b>	<b>TOTAL</b>	<b>Staff 3-9</b>	<b>Explanation</b>
4200 · Interest Income	6,242.06	Interest Income	Income from money market accounts
<b>TOTAL</b>	<b>6,242.06</b>		
<b>5. Interest Expense</b>	<b>TOTAL</b>	<b>Staff 3-9</b>	<b>Explanation</b>
5583 · Interest Expense Audtors	62,567.22	Interest Expense	Interest expense paid out for loan with bank
<b>TOTAL</b>	<b>62,567.22</b>		

1:17 PM  
06/20/19  
Accrual Basis

**Bear Creek Special Utility District  
Profit & Loss by Class  
January through December 2017**

	Unclassified	TOTAL
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
4100 · Water Sales	1,185,455.02	1,185,455.02
4110 · Late Fee	91,184.38	91,184.38
4115 · Srv Charges	649,766.62	649,766.62
4120 · Returned Ck Fee		
4122 · Online Processing Fee	0.00	0.00
4120 · Returned Ck Fee - Other	648.17	648.17
<b>Total 4120 · Returned Ck Fee</b>	<b>648.17</b>	<b>648.17</b>
4130 · Reconnect	9,174.74	9,174.74
4200 · Interest Income	6,242.06	6,242.06
4250 · Other Income	26,489.84	26,489.84
4300 · Meter Sale	105,420.00	105,420.00
4500 · Aid to Construct	227,408.00	227,408.00
4506 · Acct Transfer Fee	11,298.88	11,298.88
4511 · Assessment Rcv	-141.38	-141.38
4516 · Inspections Fee	5,770.00	5,770.00
4526 · Fire Hydrant Meter Deposit	0.00	0.00
4527 · Fire Hydrant Connection Fee	900.00	900.00
4528 · Trip Charge	35.00	35.00
4529 · Tower Rent	7,200.00	7,200.00
4530 · Backflow Operator Registration	1,900.00	1,900.00
4531 · BPAT Administrative Fee	1,005.83	1,005.83
<b>Total Income</b>	<b>2,329,757.16</b>	<b>2,329,757.16</b>
<b>Gross Profit</b>	<b>2,329,757.16</b>	<b>2,329,757.16</b>
<b>Expense</b>		
4555 · Contribution	-95,075.00	-95,075.00
5000 · Reconciliation Discrepancies	0.00	0.00
5010 · Water Purchases	612,111.54	612,111.54
5011 · Payroll Expenses		
5009 · Longevity Pay	2,205.00	2,205.00
5011 · Payroll Expenses - Other	398,031.41	398,031.41
<b>Total 5011 · Payroll Expenses</b>	<b>400,236.41</b>	<b>400,236.41</b>
5021 · Checks	361.62	361.62
5032 · Employee		
5031 · Training	3,550.00	3,550.00
5032 · Employee - Other	1,356.21	1,356.21
<b>Total 5032 · Employee</b>	<b>4,906.21</b>	<b>4,906.21</b>
5034 · Utilities		
5030 · Gas and Electric	50,615.09	50,615.09
5035 · Trash	1,080.06	1,080.06
<b>Total 5034 · Utilities</b>	<b>51,695.15</b>	<b>51,695.15</b>
5040 · Telephone	9,673.38	9,673.38
5041 · Temporary Employee	11,934.91	11,934.91
5042 · Tools	6,624.62	6,624.62
5044 · Travel		
5020 · Mileage	2,023.76	2,023.76
5022 · Hotel	2,283.22	2,283.22
5044 · Travel - Other	952.61	952.61
<b>Total 5044 · Travel</b>	<b>5,259.59</b>	<b>5,259.59</b>
5049 · Uniforms	1,301.09	1,301.09
5052 · Office Equipment Rental	5,420.76	5,420.76
5057 · Equipment Rental	646.14	646.14

