



Control Number: 48934



Item Number: 1092

Addendum StartPage: 0

# CONSERVICE®

The Utility **Experts**

750 S. Gateway Drive  
River Heights, UT 84321  
conservice.com



Conservice, LLC  
P.O. Box 4718  
Logan, UT 84321-4718

December 13, 2019

Public Utility Commission  
Central Records  
Attn: Cliff Crouch  
Manager, Licensing & Compliance Competitive Markets  
1701 N. Congress Avenue, P.O. Box 13326  
Austin, TX 78711-3326

RE: Request for Approval to Change Billing Method  
Muir Lake Apartments -S8909

Dear Mr. Crouch:

Our company serves as the utility billing provider for Muir Lake Apartments, upon whose behalf and authorization we send this letter. The purpose of this correspondence is to formally request that the Public Utility Commission of Texas ("PUC") approve this property to transition from submetered to allocated billing.

We understand that Texas Water Code § 13.502 permits the owner to switch from submetered to allocated billing upon a showing of good cause and approval by the PUC. For the following reasons, we believe Muir Lake Apartments meets the good cause requirements outlined in the Code, and we respectfully ask the PUC to approve this request.

Recently, the submeter system has begun to malfunction, requiring that the property incurs the ongoing repair and replacement costs above and beyond normal wear and tear. Given the current state of the submetering system, the property will incur costs of **\$4,997.00** to replace current broken equipment, and it is likely that further equipment failure will occur and need to be replaced and upgraded.

Attached is the proposal for repair. The property does not anticipate having the capital resources required to make these and future repairs, and respectfully requests that they be allowed to bill tenants through allocative methods.

Should you require any additional information in making your determination, please do not hesitate to contact me directly.

Sincerely,

Julianna Kat  
9950 Scripps Lake Drive St 101  
San Diego, CA 92131  
[jkat@conservice.com](mailto:jkat@conservice.com)  
(435) 716-7374

1092

Property Code: <input type="text" value="mr067"/>	<b>CONSERVICE®</b> The Utility Experts	ID # <input type="text" value="11128"/>
Contact: <input type="text" value="DJ Openshaw"/> <input type="text" value="435-713-2254"/> <input type="text" value="dopenshaw@conservice.com"/>	PO Box 4847 Logan, UT 84323 Phone 855-737-7710 Fax 435-755-3759	Date: <input type="text" value="9/17/2019"/>

**PROPOSAL FOR SERVICE**

We are pleased to provide you with this Proposal For Service.  
We are committed to providing the very best quality and timely service.

Community Information					
Property Name	<input type="text" value="Muir Lake"/>	Property	<input type="text" value="Linsey Heras"/>	<input type="text" value="Jennifer Norris"/>	
Address	<input type="text" value="12600 Avery Ranch Blvd"/>	Phone #	<input type="text" value="512-258-8900"/>	<input type="text" value="Account Manager"/>	
City	<input type="text" value="Cedar Park"/>	Email	<input type="text" value="linsey.heras@roscoeproperties.com"/>	<input type="text" value="Natalie Bean"/>	
State	<input type="text" value="TX"/>	Regional	<input type="text" value="Paige Gutierrez"/>	<input type="text" value="Billing Manager"/>	
Zip Code	<input type="text" value="78613"/>	Email	<input type="text" value="paige.gutierrez@roscoeproperties.com"/>	<input type="text" value="Zachary Gallup"/>	
		Portfolio	<input type="text" value="Roscoe Properties, Inc"/>	<input type="text" value="Client Manager"/>	

System Information			
Meter Type	<input (1="" 3="" 4"="" 5)"="" type="text" value="180713 -- SM 15 Meter 5/8" x=""/>	<input type="text" value="Repeaters"/>	<input type="text" value="NA"/>
Replacement	<input (1="" 3="" 4"="" 5)"="" type="text" value="180713 -- SM 15 Meter 5/8" x=""/>	<input type="text" value="Repeater Issues"/>	<input type="text" value="NA"/>
Meter Location	<input type="text" value="Above the hot water heater"/>	<input type="text" value="Total UNITS"/>	<input type="text" value="332"/>
Utility	<input type="text" value="Water"/>	<input type="text" value="SUBMETERS"/>	<input type="text" value="332"/>
System Type	<input type="text" value="SpeedNet"/>	<input type="text" value="ISSUES"/>	<input type="text" value="38"/>
Communications	<input type="text" value="Single Port Speed Read TX"/>	<input type="text" value="Operating Level"/>	<input type="text" value="88%"/>
Modem/ID/Code	<input type="text" value="Collector # 1384, Name: Muir Lake"/>		
Frequency	<input type="text" value="451.1875"/>		
Collector Location	<input type="text" value="TBD - Please note location"/>		

