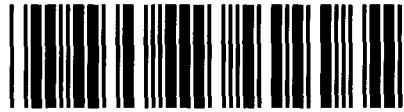




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<b>APPLICATION OF SUNFIELD</b>	<b>§</b>	<b>PUBLIC UTILITY COMMISSION</b>
<b>MUNICIPAL UTILITY DISTRICT</b>	<b>§</b>	<b>FILING CLERK</b>
<b>NO. 4 TO AMEND A WATER</b>	<b>§</b>	<b>OF TEXAS</b>
<b>CERTIFICATE OF CONVENIENCE</b>	<b>§</b>	
<b>AND NECESSITY FOR DUAL</b>	<b>§</b>	
<b>CERTIFICATION WITH GOFORTH</b>	<b>§</b>	
<b>SPECIAL UTILITY DISTRICT IN</b>	<b>§</b>	
<b>HAYS AND TRAVIS COUNTIES</b>	<b>§</b>	

**COMMISSION STAFF'S RECOMMENDATION ON ADMINISTRATIVE COMPLETENESS AND PROPOSED NOTICE**

COMES NOW the Staff of the Public Utility Commission of Texas (Staff), representing the public interest, and in response to Order No. 1, files this Recommendation on Administrative Completeness and Proposed Notice. Staff recommends that the Application be deemed insufficient for further review. In support thereof, Staff shows the following:

**I. BACKGROUND**

On January 4, 2018, Sunfield Municipal Utility District No. 4 (Sunfield) filed an application to amend its water Certificate of Convenience and Necessity (CCN) No. 13116 and for dual certification with Goforth Special Utility District in Hays and Travis County, Texas.

On January 5, 2018, Order No. 1 was issued, establishing a deadline of February 5, 2018 for Staff to file comments on the administrative completeness of the application and proposed notice and propose a procedural schedule. This pleading is therefore timely filed.

**II. ADMINISTRATIVE COMPLETENESS**

As detailed in the attached memorandum from Andrew Novak in the Commission's Water Utility Regulation Division, Staff has reviewed the application and recommends that it be found administratively incomplete. Specifically, Staff has identified deficiencies in the mapping information submitted. Staff recommends that Sunfield submit additional mapping information, as further detailed in the attached memorandum.

### **III. PROCEDURAL SCHEDULE**

Staff recommends that the application be found administratively incomplete. Staff therefore recommends that a deadline of March 7, 2018, be established for Sunfield to supplement its application. Staff further recommends that a deadline of April 6, 2018, be established for Staff to review Sunfield' supplemental information and make a supplemental recommendation on the administrative completeness of the application.

### **IV. CONCLUSION**

For the reasons discussed above, Staff recommends that the application be found administratively incomplete. Staff further recommends that the procedural schedule proposed above be adopted for further processing of this docket.

Respectfully Submitted,

**PUBLIC UTILITY COMMISSION OF  
TEXAS LEGAL DIVISION**

Margaret Uhlig Pemberton  
Division Director

Katherine Lengieza Gross  
Managing Attorney



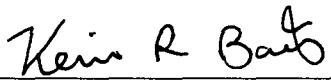
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**DOCKET NO. 47925**

**CERTIFICATE OF SERVICE**

I certify that a copy of this document will be served on all parties of record on this the 5<sup>th</sup> of February, 2018 in accordance with 16 TAC § 22.74.

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Kevin R. Bartz

## PUC Interoffice Memorandum

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**To:** Kevin Bartz, Attorney  
Legal Division

**Through:** Lisa Fuentes, Manager  
Water Utility Regulation

**From:** Andrew Novak, Financial Analyst  
Water Utility Regulation

**Date:** February 5, 2018

**Subject:** **Docket No. 47925:** *Application of Sunfield Municipal Utility District No. 4 to Amend a Water Certificate of Convenience and Necessity for Dual Certification with Goforth Special Utility District in Hays and Travis Counties.*

On January 4, 2018, Sunfield Municipal Utility District No. 4 (Applicant) filed with the Public Utility Commission of Texas (Commission) an application to amend water Certificate of Convenience and Necessity (CCN) No. 13116 pursuant to Texas Water Code Ann. (TWC), §§ 13.242 to 13.250 and the 16 Tex. Admin Code (TAC) §§ 24.101 to 24.107.

Staff has reviewed original filing and recommends the application be deemed administratively incomplete and insufficient for filing. Staff further recommends the Applicant do the following:

- 1) Submit new maps which include the following:
  - A general location map identifying the requested area in reference to the nearest county boundary, city, or town.
  - A detailed map identifying the requested area in reference to verifiable man-made and natural landmarks, such as roads, rivers, and railroads.
  - Digital mapping data for the requested area, as a single polygon record, in shapefile (SHP) format, georeferenced in either NAD83 Texas Statewide Mapping System (Meters) or NAD83 Texas State Plane Coordinate System (US Feet); OR metes and bounds survey sealed or embossed by either a licensed state surveyor or a registered professional land surveyor.
  - TCEQ approval letter for plans and specifications relating to the requested areas, as per 16 TAC §24.105(a).