**Bear Creek Special Utility District**  
**Profit & Loss by Class**  
**January through December 2017**

	Unclassified	TOTAL
<b>5060 · Repairs</b>		
5045 · Equipment Repairs	10,870.33	10,870.33
5046 · Building Repairs	34,785.52	34,785.52
5047 · Computer Repairs	3,179.00	3,179.00
5051 · Scada System	15,015.81	15,015.81
<b>Total 5060 · Repairs</b>	63,850.66	63,850.66
<b>5061 · System</b>		
5050 · Supplies	236,928.04	236,928.04
5053 · Expansion	0.00	0.00
5065 · Lab Work	4,047.78	4,047.78
<b>Total 5061 · System</b>	240,975.82	240,975.82
5062 · Returned Check	0.00	0.00
5070 · Interest Expense	0.00	0.00
<b>5086 · Automobile Expense</b>		
5055 · Gasoline	5,149.40	5,149.40
5088 · Maintenance	1,357.09	1,357.09
5086 · Automobile Expense - Other	23.94	23.94
<b>Total 5086 · Automobile Expense</b>	6,530.43	6,530.43
5090 · Office Expense	18,024.47	18,024.47
5091 · Business Materials	4,006.75	4,006.75
5095 · Meals and Entertainment	445.85	445.85
<b>5110 · Insurance</b>		
5112 · Workmans Comp	5,914.00	5,914.00
5113 · Commercial Insurance	28,742.34	28,742.34
5114 · Dental	8,400.93	8,400.93
5116 · Medical Insurance	108,603.41	108,603.41
<b>Total 5110 · Insurance</b>	151,660.68	151,660.68
5117 · Lawn Maintenance	690.00	690.00
5120 · Engineering	59,463.95	59,463.95
<b>5130 · Professional Fees</b>		
5135 · Legal Fees	14,759.92	14,759.92
5136 · CPA	8,950.00	8,950.00
5137 · RatePayer Appeal	4,646.96	4,646.96
5130 · Professional Fees - Other	7,395.55	7,395.55
<b>Total 5130 · Professional Fees</b>	35,752.43	35,752.43
5150 · Dues	8,830.90	8,830.90
5151 · Licenses and Permits	2,433.25	2,433.25
5160 · Advertising	1,227.18	1,227.18
<b>5175 · Computer</b>		
5176 · Software	30,484.20	30,484.20
5177 · Equipment	768.00	768.00
<b>Total 5175 · Computer</b>	31,252.20	31,252.20
5201 · Postage and Delivery	15,842.40	15,842.40
5510 · Depreciation Expense	260,364.00	260,364.00
5565 · Directors Compensation	3,822.00	3,822.00
5566 · Contractor Work	2,000.00	2,000.00
5567 · Inspections	13,057.00	13,057.00
5572 · Fire Hyd. Meter Deposit Refund	0.00	0.00
<b>5579 · Building</b>		
5580 · Improvements	1,030.99	1,030.99
5581 · Maintenance	314,450.37	314,450.37
5582 · Security	1,840.88	1,840.88
<b>Total 5579 · Building</b>	317,322.24	317,322.24

1:17 PM  
06/20/19  
Accrual Basis

**Bear Creek Special Utility District**  
**Profit & Loss by Class**  
January through December 2017

	Unclassified	TOTAL
5583 · Interest Expense Auditors	62,567.22	62,567.22
Total Expense	2,315,215.85	2,315,215.85
Net Ordinary Income	14,541.31	14,541.31
Net Income	14,541.31	14,541.31