Unit #'s and details of work are listed on Page Two Tab at the bottom of this work sheet/screen

Parts Pricing as Required for Service					
Item Type	Part number	Item Description	Qty	Each	Total
<input type="text" value="Water Meter"/>	<input type="text" value="180713"/>	<input 3="" 4"="" 4.5="" lay="" length"="" probe="" type="text" value="180713 -- SM 15 Meter 5/8" w="" x=""/>	<input type="text" value="19"/>	<input type="text" value="\$51.00"/>	<input type="text" value="\$969.00"/>
<input type="text" value="Electronics"/>	<input type="text" value="120102"/>	<input type="text" value="120102 -- Speedread Single Port TX Pulse Freq."/>	<input type="text" value="19"/>	<input type="text" value="\$87.00"/>	<input type="text" value="\$1,653.00"/>

Install / Repair Estimate			
LABOR	<input type="text" value="19"/>	<input type="text" value="\$2,375.00"/>	LABOR/TRAVEL
		<input type="text" value="\$2,622.00"/>	PARTS/MATERIALS LISTED ABOVE
		<input type="text" value="\$4,997.00"/>	TOTAL
			ELIGIBLE DISCOUNT: <input type="text" value="\$655.50"/>
<b>PLEASE SEE COMMENTS SECTION ON PAGE 2.</b>			

Prices for parts, materials and labor are subject to change based on service needs, actual costs and/or warranty agreement. Sales tax will be included on the final invoice if applicable.

If you elect to begin maintenance plan coverage within 30 days of approving this work order, you will be given a 25% discount on equipment used during the visit.

The property may be charged a \$45/hr service fee for over-the-phone technical assistance exceeding 30min.

We will continue to prepare estimated bills for these units. Please be advised that by not authorizing this service you may affect our ability to continue to bill these apartment homes and you may be in noncompliance with certain rules governing submetering in your state.

The Property will be responsible for any damage done to the equipment due to damage resulting from a preexisting condition in existing equipment. Prior to work being done, we request contact information for someone from your Property team and your preferred plumber. While we don't typically see leaks or damage, some older plumbing systems experience stress with any work being done and cracks, break, and other damage can occur when the water is restored after completing a project. If we notice a preexisting condition upon arrival, we will attempt to contact the provided Property contact. If you do not provide us with a contact or we are unable to reach the contact provided, we will perform the work when we arrive. In the event there is damage to the pipes due to age or a preexisting condition, we will reach out to your preferred plumber to request the work be done. Cost of the repair shall be the responsibility of the Property. If the damage was caused directly by the negligence or willful wrongful act of Conservice or its technicians and not due to a preexisting condition, Conservice shall take responsibility for payment of the repairs.

By signing below you are accepting the proposal as set forth above and agree to pay the prices described herein, as well as any applicable sales tax. You acknowledge that you are authorized to sign this proposal on behalf of your company.

Please email Conservice at [meters@conservice.com](mailto:meters@conservice.com), or FAX back to Fax 435-755-3759. Once received, we will contact you to schedule a service date. If we do not receive this approved PFR within 30 days, we will assume you do not want this service.

Accepted and Approved By:

Signature	Date	Print Name and Title
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Cancellation Policy: Once work is approved and materials shipped, a technician will be scheduled. Once scheduling is confirmed by the property, Conservice must be notified at least two business days prior to service date via email at [meters@conservice.com](mailto:meters@conservice.com) if the visit needs to be rescheduled. If written cancellation is not received at least two business days in advance, the technician is refused onsite or if tenants are not noticed, the property will be charged a minimum of \$250 for related expenses.

**IMPORTANT: THIS FORM MUST BE RETURNED TO US WITHIN 30 DAYS IN ORDER FOR SERVICE TO BE PERFORMED**



# Registration of Submetered OR Allocated Utility Service

S8909

**NOTE:** Please **DO NOT** include any person or protected information on this form (ex: tax identification #'s, social security #'s, etc.).

Date: 12/13/2019

By: Legal

Docket No.

