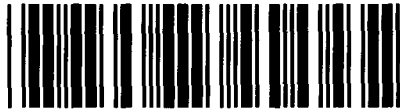


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APPLICATION OF GREEN ACRES  
MOBILE HOME PARK FOR A PRICE  
INDEX RATE ADJUSTMENT

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§

PUBLIC UTILITY COMMISSION

OF TEXAS

2018 NOV -6 PM 3:12  
PUBLIC UTILITY COMMISSION  
FILING CLERK

**ORDER NO. 1  
REQUIRING COMMENTS ON ADMINISTRATIVE COMPLETENESS AND NOTICE;  
AND ADDRESSING PROCEDURAL MATTERS**

**I. Application**

This Order addresses the application of Green Acres Mobile Home Park filed on November 1, 2018 for a price index rate adjustment. Green Acres holds water certificate of convenience and necessity number 11785.

**II. Applicant Information**

Green Acres must file the following information and supporting documentation on or before November 15, 2018:

1. The legal name and all assumed names, if any, under which the applicant conducts business. If the applicant uses an assumed name, provide a currently valid certificate of assumed name.
2. The form of business in Texas (e.g., corporation, partnership, sole proprietorship). Charter or Authorization number, date business was formed, and date change was made (if applicable).
3. Legal name of parent company, if any, and a description of its primary business interests and the name of any companies affiliated with the applicant with which it does any business. Provide the state and date in which the parent company is registered. (The Commission requires registration with the Secretary of State for all forms of business, except sole proprietorships.)

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### **III. Requiring Comments on Administrative Completeness of the Application and Notice**

Under 16 Texas Administrative Code (TAC) § 24.8(a), the application is required to be reviewed for administrative completeness within 30 calendar days of receipt of the application. An application is not considered filed with the Commission until a determination of administrative completeness is made. By November 30, 2018, Commission Staff must file comments on the administrative completeness of the application and notice.

### **IV. Requesting Procedural Schedule**

In addition, by November 30, 2018, the applicant and Commission Staff must file comments regarding how this application should be processed and propose a procedural schedule, if necessary.

### **V. Discovery**

Discovery may proceed informally; however, objections to requests for information (RFIs) must be filed and served within 10 days of receiving the RFI. Objections must include a statement that negotiations were conducted diligently and in good faith. If the parties are unable to resolve a discovery dispute, a motion to compel a response to an RFI must be filed and served within five working days of receipt of an objection. The motion to compel must specify the grounds for the motion.

### **VI. Filing Requirements**

Unless otherwise specified, an original and 10 copies of documents relating to this proceeding must be filed with the Commission's filing clerk according to 16 TAC § 22.71. A copy of each document filed with the Commission must also be served on all parties as provided in 16 TAC § 22.74. All filings can be accessed on the PUC Interchange, <http://interchange.puc.texas.gov>.

All parties must provide their current addresses, telephone and facsimile numbers, if available, to all other parties and the Commission by filing and serving all parties with such information. Each party must provide the Commission and all parties with updated address, telephone, and facsimile information, if such information changes. The telephone and facsimile

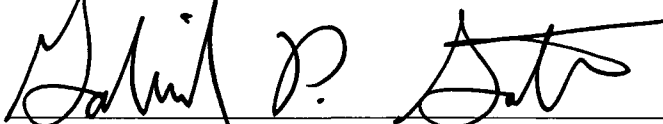
numbers will be placed on the service list for this proceeding. Parties are responsible for updating their own service lists to reflect changed information and the addition of any other parties.

### VII. Ex Parte Communications

In accordance with 16 TAC § 22.3(b)(2), ex parte communications with the administrative law judges and presiding officer are prohibited. Parties must communicate with the administrative law judges only through written documents filed with the Commission's filing clerk and served on all parties. Questions concerning this order or any other order must be submitted in writing, filed with the Commission, and served on all parties of record.

Signed at Austin, Texas the 6<sup>TH</sup> day of November 2018.

PUBLIC UTILITY COMMISSION OF TEXAS

A handwritten signature in black ink, appearing to read 'Gabriel P. Soto', is written over a horizontal line.

GABRIEL P. SOTO

ADMINISTRATIVE LAW JUDGE