## **RESPONSIVE TO STAFF 3-10**

Third RFI 3-10  
Match to Statement

1

**WATER SALES**

4100 · Water Sales

**TOTAL**

**CUSTOMER CHARGES & FEES**

4110 · Late Fee

4115 · Srv Charges

4122 · Online Processing Fee

4120 · Returned Ck Fee - Other

4130 · Reconnect

4250 · Other Income

4300 · Meter Sale

4506 · Acct Transfer Fee

4511 · Assesment Rcv

4516 · Inspections Fee

4527 · Fire Hydrant Connection Fee

4528 · Trip Charge

4530 · Backflow Operator Registration

4531 · BPAT Administrative Fee

**TOTAL**

**PAYROLL & BENEFITS**

5011 · Payroll Expenses

5009 · Longevity Pay

5011 · Payroll Expenses - Other

**TOTAL**

**WATER PURCHASES**

5010 · Water Purchases

**TOTAL**

**REPAIRS & MAINTENANCE**

5052 · Office Equipment Rental

5057 · Equipment Rental

5060 · Repairs

5045 · Equipment Repairs

5046 · Building Repairs

5047 · Computer Repairs

5051 · Scada System

5088 · Maintenance

5086 · Automobile Expense - Other

5117 · Lawn Maintenance

5579 · Building

5580 · Improvements

5581 · Maintenance

**TOTAL**

**UTILITIES**

5034 · Utilities

5030 · Gas and Electric

5035 · Trash

5040 · Telephone

**TOTAL**

**SUPPLIES**

5042 · Tools

5061 · System

5050 · Supplies

5053 · Expansion

**TOTAL**

**INSURANCE**

5110 · Insurance

5112 · Workmans Comp

5113 · Commercial Insurance

5114 · Dental

5116 · Medical Insurance

**TOTAL**

**DUES & FEES**

5150 · Dues

**TOTAL**

1,185,455.02 Water Sales

1,185,455.02

**TOTAL**

91,184.38 Customer Charges & Fees

649,766.62 Customer Charges & Fees

0.00 Customer Charges & Fees

648.17 Customer Charges & Fees

9,174.74 Customer Charges & Fees

26,489.84 Customer Charges & Fees

105,420.00 Customer Charges & Fees

11,298.88 Customer Charges & Fees

-141.38 Customer Charges & Fees

5,770.00 Customer Charges & Fees

900.00 Customer Charges & Fees

35.00 Customer Charges & Fees

1,900.00 Customer Charges & Fees

1,005.83 Customer Charges & Fees

903,452.08

**TOTAL**

Payroll & Benefits

2,205.00 Payroll & Benefits

398,031.41 Payroll & Benefits

400,236.41

**TOTAL**

612,111.54 Water Purchases

612,111.54

**TOTAL**

5,420.76 Repairs & Maintenance

646.14 Repairs & Maintenance

Repairs & Maintenance

10,870.33 Repairs & Maintenance

34,785.52 Repairs & Maintenance

3,179.00 Repairs & Maintenance

15,015.81 Repairs & Maintenance

1,357.09 Repairs & Maintenance

23.94 Repairs & Maintenance

690.00 Repairs & Maintenance

Repairs & Maintenance

1,030.99 Repairs & Maintenance

314,450.37 Repairs & Maintenance

387,469.95

**TOTAL**

Utilities

50,615.09 Utilities

1,080.06 Utilities

9,673.38 Utilities

61,368.53

**TOTAL**

6,624.62 Supplies

Supplies

236,928.04 Supplies

0.00 Supplies

243,552.66

**TOTAL**

Insurance

5,914.00 Insurance

28,742.34 Insurance

8,400.93 Insurance

108,603.41 Insurance

151,660.68

**TOTAL**

8,830.90 Dues & Fees

**OPERATING REVENUES**

**OPERATING REVENUES**

**OPERATING EXPENSES**

**OPERATING EXPENSES**

**OPERATING EXPENSES**

**OPERATING EXPENSES**

**OPERATING EXPENSES**

**OPERATING EXPENSES**

**OPERATING EXPENSES**



Third RFI 3-10  
Match to Statement

2

5151 · Licenses and Permits	2,433.25 Dues & Fees
TOTAL	11,264.15
<b>DEPRECIATION &amp; AMORTIZATION</b>	<b>TOTAL OPERATING EXPENSES</b>
5510 · Depreciation Expense	260,364.00 Depreciation & Amortization
TOTAL	260,364.00
<b>PROFESSIONAL FEES</b>	<b>TOTAL OPERATING EXPENSES</b>
5120 · Engineering	59,463.95 Professional Fees