458134

(this number to be assigned by the PUC after your form is filed)

**PROPERTY OWNER:** Do **not** enter the name of the owner's contract manager, management company, or billing company.

Name **G&I Muir Lake JV LLC**

Mailing Address: **220 East 42nd Street, Floor 27** City **New York** State **NY** Zip **10017**

Telephone# (AC) **(512) 258-8900** Fax # (if applicable)

E-mail **linsey.heras@roscoeproperties.com**

### NAME, ADDRESS, AND TYPE OF PROPERTY WHERE UTILITY SERVICE IS PROVIDED

Name **Muir Lake Apartments**

Mailing Address: **12600 Avery Ranch Blvd** City **Cedar Park** State **TX** Zip **78613**

Telephone# (AC) **(512) 258-8900** Fax # (if applicable)

E-mail **c/o legal@conservice.com**

Apartment Complex     Condominium     Manufactured Home Rental Community     Multiple-Use Facility

If applicable, describe the "multiple-use facility" here:

### INFORMATION ON UTILITY SERVICE

Tenants are billed for  Water  Wastewater    Submetered **OR**  Allocated **★★★**

Name of utility providing water/wastewater **City of Cedar Park TX**

Date submetered or allocated billing begins (or began) **02/01/2019** Required

### METHOD USED TO OFFSET CHARGES FOR COMMON AREAS    Check one line only.

Not applicable, because    Bills are based on the tenant's actual submetered consumption

There are **neither** common areas **nor** an installed irrigation system

**All common areas and the irrigation system(s) are metered or submetered:**

We deduct the actual utility charges for water and wastewater to these areas then allocate the remaining charges among our tenants.

**This property has an installed irrigation system that is not separately metered or submetered:**

We deduct  percent (**we deduct at least 25 percent**) of the utility's total charges for water and wastewater consumption, then allocate the remaining charges among our tenants.

**This property has an installed irrigation system(s) that is/are separately metered or submetered:**

We deduct the actual utility charges associated with the irrigation system(s), then deduct at least 5 percent of the utility's total charges for water and wastewater consumption, then allocate the remaining charges among our tenants.

**This property does not have an installed irrigation system:**

We deduct at least 5 percent of the retail public utility's total charges for water and wastewater consumption, and then allocate the remaining charges among our tenants.

### ★★★IF UTILITY SERVICES ARE ALLOCATED, YOU MUST ALSO COMPLETE PAGE TWO OF THIS FORM ★★★

Send this form by mail with a total of (3) copies to:

Filing Clerk, Public Utility Commission of Texas

1701 North Congress Avenue

P.O. Box 13326

Austin, Texas 78711-3326

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## METHOD USED TO ALLOCATE UTILITY CHARGES

Check the box or boxes that describe the allocation method used to bill tenants.

**Occupancy method:** The number of occupants in the tenant's dwelling unit is divided by the total number of occupants in all dwelling units at the beginning of the month for which bills are being rendered.

<input checked="" type="checkbox"/> <b>Ratio occupancy method:</b>  The number of occupants in the tenant's dwelling unit is adjusted as shown in the table to the right. This adjusted value is divided by the total of these values for all dwelling units occupied at the beginning of the retail public utility's billing period.	<b>Number of Occupants</b>	<b>Number of Occupants for Billing Purposes</b>
	1	1.0
	2	1.6
	3	2.2
	>3	2.2 + 0.4 for each additional occupant

<input type="checkbox"/> <b>Estimated occupancy method:</b>  The estimated occupancy for each unit is based on the number of bedrooms as shown in the table to the right. The estimated occupancy in the tenant's dwelling unit is divided by the total estimated occupancy in all dwelling units regardless of the actual number of occupants or occupied units.	<b>Number of Bedrooms</b>	<b>Number of Occupants for Billing Purposes</b>
	0 (Efficiency)	1
	1	1.6
	2	2.8
	3	4.0
>3	4.0 + 1.2 for each additional bedroom	

**Occupancy and size of rental unit**  percent (in which no more than 50%) of the utility bill for water/wastewater consumption is allocated using the occupancy method checked above. The remainder is allocated according to either:

- the size of the tenant's dwelling unit divided by the total size of all dwelling units, **OR**
- the size of the space rented by the tenant of a manufactured home divided by the size of all rental spaces.

**Submetered hot water:**  
The individually submetered hot water used in the tenant's dwelling unit is divided by all submetered hot water used in all dwelling units.

**Submetered cold water is used to allocate charges for hot water provided through a central system:**  
The individually submetered cold water used in the tenant's dwelling unit is divided by all submetered cold water used in all dwelling units.

**As outlined in the condominium contract.** Describe:

**Size of manufactured home rental space:**  
The size of the area rented by the tenant divided by the total area of all the size of rental spaces.

**Size of the rented space in a multi-use facility:**  
The square footage of the space rented by the tenant divided by the total square footage of all rental spaces.