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# State Office of Administrative Hearings



Lesli G. Ginn  
Chief Administrative Law Judge

July 19, 2018

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PUBLIC UTILITY COMMISSION  
FILING CLERK

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VIA FACSIMILE NO. 512-936-7268

Re: Mediation, SOAH Docket No. 473-18-2879.WS, PUC Docket No. 47998,  
*Ratepayers' Appeal of the Decision by Galveston County MUD No. 12 to  
Change Rates*

Dear Parties:

As you know, this case has been referred to mediation and Judge Drews and I have been assigned as the mediators. Your confidence in our abilities to serve as impartial mediators is important to the process. If you have any concerns, please immediately contact Administrative Law Judge (ALJ) Howard Seitzman, Alternative Dispute Resolution Team Leader. His direct telephone number is (512) 936-0701. A description of mediation at the State Office of Administrative Hearings (SOAH) is available on SOAH's website at <http://www.soah.texas.gov/Hearings-And-Mediation/mediation.html>.

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The mediation in this case will take place at **9 a.m. on July 31, 2018, at SOAH's facilities located at 300 W. 15th St., fourth floor, Austin, Texas.**

If you would like to do so, you have the option of submitting to us written pre-mediation documents to help familiarize us with the case prior to the mediation.<sup>1</sup> *If you choose to submit pre-mediation documents, you may do so by e-mail, fax, electronic media, or hard copy. Please carefully follow these instructions when submitting the documents:*

- (1) DO NOT SUBMIT DOCUMENTS TO THE PRESIDING ALJ.**
- (2) DOCUMENTS SUBMITTED SHOULD BE CLEARLY MARKED AS CONFIDENTIAL.**
- (3) IF YOU FAX THE DOCUMENTS, PLEASE FAX THEM TO US AT (512) 936-0730, AND CONTACT SOAH LEGAL ASSISTANT, ERIN HURLEY, AT (512) 475-3419 SHORTLY BEFORE YOU TRANSMIT THE FAX, SO THAT SHE WILL KNOW TO CHECK THE FAX MACHINE.**
- (4) IF THE DOCUMENTS ARE DELIVERED TO SOAH'S DOCKETING OFFICE, THEY SHOULD BE ENCLOSED IN A SEALED ENVELOPE, CLEARLY MARKED "CONFIDENTIAL MEDIATION INFORMATION," WITH THE DOCKET NUMBER AND THE MEDIATOR'S NAME CLEARLY DISPLAYED ON THE ENVELOPE.**

I wish you success in your efforts to reach common ground. If you have any questions, you may call me at (512) 936-0721 or Judge Drews at (512) 936-0725.

Sincerely,



Meitra Farhadi  
Administrative Law Judge/Mediator

cc: ALJ Howard Seitzman, ADR Team Leader

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<sup>1</sup> Written pre-mediation documents are not required, but you are free to submit them if you feel it would be helpful.