5130 · Professional Fees	Professional Fees
5135 · Legal Fees	14,759.92 Professional Fees
5136 · CPA	8,950.00 Professional Fees
5137 · RatePayer Appeal	4,646.96 Professional Fees
5130 · Professional Fees - Other	7,395.55 Professional Fees
TOTAL	95,216.38
<b>OTHER OPERATING EXPENSES</b>	<b>TOTAL OPERATING EXPENSES</b>
5021 · Checks	361.62 Other Operating Expense
5031 · Training	3,550.00 Other Operating Expense
5032 · Employee - Other	1,356.21 Other Operating Expense
5041 · Temporary Employee	11,934.91 Other Operating Expense
5044 · Travel	Other Operating Expense
5020 · Mileage	2,023.76 Other Operating Expense
5022 · Hotel	2,283.22 Other Operating Expense
5044 · Travel - Other	952.61 Other Operating Expense
5049 · Uniforms	1,301.09 Other Operating Expense
5065 · Lab Work	4,047.78 Other Operating Expense
5086 · Automobile Expense	Other Operating Expense
5055 · Gasoline	5,149.40 Other Operating Expense
5090 · Office Expense	18,024.47 Other Operating Expense
5091 · Business Materials	4,006.75 Other Operating Expense
5095 · Meals and Entertainment	445.85 Other Operating Expense
5160 · Advertising	1,227.18 Other Operating Expense
5175 · Computer	Other Operating Expense
5176 · Software	30,484.20 Other Operating Expense
5177 · Equipment	768.00 Other Operating Expense
5201 · Postage and Delivery	15,842.40 Other Operating Expense
5565 · Directors Compensation	3,822.00 Other Operating Expense
5566 · Contractor Work	2,000.00 Other Operating Expense
5567 · Inspections	13,057.00 Other Operating Expense
5582 · Security	1,840.88 Other Operating Expense
TOTAL	124,479.33
<b>DEVELOPER MEMBER CONTRIBUTIONS</b>	<b>TOTAL NON-OPERATING REVENUE</b>
4500 · Aid to Construct	227,408.00 Developer/Member Contributions
4555 · Contribution	95,075.00 Developer/Member Contributions
TOTAL	322,483.00
<b>INTEREST INCOME</b>	<b>TOTAL NON-OPERATING REVENUE</b>
4200 · Interest Income	6,242.06 Interest Income
TOTAL	6,242.06
<b>INTEREST EXPENSE</b>	<b>TOTAL NON-OPERATING REVENUE</b>
5583 · Interest Expense Audtors	62,567.22 Interest Expense
TOTAL	62,567.22
<b>RENTAL INCOME</b>	<b>TOTAL NON-OPERATING REVENUE</b>
4529 · Tower Rent	7,200.00 Rental Income
TOTAL	7,200.00

Third RFI 3-10  
Crosswalk - GL Account Expenses

**GL ACCOUNT NUMBERS FOR EXPENSES**

<b>Payroll &amp; Benefits</b>	<b>Water Purchases</b>	<b>Repairs &amp; Maintenance</b>	<b>Utilities</b>	<b>Supplies</b>	<b>Insurance</b>	<b>Dues &amp; Fees</b>	<b>Depreciation &amp; Amortization</b>	<b>Professional Fees</b>	<b>Other Operating Expenses</b>
5011	5010	5052	5034	5042	5110	5150	5510	5120	5021
5009		5057	5030	5061	5112	5151		5130	5031
		5060	5035	5050	5113			5135	5032
		5045	5040	5053	5114			5136	5041
		5046			5116			5137	5044
		5047							5020
		5051							5022
		5088							5044
		5086							5049
		5117							5065
		5579							5086
		5580							5055
		5581							5090
									5091
									5095
									5160
									5175
									5176
									5177
									5175
									5201
									5566
									5567
									5582

Third RFI 3-10  
Crosswalk - GL Account Incomes

**GL ACCOUNT NUMBERS FOR INCOME**

<b>Water Sales</b>	<b>Customer Charges &amp; Fees</b>	<b>Developer Member Contributions</b>	<b>Interest Income</b>	<b>Interest Expense</b>	<b>Rental Income</b>
4100	4110	4500	4200	5583	4529
	4115	4555			
	4120				
	4122				
	4130				
	4250				
	4300				
	4506				
	4511				
	4516				
	4527				
	4528				
	4530				
	4531				