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DOCKET NO. 48635

**APPLICATION OF THE CITY OF §
MARSHALL TO AMEND A WATER §
CERTIFICATE OF CONVENIENCE §
AND NECESSITY IN HARRISON §
COUNTY §**

**PUBLIC UTILITY COMMISSION
OF TEXAS**

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**COMMISSION STAFF'S RECOMMENDATION ON ADMINISTRATIVE
COMPLETENESS OF THE APPLICATION, NOTICE AND
OTHER PROCEDURAL MATTERS**

COMES NOW the staff (Staff) of the Public Utility Commission of Texas (Commission), representing the public interest, and in response to Order No. 1, files this Recommendation on Administrative Completeness, Notice and Other Procedural Matters. Staff recommends that the application be deemed deficient and that the applicant be ordered to address the identified deficiencies. In support thereof, Staff shows the following:

I. BACKGROUND

On August 28, 2018, the City of Marshall (Marshall) filed an application to amend water certificate of convenience and necessity (CCN) No. 11064 in Harrison County. The requested area includes approximately 1,124 current customers and 15,157 acres.

Order No. 1, issued on September 6, 2018, required Staff to file a recommendation on administrative completeness by September 27, 2018. Therefore, this pleading is timely filed.

II. ADMINISTRATIVE COMPLETENESS

As detailed in the attached memorandum from Andrew Novak in the Commission's Water Utility Regulation Division, Staff has reviewed the application and recommends that it be found administratively incomplete at this time. Specifically, Marshall has used an outdated Application form. Staff recommends that Marshall submit an updated application, as further detailed in the attached memorandum.

III. COMMENTS ON PROCEDURAL SCHEDULE

Staff recommends that a deadline of October 29, 2018, be established for Marshall to file an updated application. Staff further recommends that a deadline of November 29, 2018, be

established for Staff to review Marshall's corrected application and make a supplemental recommendation on the administrative completeness of the application.

IV. CONCLUSION

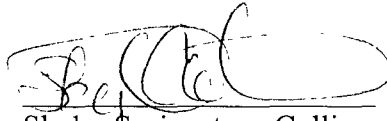
For the reasons discussed above, Staff recommends that the application be found administratively incomplete. Staff further recommends that the procedural schedule proposed above be adopted for further processing of this docket.

Respectfully Submitted,

PUBLIC UTILITY COMMISSION OF TEXAS LEGAL DIVISION

Margaret Uhlig Pemberton
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CERTIFICATE OF SERVICE

I certify that a copy of this document will be served on all parties of record on September 27, 2018, in accordance with 16 TAC § 22.74.


Skyler Springsteen Collins

PUC Interoffice Memorandum

To: Skyler Collins
Legal Division

Thru: Lisa Fuentes, Manager
Water Utility Regulation Division

From: Andrew Novak, Financial Analyst
Water Utility Regulation Division

Date: September 26, 2018

Subject: **Docket 48635**, *Application of the City of Marshall to Amend a Water Certificate of Convenience and Necessity in Harrison County*

On August 28, 2018, The City of Marshall (Applicant) filed with the Public Utility Commission of Texas (Commission) an application to amend its water Certificate of Convenience and Necessity (CCN) No. 11064 in Harrison County, Texas, pursuant to Texas Water Code Ann. (TWC), §§ 13.242 - 13.250 and the 16 Texas Administrative Code (TAC) §§ 24.101 - 24.107.

The Applicant has used an outdated application form that is no longer in use by the Commission. Therefore, Staff recommends that the application be found deficient and that the Applicant use the correct application that can be located at the following web address:
http://www.puc.texas.gov/industry/water/Forms/CCN_Form_PFA.pdf