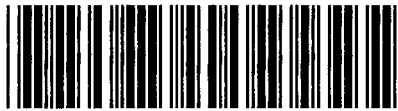




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SOAH DOCKET NO. 473-20-1674.WS  
PUC DOCKET NO. 48819

APPLICATION OF NORTHTOWN §  
ACRES WATER SUPPLY FOR §  
AUTHORITY TO CHANGE RATES §  
§  
§  
BEFORE THE STATE OFFICE  
OF  
ADMINISTRATIVE HEARINGS

SOAH ORDER NO. 15  
CONVERTING HEARING TO ZOOM;  
SETTING PREHEARING PROCEDURES

I. ZOOM INFORMATION

Order No. 14 set a hearing on the merits in this matter for a two-day hearing beginning August 12, 2021, at the State Office of Administrative Hearings in Austin. The order noted that the venue could be changed to video conferencing platform. According, the hearing will be conducted via Zoom as set out below.

It is therefore **ORDERED** that the hearing will be held **August 12, 2021, at 9:00 a.m. via Zoom**. You may access the hearing by going to <https://soah-texas.zoomgov.com/> or the Zoom application on your mobile device, selecting "Join a Meeting," and entering the following information when prompted:

**Meeting ID:** 160 958 1293  
**Passcode:** NTA-0812

If you do not have access to a device that would allow videoconferencing capabilities, you may join by telephone by calling either number below and entering the following Meeting ID and passcode. Note that the passcode to join by telephone is different than the passcode to join via a computer or smart device.

(669) 254-5252

**Meeting ID:** 160 958 1293  
**Passcode:** 23072074

You may access information for participating in a zoom meeting at [www.zoom.us](http://www.zoom.us) under the “support” tab.

## II. PREHEARING PROCEDURES

In anticipation of the remote hearing, it is further **ORDERED** that the following prehearing instructions shall be followed:

1. **Court Reporter.** By August 4, 2021, the Applicant shall file a statement regarding the court reporter, if any, including the contact information for purposes of providing exhibits, as discussed below.
2. **Exhibits.** Failure to meet the following requirements without good cause will result in the exhibit not being admitted in evidence.
  - a. The party’s exhibits shall be numbered sequentially, and multipage documents shall be paginated or Bates-stamped.
  - b. **By August 10, 2021**, the parties shall provide exhibits as follows:
    - **To the court reporter:** unless otherwise directed by the court reporter, provide a copy of all marked exhibits the party intends to offer at any time during the hearing in electronic form (such as by email), and a physical copy of their marked exhibits directly to the court reporter service (the record copy);
    - **To the Parties:** in electronic form (such as by email) to each party’s attorney;
    - **To SOAH:** deliver three physical copies (one judge’s copy, two appeals copies) to State Office of Administrative Hearings Docketing Room 504, 5th Floor, William P. Clements Building, 300 West 15<sup>th</sup> Street, Austin, Texas 78701.
    - **Exhibit list.** File an exhibit list, and provide one to the court reporter service.
  - c. **Protected Material.** Protected Material shall be provided in accordance with 16 Tex. Admin. Code § 22.71(d)(1) and the Protective Order approved by SOAH Order No. 12.
    - i. Except as described below, the parties shall identify any exhibits containing Protected Materials but shall not include such exhibits in their filing or serve other parties with the Protected Material exhibits.


- ii. A sealed copy of the exhibits containing Protected Materials shall be provided to, and only to, the ALJ and the court reporter.
- iii. The parties shall provide copies of the exhibits containing Protected Materials to the applicant and other parties with representatives who have signed the Protective Order certification by hand-delivery; provided however, if the Protected Materials included in an exhibit have already been provided to the parties, the party with an exhibit containing Protected Materials does not have to provide those Protected Materials again to the other parties.
- iv. The parties shall notify Nadia Martinez and the SOAH Docketing division by calling 512-475-4993 regarding when the Protected Materials will be delivered.

**3. Witnesses**

- a. **By August 11, 2021**, the parties shall file a list of witnesses the party intends to call to testify during the hearing, listed in the order that the party intends to call them, including a list of witnesses for whom cross-examination has been waived.
- b. Prior to the hearing, the parties must provide witnesses with all documents necessary for their effective participation in the hearing. Parties should advise witnesses that they need not attend the duration of the hearing but should be on standby to appear when called to testify using the Zoom information above.

- 4. Briefing Outline.** By the conclusion of the hearing, the parties should submit a proposed agreed briefing outline, identifying any uncontested issues and be structured to serve as a table of contents for the Proposal for Decision that will be issued in this case.

**SIGNED July 12, 2021.**

  
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CHRISTIAAN SIANO  
ADMINISTRATIVE LAW JUDGE  
STATE OFFICE OF ADMINISTRATIVE HEARINGS